

**Board Members**

Joe Neves, District 1  
Richard Valle, District 2  
Doug Verboon, District 3 - Chairman  
Rusty Robinson, District 4 – Vice-Chairman  
Richard Fagundes, District 5



**Staff**

Kyria Martinez, County Administrative Officer  
Diane Freeman, County Counsel  
Catherine Venturella, Clerk of the Board

# Board of Supervisors

## Regular Meeting Agenda

**Date:** Tuesday, November 5, 2024  
**Time:** 9:00 a.m.  
**Place:** BOARD of SUPERVISORS CHAMBERS, Kings County Government Center  
1400 W. Lacey Boulevard, Hanford, California 93230

☎ (559) 852-2362 ❖ [bosquestions@co.kings.ca.us](mailto:bosquestions@co.kings.ca.us) ❖ [www.countyofkingsca.gov](http://www.countyofkingsca.gov)

The meeting can be attended on the Internet by clicking this link:

<https://countyofkings.webex.com/countyofkings/j.php?MTID=m6a7cb7f258212ee8e0c59e1f35a045e4>

or by sending an email to [bosquestions@co.kings.ca.us](mailto:bosquestions@co.kings.ca.us) on the morning of the meeting for an automated email response with the WebEx meeting link information. Members of the public attending via WebEx will have the opportunity to provide public comment during the meeting. Remote WebEx participation for members of the public is provided for convenience only. If the WebEx connection malfunctions or becomes unavailable for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.

\*WebEx will be available for access and the Board Chambers will be open at 8:50 a.m.\*

Members of the public who wish to view/observe the meeting virtually can do so on the internet at:

[www.countyofkingsca.gov](http://www.countyofkingsca.gov) and click on the “Join Meeting” button or by clicking this link:

<https://youtube.com/live/9tORk0oRFU4?feature=share>

**\*\*Members of the public viewing the meeting through YouTube will not have the ability to provide public comment.**

Members of the public may submit written comments on any matter within the Board’s subject matter jurisdiction, regardless of whether it is on the agenda for the Board’s consideration or action, and those comments may become part of the administrative record of the meeting. Comments will not be read into the record, only the names of those who have submitted comments will be read. Written comments should be directed to [bosquestions@co.kings.ca.us](mailto:bosquestions@co.kings.ca.us) email by 8:00 a.m. on the morning of the noticed meeting to be included in the record. Those comments received after 8:00 a.m. may become part of the record of the next meeting. E-mail is not monitored during the meeting. To submit comments by U.S. Mail, send to: Kings County Board of Supervisors, Attn: Clerk of the Board of Supervisors, County of Kings, 1400 W. Lacey Blvd., Hanford, CA 93230.

- I. 9:00 AM **CALL TO ORDER**  
ROLL CALL – Clerk of the Board  
INVOCATION – Pastor Sylvia Gaston – Koinonia Church  
PLEDGE OF ALLEGIANCE



- II. COUNTY SERVICE AWARDS - Carolyn Leist**  
Acknowledge employees that have completed various milestones of County service in the Human Services Agency.
- III. UNSCHEDULED APPEARANCES**  
*Any person may directly address the Board at this time on any item on the agenda, or on any other item of interest to the public, that is within the subject matter jurisdiction of the Board. Two (2) minutes are allowed for each item.*
- IV. APPROVAL OF MINUTES**
- A. Report out of Closed Session from the regular meeting for October 29, 2024.
  - B. Approval of the minutes from the regular meeting for October 29, 2024.
- V. CONSENT CALENDAR**
- A. Behavioral Health Department:**
    - 1. Consider authorizing the Purchasing Manager to sign Purchase Orders from Cal Bennetts to purchase workstations and office equipment for changes in staffing and office space needs.
  - B. District Attorney's Office:**
    - 1. Consider authorizing the advanced step hire of Sadie Risk as a District Attorney Investigator I at Salary Range 227.0, Step 5.
    - 2. a. Consider authorizing the District Attorney's Office to allow the Deputy Sheriffs' Association to purchase the service handgun for District Attorney Investigator Christopher Jackson;
    - b. Approve the purchase of a Glock handgun as replacement;
    - c. Adopt the budget change. **(4/5 vote required)**
  - C. Fire Department:**
    - 1. a. Consider authorizing the purchase order with Quinn Company for the repairs of Fire Dozer 9;
    - b. Adopt the budget change. **(4/5 vote required)**
  - D. Public Health Department:**
    - 1. a. Consider authorizing the acceptance of a \$5,000 sponsorship from CalViva Health for the Kings County Women, Infants and Children program;
    - b. Adopt the budget change. **(4/5 vote required)**
    - 2. a. Consider approving the deletion of 1.0 Full-Time Equivalent Public Health Laboratory Director position from Budget Unit 416000, effective January 6, 2025;
    - b. Approve the deletion of 1.0 Full-Time Equivalent Microbiologist position from Budget Unit 416000, effective January 6, 2025;
    - c. Approve the deletion of 1.0 Full-Time Equivalent Laboratory Assistant III position from Budget Unit 416000, effective January 6, 2025;
    - d. Approve the addition of 1.0 Full-Time Equivalent Program Specialist position into Budget Unit 416000, effective November 5, 2024.
  - E. Sheriff's Office:**
    - 1. a. Consider authorizing the Sheriff's Office to allow the Deputy Sheriffs' Association and the Detentions Deputy Association to purchase the service handguns for Undersheriff Robert Thayer;
    - b. Approve the purchase of two Glock handguns as replacement;
    - c. Adopt the budget change. **(4/5 vote required)**
    - 2. Consider adopting a Resolution authorizing the participation in the Boating Safety and Enforcement Financial Aid Program.



**CONSENT CALENDAR - Continued**

**F. Administration:**

1. Consider adopting a Resolution approving the financing and the issuance of up to \$145,000,000 in qualified 501(c)(3) bonds for a rental senior living facility by the California Public Finance Authority for QSH/MB, LLC.

**VI.**

**REGULAR CALENDAR**

**A. Community Development Agency – Chuck Kinney**

1. Consider accepting the monthly report of Planning Commission's actions from their November 4, 2024 meeting.

**B. Human Resources Department – Carolyn Leist/Danyele Leap/Ashley Hernandez**

1. Consider approving the new job specification for Deputy Director of Public Works and set the salary at Range 276.0 (\$9,370 - \$11,435 monthly).
2. Consider approving the retitled and revised job specification for Detentions Assistant.

**C. Information Technology Department – John Devlin**

1.
  - a. Consider approving the purchase and implementation of the Exagrid system expansion to ensure sufficient backup storage capacity for the County's growing data needs;
  - b. Authorize the Purchasing Manager to sign the purchase order;
  - c. Adopt the budget change. **(4/5 vote required)**

**D. Public Health Department – Rose Mary Rahn/Troy Hommerding/Czarina Martinez**

1. Consider approving an Agreement with the Department of Resources Recycling and Recovery for the Solid Waste Local Enforcement Agency grant retroactively effective from July 1, 2024 through June 30, 2025.
2. Consider adopting a Resolution proclaiming the month of November 2024 as National Prematurity Awareness Month and November 17, 2024 as World Prematurity Day in Kings County.

**E. Administration – Kyria Martinez/Alex C. Walker**

1.
  - a. Consider appointing one member to serve as Kings County delegate for Rural County Representatives of California;
  - b. Appoint one member to serve as Kings County alternate delegate for Rural County Representatives of California.
2. Consider appointing a delegate and alternative Supervisor to the Golden State Finance Joint Powers Authority.
3. Consider appointing a delegate and alternative Supervisor to the Golden State Connect Authority Board of Directors.
4. Consider appointing a delegate and alternative Supervisor to the Environmental Services Joint Powers Authority.
5. Consider adopting a Resolution proclaiming November 18-22, 2024 as California Clerk of the Board of Supervisors week.



**VII. 10:00 AM PUBLIC HEARING**

**A. Community Development Agency – Chuck Kinney/Noelle Tomlinson**

1. a. Conduct a Public Hearing to implement modifications to the California Land Conservation Williamson Act Program;
- b. Adopt a Resolution to implement Government Code Section 51244(b), reducing Williamson Act and Farmland Security Zone contract terms by ten percent;
- c. Find that reducing Williamson Act and Farmland Security Zone contract terms by ten percent is exempt from review under the California Environmental Quality Act.

**VIII. BOARD MEMBER ANNOUNCEMENTS OR REPORTS**

*On their own initiative, Board Members may make a brief announcement or a brief report on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Govt. Code Section 54954.2a).*

- ◆ Board Correspondence
- ◆ Upcoming Events
- ◆ Information on Future Agenda Items

**IX. CLOSED SESSION**

- ◆ **Conference with Labor Negotiator: [Govt. Code Section 54957.6]**  
**Negotiators: Kyria Martinez, Carolyn Leist, Che Johnson of Liebert Cassidy Whitmore**
  - General Unit - CLOCEA
  - Supervisor's Unit - CLOCEA
  - Blue Collar - SEIU
  - Detention Deputy's Association
  - Firefighter's Association
  - Deputy Sheriff's Association
  - Probation Officer's Association
  - Prosecutor's Association
  - Unrepresented Management
- ◆ **Personnel Exemption: (1 Case)**  
**[Govt. Code Section 54957]**  
**Public Employee Appointment – Fire Chief**
- ◆ **Significant exposure to litigation: (1 Case)**  
**[Govt. Code Section 54956.9 (d)(2)(e)(2)]**  
**Threat to litigation from Triangle Courtyard**
- **Significant exposure to litigation: (1 Case)**  
**[Govt. Code Section 54956.9 (d)(2)(e)(1)]**
- ◆ **Litigation initiated formally: (1 Case)**  
**[Govt. Code Section 54956.9 (d)(1)]**  
**Title: Sierra Club, et. al. v. California Department of Water Resources, Court of Appeal Case No. C100552**



**X. ADJOURNMENT**

**The Regular Meeting for the Board of Supervisors for Tuesday, November 12, 2024 has been canceled due to Veteran’s Day Holiday on Monday, November 11, 2024.**

**The Regular Meeting for the Board of Supervisors for Tuesday, November 19, 2024 has been canceled due to Board Members participating in CSAC Annual Meeting.**

The next regularly scheduled meeting will be held on November 26, 2024 at 9:00 a.m.

**XI. 11:00 AM CALIFORNIA PUBLIC FINANCE AUTHORITY REGULAR MEETING**

***FUTURE MEETINGS AND EVENTS***

November 12	--	Regular Meeting Canceled due to Veteran’s Day Holiday on November 11, 2024
November 19	--	Regular Meeting Canceled due to Board Members participating in CSAC Annual Meeting
November 26	9:00 AM	Regular Meeting
November 26	11:00 AM	California Public Finance Authority Meeting
December 3	9:00 AM	Regular Meeting
December 10	9:00 AM	Regular Meeting
December 10	2:00 PM	Board of Equalization Regular Meeting
December 17	9:00 AM	Regular Meeting

***In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board of Supervisors office at (559) 852-2362 by 9:00 a.m. on the Monday prior to this meeting.***

*Agenda backup information and any public records provided to the Board after the posting of the agenda for this meeting will be available for public review within 24 hours of receipt of said documents, at the Kings County Board of Supervisors office, located at 1400 W. Lacey Blvd., Hanford, CA 93230 or at*

<https://www.countyofkingsca.gov/departments/board-of-supervisors/calendar-agenda-and-action-summary>





# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2025

**SUBMITTED BY:** Human Resources – Carolyn Leist

**SUBJECT:** COUNTY SERVICE AWARDS PRESENTATION

**SUMMARY:**

**Overview:**

The Kings County Service Awards Program has been in place since 1977 to recognize the full-time employment service of County employees. Service awards are presented to employees after five (5) years of continuous full-time service, and in increments of five (5) years thereafter.

**Recommendation:**

**Acknowledge employees that have completed various milestones of County service in the Human Services Agency.**

**Fiscal Impact:**

The Adopted Fiscal Year 2024-25 Budget includes \$17,000 in the Human Resources budget for the provision of various cash and memento awards for eligible employees.

**BACKGROUND:**

Public service is a calling and a privilege, embodying a deep commitment to enhancing the lives of community members. Each day, dedicated individuals contribute their time, skills, and passion to ensure the well-being and progress of Kings County. To honor this commitment, the Kings County Service Awards Program recognizes the invaluable contributions of County employees. This program serves to publicly recognize the length and quality of service provided by the County's workforce, reinforcing the significance of their efforts. At the end of each fiscal year, the Human Resources Department identifies employees eligible for service awards based on their tenure. Each recipient receives a certificate highlighting their years of dedicated service, and the opportunity to select an award that reflects their commitment, whether it be cash or a commemorative memento. Employees from the Human Services Agency are being recognized, celebrating their hard work and dedication to the citizens of Kings County.

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk of the Board

By \_\_\_\_\_, Deputy.





**Board Members**

Joe Neves, District 1  
Richard Valle, District 2  
Doug Verboon, District 3 - Chairman  
Rusty Robinson, District 4 – Vice-Chairman  
Richard Fagundes, District 5



**Staff**

Kyria Martinez, County Administrative Officer  
Diane Freeman, County Counsel  
Catherine Venturella, Clerk of the Board

## Board of Supervisors Regular Meeting Action Summary

**Date:** Tuesday, October 29, 2024  
**Time:** 9:00 a.m.  
**Place:** BOARD of SUPERVISORS CHAMBERS, Kings County Government Center  
1400 W. Lacey Boulevard, Hanford, California 93230

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- I. 9:00 AM **CALL TO ORDER**  
ROLL CALL – Clerk of the Board  
A MOMENT OF SILENCE WAS HELD FOR PARTH PATEL, BILL SHAWHAN AND MICHAEL CORBETT  
INVOCATION – Pastor Sheri Winterowd – First Presbyterian Church  
PLEDGE OF ALLEGIANCE  
ALL MEMBERS PRESENT



**II. COUNTY SERVICE AWARDS - Carolyn Leist**

Acknowledge employees that have completed various milestones of County service from the following departments: Child Support Services, Public Health, Human Resources, Information Technology, Job Training Office, Library, Probation, Public Guardian/Veterans Services, and Public Works.

**III. UNSCHEDULED APPEARANCES**

*Any person may directly address the Board at this time on any item on the agenda, or on any other item of interest to the public, that is within the subject matter jurisdiction of the Board. Two (2) minutes are allowed for each item.*

**Salvador Flores, Kings County Fire Chief presented the Board with commemorative fire helmets with their names and district engraved on them as a gift and thanked the Board for the opportunity to work for Kings County.**

**Kyria Martinez, County Administrative Officer, thanked Chief Flores for his service with Kings County.**

**Ed Rhyman, Kings County Fire Association President thanked Chief Flores for his time with Kings County and for changes he has implemented in the department and forward moving path and wished him well in his future endeavors.**

**Doug Verboon, Chairman presented Chief Flores with a County cow hat and lapel pin and thanked him for his service to Kings County and hopes of working together in the future.**

**IV. APPROVAL OF MINUTES**

**A. Report out of Closed Session from the regular meeting for October 22, 2024.**

**REPORT OUT: Diane Freeman, County Counsel stated that the Board took no reportable action in closed session at their October 22, 2024 meeting.**

**B. Approval of the minutes from the regular meeting for October 22, 2024.**

**ACTION: APPROVED AS PRESENTED (RR, JN, RV, RF, DV - Aye)**

**V. CONSENT CALENDAR**

**A. County Counsel:**

1. Consider adopting a revised Conflict of Interest Code for County Departments for 2024.
2. Consider approving the Conflict of Interest Code Amendment for the Excelsior-Kings River Resource Conservation District.
3. Consider approving the Conflict of Interest Code Amendment for the Kings County Children and Families Commission.
4. Consider approving the advanced step hire of Ameet K. Nagra as a Deputy County Counsel IV at Range 279.0, Step 5.

**B. Human Services Agency:**

1. a. Consider approving the Medi-Cal Privacy and Security Agreement with the California Department of Health Care Services to ensure the security and privacy of Medi-Cal recipients' confidential personal and health information retroactively effective from September 1, 2024 through September 1, 2028; **[AGMT 24-200]**
- b. Approve the first Amendment to the Medi-Cal Privacy and Security Agreement with the California Department of Health Care Services to modify language retroactively effective from September 1, 2024 through September 1, 2028. **[AGMT 24-200.1]**



**C. Public Works Department:**

1. a. Consider approving the Agreement with FASTER Asset Solutions for the upgrade of the fleet asset management software known as FASTER Web effective from October 29, 2024 through October, 28 2029;
- b. Authorize the Purchasing Manager to sign the Purchase Order for the FASTER Asset Solutions Agreement; **[AGMT 24-201]**
- c. Adopt the budget change. **(4/5 vote required)**
2. a. Consider approving the purchase of nine Dodge Durangos, four Chevrolet Silverado trucks, one Ford truck equipped with a CTEC Upfit, and one Chevrolet Passenger van using Sourcewell purchasing consortium and local bids;
- b. Authorize the Purchasing Manager to approve the purchase order for the 15 vehicles.

**D. Administration:**

1. Consider approving the Agreement with Cooperative Personnel Services dba CPS HR Consulting to provide a two-day Executive Leadership Development Training to County Department Heads effective October 29, 2024 through October 29, 2025. **[AGMT 24-202]**
2. Consider denying the Claim for Damages filed by Dordulian Law Group on behalf of Stephan Fobbs.
3. Consider denying the Claim for Damages filed by Charles W. Bunstine II.
4. Consider denying the Claim for Damages filed by Dulce Juarez on behalf of Yadira Juarez.

