

**Board Members**

Joe Neves, District 1  
Richard Valle, District 2 - Chairman  
Doug Verboon, District 3 – Vice-Chairman  
Rusty Robinson, District 4  
Richard Fagundes, District 5



**Staff**

Kyria Martinez, County Administrative Officer  
Diane Freeman, County Counsel  
Catherine Venturella, Clerk of the Board

## Board of Supervisors

### Regular Meeting Action Summary

**Date:** Tuesday, August 29, 2023  
**Time:** 9:00 a.m.  
**Place:** MULTI PURPOSE ROOM, Administration Building 1, Kings County Government Center  
1400 W. Lacey Boulevard, Hanford, California 93230

☎ (559) 852-2362 ❖ [bosquestions@co.kings.ca.us](mailto:bosquestions@co.kings.ca.us) ❖ website: <https://www.countyofkings.com>

The meeting can be attended on the Internet by clicking this link:

<https://countyofkings.webex.com/countyofkings/j.php?MTID=m672fae5fad1bad021da128d57d449968>

or by sending an email to [bosquestions@co.kings.ca.us](mailto:bosquestions@co.kings.ca.us) on the morning of the meeting for an automated email response with the WebEx meeting link information. Members of the public attending via WebEx will have the opportunity to provide public comment during the meeting. Remote WebEx participation for members of the public is provided for convenience only. In the event that the WebEx connection malfunctions or becomes unavailable for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.\*WebEx will be available for access at 8:50 a.m.\*

Members of the public who wish to view/observe the meeting virtually can do so on the internet at:

[www.countyofkings.com](http://www.countyofkings.com) and click on the “Join Meeting” button or by clicking this link:

<https://youtube.com/live/dfpevJeHmtI?feature=share>

**\*\*Members of the public viewing the meeting through YouTube will not have the ability to provide public comment.**

Members of the public may submit written comments on any matter within the Board’s subject matter jurisdiction, regardless of whether it is on the agenda for the Board’s consideration or action, and those comments may become part of the administrative record of the meeting. Comments will not be read into the record, only the names of who have submitted comments will be read. Written comments should be directed to [bosquestions@co.kings.ca.us](mailto:bosquestions@co.kings.ca.us) email by 8:00 a.m. on the morning of the noticed meeting to be included in the record, those comments received after 8:00 a.m. may become part of the record of the next meeting. E-mail is not monitored during the meeting. To submit written by U.S. Mail to: Kings County Board of Supervisors, Attn: Clerk of the Board of Supervisors, County of Kings, 1400 W. Lacey Blvd., Hanford, CA 93230.



**I. 9:00 AM CALL TO ORDER**

**ROLL CALL – Clerk of the Board**

**INVOCATION – Pastor Tim Brown – First Presbyterian Church**

**PLEDGE OF ALLEGIANCE**

**ALL MEMBERS PRESENT**

**II. UNSCHEDULED APPEARANCES**

*Any person may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the subject matter jurisdiction of the Board. Two (2) minutes are allowed for each item.*

**Rose Mary Rahn, Public Health Director gave an update on an increase in COVID cases in the County and stated that the department is offering free tests.**

**Erik Urena, Department of Finance Director introduced Luzana Rodriguez, Executive Secretary for the Department of Finance to the Board. Luzana Rodriguez stated that she is looking forward to working with the Board in the future.**

**Bill Lynch, Kings County Fire Chief gave an update to the Board on current 11 personnel out assisting with fighting the Northern California wildfires.**

**Araceli Barrios and Ivette Chaidez Villareal, Valley Voices representatives asked the Board to consider simultaneous Spanish streaming of the Board meetings to allow for more involvement from the community.**

**Alan Borba, operator of the Selma, Orosi and Kings Fair swap meets stated that the previous operator of the Kings Fair swap meet has started a new swap meet at the Kings Drive -In Theatre in Armona and asked how their permit to operate was approved so quickly.**

**Chuck Kinney, Community Development Director stated that his office has been advised of the swap meet at the Drive in Theatre in Armona and is actively investigating the operation and a code compliance case has been opened.**

**Debbie Verusco, Kings Fair swap meet facilitator stated that she has concerns that the swap meet at the Drive In Theater in Armona is operating without permits.**

**Eligia Reyes, Valley Voices representative asked for information on the County's American Rescue Plan Act (ARPA) committee as to who sits on the committee, and where copies of their minutes and notes from their meetings can be accessed.**



