

Board Members

Joe Neves, District 1
Richard Valle, District 2 - Chairman
Doug Verboon, District 3 – Vice-Chairman
Rusty Robinson, District 4
Richard Fagundes, District 5



Staff

Kyria Martinez, Acting Co. Admin. Officer
Diane Freeman, County Counsel
Catherine Venturella, Clerk of the Board

Board of Supervisors Regular Meeting Agenda

Date: Tuesday, May 16, 2023
Time: 9:00 a.m.
Place: Board of Supervisors Chambers, Kings County Government Center
1400 W. Lacey Boulevard, Hanford, California 93230

☎ (559) 852-2362 ❖ bosquestions@co.kings.ca.us ❖ website: <https://www.countyofkings.com>

The meeting can be attended on the Internet by clicking this link:

<https://countyofkings.webex.com/countyofkings/j.php?MTID=m062138a050e50ed8e55b915270e4feec>

or by sending an email to bosquestions@co.kings.ca.us on the morning of the meeting for an automated email response with the WebEx meeting link information. Members of the public attending via WebEx will have the opportunity to provide public comment during the meeting. Remote WebEx participation for members of the public is provided for convenience only. In the event that the WebEx connection malfunctions or becomes unavailable for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access.*WebEx will be available for access at 8:50 a.m.*

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https://youtube.com/live/XAe4Wr_687c?feature=share

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- I. 9:00 AM **CALL TO ORDER**
ROLL CALL – Clerk of the Board
INVOCATION – Pastor Sylvia Gaston – Koinonia Church
PLEDGE OF ALLEGIANCE



II. UNSCHEDULED APPEARANCES

Any person may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the subject matter jurisdiction of the Board. Two (2) minutes are allowed for each item.

III. APPROVAL OF MINUTES

- A. Report out of Closed Session from the regular meeting for May 2, 2023.
- B. Approval of the minutes from the regular meeting for May 2, 2023.

IV. CONSENT CALENDAR

A. Assessor/Clerk/Recorder:

- 1. a. Consider approving the purchase of a used vehicle from the Human Services Agency.
- b. Adopt the budget change. **(4/5 vote required)**

B. County Counsel:

- 1. Consider approving the advanced step hire of Michael J. Elizondo, Deputy County Counsel II, Range 245.5, Step 4, \$46.34 per hour effective on date of hire.

C. Community Development Agency:

- 1. Consider authorizing the advance step hire of applicant Irene Ford as a Permit Technician II Step 5 position at Salary Range 187.5.

D. District Attorney's Office:

- 1. a. Consider authorizing the purchase of one Glock model 45 MOS 9mm equipped with a Trijicon RMR red dot optic by retired Kings County District Attorney Investigator Jaime Ramirez for the replacement cost of \$1,097;
- b. Authorize the District Attorney's Office to purchase one Glock model 45 MOS 9mm equipped with a Trijicon RMR red dot optic to restore appropriate inventory;
- c. Adopt the budget change. **(4/5 vote required)**
- 2. a. Consider authorizing the Kings County Deputy Sheriff's Association to purchase one Glock model 45 MOS 9mm for the replacement cost of \$537;
- b. Authorize the District Attorney's office to purchase one Glock model 45 MOS 9mm to restore appropriate inventory;
- c. Adopt the budget change. **(4/5 vote required)**

E. Human Services Agency:

- 1. Consider approving the first amendment with Kings Community Action Organization to administer the Home Visiting Program through June 30, 2024.

F. Public Health Department:

- 1. Consider approving the Agreement with Heluna Health for contracted staff to provide epidemiology, laboratory, and informatics services to the Kings County Department of Public Health effective upon execution through July 31, 2023.
- 2. a. Consider approving the California Department of Public Health Immunization Branch, Immunization Program Local Assistance Grant Agreement retroactively effective July 1, 2022 through June 30, 2027;
- b. Adopt the budget change. **(4/5 vote required)**



CONSENT CALENDAR Continued

G. Sheriff's Office:

1. a. Consider authorizing the Sheriff's Office to purchase two vehicles from the Human Services Agency using Kelley Blue Book's value for the vehicle cost;
- b. Adopt the budget change. **(4/5 vote required)**
2. Consider adopting a Resolution authorizing the participation in the Boating Safety and Enforcement Financial Aid Program.
3. Consider approving the maintenance Agreement with IDEMA MorphoTrust USA for eight Live Scan machines.

V.