**ACTION: APPROVED AS PRESENTED (RF, JN, RV, RR, DV - Aye)**

**VI.**

**REGULAR CALENDAR**

**A. Finance Department – Erik Urena**

1. Consider approving the first amendment with Witt O'Brien's, LLC for Post Disaster Recovery Management Services effective October 29, 2024 through September 30, 2026. **[AGMT 23-218.1]**

**ACTION: APPROVED AS PRESENTED (RR, RF, RV, JN, DV - Aye)**

**B. Public Health Department – Rose Mary Rahn/Heather Campos**

1. Consider adopting a Resolution proclaiming October 2024 as Breast Cancer Awareness Month. **[RESO 24-070]**

**ACTION: APPROVED AS PRESENTED (JN, RF, RV, RR, DV - Aye)**

**The Board took a five-minute recess to allow staff to set up lights for the next item.**

**C. Public Guardian/Veterans Services – Scott Holwell**

1. Consider adopting a Resolution in support of Operation Green Light for Veterans from November 4, 2024 through November 11, 2024. **[RESO 24-071]**

**ACTION: APPROVED AS PRESENTED (RV, RR, JN, RF, DV -Aye)**



**D. Administration – Kyrria Martinez/Matthew Boyett**

1. a. Consider authorizing the cancelation of the following projects: Cohen Veteran Clinic, 2 Meg Generators, Information Technology and Dispatch Generators, and the Public Works Online Portal, totaling \$1,645,000 and redistribute funds for recommended projects;
- b. Authorize the reallocation of unspent funds in the amount of \$181,025 from previously approved projects and redistribute funds for recommended projects;
- c. *Authorize the use of American Rescue Plan Act funding to pay for the \$1,000 lump-sum payment for all permanent County employees, including elected officials and the Board of Supervisors;*
- d. Authorize the use of American Rescue Plan Act funding to pay for the \$200 lump-sum payment for all extra help employees;
- e. Authorize the Human Resources Director to sign the side letter agreements regarding the \$1,000 and one time lump sum with all bargaining groups;
- f. ~~Authorize the additional funding for the Kettleman City Foundation in the amount of \$152,000 for existing site renovation and repairs;~~
- g. Authorize the additional funding for the Kings County Fire Department in the amount of \$24,013 for the Computer Aided Dispatch upgrades;
- h. Authorize the funding for the Executive Leadership Development training for department heads in the amount of \$6,000;
- i. *Authorize the use of all remaining American Rescue Plan Act funding in the amount of ~~\$168,613~~ \$320,613 and any other remaining funds, to be obligated for revenue loss;*
- j. Adopt the budget change. **(4/5 vote required)**

**ACTION: ITEM C WAS PULLED FOR DISCUSSION. ITEM F WAS REMOVED AND THE FUNDING FOR THIS PROJECT WILL BE ADDED TO THE TOTAL IN ITEM I AND THE TOTAL TO BE OBLIGATED AS REVENUE LOSS IS AMENDED TO \$320,613. DAVE ROBINSON, SHERIFF REQUESTED FUNDING FOR A REPLACEMENT RADIO AND THREE HELMETS FOR THE NEW HELICOPTER OUT OF THE REMAINING FUNDS AND THE BOARD WAS ADVISED BY THE DEPARTMENT OF FINANCE DIRECTOR, ERIK URENA THAT THE PURCHASE COULD BE COMPLETED AND FUNDS DIRECTED STAFF TO COMPLETE THE PURCHASE. THE BOARD APPROVED ITEMS A, B, D, E, G, AND H AS PRESENTED AND ITEM I AS AMENDED (RF, JN, RR, RF, DV-Aye) THE BOARD DISCUSSED ITEM C AND APPROVED THE ITEM AS PRESENTED (RV, JN, RR, RF, DV-Aye)**

**VII.**

**BOARD MEMBER ANNOUNCEMENTS OR REPORTS**

*On their own initiative, Board Members may make a brief announcement or a brief report on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Govt. Code Section 54954.2a).*

**Supervisor Neves stated that he attended the Kings County Area Public Transit Agency meeting, attended the Kings County Association of Governments meeting, cooked for the Public Safety event in Kettleman City hosted by Kings County Fire/Office of Emergency Services and thanked everyone for their help on the event, attended the Kings County Library book sale, attended the Knights of Columbus breakfast, attended the Pipes in the Park event, attended the Sons of Italy spaghetti fundraiser, attended the Kings United Way referral system and attempted to attend the Behavioral Health Advisory committee meeting but due to no quorum the meeting was not held.**



Supervisor Fagundes stated that he assisted with cooking for the Public Safety event in Kettleman City hosted by Kings County Fire/Office of Emergency Services and stated that it was a good event, attended the Knights of Columbus breakfast event, attended a fundraiser in Laton and attended a meeting with the Kings Community Action Organization Director, Jeff Garner.

Supervisor Valle thanked everyone for their work on the Public Safety event in Kettleman City hosted by the Kings County Fire/Office of Emergency Services, attended the Valley Voices hosted candidate forum at the Hanford Civic Auditorium and thanked them for hosting a good event. He stated that he was sorry to hear about the passing of Michael Corbett and thanked Chief Flores for the personalized fire helmets and stated he was sorry to see him leave Kings County.

Supervisor Verboon stated that he attended the Kings County Association of Governments meeting, attended the Regional Policy Council meeting, attended the San Joaquin Valley Joint Powers Authority Amtrak meeting and accepted a check from California State Transportation Association in the amount of \$70 million dollars for funding for Stockton Diamond and Madera High Speed Rail Station, he stated that he was advised that \$50 million was projected for the cross valley railroad project.

Supervisor Robinson stated that Ernie Wing, long-time Kings County resident and former Superior Dairy owner passed away and stated that he attended the football game for his son and attended the Dias family party.

- ◆ Board Correspondence: Kyria Martinez stated that the Board received the Month Fund Balance Report and the Treasurer's Report of Cash and Investments, both for September 2024 and the Quarterly Portfolio Compliance Report for period July 1<sup>st</sup> through September 30<sup>th</sup> 2024 from the Kings County Department of Finance. The Board received correspondence dated October 22, 2024 from the California State Controller regarding our Kings County Department of Finance receiving an award for County Financial Transactions Reporting for Fiscal Year ending June 30<sup>th</sup> 2023. The Board received email correspondence and a flyer on October 28, 2024 from Valley Voices regarding a Voter education event that will take place on October 31<sup>st</sup> at the Visalia Convention Center.
- ◆ Upcoming Events: Kyria Martinez stated that the Kings County Behavioral Health will be hosting a **Community Meeting tonight Tuesday, October 29, 2024, from 5:30pm-7:00pm, at 1222 W. Lacey Blvd. Hanford, CA 93230.** This event invites the community to share feedback and learn more about a proposed project to renovate the Kings County Public Health buildings at 330 Campus Drive in Hanford. Kings County will host its Annual Halloween Competitions this Thursday, October 31, 2024 for employees only. Judging for the Office Decorating Contest will take place at 9:00 a.m. and the costume party contest will begin at 1:30 p.m. in the Administration Multi-Purpose Room. Kings County will be hosting the South Valley Battle of the Badges Blood Drive on November 5<sup>th</sup> to 7<sup>th</sup> from 9am - 1pm each day, at 1420 Mather Dr. Hanford, CA 93230 (in the parking lot closest to the old sheriff's office). You can sign up online; however, walk-ins are welcome, and this is open to the public.



- ◆ Information on Future Agenda Items: **Kyira Martines** stated that he following agenda items are for November 5<sup>th</sup> meeting: Administration - California Clerk of the Board of Supervisors week recognition; approving the issuance of qualified 501(c)(3) bonds for a rental senior living community (CalPFA), approval of the 2024-2025 Care Court Funding agreement, Rural Counties Representatives of California Delegate and Alternate Designations; Golden State Finance Authority Delegate and Alternate Designations; Golden State Connect Authority Delegate and Alternate Designations; and Rural Counties' Environmental Services Joint Powers Authority Delegate and Alternate Designations; Behavioral Health - purchase for work stations; Community Development Agency -Monthly reporting of Planning Commission Actions and California Land Conservation "Williamson Act" Program Modification Public Hearing; District Attorney Office -advance step hire of a District Attorney Investigator I at salary range 227.0, step 5; and purchase of retired members firearm; Fire Department - Fire Dozer 9 Repairs; Public Health - Solid Waste Local Enforcement Agency Grant Agreement, CalViva Health Sponsorship for Kings County WIC Program, Prematurity Awareness month and World Prematurity Day Proclamation and Deletion of Laboratory Positions and Addition of Program Specialist Position; Human Resources - County Service Awards Presentation, New Job Specification for Deputy Director of Public Works and Job Specification Changes for the District Attorney's Office; Information Technology - Exagrid Backup Storage Expansion; Sheriff's Office -Service Handgun Purchases and Resolution with the California Department of Parks and Recreation.

#### VIII.

##### CLOSED SESSION

- ◆ **Conference with Labor Negotiator: [Govt. Code Section 54957.6]**  
**Negotiators: Kyria Martinez, Carolyn Leist, Che Johnson of Liebert Cassidy Whitmore**
  - General Unit - CLOCEA
  - Supervisor's Unit - CLOCEA
  - Blue Collar - SEIU
  - Detention Deputy's Association
  - Firefighter's Association
  - Deputy Sheriff's Association
  - Probation Officer's Association
  - Prosecutor's Association
  - Unrepresented Management
- ◆ **Personnel Exemption: 1 Case [Govt. Code Section 54957]**  
**Public Employee Appointment – Fire Chief**
- ◆ **Significant exposure to litigation: (1 Cases)**  
**[Govt. Code Section 54956.9 (d)(2)(e)(1)]**
- ◆ **Litigation initiated formally. Title:**  
*Sierra Club, et al. v. California Department of Water Resources, Court of Appeal Case No. C100552*  
**[Govt. Code Section 54956.9(d)(1)]**
- ◆ **Significant exposure to litigation: (1 Case)**  
**[Govt. Code Section 54956.9 (d)(2)(e)(3)]**  
**Additional Info: J.G. Boswell claim for damages**



**IX. ADJOURNMENT**

The next regularly scheduled meeting will be held on November 5, 2024 at 9:00 a.m.

**FUTURE MEETINGS AND EVENTS**

October 31	9:00 AM	County Office Halloween Office Decorating Contest Judging
October 31	1:30 PM	County Employee Halloween Costume Party Contest Judging
November 5	9:00 AM	Regular Meeting
November 12	--	Regular Meeting Canceled due to Veteran's Day Holiday on November 11, 2024
November 19	--	Regular Meeting Canceled due to Board Members participating in CSAC Annual Meeting
November 26	9:00 AM	Regular Meeting
December 3	9:00 AM	Regular Meeting
December 10	9:00 AM	Regular Meeting

***In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board of Supervisors office at (559) 852-2362 by 9:00 a.m. on the Monday prior to this meeting.***

*Agenda backup information and any public records provided to the Board after the posting of the agenda for this meeting will be available for public review within 24 hours of receipt of said documents, at the Kings County Board of Supervisors office, located at 1400 W. Lacey Blvd., Hanford, CA 93230 or at*

<https://www.countyofkingsca.gov/departments/board-of-supervisors/calendar-agenda-and-action-summary>







# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Behavioral Health Department – Lisa Lewis/Christi Lupkes

**SUBJECT:** WORKSTATIONS AND OFFICE EQUIPMENT PURCHASE

**SUMMARY:**

**Overview:**

Kings County Behavioral Health (KCBH) has undergone significant growth and changes since relocating to the Kings Building in July 2023. This expansion has necessitated adjustments in office space utilization and equipment needs to accommodate the department's evolving workforce.

**Recommendation:**

**Authorize the Purchasing Manager to sign Purchase Orders from Cal Bennetts to purchase workstations and office equipment for changes in staffing and office space needs.**

**Fiscal Impact:**

There is no impact to the County General Fund. The cost for the workstations and office equipment in the amount of \$120,202, which includes installation costs, is funded with dedicated federal, state, and realignment funds. Total costs are reflected in the agency's Fiscal Year (FY) 2024-25 Adopted Budget in Budget Unit 422500, Administration.

**BACKGROUND:**

On March 1, 2022, the Board approved the lease agreement with Lacey Campus Partners, L.P., for premises located at 1222 W. Lacey Blvd. in Hanford (Kings Building) for an initial 25-year term. KCBH planned to move up to 56 employees to 1222 W. Lacey Blvd., and five adult Telepsychiatry service staff remained at the existing building located at 460 Kings County Drive.

KCBH has experienced a steady increase in its workforce over the past few fiscal years:

- FY 2021-22 (planning phase): 55 full-time equivalent (FTE) employees

(Cont'd)

BOARD ACTION:

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **WORKSTATIONS AND OFFICE EQUIPMENT PURCHASE**

**November 5, 2024**

**Page 2 of 2**

- FY 2022-23 (just before relocation): 58 FTEs
- FY 2023-24: 65 FTEs
- FY 2024-25: 69 FTEs
- This represents a total increase of 14 FTEs since the initial planning stage, highlighting the department's continuous growth.

The increase in staffing has created a need to optimize office arrangements and office space modifications. To meet the growing demand, KCBH plans to convert 10 out of 36 offices (approximately one-fourth) to maximize office space for co-occupancy. This will also continue to promote collaboration and teamwork through more readily accessible peer input and collective problem-solving.

To maintain uniformity and consistency in office furnishing with existing office setups, KCBH intends to continue purchasing office workstations and equipment from Cal Bennetts, the original supplier. These specific items are not available through other vendors, ensuring that new purchases align seamlessly with current office furnishings.

This background demonstrates KCBH's ongoing expansion and the need for strategic space planning and consistent office resources to support its growing workforce effectively. The department's proactive approach to addressing these changes will help ensure a smooth transition and maintain operational efficiency as it continues to evolve.

KCBH, in agreement with the Purchasing Manager, is utilizing the competitively bid national contract for Allsteel Products through Omnia Partners (formerly US Communities), with Cal Bennetts as the authorized manufacturer representative. KCBH has established a "standard" workstation, with Cal Bennetts being the vendor.

This purchase has been reviewed and approved by the Purchasing Manager.



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** District Attorney – Sarah Hacker

**SUBJECT:** ADVANCE STEP HIRE OF A DISTRICT ATTORNEY INVESTIGATOR I

**SUMMARY:**

**Overview:**

The District Attorney is requesting approval to extend a conditional offer of employment to Sadie Risk at Salary Range 227.0, Step 5. Board approval is required to hire at this level, as stated in Personnel Rule #13051.

**Recommendation:**

**Authorize the advanced step hire of Sadie Risk as a District Attorney Investigator I at Salary Range 227.0, Step 5.**

**Fiscal Impact:**

Sufficient funds in Budget Unit 216000 in the amount of \$114,160 were included in the Adopted Budget for Fiscal Year 2024-25.

**BACKGROUND:**

Ms. Risk is a qualified candidate for District Attorney Investigator I at the Kings County District Attorney’s Office. Ms. Risk is an experienced law enforcement officer with nearly four years of experience and is currently employed by a local law enforcement agency.

Ms. Risk has experience conducting criminal investigations related to burglary, sexual assault, child abuse, assault, and a variety of other crimes while assigned to a Detective Unit. Ms. Risk has experience in authoring search warrants and providing testimony in court to complex criminal cases. Ms. Risk is a Tactical Flight Observer for the Kings County Sheriff’s Aviation Unit, a field training officer, and a recruit training officer. Lastly, Ms. Risk has earned a bachelor’s degree in criminology from Fresno State University.

(Cont’d)

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **ADVANCE STEP HIRE OF A DISTRICT ATTORNEY INVESTIGATOR I**

**November 5, 2024**

**Page 2 of 2**

During Ms. Risk's career as a law enforcement officer, she has been nominated as officer of the month on several occasions as well as being nominated as officer of the year, consistently demonstrating her strong work ethic and character.

Ms. Risk possesses the professional skills to perform as a top-rated District Attorney Investigator I and it would be appropriate to compensate Ms. Risk at Step 5.



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** District Attorney – Sarah M. Hacker

**SUBJECT:** AUTHORIZE KINGS COUNTY DEPUTY SHERIFF'S ASSOCIATION  
PURCHASE OF RETIRED MEMBER'S FIREARM

**SUMMARY:**

**Overview:**

The District Attorney is requesting the Board to consider authorizing the Kings County Deputy Sheriff's Association to purchase the duty pistol of association member Christopher Jackson. Additionally, the District Attorney's Office is requesting to purchase a replacement firearm to ensure inventory is maintained at an appropriate level to support law enforcement functions.

**Recommendation:**

- a. Authorize the District Attorney's Office to allow the Deputy Sheriffs' Association to purchase the service handgun for District Attorney Investigator Christopher Jackson;
- b. Approve the purchase of a Glock handgun as replacement;
- c. Adopt the budget change. (4/5 vote required)

**Fiscal Impact:**

There is no fiscal impact as the funds used to purchase the duty firearm will be directly applied to the purchase of the replacement in Budget Unit 216000.

**BACKGROUND:**

Christopher Jackson was a Kings County District Attorney Investigator and member of the Deputy Sheriff's Association from February 2012 to August 2024, having served as a law enforcement officer for thirty years. Investigator Jackson honorably retired from County service, and as has traditionally occurred in the past, the Deputy Sheriff's Association has requested to purchase the duty firearm and present it as a gift. Transfer of this firearm will follow all legal requirements to ensure no liability will be incurred by the County of Kings.

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

KINGS COUNTY  
OFFICE OF THE AUDITOR-CONTROLLER  
BUDGET APPROPRIATION AND TRANSFER FORM

Auditor Use Only
Date
J/E No.
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**(A) New Appropriation**

Expenditures:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
General	District Attorney	Firearms	100000	216000	94009	461
					TOTAL	461


Funding Sources:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
General	District Attorney	Other Revenue	100000	216000	88025	461
					TOTAL	461

**(B) Budget Transfer:**

Transfer From:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount to be Transferred Out
					TOTAL	0

Transfer To:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount to be Transferred In
					TOTAL	0

Explanation: (Use additional sheets or expand form for more data entry rows or additional narrative, if needed).

Dept. of Finance Approval _____ Administration Approval <u>Gisselle Coyt</u>	Department Head Approval <u></u> Board Approval _____ BOS meeting date _____
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# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Fire Department – Salvador Flores

**SUBJECT:** FIRE DOZER 9 REPAIRS

**SUMMARY:**

**Overview:**

Fire Dozer 9, a vital asset for the Fire Department, was heavily damaged in a rollover incident. The incident caused significant damage to the dozers cab, exterior, and engine, necessitating extensive repairs, including a motor replacement.

**Recommendation:**

- a. Authorize the purchase order with Quinn Company for the repairs of Fire Dozer 9;
- b. Adopt the budget change. (4/5 vote required)

**Fiscal Impact:**

There is no fiscal impact to the General Fund. The repair cost of \$152,489 shall be funded from the Solar Impact Fee Fund in Budget Unit 300121. These solar impact fees are collected during construction to equip the Fire Department with the necessary tools and equipment to manage fire risks at solar facilities that lack paved roads. The funds are specifically designated for this purpose, ensuring that the Fire Department can respond effectively to potential fire incidents at these sites.

