



Kings County In-Home Supportive Services Public Authority

Kings County Government Center
1400 W. Lacey Blvd., Bldg. #8, Hanford, CA 93230
☎ (559) 852-2201 📠 FAX (559) 583-8217

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board's Office at (559) 852-2370 by 4:00 PM on the Friday prior to this meeting.

Meeting Agenda Board of Directors Tuesday, April 23, 2024

Place: Kings County Government Center – Multi-Purpose Room, Administration Building 1,
1400 W. Lacey Boulevard, Hanford, CA

Time: 11:00 AM, or soon thereafter following the Kings County Board of Supervisors

The meeting can be attended by the Internet by clicking the following link:

<https://countyofkings.webex.com/countyofkings/j.php?MTID=m36a8358e13ae4b3b561b27ceb8ca71d9>

or by sending an email to bosquestions@co.kings.ca.us on the morning of the meeting for an automated email response with the WebEx meeting link information. Members of the public attending via WebEx will have the opportunity to provide public comment during the meeting.

Members of the public who wish to comment may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether it is on the agenda for the Board's consideration or action, and those comments will become part of the administrative record of the meeting. Comments will not be read into the record, only the names of who have submitted comments will be read into the record. Written comments received by the Clerk of the Board of Supervisors no later than 8:30 a.m. on the morning of the noticed meeting will be included in the record, those comments received after 8:30 a.m. will become part of the record of the next meeting. To submit written comments by email, please forward them to bosquestions@co.kings.ca.us or by U.S. Mail, please forward them to: Clerk of the Board of Supervisors, County of Kings, 1400 W. Lacey Blvd., Hanford, CA 93230.

Board Members:	Staff:
Joe Neves (District 1)	Wendy Osikafo, IHSS Public Authority Executive Director
Richard Valle (District 2)	Christopher Narez, Deputy Director
Doug Verboon (District 3) Chair	Jason Kemp Van Ee, Social Services Program Manager
Rusty Robinson (District 4) Vice-Chair	Diane Freeman, County Counsel
Richard Fagundes (District 5)	Catherine Venturella, Clerk of the Board

1. CALL TO ORDER

ROLL CALL – Clerk of the Board

2. UNSCHEDULED APPEARANCES

Any person may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the subject matter jurisdiction of the Board. Two (2) minutes are allowed for each item.

3. GENERAL BUSINESS ITEMS

A. Approval of the Minutes: January 23, 2024

B. Public Authority 2024-25 Budget

C. Staff Announcements and/or Brief Reports on Activities of In-Home Supportive Services.

4. MEMBER ANNOUNCEMENTS AND/OR REPORTS

On their initiative Board Members may make a brief announcement or brief report on their own activities. They may ask question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Gov. Code Section 54954.2[a]).

- Board Correspondence
- Information on Future Agenda Items

5. ADJOURNMENT

IHSS PUBLIC AUTHORITY FUTURE MEETINGS AND EVENTS

Date and Time	Meeting/Event Name
October 22, 2024	IHSS PA Board

Agenda backup information and any public records provided to the Board after the posting of the agenda will be available for the public to review at the Board of Supervisors office, 1400 W. Lacey Blvd., Hanford, for the meeting date listed on this agenda



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Action Summary Board of Directors

Tuesday, January 23, 2024

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Board Members:	Staff:
Joe Neves (District 1)	Wendy Osikafo, IHSS Public Authority Executive Director
Richard Valle (District 2)	Christopher Narez, Deputy Director
Doug Verboon (District 3)	Jason Kemp Van Ee, Social Services Program Manager
Rusty Robinson (District 4)	Diane Freeman, County Counsel
Richard Fagundes (District 5)	Catherine Venturella, Clerk of the Board

1. CALL TO ORDER

ROLL CALL – Clerk of the Board

Present: Joe Neves, Richard Valle, Doug Verboon, Rusty Robinson, Richard Fagundes

2. BOARD REORGANIZATION

A. The office of Chairman of the Board of Directors is declared vacant and call for nomination is made.

B. The office of Vice-Chairman of the Board of Directors is declared vacant and call for nomination is made.

On one motion by Director Valle, seconded by Director Neves, the Board elected Director Verboon as Chair and Director Robinson as Vice Chair. (JN, RV, DV, RR, RF-Aye)

3. UNSCHEDULED APPEARANCES

Any person may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the subject matter jurisdiction of the Board. Two (2) minutes are allowed for each item.