REGULAR AGENDA ITEMS

A. Human Services Agency – Wendy Osikafo/Monica Connor

1. Consider adopting a Resolution proclaiming the month of May 2023 as Foster Care Month in Kings County.

B. Public Works Department – Dominic Tyburski/Mitchel Cabrera

1. Consider adopting a Resolution containing the projects planned to be constructed in Fiscal Year 2023-24 utilizing Senate Bill 1 Funding.
2. Consider approving the amended Agreement with Lakeside Pipeline, LLC to include an additional one mile of biogas pipeline to be constructed in the County's right-of-way.
3. Consider authorizing the Public Works Director to sign the amendment with Mark Thomas and Company, Inc., to prepare the Plans, Specifications, and Estimate package for the Kettleman City Pedestrian Bridge Project.
4. Consider adopting a Resolution authorizing the installation of a multi-way (all-way) stop at the intersection of 17th Avenue and Idaho Avenue.
5. Consider adopting a Resolution proclaiming May 21 through May 27, 2023, as "National Public Works Week" in Kings County.

C. Sheriff's Office – David Robinson/Rick Bradford

1. Consider adopting a Resolution designating May 17, 2023 as Peace Officers' Memorial Day, and the week of May 15 through May 21, 2023 as Police Week in Kings County with a Memorial Ceremony to be held on May 17, 2023.

D. Administration – Kyria Martinez/Domingo Cruz

1. Consider approving the second amendment with the CrisCom Company for state legislative lobbying services from July 1, 2023 to June 30, 2024.
2. Receive information on launch of County Social Media Platforms.

VI.

STUDY SESSION

A. Administration – Kyria Martinez/Matthew Boyett

1. Hold a study session regarding the County's Master Fee Schedule Biennial update.

VII.

BOARD MEMBER ANNOUNCEMENTS OR REPORTS

On their own initiative, Board Members may make a brief announcement or a brief report on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Gov. Code Section 54954.2a).

- ◆ Board Correspondence
- ◆ Upcoming Events
- ◆ Information on Future Agenda Items



VIII. CLOSED SESSION

- ◆ **Conference with Labor Negotiator/Meet and Confer: [Govt. Code Section 54957.6]**
Negotiators: Kyria Martinez, Carolyn Leist, Che Johnson of Liebert Cassidy Whitmore
 - General Unit - CLOCEA
 - Supervisor’s Unit - CLOCEA
 - Blue Collar - SEIU
 - Detention Deputy’s Association
 - Firefighter’s Association
 - Deputy Sheriff’s Association
 - Probation Officer’s Association
 - Prosecutor’s Association
 - Unrepresented Management
- ◆ **Personnel Matter: [Govt Code Section 54957]**
Public Employee Appointment: County Administrative Officer
- ◆ **Personnel Matter: [Govt Code Section 54957]**
Public Employee Appointment: Chief Probation Officer
- ◆ **Workers Compensation: (1 Case) [Govt. Code Section 54956.95]**
- ◆ **Significant exposure to litigation: (1 Case) [Govt. Code Section 54956.9 (d)(2)(e)(1)]**

IX. ADJOURNMENT

The next regularly scheduled meeting will be held on Tuesday, May 23, 2023 at 9:00 a.m.

X. 11:00 AM CALIFORNIA PUBLIC FINANCE AUTHORITY REGULAR MEETING

XI. 11:00 AM CALIFORNIA COMMUNITY HOUSING AGENCY REGULAR MEETING

FUTURE MEETINGS AND EVENTS

May 23	9:00 AM	Regular Meeting
May 24, 25, 26	9:00 AM	Board of Equalization – Leprino Foods Company Hearing
May 29	-	Regular Meeting Canceled due to Memorial Day Holiday on May 28
June 6	9:00 AM	Regular Meeting
June 13	9:00 AM	Regular Meeting

Agenda backup information and any public records provided to the Board after the posting of the agenda will be available for the public to review at the Board of Supervisors office, 1400 W. Lacey Blvd, Hanford, for the meeting date listed on this agenda.

Board Members

Joe Neves, District 1
Richard Valle, District 2 - Chairman
Doug Verboon, District 3 – Vice-Chairman
Rusty Robinson, District 4
Richard Fagundes, District 5



Staff

Kyria Martinez, Acting Co. Admin. Officer
Diane Freeman, County Counsel
Catherine Venturella, Clerk of the Board

Board of Supervisors

Regular Meeting Action Summary

Date: Tuesday, May 2, 2023
Time: 9:00 a.m.
Place: Board of Supervisors Chambers, Kings County Government Center
1400 W. Lacey Boulevard, Hanford, California 93230

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I. 9:00 AM CALL TO ORDER

ROLL CALL – Clerk of the Board

Supervisor Verboon stated that on April 28, 2023, his father William “Bill” Douglas Verboon passed away and asked for a moment of silence in his honor.