**BACKGROUND:**

The Fire Department’s Fire Dozer 9 sustained significant damage during a rollover incident several months ago. Fortunately, the operator was not injured. However, the dozer was left on its side in a canal where tumbleweeds had accumulated, creating a substantial fire hazard. This resulted in heavy damage to the cab and exterior of the dozer, as well as engine damage, necessitating replacement of the motor. The Fire Department obtained a repair quote from Quinn Company, estimating the total cost for repairs at \$152,489.

BOARD ACTION:

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

KINGS COUNTY  
OFFICE OF THE AUDITOR-CONTROLLER  
BUDGET APPROPRIATION AND TRANSFER FORM

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Date
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**(A) New Appropriation**

Expenditures:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
Fire	Fire	Maintenance Equipment	300120	241000	92019	152,489
TOTAL						152,489

Funding Sources:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
Fire	Fire	Revenue Transfer-In	300120	241000	89000	152,489
TOTAL						152,489


**(B) Budget Transfer:**

Transfer From:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount to be Transferred Out
TOTAL						0

Transfer To:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount to be Transferred In
TOTAL						0

Explanation: (Use additional sheets or expand form for more data entry rows or additional narrative, if needed).

**Revenue Transfer-In from 300121 (Solar Project Ap)**

Dept. of Finance Approval _____ Administration Approval <u>Veronica Mello</u>	Department Head Approval  Board Approval _____ BOS meeting date _____
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# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Department of Public Health – Rose Mary Rahn/Heather Campos  
**SUBJECT:** CALVIVA HEALTH SPONSORSHIP FOR KINGS COUNTY WOMEN,  
INFANTS AND CHILDREN PROGRAM

**SUMMARY:**

**Overview:**

The Kings County Department of Public Health Women, Infants and Children (WIC) program is requesting approval to accept a sponsorship from CalViva Health (CalViva). These funds will be used to help with the cost towards the quarterly baby shower events that are held by the WIC program for participants who are expecting mothers.

**Recommendation:**

- a. Authorize the acceptance of a \$5,000 sponsorship from CalViva Health for the Kings County Women, Infants and Children program;
- b. Adopt the budget change. (4/5 vote required)

**Fiscal Impact:**

There will be no impact to the General Fund. The recommended action will increase Fiscal Year 2024-25 revenue and expenditure appropriations by \$5,000 in Budget Unit 414000.

**BACKGROUND:**

CalViva Health is a managed care health plan operated by the Fresno-Kings-Madera Regional Health Authority (a governmental entity) for the tri-county service area. The plan is governed by a Board of Commissioners representing county government, hospitals, medical providers, and at-large community members. On October 8, 2024, the Director of Community Relations and Marketing for CalViva Health agreed to sponsor the WIC program’s quarterly baby showers.

(Cont’d)

BOARD ACTION:

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **CALVIVA HEALTH SPONSORSHIP FOR KINGS COUNTY WOMEN, INFANTS AND CHILDREN PROGRAM**

**November 5, 2024**

**Page 2 of 2**

The sponsorship will be used to purchase supplies for the events as well as incentives and prizes for the participants, including car seats, strollers, nursing supplies, diapers, wipes, gift cards, and additional outreach materials. All participants will receive additional breastfeeding education.

These funds will be used to help achieve:

- Increasing the breastfeeding rates of Kings County WIC participants by 2.5% annually
- Increasing total prenatal enrollments by 2.5% annually
- Increasing the healthy outcomes for all mothers and infants participating in the program
- Improving infant safety for all infants born to mothers who participate in the baby shower events

The WIC baby shower held on June 27, 2024, funded by a previous CalViva Health sponsorship approved by the Board on April 16, 2024, provided more than 40 families with essential nutrition and lactation education as well as the above-mentioned prizes and incentives.



October 8, 2024

Dear Kings County Board of Supervisors,

CalViva Health is pleased to support your WIC baby showers with a sponsorship for \$5,000. This sponsorship will cover the following expenses:

Outreach materials

Supplies

Books

Gift Cards

Diapers

Wipes

Nursing bras and pads

Nursing/privacy covers

Strollers

Car Seats

A check will be sent as soon as the Board accepts our sponsorship.

Sincerely,

Courtney Shapiro  
Director of Community Relations and Marketing

KINGS COUNTY  
OFFICE OF THE AUDITOR-CONTROLLER  
BUDGET APPROPRIATION AND TRANSFER FORM

Auditor Use Only	
Date	
J/E No.	
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**(A) New Appropriation**

Expenditures:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
GENERAL	WIC NUTRITION PROGRAM	Sponsorship Expense		414000/ 414100	92147	5,000
					TOTAL	5,000

Funding Sources:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
GENERAL	WIC NUTRITION PROGRAM	OTHER REVENUE		414000/ 414100	88025	5,000
					TOTAL	5,000

**(B) Budget Transfer:**

Transfer From:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount to be Transferred Out
					TOTAL	

Transfer To:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount Transferred In
					TOTAL	

Explanation: The recommended action will increase Fiscal Year 2024-25 Adopted Budget County budget unit 414000 Health – WIC Nutrition Program by \$5,000.

Dept. of Finance Approval \_\_\_\_\_ Department Head Heather Campos

Administration Approval Veronica Mello Board Approval \_\_\_\_\_

BOS meeting date: \_\_\_\_\_



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Department of Public Health – Rose Mary Rahn/Heather Campos  
**SUBJECT:** DELETION OF LABORATORY POSITIONS AND ADDITION OF PROGRAM SPECIALIST POSITION

**SUMMARY:**

**Overview:**

On April 29, 2024 the Kings County Department of Public Health (KCDPH) experienced a structural fire that destroyed the Public Health Laboratory (PHL) at 330 Campus Drive, Building 3. Due to the severity of the fire, laboratory operations and services completed by the PHL have ceased. Accordingly, the department recommends to the Board the deletion of all laboratory positions, effective January 6, 2025.

**Recommendation:**

- a. Approve the deletion of 1.0 Full-Time Equivalent Public Health Laboratory Director position from Budget Unit 416000, effective January 6, 2025;
- b. Approve the deletion of 1.0 Full-Time Equivalent Microbiologist position from Budget Unit 416000, effective January 6, 2025;
- c. Approve the deletion of 1.0 Full-Time Equivalent Laboratory Assistant III position from Budget Unit 416000, effective January 6, 2025;
- d. Approve the addition of 1.0 Full-Time Equivalent Program Specialist position into Budget Unit 416000, effective November 5, 2024.

**Fiscal Impact:**

There is no impact to the County General Fund associated with the recommended actions. The addition of the Program Specialist will be offset by the salary savings in the Fiscal Year 2024-25 Adopted Budget in Budget Unit 416000 – Public Health Services.

(Cont'd)

BOARD ACTION :

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **DELETION OF LABORATORY POSITIONS AND ADDITION OF PROGRAM SPECIALIST POSITION**

**November 5, 2024**

**Page 2 of 2**

#### **BACKGROUND:**

KCDPH experienced a structural fire early in the morning of Monday, April 29, 2024, that caused extensive damage to the Public Health clinic, laboratory and administrative offices. The department relocated the administrative and clinical functions to the Hanford Medical Plaza building leased by the County (460 Kings County Dr., Suites 101 and 102) and is providing all public facing services at that location.

The department anticipates that it will take several years to re-establish a public health laboratory and has researched several options to continue to meet mandatory requirements, such as Title 17 reportable disease testing through contracts or agreements with neighboring public health laboratories and commercial laboratories.

Additionally, the three staff currently employed in the positions to be deleted have been notified, in accordance with the County's layoff procedures outlined in Chapter 12, Personnel Rule 12040. The department has worked closely with the Human Resources Department during this process to ensure that alternative positions, including the Program Specialist position recommended in this agenda item, are available for staff to transition into. The staff impacted by this action are expected to transition into their new roles on December 23, 2024. It is the department's intention to restore the deleted positions to the department's budget upon the completion of a new public health laboratory, which is anticipated to take two to three years.



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Sheriff's Office – David Robinson

**SUBJECT:** SERVICE HANDGUN PURCHASES

**SUMMARY:**

**Overview:**

The Kings County Sheriff's Office is seeking authorization to allow the Deputy Sheriffs' Association and the Detentions Deputy Association to purchase service handguns for Undersheriff Robert Thayer and authorize the Kings County Sheriff's Office to purchase handguns as replacements.

**Recommendation:**

- a. Authorize the Sheriff's Office to allow the Deputy Sheriffs' Association and the Detentions Deputy Association to purchase the service handguns for Undersheriff Robert Thayer;
- b. Approve the purchase of two Glock handguns as replacement;
- c. Adopt the budget change. (4/5 vote required)

**Fiscal Impact:**

The Deputy Sheriffs' Association and the Detentions Deputy Association will pay the replacement value of the handguns, estimated at \$481 per weapon. The Kings County Sheriff's Office will purchase replacement weapons at cost, not to exceed \$481 per weapon. One weapon will be paid out of Budget Unit 222000 and the other out of Budget Unit 223000.

**BACKGROUND:**

The Deputy Sheriffs' Association and the Detentions Deputy Association are requesting to purchase two Glock handguns from the Kings County Sheriff's Office. In turn, the Deputy Sheriffs' Association and the Detentions Deputy Association will present the service handguns to Robert Thayer upon his retirement from the Kings County Sheriff's Office. The Kings County Sheriff's Office is asking to purchase two new handguns to replace Robert's service handguns.

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

KINGS COUNTY  
OFFICE OF THE AUDITOR-CONTROLLER  
BUDGET APPROPRIATION AND TRANSFER FORM

Auditor Use Only
Date
J/E No.
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**(A) New Appropriation**

Expenditures:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
General	Sheriff-Operations	Firearms	100000	222000	94009	481
General	Sheriff - Detentions	Firearms	100000	223000	94009	481
TOTAL						962

Funding Sources:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
General	Sheriff - Operations	Other Revenue	100000	222000	88025	481
General	Sheriff - Detentions	Other Revenue	100000	223000	88025	481
TOTAL						962

**(B) Budget Transfer:**

Transfer From:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount to be Transferred Out
TOTAL						0

Transfer To:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount to be Transferred In
TOTAL						0

Explanation: (Use additional sheets or expand form for more data entry rows or additional narrative, if needed).

Dept. of Finance Approval _____ Administration Approval _____	Department Head Approval _____ Board Approval _____ BOS meeting date _____
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# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Sheriff's Office – David Robinson

**SUBJECT:** RESOLUTION WITH THE CALIFORNIA DEPARTMENT OF PARKS AND RECREATION

**SUMMARY:**

**Overview:**

Over the past 22 years, the Sheriff's Office has annually received approval from the Board to receive Boating Safety and Enforcement (BS&E) financial aid from the California Department of Parks and Recreation, Division of Boating and Waterways to conduct boating safety and enforcement activities in Kings County.

**Recommendation:**

**Adopt a resolution authorizing the participation in the Boating Safety and Enforcement Financial Aid Program.**

**Fiscal Impact:**

This will reduce the impact on the Fiscal Year 2025-26 General Fund by \$103,997. The expenses and revenue related to this program are included in Budget Unit 222000. This program is also funded from boat taxes collected each fiscal year. Per the requirements of this program, the County must demonstrate that the local boat taxes are expended prior to receiving the financial aid from the state.

**BACKGROUND:**

The purpose of the BS&E Financial Aid Program is to provide State financial aid to local governmental agencies whose waterways have high usage by transient boaters and an insufficient tax base to fully support a boating safety and enforcement program. The program is intended to augment existing local resources for boating safety and enforcement activities and is not intended to fully fund BS&E programs. Local participation in the program is entirely voluntary. Any local agency may opt not to participate in the program if they choose

(Cont'd)

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **RESOLUTION WITH THE CALIFORNIA DEPARTMENT OF PARKS AND RECREATION**

**November 5, 2024**

**Page 2 of 2**

to spend their boat taxes on activities other than boating safety and enforcement activities. The funds will be utilized to offset the staffing costs associated with patrolling the Kings River. These funds will also reimburse the County for equipment purchases and repairs associated with patrolling the Kings River and its tributaries.

The Resolution has been reviewed and approved by County Counsel as to form.

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF KINGS, STATE OF CALIFORNIA

\*\*\*\*\*

IN THE MATTER OF AUTHORIZING THE  
SHERIFF’S OFFICE TO APPLY FOR AND  
PARTICIPATE IN THE BOATING  
SAFETY AND ENFORCEMENT FINANCIAL  
AID PROGRAM AS OPERATED BY THE  
CALIFORNIA DEPARTMENT OF PARKS  
AND RECREATION, DIVISION OF  
BOATING AND WATERWAYS  
FOR FISCAL YEAR 2025-2026 /

RESOLUTION NO. \_\_\_\_\_

WHEREAS, the Kings County Sheriff’s Office (“Sheriff”) performs boating safety and enforcement activities as set forth in Section 6593.3 of Title 14 of the California Code of Regulations (“Section 6593.3”); and

WHEREAS, the California Department of Parks and Recreation, Division of Boating and Waterways (“Department”) operates a Boating Safety and Enforcement Financial Aid Program (“Program”) for local agencies that perform boating safety and enforcement activities as set forth in Section 6593.3; and

WHEREAS, submission of an application for funding under the Program requires the County of Kings (“County”) to comply with the requirements of Harbors and Navigation Code section 663.7, California Code of Regulations, title 14, section 6593.4; and

WHEREAS, participation in the Program and acceptance of funding under the Program requires the County of Kings (“County”) to comply with the requirements of Section 663.7 of the Harbors and Navigation Code; and

WHEREAS, the Sheriff would like to participate in the Department’s Program to augment the revenues received by the County of Kings (“County”) for boating safety and enforcement activities.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. The Sheriff may apply for and participate in the Program as solicited by the Department to augment the revenues received by the County for boating safety and enforcement activities.
2. The Sheriff may participate in the Program as operated by the Department to augment the revenues received by the County for boating safety and enforcement activities.
3. The Sheriff of Kings County, David Robinson, or his designee, may sign the application and agreement for Program funding from the Department for boating safety and enforcement activities for Fiscal Year 2025-2026.

4. The Sheriff of Kings County, David Robinson, or his designee, may submit and sign invoices claiming reimbursement from the Department for Program funding for boating safety and enforcement activities for Fiscal Year 2025-2026.

5. The Sheriff of Kings County, David Robinson, or his designee, may receive funding from the Department for Program funding for Fiscal Year 2025-2026 for boating safety and enforcement activities.

6. The County shall expend not less than one hundred percent (100%) of the amount the County received from personal property taxes on vessels during Fiscal Year 2025-2026, as required under Harbors and Navigation Code section 663.7, subdivision (e).

7. Funding allocated to the County under Harbors and Navigation Code section 663.7, subdivision (a) shall be used only for boating safety and enforcement programs conducted within the County.

8. The County Finance Department – Auditor Division may certify the amount of prior year vessel taxes received by the County.

The foregoing resolution was adopted upon motion by \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_ at a regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2024, by the following vote:

- AYES: Supervisors
- NOES: Supervisors
- ABSENT: Supervisors
- ABSTAIN: Supervisors

\_\_\_\_\_  
Doug Verboon, Chairman of the Board of Supervisors  
County of Kings, State of California

IN WITNESS WHEREOF, I have set my hand this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Clerk of said Board of Supervisors



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Administration  
California Public Finance Authority – Caitlin Lanctot

**SUBJECT:** APPROVING THE ISSUANCE OF QUALIFIED 501(C)(3) BONDS FOR A  
RENTAL SENIOR LIVING COMMUNITY

### **SUMMARY:**

#### **Overview:**

Section 147 (f)(2) of the Internal Revenue Code of 1986 requires that, in order for the interest on such obligations to be excluded from gross income to investors for federal income tax purposes, the applicable elected representatives of the host governmental unit must approve the issuance of debt. This hearing and approval process is referred to as a “TEFRA” hearing, after the Tax Equity and Fiscal Responsibility Act of 1983, the regulations for which were promulgated under the Tax Code changes of 1986.

#### **Recommendation:**

**Adopt a Resolution approving the financing and the issuance of up to \$145,000,000 in qualified 501(c)(3) bonds for a rental senior living facility by the California Public Finance Authority for QSH/MB, LLC.**

#### **Fiscal Impact:**

None. The County’s participation bears with it no cost or financial obligation, but serves as a public acknowledgement of the facilities to be financed by the host jurisdiction. The approval of the tax-exempt financing for the project will not place any financial obligations upon the County.

### **BACKGROUND:**

The California Public Finance Authority (“CalPFA”) is a political subdivision of the State of California established under the Joint Exercise of Powers Act for the purpose of issuing tax-exempt conduit bonds for public and private entities throughout California. CalPFA was created by Kings County and the Housing

(Cont’d)

**BOARD ACTION :**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **APPROVING THE ISSUANCE OF QUALIFIED 501(C)(3) BONDS FOR A RENTAL SENIOR LIVING COMMUNITY**

**November 5, 2024**

**Page 2 of 2**

Authority of Kings County, California. CalPFA is empowered to promote economic, cultural, and community development opportunities that create temporary and permanent jobs, affordable housing, community infrastructure, and improve the overall quality of life in local communities.

QSH/MB, LLC (the “Borrower”) has requested that CalPFA issue 501(c)(3) bonds in an amount not to exceed \$145,000,000 to finance or reimburse the costs of the acquisition, construction, expansion, remodeling, renovation, improvement, furnishing, and/or equipping of a rental senior living community to be located at or near 250, 350 and 400 North Sepulveda Boulevard, Manhattan Beach, California (the “Project”).

A public hearing was held for this Project on November 5, 2024. The Board has been asked to approve the issuance of the bonds as the host governmental unit.

The obligations would be repaid solely from amounts received pursuant to the terms and provisions of the financing agreements to be executed by the borrower. The County would not be a party to the financing agreements. The obligations would not be secured by any form of taxation or any obligation of either the County or CalPFA. Neither would the obligations represent or constitute a general obligation of the County or CalPFA. The borrower must indemnify CalPFA, including the County. All legal documents will contain clear disclaimers that the obligations are not obligations of the County or the CalPFA but are paid only from funds provided by the borrower.

As announced in the published notice, this hearing is an opportunity for all interested persons to speak or to submit written comments concerning the proposal to issue the obligations and the nature of the facilities to be financed.

Participation by the County will not impact the County's appropriations limits and will not constitute any type of indebtedness by the County. Once the County holds the required public hearing and adopts the required resolution following the public hearing, no other participation of the County in the actions of the CalPFA or in the financing will be required.

**NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that, at 9:00 a.m., on Tuesday, November 5, 2024, the Board of Supervisors of the County of Kings (the “County”), through the California Public Finance Authority (the “Authority”), will conduct a telephone-only public hearing as required by Section 147(f) of the Internal Revenue Code of 1986 (the “Code”), concerning the proposed issuance by the Authority of its qualified 501(c)(3) bonds as defined in Section 145 of the Code for a rental senior living community, in one or more series, from time to time pursuant to a plan of finance, in an amount not to exceed \$145,000,000 (the “Bonds”).

The proceeds of the Bonds will be used by QSH/MB, LLC (the “Borrower”), the sole member of which is Quality Senior Housing Foundation, Inc., an organization described in Section 501(c)(3) of the Code, to: (1) finance or reimburse the costs of acquisition, construction, expansion, remodeling, renovation, improvement, furnishing, and/or equipping of a rental senior living community (the “Project”) to be owned and operated by the Borrower, operated by Sunrise Senior Living Management, Inc., and located and/or to be located at or near 250, 350 and 400 North Sepulveda Boulevard, Manhattan Beach, California; (2) pay certain expenses incurred in connection with the issuance of the Bonds; (3) pay capitalized interest on the Bonds; (4) fund one or more debt service reserves with respect to the Bonds; and (5) fund related working capital costs.

Those wishing to comment on the proposed issuance of the Bonds and the nature and location of the real property and facilities proposed to be financed may dial into the hearing using the following toll free teleconference line: 800-309-2350 Conference ID: 4501310#, or may submit written comments, which must be received no later than 4:00 pm on Monday, November 4, 2024, to the Clerk of the Board at 1400 W. Lacey Boulevard, Hanford, California 93230 or at [bosquestions@co.kings.ca.us](mailto:bosquestions@co.kings.ca.us).

Dated: October \_\_, 2024

COUNTY OF KINGS

By:                   /s/ Catherine Venturella                    
Clerk of the Board

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF KINGS, STATE OF CALIFORNIA

\* \* \* \* \*

IN THE MATTER OF THE BOARD OF SUPERVISORS OF THE COUNTY OF KINGS APPROVING THE ISSUANCE BY THE CALIFORNIA PUBLIC FINANCE AUTHORITY OF ITS BONDS, IN ONE OR MORE SERIES, FROM TIME TO TIME PURSUANT TO A PLAN OF FINANCE, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$145,000,000, FOR THE PURPOSE OF FINANCING OR REIMBURSING THE COSTS OF ACQUISITION, CONSTRUCTION, EXPANSION, REMODELING, RENOVATION, IMPROVEMENT, FURNISHING, AND/OR EQUIPPING OF A RENTAL SENIOR LIVING COMMUNITY FOR QSH/MB, LLC AND CERTAIN OTHER MATTERS RELATING THERETO

RESOLUTION NO. \_\_\_\_\_

WHEREAS, QSH/MB, LLC (the “Borrower”), the sole member of which is Quality Senior Housing Foundation, Inc., an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986 (the “Code”) has requested that the California Public Finance Authority (the “Authority”) participate in the issuance of federally taxable and federally tax-exempt bonds, including its qualified 501(c)(3) bonds as defined in Section 145 of the Code, in one or more series, from time to time pursuant to a plan of finance, in an aggregate principal amount not to exceed \$145,000,000 (the “Bonds”), the proceeds of which are to be loaned to the Borrower to: (1) finance or reimburse the costs of acquisition, construction, expansion, remodeling, renovation, improvement, furnishing, and/or equipping of a rental senior living community to be owned and operated by the Borrower and located and/or to be located at 250, 350 and 400 North Sepulveda Boulevard, Manhattan Beach, California; (2) pay certain expenses incurred in connection with the issuance of the Bonds; (3) pay capitalized interest on the Bonds; (4) fund one or more debt service reserves with respect to the Bonds; and (5) fund related working capital costs (the “Project”); and

WHEREAS, the rental senior living community comprising the Project will owned and operated, by the Borrower; and

WHEREAS, the real property and facilities proposed to be financed are located within the City of Manhattan Beach; and

WHEREAS, the Authority is a joint powers authority created by the County of Kings (the County”) and the Housing Authority of Kings County and located in the County; and

WHEREAS, pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), the issuance of the Bonds by the Authority must be approved by the County; and

WHEREAS, the Board of Supervisors of the County (the “Board of Supervisors”) is the elected legislative body of the County and is the applicable elected representative under Section 147(f) of the Code; and

WHEREAS, pursuant to Section 147(f) of the Code, the Board of Supervisors has, following notice duly given, through the Authority, held a public hearing regarding the issuance of the Bonds, and now desires to approve the issuance of the Bonds by the Authority; and

WHEREAS, the Board of Supervisors understands that its actions in holding this public hearing and in approving this Resolution do not obligate the County in any manner for payment of the principal, interest, fees or any other costs associated with the issuance of the Bonds, and said Board of Supervisors expressly conditions its approval of this Resolution on that understanding.



NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF KINGS HEREBY RESOLVES THAT:

Section 1. The Board of Supervisors hereby approves the issuance of the Bonds by the Authority, from time to time pursuant to a plan of finance, for the purposes of financing the Project. It is the purpose and intent of the Board of Supervisors that this Resolution constitute approval of the issuance of the Bonds by the Authority for the purpose of Section 147(f) of the Code by the applicable elected representative of the governmental unit having jurisdiction over the area in which the Authority is located.

Section 2. The officers of the Board of Supervisors are hereby authorized and directed, jointly and severally, to do any and all things and execute and deliver any and all documents, certificates and other instruments which they deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this Resolution and the financing transaction approved hereby. Any actions heretofore taken by such officers are hereby ratified and approved.

Section 3. The Board of Supervisors expressly conditions its approval of this Resolution on its understanding that the County shall have no obligation whatsoever to pay any principal, interest, fees or any other costs associated with the Authority's issuance of the loan for the financing of the Project.

Section 4. This Resolution shall take effect from and after its passage and approval.

The foregoing resolution was adopted upon motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_ at a regular meeting held on the fifth day of November, 2024, by the following vote:

AYES: Supervisors  
NOES: Supervisors  
ABSENT: Supervisors  
ABSTAIN: Supervisors

\_\_\_\_\_  
Chairperson of the Board of Supervisors  
County of Kings, State of California

IN WITNESS WHEREOF, I have set my hand this \_\_\_\_ day of November, 2024.

\_\_\_\_\_  
Clerk of said Board of Supervisors



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Community Development Agency – Chuck Kinney

**SUBJECT:** MONTHLY REPORT OF THE PLANNING COMMISSION'S ACTIONS

**SUMMARY:**

**Overview:**

Staff will report any actions taken by the Planning Commission during the most recent meeting.

**Recommendation:**

Accept the monthly report of Planning Commission's actions from their November 4, 2024 meeting.

**Fiscal Impact:**

None.

**BACKGROUND:**

At a regular meeting held Monday, November 4, 2024, the Kings County Planning Commission held a meeting and any actions taken will be reported to the Board by the Director of Community Development Agency.

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk of the Board

By \_\_\_\_\_, Deputy.





# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Human Resources – Carolyn Leist/Danyeale Leap

**SUBJECT:** NEW JOB CLASSIFICATION FOR THE PUBLIC WORKS DEPARTMENT

**SUMMARY:**

**Overview:**

The Public Works Department requested and was approved to allocate a Deputy Director of Public Works position as part of the 2024-25 Fiscal Year budget. The recommendation below is based on the classification review and analysis. The recommendation below is supported by the department and Administration.

**Recommendation:**

**Approve the new job specification for Deputy Director of Public Works and set the salary at Range 276.0 (\$9,370 - \$11,435 monthly).**

**Fiscal Impact:**

The cost for the new position for the remainder of the fiscal year is approximately \$85,996 for salary only. The funding for this position was included in the Public Works Department Fiscal Year 2024-25 budget.

**BACKGROUND:**

The Board of Supervisors approved a 1.0 Full-Time Equivalent (FTE) for a Deputy Director of Public Works position in Budget Unit 926500 for Fiscal Year 2024-25. This position will be a management-level, at-will classification and will assist the Director of Public Works with planning, organizing, managing and oversight of staff, programs and the operations of designated divisions of the Public Works Department. The incumbent will assist the Director of Public Works in assigned areas of the department, including personnel matters, and provide department representation with internal and external agencies. The proposed job specification for the Deputy Director of Public Works classification is attached.

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk of the Board

By \_\_\_\_\_, Deputy.



## **DEPUTY DIRECTOR OF PUBLIC WORKS**

### **DEFINITION**

Under administrative direction, to assist with the planning, organizing, managing, and oversight of staff, programs, and operations of designated divisions of Public Works; assists the Director of Public Works in assigned areas of the Department, including personnel matters, departmental representation with internal and external agencies; and performs related duties as assigned or required.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives administrative direction from the Director of Public Works. Exercises supervision over management, supervisory, professional, technical, and administrative support staff through subordinate levels of supervision.

### **CLASS CHARACTERISTICS**

This deputy director classification is a single position that functions as a member of the executive staff of the Public Works Department. The Public Works Department is divided into six major functional areas: Roads and Bridge, Engineering, Building Maintenance, Parks and Grounds, Fleet, and Administration. The incumbent is responsible for directing and managing the day-to-day administration of the department and is assigned a variety of administrative duties for the department, such as personnel matters, contract, and property management.

### **EMPLOYMENT AT WILL**

The Deputy Public Works Director is an “at will” position, which is not included in the County’s classified service and is exempt from merit system status. As such, the incumbent is appointed by and serves at the pleasure of the Director of Public Works. As an at-will employee, the incumbent may be terminated with or without cause or notice at any time by the Director of Public Works as the appointing authority.

### **EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)**

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

- Plans, manages, organizes, and oversees the daily functions, operations, and activities of a division or large functional area of the Public Works Department.
- Participates in the development and implementation of goals, objectives, policies, and priorities for the division; continuously monitors the efficiency and effectiveness of assigned programs, and procedures; assesses and monitors workload, administrative, and support systems, and internal reporting relationships; identifies opportunities and makes recommendations for improvement.
- Consults with and assists the Director in the planning, coordination, and administration of all programs, services, and activities of the department.
- Coordinates, supervises, develops, and administers comprehensive programs and services.

- Participates in the selection of and trains, motivates, and evaluates assigned personnel; works with employees to correct deficiencies; recommends and implements discipline and termination procedures.
- Assists the Director in advising the Board of Supervisors on Public Works matters.
- Perform assignments in the preparation and presentation of special projects to the Board of Supervisors, governmental agencies, commissions, and other County departments.
- Serves as staff and technical advisor to various commissions and committees.
- Assists in the development, administration, and oversight of the division(s) budget; determines funding needed for staffing, equipment, materials, and supplies; ensures compliance with budgeted funding.
- Performs fiscal management and budget administration and ensures controls necessary to develop and evaluate funding requirements.
- Coordinates and reviews the analysis and evaluation of the effectiveness of the programs, services, policies and procedures, and recommends and/or approves appropriate modifications.
- Ensures the effectiveness of division personnel through assigning, supervising, evaluating, disciplining, and training staff.
- Receives, investigates, and responds to difficult and sensitive problems and complaints in a professional manner; identifies and reports findings and takes necessary corrective action.
- May represent the Department in various matters in the absence of the Director.
- Ensures staff compliance with County and mandated safety rules, regulations, and protocols.
- Performs related duties as assigned.

### **MINIMUM QUALIFICATIONS**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

### **EDUCATION AND EXPERIENCE**

#### **Education:**

- Equivalent to an associate's degree from an accredited college or university with major coursework in public administration, engineering, construction, business management, or a closely related field. (Substitution: Additional relevant experience may substitute for the required education on a year-for-year basis.)

#### **Experience:**

- At least four (4) years of increasingly responsible experience in a public sector agency managing public works projects, building services, engineering, or road construction.

### **LICENSES AND CERTIFICATIONS**

#### **Licenses:**

- Possession of a valid California driver's license issued by the Department of Motor Vehicles at the time of appointment.

### **SPECIAL REQUIREMENTS**

Qualify for security clearance through a background investigation and fingerprint check, which includes a credit check. Ability to work irregular hours as necessary, travel frequently within and outside the County.

## **KNOWLEDGE AND ABILITIES**

### **Knowledge of:**

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and project management.
- Principles and practices of contract administration, project management and evaluation, budget development and administration.
- Effective principles of organization, management, and administration.
- Principles and practices of employee supervision, including work planning, assignment, review and evaluation, and the training of staff in work procedures.
- Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- Principles and practices of contract administration and project management and evaluation.
- Applicable Federal, State, and local laws, regulatory codes, ordinances, and procedures relevant to assigned areas of responsibility.
- Techniques for effectively representing the County in contacts with governmental agencies, community groups, and various business, professional, educational, regulatory, and legislative organizations.
- Organization and management practices as applied to the development, analysis, and evaluation of programs, policies, and operational needs of the assigned area of responsibility.
- County and mandated safety rules, regulations, and protocols.
- Techniques of effective oral and written communication; proper spelling, grammar, and punctuation.
- Current equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

### **Ability to:**

- Plan, organize, oversee, and manage the staff and operations of the Public Works divisions.
- Respond effectively in critical situations.
- Develop and implement goals, objectives, practices, policies, procedures, and work standards and identify, analyze and prioritize the needs of the divisions.
- Prepare and administer large and complex budgets; allocate limited resources in a cost-effective manner.
- Provide administrative, management, and professional leadership. Select and supervise staff, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
- Interpret, apply, explain, and ensure compliance with Federal, State, and local policies, procedures, laws, and regulations.
- Evaluate and develop improvements in operations, procedures, policies, or methods. Analyze problems, consider alternatives, project consequences, and implement recommendations.
- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- Analyze, interpret, summarize, and present technical information and data in an effective manner.
- Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
- Make mathematical computations quickly and accurately.
- Effectively represent the division and the County in meetings with governmental agencies, community groups, and various businesses, professional, and regulatory organizations, and in meetings with individuals.
- Direct the establishment and maintenance of a variety of filing, record-keeping, and tracking systems.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing.
- Exhibit tact, patience and courtesy, initiative, prudence, and independent judgment.



- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work, including subordinates, peers, other departments and agencies, officials and the general public.

**PHYSICAL DEMANDS**

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer, and to operate a motor vehicle to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone. Standing in and walking between work areas is frequently required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification frequently bend, stoop, kneel, and reach to perform assigned duties, as well as push and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 10 pounds.

**ENVIRONMENTAL CONDITIONS**

Works predominantly in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may work in the field and occasionally be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, mechanical and/or electrical hazards, and hazardous chemical substances and fumes. Employees may interact with members of the public or with staff under emotionally stressful conditions while interpreting and enforcing departmental policies and procedures.

**DISASTER SERVICE WORKERS**

All Kings County employees are designated "Disaster Service Workers" through state and local laws (CA Government Code Sec. 3100-3109 and Emergency Services Chapter 6-8 via adoption of local Ordinance No. 361 § 1, 2-25-75). As Disaster Service Workers, all County employees are expected to remain at work, or to report for work as soon as practicable, following a significant emergency or disaster.

FLSA EXEMPTION: Exempt MEDICAL GROUP: C PROBATIONARY PERIOD: At-will
--

*Dominic Tykurski*

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readysign

Department Head Signature

*Carolyn Leist*

40FA83B90F80EDB8559A71860C498799

readysign

Human Resources Director Approval

10/22/2024

Date

10/22/2024

Date





# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Human Resources – Carolyn Leist/Ashley Hernandez

**SUBJECT:** JOB SPECIFICATION CHANGES FOR SHERIFF’S OFFICE

**SUMMARY:**

**Overview:**

The County retained Koff & Associates (K&A) to complete a classification and compensation study. The job specification updates for the Detentions Deputy Association (D.D.A.) of the Sheriff’s Office are completed. The K&A classification study provided recommendations to retitle positions and modify the job descriptions.

**Recommendation:**

**Approve the retitled and revised job specification for Detentions Assistant.**

**Fiscal Impact:**

There is no fiscal impact with the recommended action. There are no changes to wages with this title change.

**BACKGROUND:**

The job specification for the D.D.A. of the Sheriff’s Office was updated based on K&A recommendations. Specifically, Senior Detentions Clerk was changed to Detentions Assistant. The revised job specification was also amended with new formatting and to be consistent with current functions and requirements of the position. Updates were also made to the definition, class characteristics, knowledge, and abilities sections, and the supervision received and exercised were added. Additionally, consistent with current Human Resources practices, the physical demands, environmental conditions, and disaster service worker information were included.

The Sheriff reviewed and approved the job specification. Additionally, relevant job specifications were sent to the D.D.A and offered to opportunity to meet and confer with Human Resources. Attached are the current and revised job specifications for the position in the Sheriff’s Office.

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.



JCN # M49  
Est.: June 1997  
Rev.: 2/01; 5/24

## **DETENTIONS ASSISTANT**

### **DEFINITION**

Under direction, performs a variety of support staff services and clerical duties in the Detentions Division of the Sheriff's Office; evaluates, interprets, processes, and maintains legal and non-legal records, court documents, and other documents; interviews and places incarcerated persons and processes incarcerated person bookings and releases; maintains logs and data related to caseloads; corresponds with various agencies; testifies in court; and performs other related duties as assigned.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives direction from assigned supervisory or management personnel. Exercises no direct supervision over staff.

### **CLASS CHARACTERISTICS**

This journey-level classification is responsible for independently performing clerical duties in support of County's Detentions Division. Positions at this level exercise judgment and initiative in their assigned tasks, receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit.

### **EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)**

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

- Processes incarcerated person booking, detention, transfer, and release paperwork; ensures timely processing and that all documents are accurately maintained.
- Reads and interprets court documents; provides information on legal action; facilitates, coordinates, and schedules legal processes as required.
- Schedules appointments for interviews, coordinating schedules and ensuring efficient use of time; interviews incarcerated persons and others as referred by the courts; evaluates records to initiate appropriate legal action through the courts.
- Corresponds with county, public, and various other agencies; answers inquiries and provides information and documents as required; generates and submits regular reports and other information to the court.
- Prepares and maintains a wide array of legal and non-legal documents; preserves strict confidentiality of all records.
- Completes and maintains a variety of clerical documents, including reports, files, correspondence, legal forms, schedules, and other data.
- Uses computers to maintain logs and case and payment records; maintains a consistent log of caseloads and financial transactions.
- Obtains and verifies information through telephone interviews and letters to individuals and employers, ensuring the accuracy of all information.
- Testifies in court when needed, representing the facility and its operations professionally.