None

4. GENERAL BUSINESS ITEMS

A. Approval of the Minutes: May 23, 2023

Action: (JN, RV, DV, RR, RF-Aye)

B. Board Meeting Schedule for 2024

Action: (JN, RV, DV, RR, RF-Aye)

C. Public Authority 2023-24 Budget Increase

Action: (JN, RV, DV, RR, RF-Aye)

D. Staff Announcements and/or Brief Reports on Activities of In-Home Supportive Services.

Jason Kemp Van Ee, Social Services Program Manager:

We are seeing an increase of about 100 applications per month. Per our Union agreement, I have scheduled quarterly meetings with the Union and there were not any concerns from either party during these meetings. The Advisory Committee continues to meet quarterly. We didn't have any training opportunities here in Kings County, so we brought training here at no county cost. Through a Career Pathways Program, we worked with a non-profit from the Bay Area called HomeBridge Inc. who has a contract with CDSS to provide training and we were able to bring them to Kings County. We provide the room and they provide the trainers. They came in March of 2023 and provided training to 70 people in 4 weeks (2 weeks English and 2 weeks Spanish) and again in December of 2023 for 2 weeks in English. They will be back for another 4 weeks in May 2024 (2 weeks English and 2 weeks Spanish). They provided CPR & First Aid training, bodily mechanics/heavy transfers/mechanical lifts training, and personal care for a consumer confined to a bed training. This is only available for IHSS providers, but Valley Caregivers is another good resource to provide training to the public. 200 of 3000 providers took advantage of the incentives offered for training. The union can also send out mass texts to inform recipients of the training. Changes with Medi-Cal and baby boomers becoming of age all contribute to increased recipients.

IHSS is also available for those under 18. Beginning in February, undocumented parents will be able to hire a provider.

Wendy Osikafo, Human Services Director:

The State budget doesn't predict cuts, but increased allocation. Although, we are worried it won't be keep up with the growth rate. The Governor is proposing to close the gap.

5. MEMBER ANNOUNCEMENTS AND/OR REPORTS

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- Board Correspondence None
- Information on Future Agenda Items
Returning in May for proposed budget & May revise update.

6. ADJOURNMENT

The meeting was adjourned at 11:20.

IHSS PUBLIC AUTHORITY FUTURE MEETINGS AND EVENTS

Date and Time	Meeting/Event Name
April 23, 2024	IHSS PA Board
October 22, 2024	IHSS PA Board

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Kings In-Home Supportive Services Public Authority – Human Services Agency

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Agenda Item

Meeting Date: Tuesday, April 23, 2024
Submitted BY: Wendy Osikafo, IHSS Public Authority Executive Director
Subject: IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY FISCAL YEAR
 2024-25 BUDGET

SUMMARY:

Overview:

The Human Services Agency (HSA) is requesting to reflect a total In-Home Supportive Services Public Authority (IHSS PA) expenditure budget for Fiscal Year (FY) 2024-25 in the amount of \$586,532.

Recommendation:

Approve the appropriations for the Human Services Agency In-Home Supportive Services Public Authority budget unit 510500 for Fiscal Year 2024-25 in the amount of \$586,532.

Fiscal Impact:

All costs associated with this program will be offset with the state allocation funds and federal Title XIX funds. There is no impact to county revenues associated with this action.

BACKGROUND:

The FY 2024-25 appropriations and revenue in the amount of \$586,532 are based on the Governor’s Proposed Budget projections on the State General Fund (SGF) allocation released on January 10, 2024, and federal Title XIX drawdown. Upon approval of the budget, HSA will take the agenda item to the County Board of Supervisors to establish appropriations for individual accounts.