INVOCATION – Pastor Tyler Jones – Koinonia Church

PLEDGE OF ALLEGIANCE

ALL MEMBERS PRESENT

II. UNSCHEDULED APPEARANCES

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Michelle Brown, Executive Director of Main Street Hanford stated that **Thursday Night Market** place kicks off in downtown Hanford on **May 4, 2023** and runs through **October 26, 2023**. She stated that the focus of the market this year will be food insecurities and trying to get more residents access to local fruits and vegetables.

Sarah Hacker, Kings County District Attorney stated that in a recent recruitment for positions for her office they received no qualified applicants and had to close the recruitment.

Bill Lynch, Kings County Fire Chief stated that retiree **Wayne Franks** passed away and services will be held on **May 6, 2023** at Fire Station 5, located at **11235 14th Avenue** in Armona.

Scott Holwell, Kings County Veteran’s Services Officer, thanked Supervisor Valle, the City of Corcoran and Lemoore Naval Air Station on behalf of all Veteran’s in Kings County and across the Nation this is a world class project and everyone should come to see it. Supervisor Valle stated that the event was a County, City of Corcoran, California High Speed Rail and many others who were instrumental in making the event a success.

III. APPROVAL OF MINUTES

A. Approval of the minutes from the regular meeting for April 25, 2023.

ACTION: APPROVED AS PRESENTED (JN, DV, RR-Aye, RV, RF-Abstain)

IV. CONSENT CALENDAR

A. Department of Agriculture:

1. Consider approving the Cooperative Agreement with the California Department of Food and Agriculture for the County’s Pink Bollworm Cotton Plowdown and Host-Free Monitoring Program retroactively effective December 1, 2022 through June 30, 2023. **[AGMT 23-039]**

B. County Counsel:

1. Consider appointing Helen Wells as a Trustee of the Hanford Cemetery District to fill a vacant term of office that expires on January 1, 2024.
2. Consider adopting a Resolution authorizing the Hanford Joint Union High School District to sell bonds directly. **[RESO 23-027]**
3. Consider renewing the declaration of a local emergency due to flood conditions in Kings County. **[RESO 23-028]**

C. Human Resources:

1. a. Consider authorizing the Human Resources Director to sign the side letter to the Agreement with the Supervisor’s Unit for modifications to Article 41 Public Health Department Professional Licenses;
- b. Authorize the Human Resources Director to sign the side letter to the Agreement with the General Unit for modifications to Article 42 Public Health Department Professional Licenses.



D. Public Health Department:

1. a. Consider approving an Agreement with Kings Partnership for Prevention to establish, facilitate, and support the Kings County Health Equity Advisory Panel per the California Equitable Recovery Initiative requirements effective upon execution through June 30, 2024; **[AGMT 23-038]**
- b. Adopt the budget change. **(4/5 vote required)**
2. Consider adopting a Resolution authorizing the Director of Public Health to apply for the Local Enforcement Agency Grant application with the Department of Resources Recycling and Recovery. **[RESO 23-029]**

E. Administration:

1. a. Consider changing the designation from Sarah Poots to the Risk Manager, as the representative for Kings County to the Board of Directors for the Public Risk Innovation, Solutions, and Management;
- b. Designate the County Administrative Officer, as the designated alternate for Kings County.

ACTION: APPROVED AS PRESENTED (RF, DV, JN, RR, RV-Aye)

V.

REGULAR AGENDA ITEMS

A. Behavioral Health Department – Lisa Lewis

Public Health Department – Rose Mary Rahn

1. Consider adopting a Resolution proclaiming the month of May 2023 as Mental Health Awareness Month and Maternal Mental Health Month in Kings County. **[RESO 23-030]**

ACTION: APPROVED AS PRESENTED (DV, RR, JN, RF, RV-Aye)

B. Public Health Department – Rose Mary Rahn/Czarina Marasigan

1. Consider adopting a Resolution proclaiming the week of May 6-12, 2023 as National Nurses Week. **[RESO 23-025]**

ACTION: APPROVED AS PRESENTED (DV, RF, JN, RR, RV-Aye)

C. Administration – Kyria Martinez

1. a. Consider adopting a Resolution proclaiming May 7 through May 13, 2023 as Public Service Recognition Week and declaring the Kings County Annual Employee Recognition Barbecue as a tobacco-free event; **[RESO 23-031]**
- b. Authorize the Chairman to sign letters of thanks on behalf of the Board to California Public Finance Authority, Kings Federal Credit Union, Central Valley Meat Company, Buddies Trophies, and other organizations for their contributions during the event.

