



NON - RESIDENTIAL PROPERTY VALUE REVIEW QUESTIONNAIRE

You have requested a review of your assessed property value. In order for this office to do a thorough review we will require some pertinent data. Please fill out the following form:

All information provided will be held in strict confidence in compliance with Section 408 of the California Revenue and Taxation Code.

The information on this questionnaire can be supplied by either the landlord (property owner) or the tenant. Information collected on this form will be used to establish and compare fair market rents for Kings County. The data you supply along with data supplied by others will be used to help the Assessor's Office establish the value of properties similar to yours when the Assessor is required to reappraise those properties in accordance with California Law.

APN _____ PARCEL ADDRESS _____

Tenant: (Legal Name) _____ (If more than one, see attachment)

Tenant Mailing Address: _____

Tenant (DBA) _____

1. Is property leased? YES NO Or rented on a month-to-month basis? YES NO
2. Approximate area of leased premises? Land: _____ Sq. Ft. Building _____ Sq. Ft.
3. What is the monthly rent? _____ Annual Rent? _____
(Note: Please include rent schedule or an explanation if rent term is not fixed throughout the lease)
4. Date current lease commences: Month: _____ Day: _____ Year: _____
5. Date current lease expires: Month: _____ Day: _____ Year: _____
6. Does tenant pay any or all of the following expenses: (Check box if yes)

Electricity & Gas	<input type="checkbox"/> YES	Maintenance	<input type="checkbox"/> YES	Water	<input type="checkbox"/> YES
Sewer	<input type="checkbox"/> YES	Garbage	<input type="checkbox"/> YES	Insurance	<input type="checkbox"/> YES
Property Taxes	<input type="checkbox"/> YES	Common Area Maintenance (CAM)	<input type="checkbox"/> YES		
Other	<input type="checkbox"/> YES	Please Explain: _____			
7. Did tenant install any leasehold improvements? YES NO
8. Did landlord install leasehold improvements for tenant? YES NO
If yes, please explain or show allowance figures) _____
9. Does tenants' lease include a percentage clause? YES NO
(If yes, please explain, i.e. minimum rent plus, or in addition to, a percentage of sales over a certain amount or. . .?) _____
10. Other relevant information: Include any supporting documents. _____
11. What do you think your property is worth? _____

Print Name: _____ Date: _____

Signature: _____ Telephone: (_____) _____