- Confers with supervisors or detention deputies regarding behavioral or other problems; escalates issues; testifies in court.
- Provides training and guidance to less experienced staff as necessary.
- Observes and complies with all County and mandated safety rules, regulations, and protocols.
- May be assigned additional detentions support staff duties in the County's detentions facilities as circumstances demand.
- May provide guidance on work procedures and processes to lower-level clerical and/or administrative support staff.
- Performs related duties as assigned.

### **MINIMUM QUALIFICATIONS**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

### **EDUCATION AND EXPERIENCE**

#### **Education:**

- Equivalent to the completion of the twelfth (12<sup>th</sup>) grade.

#### **Experience:**

- Two (2) years of extensive public contact experience involving interviewing and obtaining information in a detention facility.

### **LICENSES AND CERTIFICATIONS**

#### **Licenses:**

- Possession of a valid California driver's license issued by the Department of Motor Vehicles at the time of appointment.

### **SPECIAL REQUIREMENTS**

Qualify for security clearance through a background investigation and fingerprint check. Ability to qualify for deputization by the Kings County Sheriff's Office. Ability to work irregular hours including evenings, weekends, and holidays and work overtime as necessary. Ability to work in a locked detention facility which enforces a "lock down, no hostages" policy.

### **KNOWLEDGE AND ABILITIES**

#### **Knowledge of:**

- Applicable federal, state, and local laws, codes, and ordinances relevant to the area(s) of responsibility.
- Principles, policies, and procedures related to jail operations, including the booking and release of incarcerated persons.
- Principles and procedures of recordkeeping.
- Basic functions of law enforcement agencies and legal proceedings.
- Techniques for responding to individuals from various socioeconomic backgrounds in hostile and/or confrontational situations.
- Basic criminal attitudes and behavior patterns and underlying social factors.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and County staff.
- Techniques of effective oral and written communication; proper spelling, grammar, and punctuation.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

**Ability to:**

- Learn, interpret, and apply relevant federal, state, and local laws, codes, ordinances and department and division rules, regulations, and procedures.
- Follow safe work practices including workplace safety and security policies and procedures.
- Effectively use computer systems, software applications relevant to the work performed, and modern business equipment to perform a variety of work tasks.
- Establish, prepare, and maintain reports and documentation.
- Work in a detentions environment and understand and follow safety and security protocols.
- Use tact and effectively work with a variety of individuals, some of whom may be hostile or irate and/or from varying ethnic and socioeconomic backgrounds.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Communicate clearly and concisely, both orally and in writing.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**PHYSICAL DEMANDS**

Mobility to work in an office and detentions facilities setting and use office and business equipment, including typing, touchscreen monitors, and sitting at a computer for extended periods; operate a motor vehicle to transport supplies; to climb stairs to access control stations and other work locations; to perform light to moderate lifting and/or carrying of incarcerated person property and office supplies; push carts containing supplies; and to manipulate other equipment. Hearing and speech to communicate in person, over the phone, and by radio and intercom. Vision to read things up close and far away, to oversee the detentions facilities, and to read handwritten, printed material and computer screen; ability to distinguish colors to identify incarcerated person clothing and to view color computer monitors. Repetitive and fatiguing duties including frequent walking, upward/downward flexion of neck, wrist and arm motions, and sitting. Finger dexterity to access, enter, and retrieve data using a computer keyboard or calculator; and ability to grasp and hold.

**ENVIRONMENTAL CONDITIONS**

Employees work in a county detentions facility and office setting and may be exposed to loud noise levels, hazardous physical substances, monitored entry and exit of facility and locations within facility, cold and hot temperatures, and varying weather conditions. Employees may be exposed to vermin, insects, and parasites. The duties of this class are performed in an environment that is frequently unpleasant, unpredictable, and/or nauseating with exposure to incarcerated persons, mentally ill individuals, and persons potentially infected with communicable diseases. Employees may interact with members of the public or with staff under emotionally stressful conditions while interpreting and enforcing departmental policies and procedures.

**DISASTER SERVICE WORKERS**

All Kings County employees are designated "Disaster Service Workers" through state and local laws (CA Government Code Sec. 3100-3109 and Emergency Services Chapter 6-8 via adoption of local Ordinance No. 361 § 1, 2-25-75). As Disaster Service Workers, all County employees are expected to remain at work, or to report for work as soon as practicable, following a significant emergency or disaster.

FLSA EXEMPTION: Non-Exempt  
MEDICAL GROUP: C  
PROBATIONARY PERIOD: One year (2080  
hours).



## Senior Detentions Clerk

Class Code:  
C76

KINGS COUNTY  
Established Date: Jun 1, 1997  
Revision Date: Oct 26, 2021

### SALARY RANGE

\$19.88 - \$24.26 Hourly  
\$1,590.40 - \$1,940.80 Biweekly  
\$3,445.87 - \$4,205.07 Monthly  
\$41,350.40 - \$50,460.80 Annually

### DEFINITION:

Under supervision, performs a variety of support staff services in the Adult Detention Facilities, including clerical and accounting duties, processing of inmates for admittance, detention, transfer and/or release, distributing medications and commissary and other supplies to inmates, and interviewing inmates for placement in appropriate programs; provides lead supervision to subordinate staff; and performs other related duties as required.

### DISTINGUISHING CHARACTERISTICS

Detentions Clerk is a generalist, non-sworn classification series assigned to the Detentions Division of the Sheriff's Office. Senior Detentions Clerk is the highest level in the Detentions Clerk classification series. Incumbents perform one or more specialized or complex detentions support staff duties, and may assist in the training and supervision of subordinate staff. Incumbents report to a Detentions Sergeant.

Although primary assignment is generally in the Alternative Sentencing Program, incumbents may also be assigned to perform other detentions support staff duties in both maximum and minimum/medium security settings in the Main Jail or the Branch Jail, as assigned. Both facilities enforce a "lock-down, no hostages" policy in the event of an inmate disturbance. Incumbents may provide observation and indirect supervision of inmates, but are not expected to take any enforcement actions.

### EXAMPLE OF DUTIES:

Reads and interprets court documents; interviews inmates and others referred by the courts; processes booking and release paperwork on inmates; prepares a wide variety of legal and non-legal documents; maintains strict confidentiality of records; schedules appointments for interviews; submits reports to the court; corresponds with county and public agencies; obtains and verifies information through telephone interviews and letters to individuals and employers; evaluates records and initiates appropriate legal action through the courts; maintains daily logs pertaining to caseloads; uses computers to maintain caseload and payment records; testifies in court; answers inquiries and provides information to County and various other agencies; confers with supervisors or detentions deputies regarding behavioral or other problems; may assist in the training and supervision of subordinate staff; may be assigned to perform various other detentions support staff duties in the Adult Detentions Facilities, as required. *(Essential duties may vary from position to position within classifications. Reasonable accommodation will be made when requested and determined by the County to be appropriate under applicable law.)*

### MINIMUM QUALIFICATIONS:

**Education:** Equivalent to the completion of the twelfth grade.

**Experience:** Two years of experience comparable to a Detentions Clerk II in Kings County; **OR** Two years of extensive public contact experience involving interviewing and obtaining information in collections, credit, eligibility, legal field or other related experience. *Substitution: Completion of two years of college (60 semester units) with major course work in criminal justice, detentions, probation or a closely related field may substitute for up to one year of the required experience.)*

**License:** Possession of a valid, appropriate California driver's license issued by the Department of Motor Vehicles.

**Special Requirements:** Ability to qualify for security clearance through a background



investigation and/or a fingerprint check. Ability to work a flexible work schedule, which may include evenings, weekends and holidays. Ability to type/computer keyboard with sufficient speed and accuracy to perform the duties of the position. Ability to work in a locked detentions facility which enforces a "lock down, no hostages" policy. Ability to lift, carry or move objects weighing up to 55 pounds. Certain positions may be designated as bilingual requiring fluency in a foreign language.

**Knowledge of:** Principles of effective supervision; basic record keeping; basic mathematics; basic computer operating skills; basic criminal attitudes and behavior patterns and the social factors underlying criminal behavior.

**Ability to:** Function effectively while dealing with individuals who are frequently hostile and unpleasant, and includes contact with individuals who may have a communicable disease such as AIDS, HIV, Hepatitis, Tuberculosis; exhibit sound judgment and a tolerant attitude toward persons of differing cultural, racial and economic backgrounds; understand and carry out oral and written instructions; communicate effectively both orally and in writing; apply the laws, rules and procedures governing the operation of the Courts, Probation Department, Sheriff's Office and Detentions programs; effectively lead and direct other staff; establish and maintain effective working relationships with others; safely operate a motor vehicle; maintain strict confidentiality of all information, files and records; operate modern office equipment including computers, calculators and typewriters; follow department workplace safety practices and procedures.

#### **SUPPLEMENTAL INFORMATION:**

FLSA Status: Non-Exempt  
Medical Group: C  
Probationary Period: Six Months





# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Information Technology – John Devlin  
**SUBJECT:** EXAGRID BACKUP STORAGE EXPANSION

**SUMMARY:**

**Overview:**

Kings County's current Exagrid backup storage system requires expansion to accommodate growing data storage needs. This expansion will involve the purchase of an additional Exagrid appliance to increase capacity and ensure continued efficient data backup and recovery operations. Without this expansion backup retention of county data would need to be reduced.

**Recommendation:**

- a. Approve the purchase and implementation of the Exagrid system expansion to ensure sufficient backup storage capacity for the County's growing data needs;
- b. Authorize the Purchasing Manager to sign the purchase order;
- c. Adopt the budget change. (4/5 vote required)

**Fiscal Impact:**

The total cost for the Exagrid expansion appliance is \$154,006. Of this amount, \$147,780 was included in the Fiscal Year 2024-25 Adopted Budget in Budget Unit 195000. The balance of \$6,226 will be transferred from Network Equipment Maintenance allocations.

**BACKGROUND:**

Exagrid's tiered backup storage system provides a scalable and cost-effective solution for managing the County's increasing data backups. The expansion will involve adding an additional Exagrid server to the existing system, ensuring seamless integration and minimal disruption to current backup processes. This expansion will address the immediate need for increased storage capacity and provide scalability for future data growth. Without this expansion backup retention of county data would need to be reduced. The procurement process has been reviewed and approved by Purchasing and County Counsel approves the terms and conditions.

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.



Thank you for choosing CDW. We have received your quote.

Hardware      Software      Services      IT Solutions      Brands      Research Hub

# QUOTE CONFIRMATION

**CHRIS VERHAEGE,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PBSB568	8/26/2024	EXAGRID 2	6721374	<b>\$154,005.73</b>

## QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">ExaGrid 432TB Raw 378TB Usable 189TB Full Backup Appliance</a> Mfg. Part#: EX189-SEC "DISK CAPACITY: RAW:432TB PERP USEABLE 378TB 189TB FULL BACKUP Product stocked by manufacturer. Delivery times vary. Contract: National IPA Technology Solutions (2018011)	1	7784506	\$125,976.06	\$125,976.06
<a href="#">ExaGrid Standard Customer Support and Maintenance - extended service agreem</a> Mfg. Part#: EX-189-SEC-1YRMS-S "1YR 8X5 EX189-SECMANDS SVCS . Product stocked by manufacturer. Delivery times vary. Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions (2018011)	1	7885770	\$18,896.41	\$18,896.41
<a href="#">ExaGrid 2-Port 10GbE SFP+ Optical Transceiver</a> Mfg. Part#: EX-10GBE-OPTICAL "10GB ENET 2PORT SFP+ OPTICAL CPNT OPTION FOR ALL EXAGRID MODELS Product stocked by manufacturer. Delivery times vary. Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions (2018011)	2	6599974	\$0.00	\$0.00
<a href="#">EXAGRID 1YR 8X5 M&amp;S SVCS</a> Mfg. Part#: EX-10GBE-OPTICAL-1YRMS-S "1YR 8X5 MANDS SVCS SVCS Product stocked by manufacturer. Delivery times vary. Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions (2018011)	2	6599986	\$0.00	\$0.00

<b>SUBTOTAL</b>	\$144,872.47
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$9,133.26
<b>GRAND TOTAL</b>	<b>\$154,005.73</b>

PURCHASER BILLING INFO	DELIVER TO
<b>Billing Address:</b> COUNTY OF KINGS INFORMATION TEC 1400 W LACEY BLVD HANFORD, CA 93230-5997 <b>Phone:</b> (559) 582-3211 <b>Payment Terms:</b> NET 30-VERBAL	<b>Shipping Address:</b> COUNTY OF KINGS INFORMATION TECHNOLOGY DEPARTMENT 1400 W LACEY BLVD BLDG 5 HANFORD, CA 93230-5905 <b>Shipping Method:</b> DROP SHIP-GROUND
	<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



### Sales Contact Info

Patrick Krueger | (877) 368-4305 | [patrkru@cdw.com](mailto:patrkru@cdw.com)

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KINGS COUNTY  
OFFICE OF THE AUDITOR-CONTROLLER  
BUDGET APPROPRIATION AND TRANSFER FORM

Auditor Use Only
Date
J/E No.
Page of

**(A) New Appropriation**

Expenditures:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
TOTAL						0

**Funding Sources:**

FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
TOTAL						0

**(B) Budget Transfer:**

Transfer From:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount to be Transferred Out
IT ISF	Information Technology	Maint - Network Equip	500200	195000	92022	6,226
TOTAL						6,226

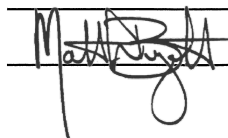
**Transfer To:**

FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount to be Transferred In
IT ISF	Information Technology	Equipment	500200	195000	94000	6,226
TOTAL						6,226

Explanation: (Use additional sheets or expand form for more data entry rows or additional narrative, if needed).  
Transfer from maintenance to fixed assets to balance purchase of Exagrid appliance.

Dept. of Finance Approval

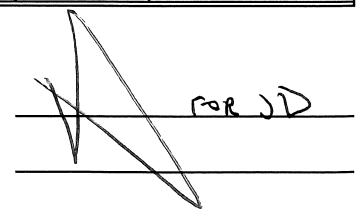
Administration Approval



Department Head Approval

Board Approval

BOS meeting date

 FOR JD



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Department of Public Health — Rose Mary Rahn/Troy Hommerding  
**SUBJECT:** SOLID WASTE LOCAL ENFORCEMENT AGENCY GRANT AGREEMENT  
**SUMMARY:**

**Overview:**

Kings County Department of Public Health Environmental Health Services is the designated Local Enforcement Agency (LEA) responsible for solid waste management in Kings County. Approval has been granted by the California Department of Resources Recycling and Recovery (CalRecycle) for Solid Waste Local Enforcement Agency grant funding. Similar grants have been received annually since 1992.

**Recommendation:**

**Approve an agreement with the Department of Resources Recycling and Recovery for the Solid Waste Local Enforcement Agency grant retroactively effective from July 1, 2024 through June 30, 2025.**

**Fiscal Impact:**

There is no impact to the County General Fund associated with the recommended action. The grant revenue of \$19,666 has been included in the Fiscal Year 2024-25 Adopted Budget for Environmental Health Services, Budget Unit 411500.

**BACKGROUND:**

The LEA grant application was approved by the Board, resolution number 24-028, on April 30, 2024. CalRecycle approved the LEA grant of \$19,666 on July 30, 2024. CalRecycle requires grantees to provide an electronically signed Grant Agreement by November 16, 2024 via the online access portal.

The grant funds will be used for personnel, equipment, and training costs necessary to implement the County’s solid waste program mandated by CalRecycle. Of the total grant amount, \$18,666 will be allocated to personnel expenses to help defer the cost of performing over 100 required annual onsite inspections.

(Cont’d)

BOARD ACTION:

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **SOLID WASTE LOCAL ENFORCEMENT AGENCY GRANT AGREEMENT**

**November 5, 2024**

**Page 2 of 2**

The remaining \$1,000 will be allocated to procure essential personal protective equipment, including boots, high visibility vests, and eye protection. The agreement is effective from July 1, 2024 through June 30, 2025, with the final report due to CalRecycle on October 31, 2025.

This agreement has been reviewed and approved by County Counsel as to form and by Risk for compliance with safety and liability standards.

**THE ATTACHMENT IS ON FILE WITH THE CLERK OF THE BOARD AND CAN BE LOCATED ON OUR WEBSITE AT:**

<https://www.countyofkingsca.gov/departments/board-of-supervisors/calendar-agenda-and-action-summary>





# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Department of Public Health – Rose Mary Rahn/Czarina Martinez  
**SUBJECT:** NATIONAL PREMATURETY AWARENESS MONTH AND WORLD PREMATURETY DAY PROCLAMATION

**SUMMARY:**

**Overview:**

Preterm birth is a major cause of infant mortality. Between 2020 and 2022, nearly 1 in 10 babies born in Kings County were born preterm. The Kings County Department of Public Health (KCDPH) Maternal, Child and Adolescent Health (MCAH) program promotes education and community engagement to improve birth outcomes and reduce infant mortality. Preventing preterm birth requires early prenatal care, healthy habits, and awareness of early labor signs. By joining the nation in proclaiming November 2024 as National Prematurity Awareness Month and November 17, 2024, as World Prematurity Day, the County will bring awareness to the health challenges, life impacts, and measures available to reduce the risk of preterm birth.

**Recommendation:**

**Adopt a resolution proclaiming the month of November 2024 as National Prematurity Awareness Month and November 17, 2024 as World Prematurity Day in Kings County.**

**Fiscal Impact:**

There is no impact to the County General Fund associated with the recommended action.

**BACKGROUND:**

Preterm birth is the number one cause of infant death in both the United States and across the globe. In the United States, about 1 in 10 babies are born prematurely, meaning they are born before reaching 37 weeks of pregnancy. In California, around 1 in 11 infants are born too early. The earlier a baby is born, the higher the risk they face for health problems, both immediately and later in life. Many infants born premature do not survive. For those

(Cont'd)

BOARD ACTION:

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **NATIONAL PREMATURITY AWARENESS MONTH AND WORLD PREMATURITY DAY PROCLAMATION**

**November 5, 2024**

**Page 2 of 2**

who do, the health risks are still high, they are more likely to experience intellectual and developmental delays, as well as issues with breathing, feeding, and other serious complications.