(Cont’d)

BOARD ACTION:

APPROVED AS RECOMMENDED: _____ **OTHER:** _____

I hereby certify that the above order was passed
And adopted on _____, 2024

By _____
Catherine Venturella, Secretary to the Board

Agenda Item

**IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY FISCAL YEAR 2024-25
BUDGET**

April 23, 2024

Page 2 of 2

FY 24 - 25 Requests

Expenditures Detail

510500

Account Number	DESCRIPTION	FY 24 25
92006	Communications	\$ 336.00
92027	Memberships	\$ 7,750.00
92033	Postage And Freight	\$ 11,562.00
92035	Printing/Stores	\$ -
92037	Prof & Spec Services	\$ 511,183.00
92058	Rents & Leases - Software	\$ 34,075
92063	Special Dept	\$ 5,250.00
92068	Purchasing Expense	\$ 1,840
93038	Cost Allocation Plan Charges	\$ -
93048	Info Tech Services	\$ 14,536
Total Services:		\$ 586,532.00

Detail By Revenue Category

Account Number	DESCRIPTION	FY 24 25
85007	ST AID – WEL Administration	\$ 293,266.00
86012	FED AID IHSS PUBLIC AUTH	\$ 293,266.00
Total Revenue		\$ 586,532.00

IHSS Caseload Statistics at a Glance – February 2024

Caseload Count (Eligible & Leave) = 3,457

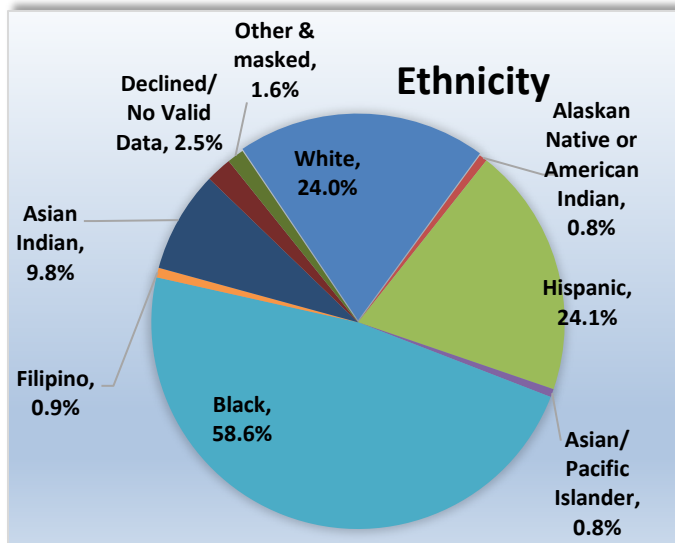
Applications in Pending Status = 188

New Applications Received = 115

Average Authorized Hours per Case = 111.1

Average hours per SI Cases = 172.2

Average hours per NSI Cases = 83.2

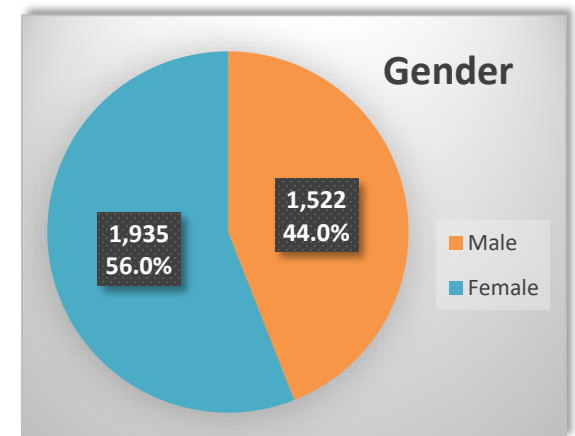
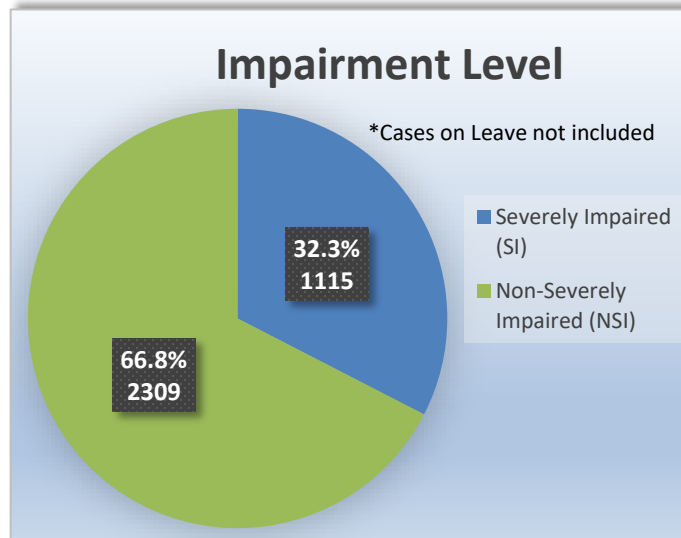
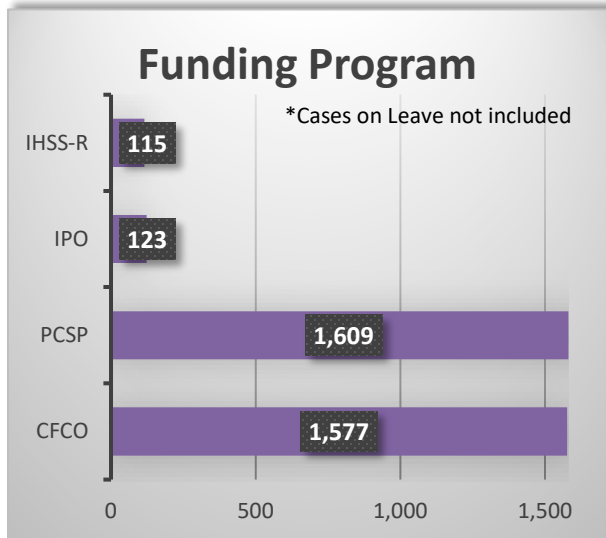