III. **APPROVAL OF MINUTES**

A. Report out of Closed Session from the regular meeting for August 22, 2023.

**REPORT OUT: Diane Freeman, County Counsel stated that the Board took no reportable action in closed session at the August 22, 2023 meeting.**

B. Approval of the minutes from the regular meeting for August 22, 2023.

**ACTION: APPROVED AS PRESENTED (DV, RR, JN, RV-Aye, RF-Abstain)**

IV. **CONSENT CALENDAR**

**A. Behavioral Health Department:**

1. Consider approving the Amendment to Participation Agreement No. 22-122 with California Mental Health Services Authority for budget modification to include professional services and a subscription to use the SMS/Text Notification system effective upon execution through March 18, 2029. **[AGMT 22-122.1]**

**B. County Counsel:**

1. Consider appointing Rick Rossiter as a Trustee of the Lemoore Cemetery District for a term set to expire on January 1, 2026.

**C. Community Development Agency:**

1. a. Consider approving the use of SolarAPP+ for online, automated solar permitting;  
b. Authorize the Community Development Agency Director to sign and submit the documents required for utilization of Stripe, Inc.'s services and products.

**D. District Attorney's Office:**

1. Consider receiving the Annual Report of the Real Estate Fraud Prosecution Trust Fund Program for the period of July 1, 2022 through June 30, 2023.

**E. Job Training Office:**

1. Consider approving the documents to close out the Workforce Innovation and Opportunity Act Subgrant. **[AGMT 23-128]**

**F. Public Health Department:**

1. Consider authorizing the advance step hire of Jesus Gaona as an Environmental Health Officer IV, Extra Help at Salary Range 229.0, Step 5.
2. a. Consider approving the California Department of Public Health's Housing Opportunities for Persons with AIDS grant Agreement retroactively effective from July 1, 2023 through June 30, 2028; **[AGMT 23-129]**  
b. Adopt the budget change. **(4/5 vote required)**

**G. Public Works Department:**

1. Consider adopting a Resolution certifying the County's maintained road mileage for calendar year 2022. **[RESO 23-064]**
2. Consider authorizing the Purchasing Manager to approve the purchase order for a Vermeer CST100 mini utility loader using Sourcewell (formerly known as the National Joint Powers Alliance) purchasing consortium.

**H. Sheriff's Office:**

1. Consider retroactively accepting the donation of \$60,000 from the James G. Boswell Foundation.
2. a. Consider retroactively authorizing the purchase of the two new dental x-ray machines;  
b. Adopt the budget change. **(4/5 vote required)**

**ACTION: APPROVED AS PRESENTED (DV, JN, RR, RF, RV-Aye)**



**V.**

**REGULAR AGENDA ITEMS**

**A. District Attorney's Office – Sarah Hacker**

1. Consider approving the annual reporting of the District Attorney's Office military equipment.

**ACTION: APPROVED AS PRESENTED (DV, RR, JN, RF, RV-Aye)**

**B. Fire Department – William Lynch/Matt San Filippo**

1.
  - a. Consider approving the Master Instructional Service Agreement with Fresno City College Fire Academy to provide educational services to in-service personnel;
  - b. Authorize the Fire Chief to sign the Instructor Agreement with Fresno City College Fire Academy for instructor services.

**ACTION: APPROVED AS PRESENTED (RF, DV, JN, RR, RV-Aye)**

**C. Human Resources Department – Carolyn Leist**

1. Consider approving the County's Deferred Compensation Defined Contribution Administrative Expense Reimbursement Allowance Reserve Policy for the administration of the Deferred Compensation Program.

**ACTION: APPROVED AS PRESENTED (DV, RF, JN, RR, RV-Aye)**

2. Consider approving the new job specification for Assistant Sheriff - STC and set the salary at Range 269.0 (\$8,741 - \$10,665 monthly).

**ACTION: APPROVED AS PRESENTED (RF, RR, JN, DV, RV-Aye)**

**D. Administration – Kyria Martinez/Domingo Cruz**

1.
  - a. Consider receiving a report regarding the local health emergency caused by floodwater contamination and vector borne illness;
  - b. Find that conditions of local emergency continue to exist, and that the declaration of local health emergency remains in effect.