The best way to prevent early labor is to focus on having a healthy pregnancy. It's important for anyone who is pregnant to start prenatal care as early as possible. Regular communication with a healthcare provider and following medical guidance throughout the pregnancy is essential. Although the causes of preterm birth can be complex and varied, there are several ways to help reduce the risk. These include avoiding smoking, alcohol, and illegal substances, eating a healthy, balanced diet with foods rich in iron and folic acid, getting at least 30 minutes of exercise each day, and managing stress. It's also important for pregnant people to learn about the signs of premature labor so they can seek treatment quickly if needed.

The MCAH program is actively working to promote healthy birth outcomes through community education. MCAH provides educational presentations that teach strategies for reducing preterm births and increase knowledge of the signs of preterm labor, with the intention to raise awareness about the increased issue within the county. Social media is an effective tool in reaching at risk populations and a wider audience. Additionally, MCAH is partnering with a local clinic to develop a social media campaign featuring advice from local multidisciplinary healthcare providers on how to prevent premature births and share local resources available to the community.

Recognizing November 2024 as National Prematurity Awareness Month and November 17, 2024, as World Prematurity Day will help bring more attention to the serious health impacts of preterm birth. These efforts aim to improve birth outcomes, reduce infant mortality, and give children the best possible start to a healthy life.

The Proclamation has been reviewed and approved by County Counsel as to form.

**BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF KINGS, STATE OF CALIFORNIA**

\*\*\*\*\*

IN THE MATTER OF PROCLAIMING  
THE MONTH OF NOVEMBER 2024 AS  
NATIONAL PREMATURITY AWARENESS  
MONTH AND NOVEMBER 17, 2024 AS  
WORLD PREMATURITY DAY

---

**Resolution No. \_\_\_\_\_**

WHEREAS, National Prematurity Awareness Month and World Prematurity Day provides an opportunity to promote positive birth outcomes and infant health, increased awareness of preterm birth complications, and provide preterm birth reduction education and understanding; and

WHEREAS, preterm or premature infants are babies who were born before 37 weeks of pregnancy, which can lead to increased health risks throughout their development; and

WHEREAS, babies who survive premature birth face increased risk for intellectual and developmental disabilities, as well as problems with breathing, feeding, and more; and

WHEREAS, preterm birth and its complications are the largest contributors to infant death; and

WHEREAS, between 2020-2022 California experienced a preterm birth rate of 8.99% while in Kings County, 9.52% of all births between 2020-2022 were preterm, representing 613 preterm babies; and

WHEREAS, known risk factors of preterm birth include young or advanced age of the mother, cigarette or substance abuse, stress, depression, and carrying more than one baby; and

WHEREAS, preterm birth reduction strategies include starting prenatal care visits and continuing to attend prenatal visits until delivery, avoiding smoking, use of illicit substances and alcohol while pregnant, eating a balanced diet with foods containing iron and folic acid, getting at least 30 minutes of exercise each day, and lowering stress levels; and

WHEREAS, participating in the promotion of National Prematurity Awareness Month and World Prematurity Day recognizes the importance of creating awareness and understanding of preterm birth in efforts to provide infants with the best start at a healthy life; and

WHEREAS, The Kings County Department of Public Health (KCDPH) is committed to promoting positive birth outcomes, infant health, preterm birth reduction strategies, and the health of Kings County's families by working with local providers, and increasing community awareness and education.

NOW, THEREFORE, BE IT PROCLAIMED, by the Board of Supervisors of the County of Kings, State of California, that November 2024 is recognized as National Prematurity Awareness Month and the day of November 17, 2024, as World Prematurity Day and the residents of Kings County are called upon to join this observance.

The foregoing proclamation was adopted upon motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_ at a regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2024, by the following vote:

AYES: Supervisors  
NOES: Supervisors  
ABSENT: Supervisors  
ABSTAIN: Supervisors

---

Doug Verboon, Chairman  
Board of Supervisors, County of Kings

IN WITNESS WHEREOF, I have set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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Catherine Venturella, Clerk  
Board of Supervisors, County of Kings



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Administration – Kyria Martinez/Alex C. Walker

**SUBJECT:** RURAL COUNTIES REPRESENTATIVES OF CALIFORNIA DELEGATE  
AND ALTERNATE DESIGNATIONS

**SUMMARY:**

**Overview:**

The Rural County Representatives of California (RCRC) is dedicated to representing the collective unique interests of its membership, providing legislative and regulatory representation at the State and Federal levels, and providing responsible services for its members to enhance and protect the quality of life in rural California counties. Pursuant to Board policy, the Administrative Office makes no recommendations on board appointments.

**Recommendation:**

- a. **Appoint one member to serve as Kings County delegate for Rural County Representatives of California;**
- b. **Appoint one member to serve as Kings County alternate delegate for Rural County Representatives of California.**

**Fiscal Impact:**

The membership fee is \$12,000 per fiscal year. Funding would be paid out of Administration budget 111000. 2024-2025 dues were paid in July 2024.

**BACKGROUND:**

The Rural County Representatives of California (RCRC) is a forty-member county strong service organization that champions policies on behalf of California’s rural counties.

(Cont’d)

**BOARD ACTION :**

APPROVED AS RECOMMENDED: \_\_\_\_ OTHER: \_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk of the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **RURAL COUNTIES REPRESENTATIVES OF CALIFORNIA DELEGATE AND ALTERNATE DESIGNATIONS**

**November 5, 2024**

**Page 2 of 2**

The term "rural" may be defined in various ways: population density, population size, demographics or economic data. However you define it, rural counties face unique challenges when putting federal and state policies into effect. The greater distances, lower population densities, and geographic diversity of RCRC's thirty-nine member counties create obstacles not faced by their more urban or suburban counterparts. For those reasons, "one-size-fits-all" policies do not work, especially when the "size" typically is a more metropolitan model.

Founded in 1972, RCRC works with its membership to advocate on behalf of rural issues at the state and federal levels. RCRC provides the rural county perspective on a myriad of issues during the legislative and regulatory process, including land use, water and natural resources, housing, transportation, wildfire protection policies, and health and human services. The core of RCRC's mission is to improve the ability of small, rural California county government to provide services by reducing the burden of state and federal mandates, and promoting a greater understanding among policy makers about the unique challenges that face California's small population counties.

The RCRC Board of Directors is comprised of a member of the Board of Supervisors from each of its forty-member counties. RCRC staff work in partnership with the Board of Directors to deliver a rural perspective when legislation and regulations are being formulated in Sacramento, and Washington, D.C. Their efforts help enhance and protect the quality of life in California's small and rural counties.

The affairs of RCRC are governed and determined by the Member Counties by and through a single delegate appointed by the Board of Supervisors of each Member County to serve on the Board of Directors. The Board shall consist of one member of the Board of Supervisors from each Member County who shall be appointed by the Board of Supervisors of the county where they were elected. Directors shall be appointed by the Board of Supervisors of the Member County for a term of one (1) year. A Director shall hold office until the appointment of their successor and may be removed only by the appointing Board of Supervisors.

Annually, the Rural County Representatives of California (RCRC) requires confirmation of each member county's Delegate and Alternate to the RCRC Board of Directors. The first RCRC Board Meeting of 2025 and Installation of Officers will be held on January 8.

RCRC requires that both the Delegate and Alternate designations be Supervisors. Furthermore, all Delegates and Alternates will be required to comply with the RCRC's Conflict of Interest Code and file a Form 700.

Attached is the RCRC Designation Form.



**To:** Members of the RCRC Board of Directors  
RCRC Member County CAO's  
RCRC Member County Clerks of the Board

**From:** Patrick Blacklock, President & CEO

**Date:** October 21, 2024

**Re:** Designation of the 2025 RCRC Board of Directors, Delegates and Alternates - **ACTION REQUIRED**

---

Annually, the Rural County Representatives of California (RCRC) requires confirmation of each member county's Delegate and Alternate to the RCRC Board of Directors. The first RCRC Board Meeting of 2025 and Installation of Officers will be held on January 8<sup>th</sup>.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to RCRC as soon as possible. The confirmation can be sent via e-mail to [mchui@rcrcnet.org](mailto:mchui@rcrcnet.org) or mailed to:

Rural County Representatives of California  
1215 K Street, Suite 1650  
Sacramento, CA 95814  
Attn: Maggie Chui

RCRC requires that both the Delegate and Alternate designations be Supervisors. Furthermore, all Delegates and Alternates will be required to comply with the RCRC's Conflict of Interest Code and file a Form 700.

Please do not hesitate to contact Maggie Chui, Director of Board Operations, at [mchui@rcrcnet.org](mailto:mchui@rcrcnet.org) if you have any questions or require additional information. Thank you for your assistance with this information.

**Attachment**

- RCRC Designation Form



**Designation of 2025 Delegate and Alternate Supervisors for the  
Rural County Representatives of California (RCRC) Board of Directors**

County: \_\_\_\_\_

Delegate:

➤ Supervisor \_\_\_\_\_

Alternate:

➤ Supervisor \_\_\_\_\_

Effective Date: \_\_\_\_\_

*Designations will be effective January 1, 2025, unless otherwise indicated.*

**AUTHORIZATION**

Name, Title: \_\_\_\_\_

Date: \_\_\_\_\_

*Please note that all Delegates and Alternates will be required to comply with the RCRC's Conflict of Interest Code and file a Form 700.*



# RCRC AND AFFILIATED ENTITIES

## 2025 Meeting Calendar

All dates and locations are subject to change

### January

<b>January 8</b>	<b>RCRC, GSFA &amp; GSCA Board Meetings</b>	<b>Sacramento</b>
<b>January 8</b>	<b>RCRC Installation Reception</b>	Sacramento
January 16	CSAC Executive Committee	Sacramento
January 29 - 31	CSAC Executive Committee Leadership Forum	San Diego County

### February

February 13	CSAC Board Meeting	Sacramento
February 19	RCRC, GSFA & GSCA Executive Committee Meetings (et al.)	Sacramento

### March

March 1-4	NACo Legislative Conference	Washington, DC
March 13-14	CSAC Regional Meeting	TBD
<b>March 26</b>	<b>RCRC, GSFA &amp; GSCA Board Meetings</b>	<b>Sacramento</b>
March 27	ESJPA Board Meeting	Sacramento

### April

April 3	CSAC Executive Committee	Los Angeles County
April 23-25	CSAC Legislative Conference	Sacramento
April 25	CSAC Board Meeting	Sacramento

### May

May 14	RCRC, GSFA & GSCA Executive Committee Meetings (et al.)	Sacramento
May 20-23	NACo WIR Conference	Pennington County, SD

### June

June 12-13	CSAC Regional Meeting	TBD
June 12	ESJPA Board Meeting	Sacramento
<b>June 25 to 27</b>	<b>RCRC, GSFA &amp; GSCA Board Meetings</b>	<b>Modoc County</b>

### July

July 11-14	NACo Annual Conference	Philadelphia, PA
July 23	RCRC, GSFA & GSCA Executive Committee Meetings (et al.)	Sacramento

### August

<b>August 13</b>	<b>RCRC, GSFA &amp; GSCA Board Meetings</b>	<b>Sacramento</b>
August 14	ESJPA Board Meeting	Sacramento
August 21	CSAC Executive Committee	Sacramento

### September

September 11	CSAC Board Meeting	Sacramento
<b>September 17-19</b>	<b>RCRC Annual Meeting</b>	<b>Placer County</b>
<b>September 19</b>	<b>RCRC, GSFA &amp; GSCA Board Meetings</b>	<b>Placer County</b>

### October

October 8-10	CSAC Executive Committee Retreat	TBD
October 15	RCRC, GSFA & GSCA Executive Committee Meetings (et al.)	Sacramento
October 16	ESJPA Board Meeting	Sacramento

### November

November 5	RCRC, GSFA & GSCA Executive Committee Meetings (et al.)	Sacramento
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December

December 1-5

December 4

**December 10**

December 11

December 17-19

CSAC Annual Meeting

CSAC Board Meeting

**RCRC, GSFA & GSCA Board Meetings**

ESJPA Board Meeting

CSAC Officers Retreat

Santa Clara County

Sacramento

**Sacramento**

Sacramento

TBD



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Administration – Kyria Martinez/Alex C. Walker

**SUBJECT:** GOLDEN STATE FINANCE AUTHORITY DELEGATE AND ALTERNATE DESIGNATIONS

### **SUMMARY:**

#### **Overview:**

The Rural County Representatives of California (RCRC) is dedicated to representing the collective unique interests of its membership, providing legislative and regulatory representation at the State and Federal levels, and providing responsible services for its members to enhance and protect the quality of life in rural California counties. RCRC is a forty-member county strong service organization that champions policies on behalf of California’s rural counties. On November 8, 2022, Kings County adopted a resolution to support joining RCRC. Within RCRC exists the affiliate, Golden State Finance Authority (GSFA), a California Joint Powers Authority (JPA) and a duly constituted public entity and agency, the mission of which is to provide affordable housing and contribute to the social and economic well-being of California residents. Pursuant to Board policy, the Administrative Office makes no recommendations on board appointments.

#### **Recommendation:**

**Appoint a delegate and alternative Supervisor to the Golden State Finance Joint Powers Authority.**

#### **Fiscal Impact:**

There was no financial impact to joining the GSCA JPA, and no obligation for an individual member county to provide funds to the Golden State Connect Authority, absent separate future agreements to participate in one (or more) of GSCA's specific programs.

### **BACKGROUND:**

GSFA is a California Joint Powers Authority (JPA) and a duly constituted public entity and agency, the mission of which is to provide affordable housing and contribute to the social and economic well-being of California residents. The Authority was organized in 1993 and exists under, and by virtue, of Articles 1-4 of Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California.

(Cont'd)

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_ OTHER: \_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk of the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **GOLDEN STATE FINANCE AUTHORITY DELEGATE AND ALTERNATE DESIGNATIONS**

**November 5, 2024**

**Page 2 of 2**

Currently, GSFA Membership consists of 40 Member Counties, 16 Associate Member Counties, and over 350 Associate Member Cities of California.

GSFA develops and administers programs that provide a source of financing for residential home purchases or refinances, commercial and residential energy efficiency improvement projects, multi-family housing construction and rehabilitation projects, and city and/ or county infrastructure improvements. GSFA has distinguished itself as a leader in housing finance in California for nearly three decades. To date, GSFA has:

- Assisted more than 84,900 individuals or families to purchase or refinance homes;
- Provided more than \$645.5 million in down payment assistance;
- Participated in over \$15.6 billion in loan financing of first and second mortgages;
- Issued over \$2.7 billion in tax exempt and taxable mortgage revenue bonds; and
- Participated in financing over 36,100 residential and commercial energy efficiency projects.

Annually, the GSFA requires confirmation of each member county's Delegate and Alternate to the GSFA Board of Directors. The first GSFA Board Meeting of 2025 will be held on January 8.

GSFA requires that both the Delegate and Alternate designations be Supervisors. GSFA Board of Directors meetings are held in conjunction with the RCRC Board of Directors and GSCA Board of Directors meetings. As a result, GSFA encourages Boards to consider appointing the same Delegates and Alternates for all three entities. Furthermore, all Delegates and Alternates will be required to comply with the GSFA Conflict of Interest Code and file a Form 700.

Attached is the GSFA Designation Form.



Golden State Finance Authority (GSFA)  
1215 K Street, Suite 1650 · Sacramento, California 95814  
Phone: (855) 740-8422 · Fax: (916) 444-3219 · [www.gsfa-home.org](http://www.gsfa-home.org)

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**To:** Members of the GSFA Board of Directors  
GSFA Member County CAO's  
GSFA Member County Clerks of the Board

**From:** Patrick Blacklock, Executive Director

**Date:** October 21, 2024

**Re:** Designation of the 2025 GSFA Board of Directors, Delegates and Alternates - **ACTION REQUIRED**

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Annually, the Golden State Finance Authority (GSFA) requires confirmation of each member county's Delegate and Alternate to the GSFA Board of Directors. The first GSFA Board Meeting of 2025 will be held on January 8<sup>th</sup>.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to GSFA as soon as possible. The confirmation can be sent via e-mail to [mchui@rcrcnet.org](mailto:mchui@rcrcnet.org) or mailed to:

Golden State Finance Authority  
1215 K Street, Suite 1650  
Sacramento, CA 95814  
Attn: Maggie Chui

GSFA requires that both the Delegate and Alternate designations be Supervisors. Additionally, because the GSFA Board of Directors meetings are held in conjunction with the RCRC Board of Directors and GSCA Board of Directors meetings, GSFA Member Counties are thus encouraged to consider appointing the **same** Delegates and Alternates for all three entities.

Furthermore, all Delegates and Alternates will be required to comply with the GSFA Conflict of Interest Code and file a Form 700.

Please do not hesitate to contact Maggie Chui, RCRC Director of Board Operations, at [mchui@rcrcnet.org](mailto:mchui@rcrcnet.org) if you have any questions or require additional information. Thank you for your assistance with this information.

**Attachment**

- GSFA Designation Form



**Designation of 2025 Delegate and Alternate Supervisors for  
Golden State Finance Authority (GSFA) Board of Directors**

**County:** \_\_\_\_\_

**Delegate:**

➤ **Supervisor** \_\_\_\_\_

**Alternate:**

➤ **Supervisor** \_\_\_\_\_

**Effective Date:** \_\_\_\_\_

*Designations will be effective January 1, 2025, unless otherwise indicated.*

**AUTHORIZATION**

**Name, Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*Please note that all Delegates and Alternates will be required to comply with the GSFA's Conflict of Interest Code and file a Form 700.*



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Administration – Kyria Martinez/Alex C. Walker

**SUBJECT:** GOLDEN STATE CONNECT AUTHORITY DELEGATE AND ALTERNATE DESIGNATIONS

### **SUMMARY:**

#### **Overview:**

The Rural County Representatives of California (RCRC) is dedicated to representing the collective unique interests of its membership, providing legislative and regulatory representation at the State and Federal levels, and providing responsible services for its members to enhance and protect the quality of life in rural California counties. RCRC is a forty-member county strong service organization that champions policies on behalf of California’s rural counties. On November 8, 2022, Kings County adopted a resolution to support joining RCRC. Pursuant to Board policy, the Administrative Office makes no recommendations on board appointments.

#### **Recommendation:**

**Appoint a delegate and alternative Supervisor to the Golden State Connect Authority Board of Directors.**

#### **Fiscal Impact:**

There was no financial impact to joining the GSCA JPA, and there is no obligation for an individual member county to provide funds to the Golden State Connect Authority, absent a separate future agreement to participate in one (or more) of GSCA's specific programs. In August 2024, the County paid GSCA \$66,837 for the CPUC Local Agency Technical Assistance (LATA) Grant.