Selected Service Category Counts & Percentages

SERVICE TYPE	CASES AUTH	% OF CASELOAD
Meal Preparation	2,677	76.4%
Meal Cleanup	2,620	75.8%
Feeding	686	19.8%
Bowel & Bladder Care	2,134	61.7%
Bathing, Grooming & Hygiene	2,724	78.8%
Protective Supervision	296	8.6%
Paramedical	624	18.1%

Caseload Percentages by Age Groups

Age Group	Case Count	% of Caseload
Minors	410	11.9%
0 to 17	410	11.9%
Disabled Adults	1,492	43.2%
18 to 44	543	15.7%
45 to 64	951	27.5%
Elderly	1,553	45.0%
65 to 74	728	21.1%
75 to 84	518	15.0%
85 +	307	8.9%
Grand Total	3,455	100%

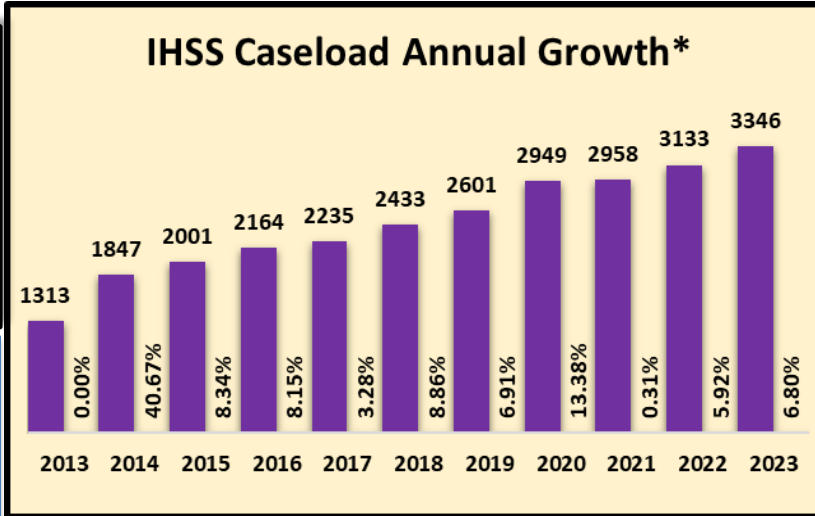
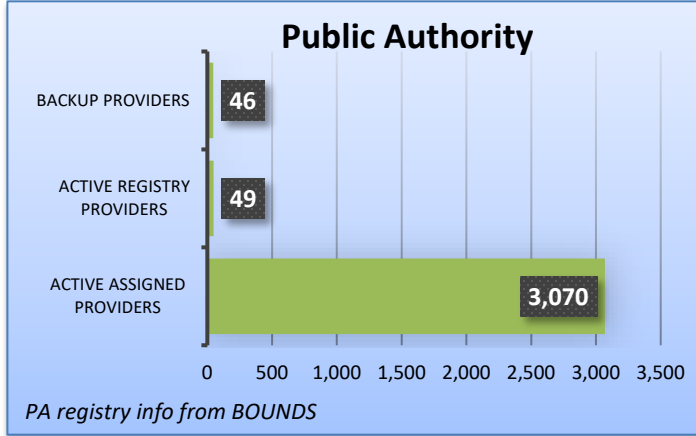


