

**Board Members**

Joe Neves, District 1  
Richard Valle, District 2 - Chairman  
Doug Verboon, District 3 – Vice-Chairman  
Rusty Robinson, District 4  
Richard Fagundes, District 5



**Staff**

Kyria Martinez, County Administrative Officer  
Diane Freeman, County Counsel  
Catherine Venturella, Clerk of the Board

## Board of Supervisors

### Regular Meeting Agenda

**Date:** Tuesday, September 12, 2023

**Time:** 9:00 a.m.

**Place:** MULTI PURPOSE ROOM, Administration Building 1, Kings County Government Center  
1400 W. Lacey Boulevard, Hanford, California 93230

☎ (559) 852-2362 ❖ [bosquestions@co.kings.ca.us](mailto:bosquestions@co.kings.ca.us) ❖ website: <https://www.countyofkings.com>

The meeting can be attended on the Internet by clicking this link:

<https://countyofkings.webex.com/countyofkings/j.php?MTID=ma265dd24baf319c8fabb6652e2b929a2>

or by sending an email to [bosquestions@co.kings.ca.us](mailto:bosquestions@co.kings.ca.us) on the morning of the meeting for an automated email response with the WebEx meeting link information. Members of the public attending via WebEx will have the opportunity to provide public comment during the meeting. Remote WebEx participation for members of the public is provided for convenience only. In the event that the WebEx connection malfunctions or becomes unavailable for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.\*WebEx will be available for access at 8:50 a.m.\*

Members of the public who wish to view/observe the meeting virtually can do so on the internet at:

[www.countyofkings.com](http://www.countyofkings.com) and click on the “Join Meeting” button or by clicking this link:

<https://youtube.com/live/n7zGWCUZwz4?feature=share>

**\*\*Members of the public viewing the meeting through YouTube will not have the ability to provide public comment.**

Members of the public may submit written comments on any matter within the Board’s subject matter jurisdiction, regardless of whether it is on the agenda for the Board’s consideration or action, and those comments may become part of the administrative record of the meeting. Comments will not be read into the record, only the names of who have submitted comments will be read. Written comments should be directed to [bosquestions@co.kings.ca.us](mailto:bosquestions@co.kings.ca.us) email by 8:00 a.m. on the morning of the noticed meeting to be included in the record, those comments received after 8:00 a.m. may become part of the record of the next meeting. E-mail is not monitored during the meeting. To submit written by U.S. Mail to: Kings County Board of Supervisors, Attn: Clerk of the Board of Supervisors, County of Kings, 1400 W. Lacey Blvd., Hanford, CA 93230.



**I. 9:00 AM**

**CALL TO ORDER**

**ROLL CALL – Clerk of the Board**

**INVOCATION – Pastor Chad Fagundes - Koinonia Church**

**PLEDGE OF ALLEGIANCE**

**II.**

**UNSCHEDULED APPEARANCES**

*Any person may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the subject matter jurisdiction of the Board. Two (2) minutes are allowed for each item.*

**III.**

**APPROVAL OF MINUTES**

- A.** Report out of Closed Session from the regular meeting for August 29, 2023.
- B.** Report out of Closed Session from the special meeting for September 7, 2023.
- C.** Approval of the minutes from the regular meeting for August 29, 2023.
- D.** Approval of the minutes from the special meeting for September 7, 2023.

**IV.**

**CONSENT CALENDAR**

**A. Agricultural Department:**

- 1. Consider approving the Cooperative Agreement with the California Department of Food and Agriculture for the County's Noxious Weed Program retroactively effective from July 1, 2023 to June 30, 2025.
- 2. Consider approving the Cooperative Agreement with the California Department of Food and Agriculture for the County's Organic Inspection program retroactively effective from July 1, 2023 to June 30, 2024.
- 3. Consider approving the Cooperative Agreement with the California Department of Food and Agriculture for the County's Certified Farmers Market Inspection Program retroactively effective from July 1, 2023 to June 30, 2024.

**B. Behavioral Health Department:**

- 1. Consider approving the Agreement with Public Health Management Corporation for the Risk and Needs Triage software program for Collaborative Justice Treatment Court retroactively effective from June 1, 2023 to May 31, 2024.