### **BACKGROUND:**

On August 18, 2021, the Board of Directors of Rural County Representatives of California (RCRC) voted unanimously to approve the formation of a Joint Powers Authority (JPA), Golden State Connect Authority, for the purpose of expanding broadband access and quality in rural counties. Activities within Golden State Connect Authority focus exclusively on broadband. All RCRC member counties are welcome and encouraged to join.

(Cont'd)

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_ OTHER: \_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk of the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **GOLDEN STATE CONNECT AUTHORITY DELEGATE AND ALTERNATE DESIGNATIONS**

**November 5, 2024**

**Page 2 of 2**

There is no financial impact associated with joining the JPA, and no obligation for individual member counties to provide funds to the Authority, absent a separate agreement to participate in one (or more) of the specific programs. As with RCRC, the entity is governed by delegate Supervisors from each member county, and day-to-day operations are administered by RCRC staff.

Members have the common power to acquire, construct, improve, and maintain broadband infrastructure, and operate broadband internet access service and any telecommunications services necessary to obtain federal or state support for the acquisition, construction, improvement, or maintenance of broadband infrastructure or operation of broadband internet access service.

Members further have the common powers to establish programs to meet the social needs of their population, including promoting the economic development and welfare of their communities, and to do all acts necessary to participate in any federal program whereby federal funds are granted for purposes of public works or community improvement, and access to broadband is an increasingly essential resource for educational opportunity, health care access, economic growth, and civic engagement, and despite the importance of broadband, access remains uneven throughout the state, particularly in rural areas.

Members desire to create and establish a joint powers authority to exercise their respective powers for the purposes of making reliable and adequate communications services and connectivity available for the benefit of rural communities, businesses, and residents, including without limitation establishing and operating programs and projects to facilitate provision and expansion of broadband internet access service and related telecommunications services in rural communities, and directly providing such services in substantially the same manner as a municipal utility.

Golden State Connect is a joint powers authority comprised of 40 rural California counties designed for the purpose of increasing access to reliable, affordable high-speed internet for the residents and businesses of those counties.

The Golden State Connect Authority (GSCA) requires confirmation of each member county's Delegate and Alternate to the GSCA Board of Directors. The first GSCA Board Meeting of 2025 will be held on January 8.

GSCA requires that both the Delegate and Alternate designations be Supervisors. Furthermore, all Delegates and Alternates will be required to comply with the GSCA's Conflict of Interest Code upon adoption by the Board and file a Form 700.

Attached is the GSCA Designation Form.





**To:** Members of the GSCA Board of Directors  
GSCA Member County CAO's  
GSCA Member County Clerks of the Board

**From:** Patrick Blacklock, Executive Director

**Date:** October 21, 2024

**Re:** Designation of the 2025 GSCA Board of Directors, Delegates and Alternates - **ACTION REQUIRED**

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The Golden State Connect Authority (GSCA) requires confirmation of each member county's Delegate and Alternate to the GSCA Board of Directors. The first GSCA Board Meeting of 2025 will be held on January 8<sup>th</sup>.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to GSCA as soon as possible. The confirmation can be sent via e-mail to [mchui@rcrcnet.org](mailto:mchui@rcrcnet.org) or mailed to:

Rural County Representatives of California  
1215 K Street, Suite 1650  
Sacramento, CA 95814  
Attn: Maggie Chui

GSCA requires that both the Delegate and Alternate designations be Supervisors. Additionally, because the GSCA Board of Directors meetings are held in conjunction with the RCRC Board of Directors and GSFA Board of Directors meetings, GSCA Member Counties are thus encouraged to consider appointing the **same** Delegates and Alternates for all three entities.

Furthermore, all Delegates and Alternates will be required to comply with the GSCA's Conflict of Interest Code upon adoption by the Board, and file a Form 700.

Please do not hesitate to contact me if you have any questions or require additional information. Thank you for your assistance with this information.

**Attachment**

- GSCA Designation Form



**Designation of 2025 Delegate and Alternate Supervisors for the  
Golden State Connect Authority (GSCA) Board of Directors**

County: \_\_\_\_\_

Delegate:

➤ Supervisor \_\_\_\_\_

Alternate:

➤ Supervisor \_\_\_\_\_

Effective Date: \_\_\_\_\_

*Designations will be effective January 1, 2025, unless otherwise indicated.*

**AUTHORIZATION**

Name, Title: \_\_\_\_\_

Date: \_\_\_\_\_

*Please note that all Delegates and Alternates will be required to comply with the GSCA's Conflict of Interest Code and file a Form 700.*



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Administration – Kyria Martinez/Alex C. Walker

**SUBJECT:** RURAL COUNTIES’ ENVIRONMENTAL SERVICES JOINT POWERS  
AUTHORITY DELEGATE AND ALTERNATE DESIGNATIONS

### **SUMMARY:**

#### **Overview:**

The Rural County Representatives of California (RCRC) is dedicated to representing the collective unique interests of its membership, providing legislative and regulatory representation at the State and Federal levels, and providing responsible services for its members to enhance and protect the quality of life in rural California counties. RCRC is a forty-member county strong service organization that champions policies on behalf of California’s rural counties. On November 8, 2022, Kings County adopted a resolution to support joining RCRC. Within RCRC exists the affiliate, Environmental Services Joint Powers Authority (ESJPA) which is a statewide government agency comprised of 26 member counties to provide regulatory advocacy and technical assistance to its members on solid waste management, support local public education campaigns and administer grants for recycling and hazardous waste management programs. Pursuant to Board policy, the Administrative Office makes no recommendations on board appointments.

#### **Recommendation:**

**Appoint a delegate and alternative Supervisor to the Environmental Services Joint Powers Authority.**

#### **Fiscal Impact:**

Kings County’s annual ESJPA membership dues would be \$6,000. The dues are paid out of administration budget 111000. Dues for 2024-2025 have been paid in July 2024.

### **BACKGROUND:**

In response to an ever-increasing number of State and federal mandates regarding solid waste management, the ESJPA was formed in 1993 to assist its rural county members to comply with regulatory requirements and waste diversion goals.

(Cont’d)

**BOARD ACTION :**

APPROVED AS RECOMMENDED: \_\_\_\_ OTHER: \_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk of the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **RURAL COUNTIES' ENVIRONMENTAL SERVICES JOINT POWERS AUTHORITY DELEGATE AND ALTERNATE DESIGNATIONS**

**November 5, 2024**

**Page 2 of 2**

ESJPA is a Joint Powers Authority (JPA) statewide government agency comprised of 26 member counties to provide regulatory advocacy and technical assistance to its members on solid waste management, support local public education campaigns and administer grants for recycling and hazardous waste management programs.

Kings County benefits from the assistance provided by ESJPA in complying with solid waste management regulatory requirements and waste diversion goal.

Annually, the Rural Counties' ESJPA requires confirmation of each member county's Delegate and Alternate to the ESJPA Board of Directors. The first ESJPA Board Meeting of 2025 will be held on March 27.

The ESJPA bylaws require that a Supervisor be the Delegate. Alternates are generally a staff member in charge of solid waste/recycling programs for the county. While there is no limit on the number of county staff who may attend the ESJPA meetings, only the officially designated Delegate or Alternate from each county will have voting rights. Furthermore, all Delegates and Alternates will be required to comply with the ESJPA Conflict of Interest Code and file a Form 700.

Attached is the ESJPA Designation Form.



**Rural Counties**  
Environmental Services  
Joint Powers Authority

**ESJPA**

**To:** Members of the ESJPA Board of Directors  
ESJPA CAO's  
ESJPA Clerks of the Board

**From:** Patrick Blacklock, Executive Director

**Date:** October 21, 2024

**Re:** Designation of the 2025 ESJPA Delegates and Alternates -  
**ACTION REQUIRED**

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Annually, the Rural Counties' Environmental Services Joint Powers Authority (ESJPA) requires confirmation of each member county's Delegate and Alternate to the ESJPA Board of Directors. The first ESJPA Board Meeting of 2025 will be held on March 27<sup>th</sup>.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to ESJPA as soon as possible. The confirmation can be sent via e-mail to [mchui@rcrcnet.org](mailto:mchui@rcrcnet.org) or mailed to:

Rural County Representatives of California  
1215 K Street, Suite 1650  
Sacramento, CA 95814  
Attn: Maggie Chui

The ESJPA bylaws require that a Supervisor be the Delegate. **Alternates are generally a staff member in charge of solid waste/recycling programs for the county.** While there is no limit on the number of county staff who may attend the ESJPA meetings, only the officially designated Delegate or Alternate from each county will have voting rights.

Furthermore, all Delegates and Alternates will be required to comply with the ESJPA Conflict of Interest Code and file a Form 700.

Please do not hesitate to contact Maggie Chui, RCRC Director of Board Operations, at [mchui@rcrcnet.org](mailto:mchui@rcrcnet.org), or Staci Heaton, Deputy Executive Director, at [sheaton@rcrcnet.org](mailto:sheaton@rcrcnet.org) if you have any questions or require additional information. Thank you for your assistance in this matter.

**Attachment**

- ESJPA Designation Form



**Rural Counties**  
Environmental Services  
Joint Powers Authority  
**ESJPA**

**Designation of 2025 Delegate and Alternates for the**  
**Rural Counties' Environmental Services Joint Powers Authority (ESJPA)**  
**Board of Directors**

County: \_\_\_\_\_

Delegate:

➤ Supervisor \_\_\_\_\_

Alternate:

➤ 1<sup>st</sup> Alternate: \_\_\_\_\_

E-Mail: \_\_\_\_\_

➤ 2<sup>nd</sup> Alternate: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Effective Date: \_\_\_\_\_

*Designations will be effective January 1, 2025, unless otherwise indicated.*

**AUTHORIZATION**

Name, Title: \_\_\_\_\_

Date: \_\_\_\_\_

*An Alternate is generally a staff member who is in charge of solid waste/recycling programs for the member county. While there is no limit on the number of county staff who may attend the ESJPA meetings, only the officially designated Delegate or Alternate will have voting rights. Please note that all Delegates and Alternates will be required to comply with the ESJPA's Conflict of Interest Code and file a Form 700.*



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Administration – Kyria Martinez  
Board of Supervisors Office – Catherine Venturella

**SUBJECT:** CALIFORNIA CLERK OF THE BOARD OF SUPERVISORS WEEK

**SUMMARY:**

**Overview:**

For California counties, the Clerk of the Board of Supervisors (Clerk of the Board) satisfies numerous statutory and locally mandated requirements and serves as the official record keeper of actions taken by each County’s Board of Supervisors. Every year the last week of November is dedicated to recognizing the broad scope of services each Clerk of the Board and their respective office provides.

**Recommendation:**

Adopt a Resolution proclaiming November 18-22, 2024 as California Clerk of the Board of Supervisors week.

**Fiscal Impact:**

No fiscal impact is associated with this proclamation.

**BACKGROUND:**

The California Clerk of the Board Association was established in 1984 and includes members from all 58 counties in California. The Association provides support and training to assist Clerks of the Board in their profession. On October 23, 2024, CCBSA President, Alicia Draves reached out to Kings County Board of Supervisors, Chairman Verboon to request Kings County join other counties in California in recognition of the California Clerk of the Board of Supervisors week and to submit a copy of said signed proclamation to the organization to be included as a supporter during the annual conference hosted by the California State Association of Counties (CSAC) in November, this year is being hosted in Pasadena, California.

(Cont’d)

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed  
and adopted on \_\_\_\_\_ 2024.

CATHERINE VENTURELLA, Clerk of the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **CALIFORNIA CLERK OF THE BOARD OF SUPERVISORS WEEK**

**November 5, 2024**

**Page 2 of 2**

The Clerk of the Board profession is a time honored and vital component of effective, transparent local governance. Every year the last week of November is dedicated to recognizing the broad scope of services each Clerk of the Board and their respective office provides with the highest integrity and respect for the public's business as they carry out the provisions of their role with a quiet, steadfast determination and always with great pride. Here in Kings County, the Clerk of the Board prepares and publishes agendas for the Board of Supervisors in accordance with legal requirements for public meetings; processes legal publications, postings, and notices; records and publishes actions taken by the Board of Supervisors; produces summary actions and minutes of all meetings and assists the public with participation in Board of Supervisors meetings.

The Kings County Clerk of the Board is also the Clerk to the Kings County Board of Equalization, the California Public Finance Authority, the California Community Housing Agency, the City Selection Committee and provides support and guidance to staff for other appointed bodies with the County. In addition to providing copies of all records, including current and historical that the Clerk of the Board is required to maintain; assisting other departments, entities and the public with research and retrieval of information; maintaining official rosters of Boards, Commissions and Committees and posting vacancy notices as part of the Maddy Act requirements; the receiving and processing of claims, summons and complaints against the County; and providing reception along with front office staff in the Kings County Administration Office. The Kings County Clerk of the Board maintains records for Kings County from 1893 to present and recently completed a preservation project approved by the Board of Supervisors. The project preserved the original documents from the creation of Kings County through 1977 taking them from dusty old crumbling books to museum preserved books in water and fire safe cases placed in our office along with having the pages digitized and searchable free to anyone on our website. The office is currently in charge of overseeing a scanning project of over 460 boxes from the County warehouse with the assistance of three extra office assistants working to digitize and migrate data to a searchable program to bridge the gap of the digitized information from 1977 to 1999 which currently only exists on over 20,000 microfiches in our office and opening up the option of allowing County staff with access to the program the ability to search the archives.

The Board of Supervisors office historically has had the Clerk of the Board position and one Deputy Clerk of the Board as staff to the five elected officials, in 2023 the Board took action to add a second Deputy Clerk of the Board position to the office. The Board would like to recognize Catherine Venturella, Clerk of the Board, Diane Badasci, Deputy Clerk of the Board and Francesca Lizaola, Deputy Clerk of the Board, for their dedication and service to the Board of Supervisors and the people of Kings County.



**BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF KINGS, STATE OF CALIFORNIA**

\*\*\*\*\*

IN THE MATTER OF PROCLAIMING  
THE WEEK OF NOVEMBER 18-22, 2024 AS  
CALIFORNIA CLERK OF THE BOARD OF  
SUPERVISORS WEEK

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**Resolution No.** \_\_\_\_\_

WHEREAS, California counties provide many services that are essential to the lives of Californians; and

WHEREAS, the position of Clerk of the Board of Supervisors plays an integral role in the function of California County government; and

WHEREAS, the Clerk of the Board performs many legally mandated functions that protect and preserve the rights of the citizens to an open and accessible government; and

WHEREAS, the work performed by Clerks of the Board is a time-honored and vital part of local government; and

WHEREAS, the Clerks duties of record keeping is revered, their work among the earliest recorded on behalf of the public, and Clerks have long pledged to maintain their neutrality and impartiality of the proceedings of government; and

WHEREAS, the California Clerk of the Board of Supervisors Association, an affiliate of the California State Association of Counties, is organized to promote the principles of good government, to represent the interests of Clerks of the Board with legislative bodies and other professional organizations, to encourage the development of professional growth and education, and to support the objectives of all regional groups established within the Association; and

WHEREAS, it is most appropriate that we recognize the accomplishments of Clerks of the Board across the 58 counties in the State of California.

NOW, THEREFORE, BE IT PROCLAIMED, by the Board of Supervisors of the County of Kings, State of California does hereby proclaim the week of November 18-22, 2024 as "*California Clerk of the Board of Supervisors Week*" in recognition of the high level of services bestowed upon the people of Kings County and the people of California by Clerks of the Board.

The foregoing resolution was adopted upon motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_ at a regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2024, by the following vote:

AYES:           Supervisors  
NOES:           Supervisors

ABSENT: Supervisors  
ABSTAIN: Supervisors

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Doug Verboon, Chairman  
Board of Supervisors, County of Kings

IN WITNESS WHEREOF, I have set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

---

Catherine Venturella, Clerk  
Board of Supervisors, County of Kings



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM November 5, 2024

**SUBMITTED BY:** Community Development Agency – Chuck Kinney/Noelle Tomlinson  
**SUBJECT:** CALIFORNIA LAND CONSERVATION “WILLIAMSON ACT” PROGRAM  
MODIFICATION PUBLIC HEARING

**SUMMARY:**

**Overview:**

In July 2011, the California Legislature enacted Assembly Bill 1265 which amended Section 51244 of the California Government Code. The change authorized counties to reduce the terms of Williamson Act and Farmland Security Zone contracts to 9 and 18 years respectively, resulting in a 10% reduction in the landowners’ property tax relief. The legislation was set to expire on January 1, 2016; however, in September 2014, the State Legislature amended Section 51244 to eliminate the expiration date and allow a jurisdiction to implement the contract reductions in any year that subvention funds are not received.

**Recommendation:**

- a. Conduct a public hearing to implement modifications to the California Land Conservation Williamson Act Program;
- b. Adopt a Resolution to implement Government Code Section 51244(b), reducing Williamson Act and Farmland Security Zone contract terms by ten percent;
- c. Find that reducing Williamson Act and Farmland Security Zone contract terms by ten percent is exempt from review under the California Environmental Quality Act.

**Fiscal Impact:**

If the Board chooses to implement Section 51244(b), it will allow the County to recapture a portion of foregone property tax revenue by decreasing land conservation contract terms by 10% while allowing landowners to retain 90% of their reduced tax benefits. In addition to staff time, the cost of implementing Section 51244(b) would include \$2,000 for the two notices required to be sent to the approximately 2,000 landowners subject to this process which is a General Fund impact.

(Cont’d)

BOARD ACTION:

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2024.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **CALIFORNIA LAND CONSERVATION “WILLIAMSON ACT” PROGRAM MODIFICATION PUBLIC HEARING**

**November 5, 2024**

**Page 2 of 3**

#### **BACKGROUND:**

In 1965, the California State Legislature adopted the *California Land Conservation Act of 1965*, commonly referred to as the “Williamson Act”. This act provided property tax relief to agricultural landowners who voluntarily agreed to devote their land to long-term commercial agricultural use through a 10-year Land Conservation Williamson Act contract or 20-year Farmland Security Zone Contract. The County of Kings implemented this program in late 1969, only after the State Legislature began developing legislation to reimburse counties for the tax revenue loss that resulted from implementing the Land Conservation Williamson Act Program.