Data Source: IHSS Management Statistics Report and Program Data from CDSS (<https://www.cdss.ca.gov/inforesources/ihss/program-data>) February 2024 (unless otherwise noted)

*Counts represent Eligible & Leave cases unless otherwise noted.

Of the Total Number of Providers (n=3070)

- 1,810 Providers live with their Recipient(s) – regardless of relationship
- 2,209 Providers are related to Recipient(s) – regardless of where they live
- 1,544 Providers are related and live with their Recipient(s)



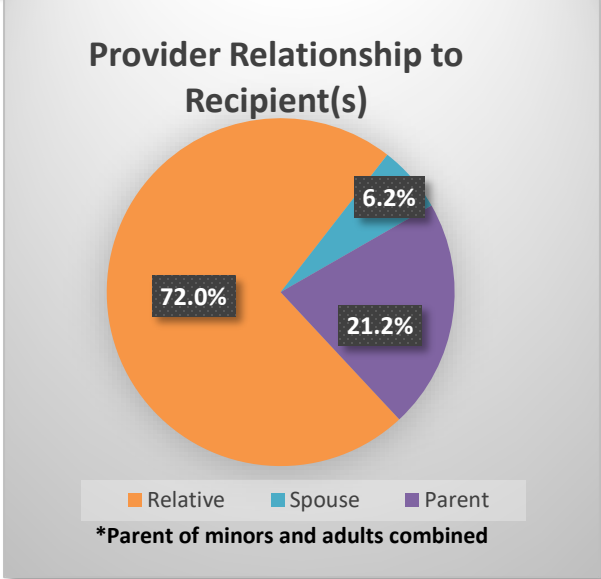
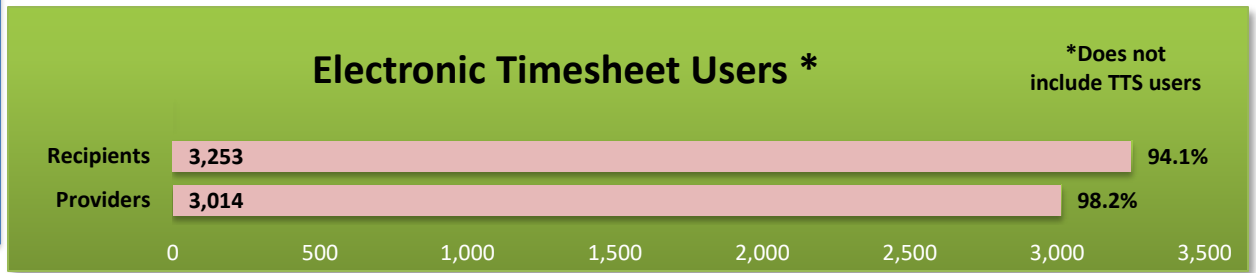
Personal Protective Equipment Distributions

February 2024

	PPE sets	
Recipient	0	0
Provider	0	0

Set = 1 Mask & 1 Pair of gloves

60 Sets distributed to each recipient or provider as of 2/20/21



Top 10 Spoken Languages

Language	Recipients	Providers
English	70.0%	81.9%
Spanish	26.8%	15.8%
Portuguese	0.6%	-
Tagalog	1.0%	-
Punjabi	0.6%	-
Other Non-English	-	-
Declined/No Valid Data	-	2.0%

Monthly Caseload Hours Paid & Expenditures

(AS OF 2/21/2024)

Cases	3,024
Hours	369,514:13
Gross Wages	\$6,564,678.52

Data Source: CMIPS II Reporting – Monthly Caseload, Hours Paid and Expenditures – Total Report

Data Source: IHSS Management Statistics Report and Program Data from CDSS (<https://www.cdss.ca.gov/inforesources/ihss/program-data>) February 2024 (unless otherwise noted)

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