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**REGULAR BOARD OF COMMISSIONERS' MEETING
JULY 24, 2024**

AGENDA

**LOCATION: 680 N. DOUTY STREET
HANFORD, CALIFORNIA
10:00 A.M.**

**THIS MEETING IS CONDUCTED IN ACCORDANCE WITH THE
REQUIREMENTS OF THE GOVERNOR'S EXECUTIVE ORDER N-33-20
NO PUBLIC MEMEBERS WILL BE ALLOWED IN THE MEETING
THE MEETING WILL BE HELD BY TELECONFERENCE AT THE ABOVE LOCATION.
MEMBERS OF THE PUBLIC MAY DIAL IN.**

**United States: 1(312) 757-3121
Access Code: 613-436-477**

- 1) Roll Call
- 2) Unscheduled Appearances
Any person may address this Board at this time on any item on the agenda, or on any other item of interest to the public, that is within the subject matter jurisdiction of the Board. Three (3) minutes are allowed for each item.
- 3) Review and Approval of June 26,2024, Regular Board Meeting Minutes Pages 1-2
- 4) Unfinished Business:
 - A. NONE
- 5) New Business:
 - A. Review and Approval as submitted by the Auditor, The Single Audit Financial Statement for the Fiscal Year ending September 30, 2023. Attachment
- 6) Correspondence
 - A. NONE
- 7) Management
 - A. Current Status of Program Operations Page 3
- 8) Close Session
 - A. Regarding Litigation (ONE)
Name of case: Cantu, Valerie v. Housing Authority of Kings County
HUD File No: 09-24-5074-8
 - B. Regarding Employee Relations (NONE)
- 9) Open Session
- 10) Commissioners' Items
- 11) Adjournment

Any Late Documents relating to an agenda item that are distributed to the Commissioners less than 72 hours prior to the scheduled meeting are available for public inspection, at the time they are distributed to the Commissioners, at the Administrative Office as addressed below.

THE 747TH MEETING OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE COUNTY OF KINGS CALIFORNIA

The Regular Meeting of the Board of Commissioners of the Housing Authority of the County of Kings was called
to order June 26, 2024, at 10:00 a.m. Chairman Verboon

The Meeting was conducted via Teleconference.

1) ROLL CALL

Secretary Sandra Jackson-Bobo called the roll:

PRESENT: Doug Verboon
 Rusty Robinson
 Joe Neves
 Richard Fagundes
 Richard Valle

Also present were the following:

| | | |
|----------------------|---|-------------------------------|
| Sandra Jackson-Bobo | - | HAKC Executive Director |
| Michele Rodrigues | - | HAKC Finance Manager |
| Jennifer Molina | - | HAKC Administrative Assistant |
| Christina Di Filippo | - | HAKC Attorney |

2) UNSCHEDULED APPEARANCES

NONE

3) REVIEW AND APPROVAL May 22, 2024, REGULAR BOARD MEETING MINUTES

A motion was presented by Commissioner Robinson to approve the minutes for the Regular Board Meeting for May 22, 2024. Commissioner Neves seconded the motion, and the Board approved the minutes by the following votes: AYES- Fagundes, Neves, Robinson, and Verboon NOES-None. ABSTENTIONS-None ABSENT- Valle.

4) REVIEW AND APPROVAL OF RECEIPTS AND EXPENDITURES FOR May 2024

A motion was presented by Commissioner Neves to approve the Receipts and Expenditures for May 2024. Commissioner Fagundes seconded the motion, and the Receipts and Expenditures were approved by the following votes: AYES-Fagundes, Neves, Robinson, and Verboon NOES-None ABSTAIN- None. ABSENT-Valle.

5) UNFINISHED BUSINESS

A. NONE

6) NEW BUSINESS:

A. REVIEW AND APPROVAL OF OPERATING BUDGET FOR ALL PROGRAMS FOR FISCAL YEAR OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025. *Resolution #24-06*

A motion was presented by Commissioner Neves to approve *Resolution #24-06* to approve the Operating Budget for all programs for fiscal years October 1, 2024 through September 30, 2025. Commissioner Fagundes seconded the motion and *Resolution #24-06* was approved by the following votes: AYES-Fagundes, Neves, Robinson, and Verboon. NOES-None. ABSTENTIONS- None. ABSENT-Valle

7) CORRESPONDENCE

A. NONE

8) MANAGEMENT

A. Current Status of Program Operations

9) CLOSED SESSION

A. Regarding Litigation (NONE)

B. Regarding Employee Relations (TWO)

Closed Executive Session Pursuant to Government Code Section 54957.6 (a)

Conference with agency negotiator re compensation for Fiscal Year 2024-2025

Agency Negotiators: Sandra Jackson-Bobo and Christina Di Filippo

Unrepresented Employee: General Staff

Closed Executive Session Pursuant to Government Code Section 54957.6 (a)

Conference with agency negotiator re compensation for Fiscal Year 2024-2025

Agency Negotiator: Christina Di Filippo

Unrepresented Employee: Executive Director

At 10:14 a.m. the Board recessed into Closed Session pursuant to Government Code Section 54957.6(a) to discuss with agency negotiators Sandra Jackson-Bobo and Christina Di Filippo the salary compensation for employees other than the Executive Director for Fiscal Year 2024-2025, and Government Code Section 54957.6(a) to discuss with agency negotiator Christina Di Filippo the salary and other compensation for the Executive Director for Fiscal Year 2024-2025.

The Board reconvened from closed session at 10:45 a.m. Christina Di Filippo reported that the Board discussed changes to compensation for employees other than the Executive Director beginning July 1, 2024, and also discussed changes to compensation for the Executive Director beginning July 1, 2024.

It was moved by Commissioner and seconded by Commissioner that the employees of the Housing Authority, and the Executive Director, receive a five percent (5%) cola. The Executive Director will also receive an annual medical reimbursement in the amount of \$200.00 effective July 1, 2024.

10) OPEN SESSION

A. NONE

11) COMMISSIONER'S ITEMS

12) ADJOURNMENT

There being no further business, the meeting was adjourned at 10:47 a.m.

Secretary

MANAGEMENT REPORT

Prepared for the Board of Commissioners Special Meeting
July 24, 2024

1) The Occupancy Rates are as follows:

| | |
|---------------------------|--------------------------------|
| Section 8 | 488 |
| 53-1 Hanford | 4 Vacancies, 1 Pending Move-in |
| 53-2 Corcoran | 7 Vacancies, 2 Pending Move-In |
| 53-4 Armona | 100% Occupied |
| KC1 Armona | 100% Occupied |
| KC2 Hanford | 100% Occupied |
| Kettleman City | 5 Vacancies |
| Admin | 100% Occupied |
| Cameron Commons | 100% Occupied |
| Corcoran Station | 5 Vacancies |
| Anchors | 3 Vacancies |
| Lem / 198 | 100 % Occupied |
| Basil Home | 100% Occupied |
| Lemoore Meyers Home | 2 Vacancies |

2) Progress Report – Capital Fund Program