**C. Child Support Services:**

- 1. Consider approving a Memorandum of Understanding between Kings County Child Support Services and Kings County Department of Public Works for vehicle maintenance and motor pool services retroactively effective from July 1, 2023 to June 30, 2024.
- 2. Consider approving the Intra-County Plan of Cooperation between Kings County Child Support Services and Kings County Information Technology Department for maintenance, monitoring, and data processing services retroactively effective from July 1, 2023 to June 30, 2024.

**D. County Counsel:**

- 1. Consider approving the advanced step hire of Zachary Adams, Deputy County Counsel I, Range 232.5, Step 5, \$42.79 per hour effective on date of hire.

**E. Department of Finance:**

- 1. Consider adopting a Resolution establishing property tax rates within Kings County for Fiscal Year 2023-24.

**F. Human Resources Department:**

- 1. Consider receiving a report on the suspension of competition for the Assistant Sheriff-STC position approved by the Human Resources Director, and the appointment of Chrystal Thomas to the Assistant Sheriff-STC position effective September 4, 2023 (Pay Period 19-2023).
- 2. Consider approving the revised job specification for Paralegal.



**CONSENT CALENDAR Continued**

**G. Human Services Agency:**

1. a. Consider authorizing the Director of the Human Services Agency to accept additional Medi-Cal Health Enrollment Navigators Project grant funds that includes a revised and approved Work Plan and Budget Plan from the Department of Health Care Services;
- b. Authorize the Director of the Human Services Agency to sign the Medi-Cal Health Enrollment Navigators Project amended allocation agreement for the revised Work Plan and Budget Plan that becomes effective once signed by the County and the Department of Health Care Services.

**H. Public Health Department:**

1. Consider authorizing the Public Health Department to waive the administrative fee for influenza vaccines offered to Kings County residents via community vaccination events and for clients who are uninsured, until all State provided free flu vaccines are distributed.
2. a. Consider approving the Agreement with California Association of Environmental Health Administrators to provide part-time Registered Environmental Health Specialist effective upon execution through December 31, 2024;
- b. Adopt the budget change. **(4/5 vote required)**
3. Consider authorizing the Public Health Director to accept the California Department of Public Health's Future of Public Health funding allocation annually for the purpose of enhancing the public health workforce and infrastructure.
4. Consider approving the Memorandum of Understanding with Cal Poly Corporation, San Luis Obispo for the Early Intervention to Promote Cardiovascular Health of Mothers and Children program effective upon execution until June 1, 2030.
5. Consider approving the Agreement with the Department of Health Care Services for participation as a provider in the Family Planning Access Care Treatment program effective upon execution.

**I. Public Works Department:**

1. Consider approving the construction contract with JT2, Incorporated, doing business as Todd Companies for the Burris Park and Hickey Park Playground Shade Project.

**V.**

**REGULAR AGENDA ITEMS**

**A. Human Resources Department – Carolyn Leist/Ashley Hernandez/Danyele Leap/  
Adrian Lambing/Melissa Avalos**

1. a. Consider approving the new job specification for County Health Officer and set the salary at Salary Band Designation 1 (\$14,000-\$19,000 monthly);
- b. Allocate a 1.0 Full-Time Equivalent County Health Officer in Budget Unit 411100.
2. Consider authorizing the Human Resources Director to sign the Side Letters of Agreement with the General and Supervisor's Membership of the California League of City Employees' Association.
3. a. Consider approving the new job specification for the Animal Shelter Technician Trainee and set the salary at Range 154.0 (\$2,782 - \$3,394 monthly);
- b. Approve the revised job specification for Animal Shelter Technician I and set the salary at Range 159.0 (\$2924 - \$3567 monthly);
- c. Set the salary for Animal Shelter Technician II at Range 169.0 (\$3,229 - \$3,942 monthly);
- d. Set the salary for Animal Control Officer I at Range 169.0 (\$3,229 - \$3,942 monthly);
- e. Set the salary for Animal Control Officer II at Range 179.0 (\$3,567 - \$4,354 monthly);
- f. Set the salary for Animal Control Officer III at Range 189.0 (\$3,942 - \$4,808 monthly).
4. Consider authorizing the Human Resources Director to sign the Side Letter of Agreement with the Probation Officers' Association.