Historically, the state budget included over \$37 million in Williamson Act subvention funding. However, in the 2009-2010 state budget, the Governor allocated only \$1,000 in subvention funding, representing a \$2.5 million revenue loss to Kings County. A similar cut was proposed for the 2010-2011 fiscal year until the California Farm Bureau Federation sponsored Assembly Bill 2530 (AB 2530), which was later replaced by Senate Bill 863 (SB 863), which provided a temporary solution to this dire situation.

SB 863, a budget trailer bill, offered \$10 million in subventions to be allocated to counties that implemented a program to recapture a portion of foregone tax revenue by decreasing Williamson Act and Farmland Security Zone contract terms by 10%, while allowing landowners to retain 90% of their reduced tax benefits. It was designed as a temporary funding strategy to encourage counties to maintain a program that benefits family farmers and ranchers. It became effective on October 19, 2010. In March of 2011, SB 863 was repealed by Senate Bill 80 (SB 80), thus removing the \$10 million allocated for fiscal year 2010-2011 subventions and repealing the reduced contract terms. Assembly Bill 1265 (AB 1265), enacted in July 2011, re-established the reduced 9- and 18-year term contracts and was specifically declared retroactive, applying from January 1, 2011, to January 1, 2016. In September 2014, the Legislature amended Section 51244 (Exhibit “B”) to remove the expiration date and allow jurisdictions to annually implement the reduced contract terms as necessary.

The Board has implemented the contract reductions from 2011 through 2023, including a reduction of property tax relief benefits and a related reduction of the contract terms to 9 years for Williamson Act contracts or 18 years for Farmland Security Zone contracts, effective for calendar years 2012-2024.

The County did not receive subvention funding in the 2023/2024 fiscal year and qualifies for the Section 51244(b) implementation. Approximately 2,000 landowners currently under a Land Conservation Williamson Act contract or Farmland Security Zone contract were mailed a notice on October 25, 2024, regarding this Public Hearing, where the Board will consider the Section 51244(b) implementation.

Should the Board elect to continue the implementation of Section 51244(b), the County shall record a Notice of Intent to Implement Section 51244(b) for fiscal year 2025/2026, including the affected parcel numbers and current owners’ names. The County shall notify all contracted landowners of the final decision of the Board to implement or not implement Section 51244(b), combined with a statement that the landowner may prevent reduction of their contract term by serving a Notice of Non-Renewal to the County by February 1, 2025. Additionally, the Assessor’s Office will be required to make the appropriate modifications to the assessed values as of January 1, 2025, and the Assessor and the Department of Finance will modify the fiscal year 2025/2026 tax bills to reflect the assessment changes. The Community Development Agency, the Assessor’s Office, and the Clerk-Recorder will process all Notices of Non-Renewal received.

## **Agenda Item**

### **CALIFORNIA LAND CONSERVATION “WILLIAMSON ACT” PROGRAM MODIFICATION PUBLIC HEARING**

**November 5, 2024**

**Page 3 of 3**

#### **ENVIRONMENTAL REVIEW:**

Pursuant to the California Environmental Quality Act (CEQA), Categorical Exemption Class 17 for Open Space Contracts or Easements in Section 15317 (Exhibit “C”) of the CEQA Guidelines states, “Class 17 consists of the establishment of agricultural preserves, the making and renewing of open space contracts under the Williamson Act, or the acceptance of easements or fee interests to maintain the open space character of the area. The cancellation of such preserves, contracts, interests, or easements is not included and will normally be an action subject to the CEQA process.” The approval to implement Government Code Section 51244(b) affects contracts in agricultural preserves that are already established, maintains the open space character of the area, and is not a contract cancellation. Therefore, it qualifies for the CEQA Class 17 Categorical Exemption from environmental review, and none of the findings stated in CEQA Guidelines Section 15300.2 (Exhibit “C”) can be made.

The Resolution has been reviewed and approved by County Counsel as to form.

#### **Attachments:**

Exhibit A – Site Location Map for Land Conservation “Williamson” Act Contracts & Farmland Security Zone Contracts

Exhibit B – Government Code Section 51244

Exhibit C – CEQA Guidelines Sections 15300.2 & 15317

BEFORE BOARD OF SUPERVISORS  
COUNTY OF KINGS, STATE OF CALIFORNIA

\* \* \* \* \*

AUTHORIZING IMPLEMENTATION OF ) Resolution No. 24-\_\_\_\_  
GOVERNMENT CODE SECTION 51244(b) )  
MODIFYING WILLIAMSON ACT AND FARMLAND )  
SECURITY ZONE CONTRACTS TO INCLUDE A )  
REDUCTION OF PROPERTY TAX RELIEF AND A )  
RELATED REDUCTION OF THE TERM OF THE )  
CONTRACTS TO 9 AND 18 YEARS, RESPECTIVELY, )  
TO BECOME EFFECTIVE CALENDAR YEAR 2025 )

WHEREAS, in 2010-11 the Legislature did not fund the Williamson Act Subvention Program; and

WHEREAS, subsequently the Legislature enacted and then repealed legislation to offset a portion of the lost subvention funds; and

WHEREAS, on July 15, 2011, the Legislature enacted Assembly Bill (AB) 1265 which amended Government Code Section 51244 authorizing counties to reduce the terms of Williamson Act and Farmland Security Zone contracts to nine (9) and eighteen (18) years respectively, resulting in a ten percent (10%) reduction in landowners' property tax relief; and

WHEREAS, the contract term reductions were declared retroactive to January 1, 2011, and in September 2014, Government Code Section 51244 was amended to allow jurisdictions to implement the contract reductions as necessary; and

WHEREAS, on November 5, 2024, the Board held a public hearing to receive any testimony regarding implementation of Government Code Section 51244(b); and

WHEREAS, Notice of the November 5, 2024, hearing was mailed to all contracted landowners on October 25, 2024.

WHEREAS, the implementation of Government Code Section 51244(b) in previously established agricultural preserves which maintains the open space character of the area is Categorically Exempt from environmental review pursuant to Section 15317, Class 17, of the *California Environmental Quality Act & CEQA Guidelines*.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. For Fiscal Year (FY) 2023-2024, the County has made the determination that no subvention funds have been received from the State and thus implementation of Government Code Section 51244(b) can be authorized.
2. The Board authorizes the implementation of Government Code Section 51244(b) to modify the Williamson Act and Farmland Security Zone contracts to include a reduction of property tax relief benefits and related reduction of the term of the contracts to nine (9) years (for

Williamson Act contracts) or eighteen (18) years (for Farmland Security Zone contracts) to be effective calendar year 2024.

3. The Board authorizes the County’s Implementation Procedures for the California Land Conservation “Williamson” Act of 1965 to be amended to allow landowners to file notices of non-renewal for calendar year 2024 up to and including February 1, 2025. The following language is proposed to be added to the implementation procedures on page 4 under subsection E.3 Non-Renewal Application Filing Period: “If the Board implements Government Code Section 51244(b), then the deadline for filing a notice of non-renewal shall be extended. The extended deadline for calendar year 2024 is February 1, 2025.”
4. The Board directs that notice of this decision be served upon all contracted landowners along with notice of their right to opt out by filing a notice of non-renewal up to February 1, 2025.
5. The Board directs the Assessor, Auditor, Tax Collector, Clerk-Recorder, and Community Development Agency Director to take all necessary steps to implement Government Code Section 51244(b) including but not limited to recording a notice(s) that states the affected parcel numbers and current owner’s names, making the appropriate modifications to all affected properties assessed values, and modifying the FY 2025-2026 tax bills to reflect the assessment changes and supplemental fees associated with the reduced tax benefit, displayed separately on the taxpayer’s annual bill.

The foregoing resolution was adopted upon motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_ at a regular meeting held on the \_\_\_\_ day of \_\_\_\_\_ 2024 by the following vote:

AYES: Supervisors  
NOES: Supervisors  
ABSENT: Supervisors  
ABSTAIN: Supervisors

\_\_\_\_\_  
Doug Verboon, Chairperson  
Board of Supervisors  
County of Kings, State of California

IN WITNESS WHEREOF, I have set my hand this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Catherine Venturella, Clerk of said Board



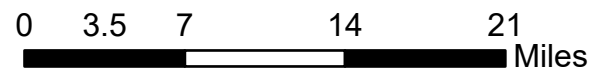
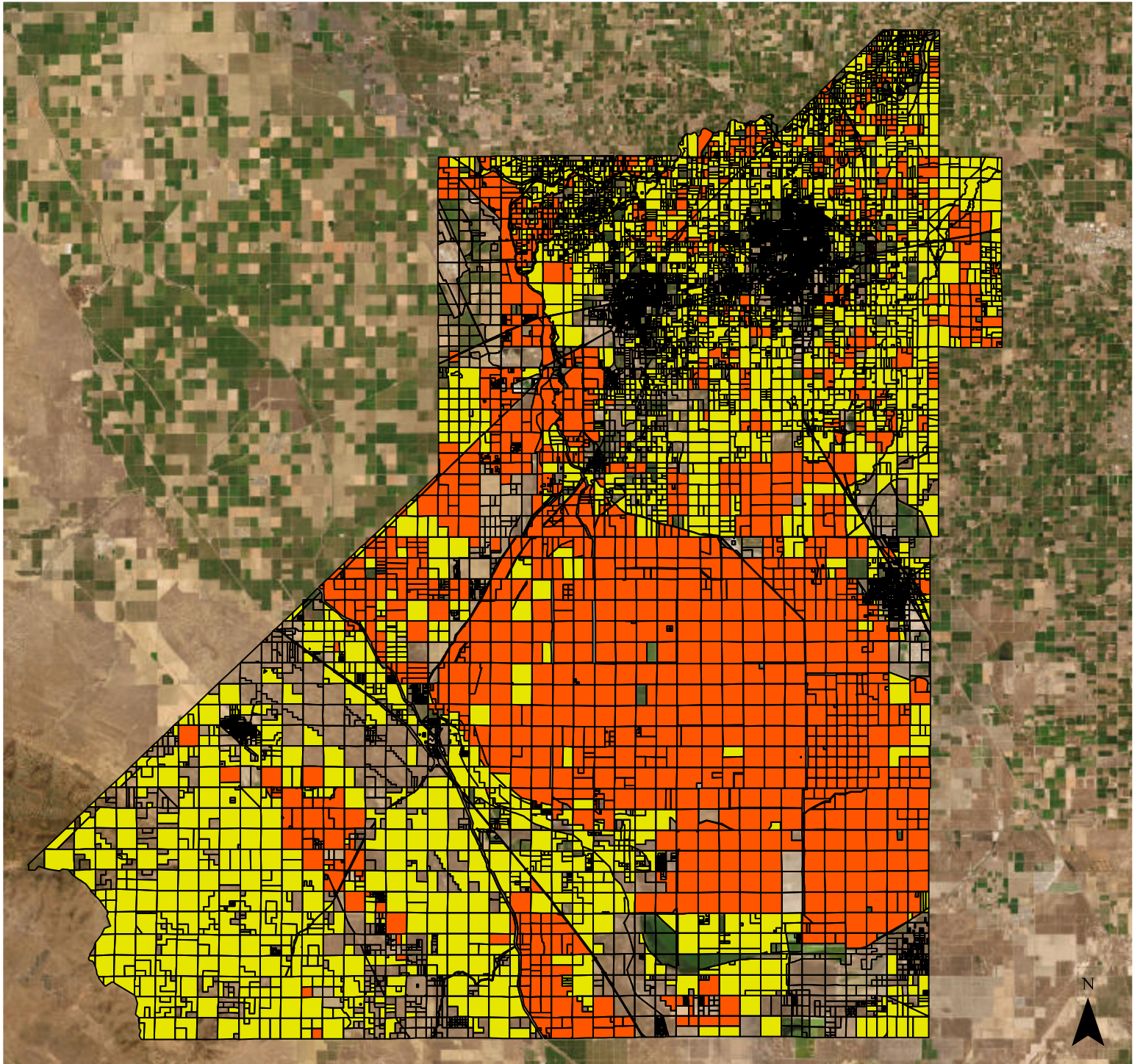


# Site Location Map

Exhibit A



**County of Kings**  
Community Development Agency

Kings County Parcels under Land Conservation  
Contracts & Farmland Security Zone Contracts



Produced by: Noelle Tomlinson  
Thursday, August 8, 2024  
Kings County Community Development Agency  
1400 W. Lacey Boulevard, Hanford CA, 93230  
(559) 852-2670

### LEGEND

-  Land Conservation
-  Farmland Security Zone



# Exhibit B

**State of California**

**GOVERNMENT CODE**

**Section 51244**

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51244. (a) Each contract shall be for an initial term of no less than 10 years. Each contract shall provide that on the anniversary date of the contract or such other annual date as specified by the contract a year shall be added automatically to the initial term unless notice of nonrenewal is given as provided in Section 51245.

(b) (1) If the county makes a determination pursuant to subdivision (e) of Section 16142 or subdivision (d) of Section 16142.1, contracts shall be for a term of no less than 9 years for contracts currently 10 years in length or 18 years for contracts currently 20 years in length, as the case may be. For new contracts entered into during a year in which this subdivision is in effect, the initial contract length shall be either 9 or 18 years. Each contract shall provide, except in the initial year of the determination, that on the anniversary date of the contract or such other annual date as specified by the contract, a year shall be added automatically to the initial term unless notice of nonrenewal is given as provided in Section 51245.

In any subsequent year during the reduced term of contract in which increased revenue is not realized by the county pursuant to Section 51244.3, 2 or 3 additional years shall be added to the contract on the next anniversary date, as necessary, to restore the contract to its full 10-year or 20-year contract length.

(2) In any year in which this subdivision is implemented, the county shall record a notice that states the affected parcel number or numbers and current owner's names, or, alternatively, the same information for those parcels that are not affected.

(3) An addition to the assessed value shall be conveyed to the auditor, consistent with the 10-percent reduction in the length of the restriction, equal to 10 percent of the difference between the valuation pursuant to Section 423, 423.3, 423.4, or 423.5 of the Revenue and Taxation Code, as applicable, and the valuation under subdivision (b) of Section 51 or Section 110.1 of the Revenue and Taxation Code, whichever is lower. If the valuation under subdivision (b) of Section 51 or Section 110.1 of the Revenue and Taxation Code is lower, the addition to the assessed value shall be zero. The increased amount of tax revenue that results from the decrease in restriction shall be separately displayed on the taxpayer's annual bill.

(4) A landowner may elect to serve notice of nonrenewal instead of accepting a 9-year or 18-year contract, as the case may be. In that case, the additional assessed value shall not be added to the property as provided for in paragraph (3).

For purposes of this subdivision, a landowner may serve notice of nonrenewal at any time. However, a landowner who withdraws that notice prior to the effective date shall be subject to term modification and additional assessed value. Once served and effective, a landowner nonrenewal notice may not be withdrawn except for cause and

with the consent of the county. A county may adopt amendments to its uniform rules to facilitate implementation of this subdivision during the 2011–12 fiscal year, and thereafter as necessary.

(5) In addition to any other notice requirements, a county shall provide a landowner under contract with timely written notice of all of the following:

(A) Any initial hearing by the county on a proposal to adopt or rescind the implementation of this subdivision.

(B) Any final decision regarding the adoption or rescission of implementation of this subdivision.

(C) The landowner's right to prevent the reduction in the term of his or her contract pursuant to this subdivision by serving notice of nonrenewal as specified by Section 51245. This notice may be combined with the county's notice in subparagraph (B).

(6) A county shall not modify or revalue a landowner's contract pursuant to this subdivision unless the landowner is given at least 90 days' notice of the opportunity to prevent the modification and revaluation by serving notice of nonrenewal and the landowner fails to serve notice of nonrenewal. The county may use the primary owner of record from the assessment roll to identify landowners entitled to receive notice under this subdivision. A landowner shall be advised of the landowner's right to avoid continued imposition of this subdivision in any future year and thereafter by serving a notice of nonrenewal for that contract year. Failure of the landowner to serve timely notice of nonrenewal in any year shall be considered implied consent to the implementation of this subdivision for that year.

The 90-day notice requirement may be reduced to 60 days if the county adopts a procedure to allow landowners to serve a notice of nonrenewal until February 1, 2012.

(7) This subdivision shall not apply to any of the following:

(A) Contracts that have been nonrenewed.

(B) Contracts with cities.

(C) Open-space or agricultural easements.

(D) Scenic restrictions.

(E) Wildlife habitat contracts.

(F) Atypical term contracts, including, but not limited to, 20-year initial term contracts declining to 10 years, or reencumbrances pursuant to Section 51295, if the county's board of supervisors determines the application of this subdivision to them would be inequitable or administratively infeasible.

(Amended (as amended by Stats. 2011, Ch. 90, Sec. 5) by Stats. 2014, Ch. 322, Sec. 5. (SB 1353) Effective January 1, 2015.)

## Exhibit C

### *California Environmental Quality Act & CEQA Guidelines*

#### **Section 15300.2          Exceptions.**

(a) Location. Classes 3, 4, 5, 6, and 11 are qualified by consideration of where the project is to be located – a project that is ordinarily insignificant in its impact on the environment may in a particularly sensitive environment be significant. Therefore, these classes are considered to apply in all instances, except where the project may impact on an environmental resource of hazardous or critical concern where designated, precisely mapped, and officially adopted pursuant to law by federal, state, or local agencies.

(b) Cumulative Impact. All exemptions for these classes are inapplicable when the cumulative impact of successive projects of the same type in the same place, over time is significant.

(c) Significant Effect. A categorical exemption shall not be used for an activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances.

(d) Scenic Highways. A categorical exemption shall not be used for a project which may result in damage to scenic resources, including but not limited to, trees, historic buildings, rock outcroppings, or similar resources, within a highway officially designated as a state scenic highway. This does not apply to improvements which are required as mitigation by an adopted negative declaration or certified EIR.

(e) Hazardous Waste Sites. A categorical exemption shall not be used for a project located on a site which is included on any list compiled pursuant to Section 65962.5 of the Government Code.

(f) Historical Resources. A categorical exemption shall not be used for a project which may cause a substantial adverse change in the significance of a historical resource.

#### **Section 15317.          Open Space Contracts or Easements.**

Class 17 consists of the establishment of agricultural preserves, the making and renewing of open space contracts under the Williamson Act, or the acceptance of easements or fee interests in order to maintain the open space character of the area. The cancellation of such preserves, contracts, interests, or easements is not included and will normally be an action subject to the CEQA process.