ACTION: APPROVED AS PRESENTED (JN, RR, DV, RF, RV-Aye)

D. Administration – Kyria Martinez/Melissa Scheffel

Sheriff's Office – David Robinson

1. a. Consider authorizing the Sheriff to sign the Agreement with the Department of State Hospitals for the Jail Based Competency Treatment Program retroactively effective December 2, 2022 through June 30, 2024; **[AGMT 23-040]**
- b. Approve an Agreement with the California Forensic Medical Group, Incorporated for the Jail Based Competency Treatment Program retroactively effective from December 2, 2022 through June 30, 2024; **[AGMT 23-041]**
- c. Adopt the budget change. **(4/5 vote required)**

ACTION: APPROVED AS PRESENTED (DV, JN, RR, RF, RV-Aye)



VI.

BOARD MEMBER ANNOUNCEMENTS OR REPORTS

On their own initiative, Board Members may make a brief announcement or a brief report on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Gov. Code Section 54954.2a).

Supervisor Neves stated that he continues to engage in flooding issues, attended the Power of the Purse luncheon sponsored by the United Way attended the Kings County Area Public Transit Agency meeting, attended the Kings County Association of Governments meeting, attended the Kings/Tulare Master Plan on Aging meeting, toured the Stratford levee with outside agencies, attended the Town Hall meeting at Kings River Hardwick school, attended the American Legion breakfast, attended the First 5 Children & Families Commission meeting, attended the Kings County Library/Friends of the Library book sale, attended the Kings Federal Credit Union meeting, and stated that today marks the 40th anniversary of the Coalinga earthquake.

Supervisor Fagundes stated that he continues to engage in flooding issues through calls from constituents.

Supervisor Verboon thanked everyone for their condolences on the recent passing of his father, William "Bill" Douglas Verboon, and that he was thankful for the lessons he learned from him. He thanked Supervisor Valle for having the Veteran's Memorial Statue in Gateway Park in Corcoran lit in yellow for one week in memory of his father who served in the United States Air Force.

Supervisor Robinson stated that he attended the Town Hall meeting at Kings River Hardwick School and thanked everyone who presented information to the public on the flooding issues, thanked Supervisor Valle and the City of Corcoran for the Veteran's Memorial Statue unveiling event at Gateway Park in Corcoran it was a wonderful event.

Supervisor Valle stated that he would present a wrap up of the Veteran's Memorial Statue unveiling events at the next meeting, he thanked Governor, Gavin Newsom for coming to Corcoran, Allensworth and Alpaugh to see the flooding first hand and to assist in working to get funding for building up the levees in the area to prevent flooding the City of Corcoran and surrounding areas.

- ◆ **Board Correspondence: Kyria Martinez stated that the Board received a Memorandum of Understanding from California Mutual Aid Region (MAR) for Mass Care and Shelter Supplies on April 28, 2023, and the Board received a Kettleman Hills Facility 8th annual Information meeting notice for May 9, 2023 at 5:30 p.m.**
- ◆ **Upcoming Events: Kyria Martinez stated Southern California Edison will be hosting a free Business Education S.T.A.R. Workshop via zoom on May 4, 2023 from 9:30 a.m. – 12:00 p.m. on how to network, start, build and scale for success. For more information you can contact the Tulare Kings Hispanic Chamber of Commerce. P.A.T.Y Studio will host their 3rd annual Cinco de Mayo Festival in downtown Hanford on 7th Street from 4:00 p.m. – 8:00 p.m. there will be a free dance workshop, performances and social dancing, a free kid zone and food vendors. The Food Truck Takeover will take place on Saturday, May 6, 2023 from 6:00 p.m.-9:30 p.m. on Court Street in Civic Park in Hanford. Avenal will be hosting a weekend of "Old Timer's Events" on Friday, May 5, 2023 at 5:00 p.m. at the Vet's hall with a Spaghetti Dinner. On Saturday, May 6, 2023, Avenal will be hosting a Old Timers Day breakfast buffet at the Veteran's Hall starting at 7:30 a.m. and after there will be a parade line up at AES at 9:00 a.m. and park activities to follow at 11:00 a.m.. At 5:00 p.m. at the Vet's Hall there will be the Avenal Old Timer's Day Annual All Class Reunion dinner at a price of \$50 per person. On Sunday, May 7, 2023 there will be Tours of Discovery Well and Tar Canyon. Meet at Vet's Hall at 1:00 p.m. the Kings County Sheriff's Office will be hosting the Peace Officers' Memorial Ceremony to honor our fallen law enforcement heroes on Wednesday, May 17, 2023 at 10:00 a.m. in the Government Center Courtyard. Lastly the Central Valley Blood Bank will have their buses on campus for our employee blood drive on Thursday, May 18, 2023 from 9:00 a.m.-1:00 p.m.**