**ACTION: APPROVED AS PRESENTED (DV, JN, RR, RF-Aye, RV-No)**

**VI. 10:00 AM**

**PUBLIC HEARING**

**A. Community Development Agency – Chuck Kinney/Noelle Tomlinson**

1.
  - a. Conduct a public hearing to find that Development Code Text Change Number 668.17(a) is exempt from California Environmental Quality Act review pursuant to California Environmental Quality Act Guidelines Section 15061 and that Section 15300.2 does not apply;
  - b. Find that Development Code Text Change Number 668.17(a) is consistent with the policies of the 2035 Kings County General Plan;
  - c. Adopt and waive the second reading of an Ordinance approving the Development Code Text Change Number 668.17(a).

**Supervisor Valle opened the Public Hearing, testimony was received from Christine Chavez, Planner stated that she is in support of the Ordinance today and the public hearing was closed. ACTION: APPROVED AS PRESENTED AND WAIVE THE READING OF THE ORDINANCE (DV, RR, JN, RF, RV-Aye)**



**10:00 AM PUBLIC HEARING**

**B. Community Development Agency – Chuck Kinney/Victor Hernandez**

1. a. Conduct a public hearing to find that Development Code Text Change Number 668.17(b) is exempt from California Environmental Quality Act review pursuant to California Environmental Quality Act Guidelines Section 15061 and that Section 15300.2 does not apply;
- b. Find that Development Code Text Change Number 668.17(b) is consistent with the policies of the 2035 Kings County General Plan;
- c. Adopt and waive the second reading of an Ordinance approving the Development Code Text Change Number 668.17(b).

**Supervisor Valle opened the Public Hearing, no testimony was received, and the public hearing was closed. ACTION: APPROVED AS PRESENTED AND WAIVE THE READING OF THE ORDINANCE (DV, RF, JN, RR, RV-Aye)**

**10:00 AM PUBLIC HEARING**

**C. Community Development Agency – Chuck Kinney/Alex Hernandez**

1. a. Conduct a public hearing to provide citizens with an opportunity to make their comments known regarding the County's 2020 Community Development Block Grant CV1 accomplishments;
- b. Authorize the Community Development Agency Director to sign and submit the documents required to closeout the grant to the Department of Housing and Community Development.

**Supervisor Valle opened the Public Hearing, no testimony was received, and the public hearing was closed. ACTION: APPROVED AS PRESENTED (DV, RR, JN, RF, RV-Aye)**

**VII. BOARD MEMBER ANNOUNCEMENTS OR REPORTS**

*On their own initiative, Board Members may make a brief announcement or a brief report on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Gov. Code Section 54954.2a).*

**Supervisor Neves stated that he continues to monitor the Tulare Lake flood waters, attended the Local Agency Formation Commission meeting, attended the Kings County Area Public Transit Agency meeting, attended the Kings County Association of Governments meeting, attended the American Legion Post #100 Lemoore Veteran's parade planning meeting, Kings/Tulare Master Plan for Aging meeting, attended the Stratford Elementary School District ribbon cutting and thanked the Heart of America foundation for the great work on the project, announced Lemoore High School football, attended the Santa Rosa Pow Wow days events, attended the Lemoore Lions Brewfest event and attended the Kings County Behavioral Health Advisory Board meeting.**

**Supervisor Fagundes stated that he was at the Central Coast for the Portuguese Celebration events and attended the Knights of Columbus fundraiser event.**

**Supervisor Verboon stated that he attended the Local Agency Formation Commission meeting, attended the Kings County Area Public Transit Agency meeting, attended the Kings County Association of Governments meeting, attended the Housing Authority of Kings County meeting, attended the Santa Rosa Pow Wow days events and attended a birthday event.**

**Supervisor Robinson stated that he attended the Housing Authority of Kings County meeting, attended the City/County Coordinating meeting hosted by the City of Corcoran, attended the San Joaquin Valley Air Pollution Control District meeting and the Santa Rosa Pow Wow days events.**



**Supervisor Valle stated that he attended the Housing Authority of Kings County meeting, attended the Santa Rosa Pow Wow days events, attended a meeting at Harris Ranch with Avenal City staff and Fresno County Supervisor Buddy Mendes. He stated that he would like to meet with the members of Valley Voices who attended today to discuss their request for ARPA information within the next week.**

- ◆ **Board Correspondence: Kyria Martinez stated that the Board received a letter from Ruddell, Bixler, Evans, Fox, & Buss regarding Corcoran Irrigation District Appointments and the another letter regarding Tulare Irrigation District Appointments.**
  