5. Consider authorizing the Human Resources Director and designated staff to sign the successor Agreement with the Detention Deputy Association for a term beginning July 1, 2023 and ending June 30, 2024.
6. Consider authorizing the Human Resources Director to sign the revised Side Letter of Agreement with the Prosecutor's Association.
7.
  - a. Consider approving the new job specification for Environmental Health Technician and set the salary at Range 184.0 (\$3,749 - \$4,576 monthly);
  - b. Allocate a 1.0 Full-Time Equivalent Environmental Health Technician in Budget Unit 411500.
8. Consider authorizing the Human Resources Director to sign the Side Letter of Agreement with the Firefighters' Association.
9. Consider authorizing the Human Resources Director to sign the Side Letter of Agreement with the Blue Collar Membership of Service Employees International Union, Local 521.
10. Consider authorizing the Human Resources Director to sign the Side Letter of Agreement with the Deputy Sheriff's Association.
11.
  - a. Consider approving a 1.5% cost-of-living increase for all unrepresented management, appointed department heads and elected department heads (Assessor/Clerk/Recorder, District Attorney, and Sheriff) effective September 4, 2023 (Pay Period 19-2023);
  - b. Approve the Salary Resolution which reflects recommended and previously authorized classification and salary changes, including benefit changes to unrepresented management, and the adjustment of salary bands one and two.

**B. Information Technology Department- John Devlin**

1. Consider approving the Agreement with Qualys for vulnerability and software patch management for computers and servers for the term of five (5) years, effective upon execution by all parties.

**C. Public Works Department – Dominic Tyburski/Mitchel Cabrera**

1. Consider adopting the Resolution accepting additional Right of Way on behalf of the general public for County Right of Way along Houston Avenue.
2. Consider approving the Plans and Specifications for the New Fabric Shade Structure at the Burris Park Amphitheater.
3. Consider canceling Bid # 2023-51 for the Avenal Cutoff Roadway Improvements Phase I project.

**D. Probation Department - Leonard A. Bakker II/Leticia Ibarra**

1. Consider approving the Agreement with Champions Recovery Alternative Programs, Incorporated to provide residential and outpatient substance abuse disorder treatment retroactively effective from July 1, 2023 to June 30, 2024.



**E. Sheriff's Office – David Robinson**

1. a. Consider approving the Agreements with Lakeside Union Elementary School District, Armona Union Elementary School District, and Reef-Sunset Union School District for School Resource Deputy Services retroactively effective from July 1, 2023 to June 30, 2024;
- b. Authorize the Sheriff to sign Agreements with Lakeside Union Elementary School District, Armona Union Elementary School District, and Reef-Sunset Unified School District for School Resource Deputy Services retroactively effective from July 1, 2023 to June 30, 2024;
- c. Add 2.0 Full-Time Equivalent Deputy Sheriff I/II to Budget Unit 222000;
- d. Adopt the budget change. **(4/5 vote required)**

**VI.**

**BOARD MEMBER ANNOUNCEMENTS OR REPORTS**

*On their own initiative, Board Members may make a brief announcement or a brief report on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Gov. Code Section 54954.2a).*

- ◆ Board Correspondence
- ◆ Upcoming Events
- ◆ Information on Future Agenda Items

**VII.**

**CLOSED SESSION**

- ◆ **Conference with Labor Negotiator/Meet and Confer [Govt. Code Section 54957.6]**  
**Negotiators: Kyria Martinez, Carolyn Leist, Che Johnson of Liebert Cassidy Whitmore**
  - General Unit - CLOCEA
  - Supervisor's Unit - CLOCEA
  - Blue Collar - SEIU
  - Detention Deputy's Association
  - Firefighter's Association
  - Deputy Sheriff's Association
  - Probation Officer's Association
  - Prosecutor's Association
  - Unrepresented Management
- ◆ **Significant exposure to litigation: (1 Case)**  
**In Re: Report on Conditions at Kings County Juvenile Center**  
**[Govt. Code Section 54956.9 (d)(2)(e)(2)]**



**VIII. ADJOURNMENT**

**The next regularly scheduled meeting will be held on Tuesday, September 19, 2023 at 9:00 a.m. in the Multi Purpose Room, entrance is located across the hall from Board Chambers.**

***FUTURE MEETINGS AND EVENTS***

September 19	9:00 AM	Regular Meeting
September 26	9:00 AM	Regular Meeting
October 3	9:00 AM	Regular Meeting
October 10	9:00 AM	Regular Meeting
October 17	9:00 AM	Regular Meeting

*Agenda backup information and any public records provided to the Board after the posting of the agenda will be available for the public to review at the Board of Supervisors office, 1400 W. Lacey Blvd, Hanford, for the meeting date listed on this agenda.*