- ◆ Information on Future Agenda Items: **Kyria Martinez stated that the following items would be on a future agenda: Assessor- Clerk/Recorder- vehicle purchase, Community Development Agency - -Memorandum of Understanding with Kings County Association of Governments for REAP Program Funding for the 2024-2032 Housing Element Update, Agreement between Kings County and the Cities of Avenal, Corcoran, Hanford, and Lemoore for the Multijurisdictional 2024-2032 Housing Element Update, and Agreement for Services with Realty Planners Group, Inc. to Prepare the Multijurisdictional 2024-2032 Housing Element Update; District Attorney - continued participation in grant programs, advance step hire of a Deputy District Attorney III at salary range 265.5, Step 5; Human Services Agency - First Amendment Agreement with Kings Community Action Organization For Home Visiting Program Services; Public Health Department - Immunization Local Assistance Grant, Agreement with Heluna Health Epidemiology; Public Works Department – Fiscal Year 2023-2024 Senate Bill 1 Project List, Non-Routine Hazardous Encroachment of the Public Right of Way, Kettleman City Pedestrian Bridge project, and Installation of a Multi-Way (All Way) stop signs at the intersection of 17th Avenue and Idaho Avenue; Sheriff’s Office -purchase of Human Services Vehicles, Resolution with the California Department of Parks and Recreation.**

VII. CLOSED SESSION

- ◆ **Conference with Labor Negotiator/Meet and Confer: [Govt. Code Section 54957.6] Negotiators: Kyria Martinez, Carolyn Leist, Che Johnson of Liebert Cassidy Whitmore**
 - General Unit - CLOCEA
 - Supervisor’s Unit - CLOCEA
 - Blue Collar - SEIU
 - Detention Deputy’s Association
 - Firefighter’s Association
 - Deputy Sheriff’s Association
 - Probation Officer’s Association
 - Prosecutor’s Association
 - Unrepresented Management

VIII. ADJOURNMENT

The Regular Meeting for May 9, 2023 has been canceled due to Kings County Employee Appreciation Event.

The next regularly scheduled meeting will be held on Tuesday, May 16, 2023 at 9:00 a.m.

FUTURE MEETINGS AND EVENTS		
May 9	-	Regular Meeting Canceled due to Kings County Employee Appreciation Event
May 16	9:00 AM	Regular Meeting
May 23	9:00 AM	Regular Meeting
May 24, 25, 26	9:00 AM	Board of Equalization – Leprino Foods Company Hearing
May 29	-	Regular Meeting Canceled due to Memorial Day Holiday on May 28
June 6	9:00 AM	Regular Meeting

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COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Assessor/Clerk/Recorder – Kristine Lee/Tim Kochendarfer
SUBJECT: BUDGET TRANSFER FOR VEHICLE PURCHASE

SUMMARY:

Overview:

The Assessor is requesting a budget transfer to facilitate the purchase of a used vehicle from Motor Pool.

Recommendation:

- a. Approve the purchase of a used vehicle from the Human Services Agency;
- b. Adopt the budget change. (4/5 Vote Required)

Fiscal Impact:

Appropriations to facilitate a vehicle purchase were included in the Assessor's Fiscal Year 2022-23 Adopted Budget, however the existing appropriations need to be transferred to the proper category to comply with purchasing requirements of capital assets. \$8,291 of appropriations will be transferred from Account 92089 (Motor Pool) to Account 94000 (Equipment) in Budget Unit 152000.

BACKGROUND:

The Fiscal Year 2022-23 Assessor/Clerk/Recorder budget included funds to allow for the purchase of a used vehicle coming out of service with another department. Those funds were inadvertently placed in an account line that will not permit the purchase of a capital asset. The Assessor is requesting permission to move those appropriations, which will enable the department to finalize the acquisition of the pre-approved purchase of a used 2014 Camry Hybrid from the Human Services Agency. This vehicle will not be replaced with fleet funds in the future.