- ◆ **Upcoming Events: Kyria Martinez stated that the City of Hanford is hosting a Free Basics of Starting a Successful Small Business Workshop on August 29, 2023 from 5:30 p.m. - 7:30 p.m. at the Hanford City Hall (Training Room), 319 N. Douty Street in Hanford. Save the date for the ribbon cutting of the Kings building on August 30, 2023 from 10:00 a.m.-2:00 p.m. Ribbon Cutting Ceremony will be at 10:00 a.m. and will be followed by tours and grand opening at 10:30 a.m. Kings County Night 2023 will take place on Friday, September 8, 2023 at 5:30 p.m. at the Chuckchansi Stadium. Ticket purchases have closed; however, those employees who purchased tickets please remember that the scheduled payment days start today, August 29, 2023 and will continue until Thursday, August 31, 2023. The Kings County Sheriff's Posse will be holding their Annual Dinner Dance and Crab Feed on September 9, 2023 at Burris Park. The City of Hanford together with the Hanford Chamber of Commerce will host a free Concert in Civic Park on September 12, 2023 and September 19, 2023 from 6:00 p.m. – 9:00 p.m. with KJUG radio. Job Training Office will host its Kings County Job Fair on Thursday, September 14, 2023 from 9:00 a.m.-1:00 p.m. at the Hanford Civic Center. Kings County Commission on Aging will host their Senior Carnival Park Event on Friday, September 15, 2023 from 9:00 a.m. – 2:00 p.m. at Burris Park. This is a free event. The Sarah Mooney Museum will host the Legends of Lemoore Cemetery Walk on September 30, 2023 at 9:00 a.m. or 10:30 a.m. Tickets are \$20. The Links for Life Pink Passion Picnic is to be held on Tuesday, October 17, 2023.**
  
- ◆ **Information on Future Agenda Items: Kyria Martinez stated that the following items would be on a future agenda: Agriculture Department - Agreements with the California Department of Food and Agriculture for the County's Noxious Weed Program; Organic inspection activities; and Certified Farmers Market inspection activities; Behavioral Health - Agreement for RANT software services.; Community Development Agency - Reporting of Water Commission meeting; Department of Finance -Fiscal Year 2023-2024 Property Taxes; Public Health - Influenza Vaccine Fee Waiver; Agreement with California Association of Environmental Health Administrators; Future of Public Health funding; Memorandum of Understanding with Cal Poly Corporation or the Enrich Program; and Family Planning, Access, Care, and Treatment Program; Human Resources - Suspension of competition in the Sheriff's Office; and two new Job Specifications - County Health Officer and Environmental Health Technician' Information Technology - service agreement with QUALYS; Public Works Department - Houston Avenue Right of Way Dedication; Burris Park new fabric shade structure at the Amphitheater; Burris Park and Hickey Park Playground Shade Project; Avenal Cutoff Roadway Improvements Phase I Project; and County Tract 936 Phase 8 and 9 Subdivision Improvement Agreement.**



**VIII. CLOSED SESSION**

◆ **Conference with Labor Negotiator/Meet and Confer [Govt. Code Section 54957.6]  
 Negotiators: Kyria Martinez, Carolyn Leist, Che Johnson of Liebert Cassidy Whitmore**

- General Unit - CLOCEA
- Supervisor’s Unit - CLOCEA
- Blue Collar - SEIU
- Detention Deputy’s Association
- Firefighter’s Association
- Deputy Sheriff’s Association
- Probation Officer’s Association
- Prosecutor’s Association
- Unrepresented Management

**IX. ADJOURNMENT**

**The Regular Meeting for the Board of Supervisors for Tuesday, September 5, 2023 has been canceled due to the Labor Day Holiday on Monday, September 4.**

**The next regularly scheduled meeting will be held on Tuesday, September 12, 2023 at 9:00 a.m. in the Multi Purpose Room, entrance is located across the hall from Board Chambers.**

***FUTURE MEETINGS AND EVENTS***

August 30	10:00 AM	Ceremonial Meeting
September 5	-	Regular Meeting Canceled due to Labor Day Holiday on September 4, 2023
September 7	9:00 AM	Special Meeting
September 12	9:00 AM	Regular Meeting
September 12	2:00 PM	Regular Meeting - Board of Equalization
September 19	9:00 AM	Regular Meeting
September 26	9:00 AM	Regular Meeting

*Agenda backup information and any public records provided to the Board after the posting of the agenda will be available for the public to review at the Board of Supervisors office, 1400 W. Lacey Blvd, Hanford, for the meeting date listed on this agenda.*