



COUNTY OF KINGS
DEPARTMENT OF
PUBLIC WORKS

Kings County Government Center
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Kevin J. McAlister, Director

BLOCK PARTY APPLICATION FOR ENCROACHMENT ON KINGS
COUNTY ROADS

BLOCK PARTY REQUEST TO CLOSE OFF THE BLOCK OF:

CITIZEN ORGANIZING PARTY: _____

ADDRESS: _____ PHONE: _____

DATE: _____ FROM: _____ TO: _____

NUMBER OF ESTIMATED PARTICIPANTS: _____

PLEASE NOTE THAT ANY BLOCK PARTY OF 200+ IN ATTENDANCE MUST BE APPROVED BY THE BOARD OF SUPERVISORS WITH ADDED REQUIREMENT OF A HIRED PERSONAL SECURITY COMPANY

PUBLIC WORKS DEPARTMENT WILL REQUIRE THE FOLLOWING PROCEDURES COMPLETED PRIOR TO ENCROACHMENT PERMIT ISSUANCE:

YOU MUST ATTACH TO THIS APPLICATION THE FOLLOWING DOCUMENTS (THESE STEPS MUST BE COMPLETED):

1. A Petition to close off the block must be signed by **all residents** within that block (a blank petition is provided). This is a 60% or more resident requirement.
2. Map with the county street(s) distinctly marked with all street(s) being blocked off by barricades (a blank map is provided).
3. Insurance Policy rider which includes Kings County as an indemnifier for this event. A commercial business or homeowner (residential) insurance rider is acceptable.
4. Proof of rental for barricades:
 - a. A minimum of 6 barricades with flashing amber lights.
 - b. A minimum of 2 ROAD CLOSED signs, minimum size 24"x36".
 - c. A minimum of 2 ROAD CLOSED AHEAD signs, minimum size 34"x36".
5. A Kings County Encroachment Permit application filled out and signed.

This permit will be issued within two weeks if all requirements are met.

BLOCK PARTY PETITION TO CLOSE OFF THE BLOCK OF

CITIZEN ORGANIZING PARTY: _____ DATE: _____

ADDRESS: _____

CITIZEN CIRCULATING PETITION: _____

ADDRESS: _____

PARTY DATE: _____ FROM: _____ TO: _____

The following persons are residents on the indicated block and have no objection to the street being blocked off during the hours of the block party. It is further understood that although the street will be closed to through traffic, residents on the block will still have vehicular access to their homes. It is further understood that all public safety vehicles will also be given access during any emergency.

PRINT NAME	SIGN NAME	ADDRESS	PHONE

I attest that the signatures above represent 60% or more of the residences on the street to be blocked off.

Signature of Citizen Organizing Block Party Date

This petition must be filed with Kings County Public Works Department along with a Block Party Application (including appropriate documents) before a temporary street encroachment permit can be considered.

BLOCK PARTY STREET MAP

INDICATE THE FOLLOWING:

STREET NAMES

BARRICADE LOCATIONS

DIRECTION OF NORTH

STREET SIGN LOCATIONS

DATE: _____

PARTY NAME: _____