BOARD ACTION :

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

KINGS COUNTY
OFFICE OF THE AUDITOR-CONTROLLER
BUDGET APPROPRIATION AND TRANSFER FORM

Auditor Use Only
Date _____
J/E No. _____
Page _____ of _____

(A) New Appropriation

Expenditures:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
					TOTAL	

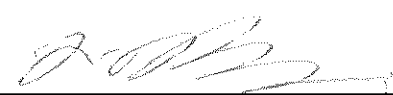
Funding Sources:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
					TOTAL	

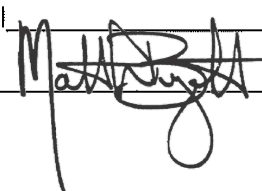
(B) Budget Transfer:

Transfer From:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount to be Transferred Out
General Fund	Assessor	Motor Pool Svc		152000	92089	\$8,291
					TOTAL	\$8,291

Transfer To:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount Transferred In
General Fund	Assessor	Equipment		152000	94000	\$8,291
					TOTAL	\$8,291

Explanation: (Use additional sheets or expand form for more data entry rows or additional narrative, if needed.)

Dept. of Finance Approval _____ Department Head 

Administration Approval  Board Approval _____

BOS meeting date: _____



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM

May 16, 2023

SUBMITTED BY: County Counsel – Diane Freeman

SUBJECT: ADVANCED STEP HIRE FOR DEPUTY COUNTY COUNSEL II AT
SALARY RANGE 245.5, STEP 4

SUMMARY:

Overview:

County Counsel seeks approval to hire Michael Elizondo as a Deputy County Counsel II, Step 4 due to his three-and-a-half years of experience practicing law in the private sector.

Recommendation:

Approve the advanced step hire of Michael J. Elizondo, Deputy County Counsel II, Range 245.5, Step 4, \$46.34 per hour effective on date of hire.

Fiscal Impact:

No increase to the County General Fund is anticipated with this action. The advanced step hire for this position will not exceed the budget for this fiscal year.

BACKGROUND:

The appointment of a candidate to an advanced step hire, above the third step within a salary range, requires the approval of the Board (Personnel Rule 13050). Human Resources has reviewed the application and supports the advanced step hire requested by the department. Mr. Elizondo is an experienced attorney who has been practicing for approximately three-and-a-half years in the private sector. His skills as an attorney will benefit the County Counsel's Office by allowing him to quickly gain an understanding of the law and issues affecting the County as a public sector client.

BOARD ACTION:

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 582-3211 EXT 2362
Catherine VentrueLLa, Clerk of the Board of Supervisors

AGENDA ITEM

May 16, 2023

SUBMITTED BY: Community Development Agency – Chuck Kinney
SUBJECT: ADVANCE STEP HIRE OF A PERMIT TECHNICIAN II

SUMMARY:

Overview:

The Community Development Agency is requesting approval to hire Irene Ford at Salary Range 187.5, Step 5. Board approval is required to hire at the level, as stated in Personnel Rule 13051. Human Resources supports this request.

Recommendation:

Authorize the advance step hire of applicant Irene Ford as a Permit Technician II Step 5 position at Salary Range 187.5.

Fiscal Impact:

There is no impact to the General Fund for this item. Sufficient funds were included in the FY 2022/23 Adopted Budget in Budget Unit 270000 for the position. There are salary savings due to the timeframe of filling this position that will accommodate the advance step hire.

BACKGROUND:

Irene Ford is a highly qualified candidate for Permit Technician II at the Kings County Community Development Agency. Ms. Ford comes to us as a highly experienced candidate with over 20 years of experience. Having worked for the City of Lemoore as a Permit Technician since 2002, she has collaborated with our department on several projects. She is well-versed in building codes and permitting for this area and is proficient in the overall field of Building and Planning.

An advance step hire at Step 5 is appropriate for recruitment purposes and is also based upon Ms. Ford's wealth of knowledge in the specified field, numerous years of experience, and highly developed understanding of permits and building codes that she brings to Kings County.

The Community Development Agency requests the Board approve hiring Ms. Ford at a Permit Technician II, Step 5 to ensure that Ms. Ford's experience and skill are adequately compensated.

BOARD ACTION:

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTRUELLA, Clerk to the Board

By _____ Deputy.



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: District Attorney – Sarah M. Hacker

SUBJECT: AUTHORIZATION FOR RETIRED DISTRICT ATTORNEY INVESTIGATOR
TO PURCHASE HIS FIREARM

SUMMARY:

Overview:

The District Attorney is requesting the Board to consider authorizing retired Kings County District Attorney Investigator Jaime Ramirez to purchase the duty pistol he carried while he was a fully sworn District Attorney Investigator. Additionally, the District Attorney's Office is requesting to purchase a replacement firearm to ensure inventory is maintained at an appropriate level to support law enforcement functions.

Recommendation:

- a. Authorize the purchase of one Glock model 45 MOS 9mm equipped with a Trijicon RMR red dot optic by retired Kings County District Attorney Investigator Jaime Ramirez for the replacement cost of \$1,097;
- b. Authorize the District Attorney's Office to purchase one Glock model 45 MOS 9mm equipped with a Trijicon RMR red dot optic to restore appropriate inventory;
- c. Adopt the budget change. (4/5 Vote required)

Fiscal Impact:

There is no fiscal impact as the funds used to purchase the duty firearm will be directly applied to the purchase of a replacement in Budget Unit 216000 Account 94009.

BACKGROUND:

Jaime Ramirez was a Kings County Sheriff's Deputy from February 2008 to August 2015 when he transferred over to the Kings County District Attorney's Office as a District Attorney Investigator from August 2015 to October 2022. Investigator Ramirez was medically retired from County service, and as traditionally has occurred in the past, the retiree is requesting to purchase the firearm they carried on duty in recognition of their years of service. Transfer of this firearm would follow all legal requirements to ensure no liability will be incurred by the County of Kings.

BOARD ACTION:

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

KINGS COUNTY
OFFICE OF THE AUDITOR-CONTROLLER
BUDGET APPROPRIATION AND TRANSFER FORM

Auditor Use Only	
Date _____	
J/E No. _____	
Page _____	of _____

(A) New Appropriation

Expenditures:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
General	District Attorney	Firearms	100000	216000	94009	1,097
TOTAL						1,097

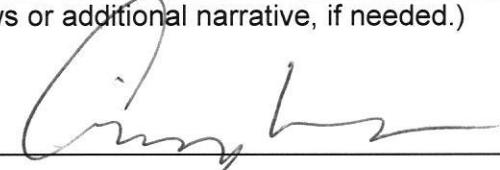
Funding Sources:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
General	District Attorney	Other Revenue	100000	216000	88025	1,097
TOTAL						1,097

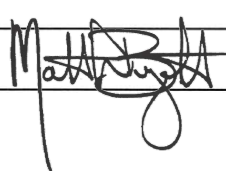
(B) Budget Transfer:

Transfer From:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount to be Transferred Out
TOTAL						

Transfer To:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount Transferred In
TOTAL						

Explanation: (Use additional sheets or expand form for more data entry rows or additional narrative, if needed.)

Dept. of Finance Approval _____ Department Head 

Administration Approval  Board Approval _____

BOS meeting date: _____



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: District Attorney – Sarah M. Hacker

SUBJECT: AUTHORIZE DEPUTY SHERIFF ASSOCIATION PURCHASE OF RETIRED MEMBER'S FIREARM

SUMMARY:

Overview:

The District Attorney is requesting the Board to consider authorizing the Kings County Deputy Sheriff's Association to purchase the duty pistol of association member Patricia Sozinho. Additionally, the District Attorney's Office is requesting to purchase a replacement firearm to ensure inventory is maintained at an appropriate level to support law enforcement functions.

Recommendation:

- a. Authorize the Kings County Deputy Sheriff's Association to purchase one Glock model 45 MOS 9mm for the replacement cost of \$537;
- b. Authorize the District Attorney's office to purchase one Glock model 45 MOS 9mm to restore appropriate inventory;
- c. Adopt the budget change. (4/5 Vote Required)

Fiscal Impact:

There is no fiscal impact as the funds used to purchase the duty firearm will be directly applied to the purchase of a replacement in Budget Unit 216000 Account 94009.

BACKGROUND:

Patricia Sozinho was a Kings County District Attorney Investigator and member of the Deputy Sheriff Association from December 1994 through May 2023. Investigator Sozinho will retire from County service in May of 2023. The Deputy Sheriff's Association has requested to purchase her duty firearm and present it to her as a gift. Transfer of this firearm would follow all legal requirements to ensure no liability will be incurred by the County of Kings.

BOARD ACTION :

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

KINGS COUNTY
OFFICE OF THE AUDITOR-CONTROLLER
BUDGET APPROPRIATION AND TRANSFER FORM

Auditor Use Only	
Date _____	
J/E No. _____	
Page _____	of _____

(A) New Appropriation

Expenditures:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
General	District Attorney	Firearms	100000	216000	94009	537
TOTAL						537

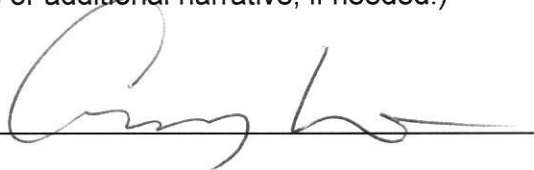
Funding Sources:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
General	District Attorney	Other Revenue	100000	216000	88025	537
TOTAL						537

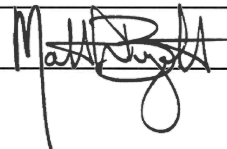
(B) Budget Transfer:

Transfer From:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount to be Transferred Out
TOTAL						

Transfer To:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount Transferred In
TOTAL						

Explanation: (Use additional sheets or expand form for more data entry rows or additional narrative, if needed.)

Dept. of Finance Approval _____ Department Head 

Administration Approval  Board Approval _____

BOS meeting date: _____



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Human Services Agency – Wendy Osikafo/Monica Connor
SUBJECT: FIRST AMENDMENT AGREEMENT WITH KINGS COMMUNITY ACTION ORGANIZATION FOR HOME VISITING PROGRAM SERVICES

SUMMARY:

Overview:

The Human Services Agency (HSA) is requesting approval to amend an agreement (Board Agreement No. #22-070) with Kings Community Action Organization (KCAO) to administer the Home Visiting Program (HVP), amending the previous budget for Fiscal Year (FY) 2022-23 and the Scope of Work for FY 2022-23 and 2023-24.

Recommendation:

Approve the first amendment with Kings Community Action Organization to administer the Home Visiting Program through June 30, 2024.

Fiscal Impact:

The cost of the operation of this agreement is funded with dedicated Federal Temporary Assistance for Needy Families, State General Funds and Community-Based Abuse Prevention Grants up to the allocated amounts. The cost for FY 2022-23 is \$371,370 and \$362,200 for FY 2023-24 for the provision of HVP services with KCAO. The expenditure appropriation and revenues are included in HSA’s FY 2022-23 Adopted Budget (Budget Unit 510000). Appropriations for this amendment are included in the FY 2023-24 recommended budget.

BACKGROUND:

HSA offers HVP services to California Work Opportunities and Responsibilities to Kids (CalWORKs) and Child Welfare Services Families. HVP promotes early development and health of children by supporting and engaging parents and caretakers utilizing the Parents as Teachers (PAT) evidence-based home visiting model.

(Cont’d)

BOARD ACTION :

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

Agenda Item

FIRST AMENDMENT AGREEMENT WITH KINGS COMMUNITY ACTION ORGANIZATION FOR HOME VISITING PROGRAM SERVICES

May 16, 2023

Page 2 of 2

HVP offers services for families with young children and is framed around four dynamic components: Personal Visits, Group Connections, Child Screening, and Resource Network.

Home Visitors serve as parent educators and meet with families in their homes or via virtual visits. During visits, home visitors assess family needs and collaborate with parents or caretakers to set family goals. Home visitors provide necessary information and resources to ensure that parents or caretakers are confident in the emotional, behavioral, and physical development of their children. Home visits include a focus on parent-child interaction, development centered parenting, and family well-being. The goals of HVP are to increase parent knowledge of early child development, improve parenting practices, provide early detection of developmental delays and health issues, prevent child abuse and neglect, and increase children's school readiness and school success.

The last agreement with KCAO to administer HVP was approved on June 28, 2022 (Board Agreement #22-070).

Previously, home visitors could provide up to \$500 of material goods as needed for participant households related to the care, health, and safety of the child and family for both CalWORKs and Child Welfare families. Subsequently, Senate Bill 187 was approved by the Governor, increasing the material goods issuance limit to \$1,000 for CalWORKs families. However, the material goods issuance limit for Child Welfare families will remain at \$500. The scope of work was amended to delineate the material goods issuance limits for CalWORKs and Child Welfare families. The operating budget for FY 2022-23 was revised to accommodate the increase of the material goods issuance limit for CalWORKs families.

The amendment increases the previous budget for FY 2022-23 from \$350,131 to \$371,370.

The agreement was reviewed and approved by County Counsel as to form.

Agreement No. _____

**COUNTY OF KINGS
1st AMENDMENT TO AGREEMENT**

This first amendment (“1st Amendment”) of Agreement No. 22-070 is entered into on _____, 2023, by and between the County of Kings, a political subdivision of the State of California (“County”) and Kings Community Action Organization, Incorporated, a private non-profit California corporation (“Contractor”) (singularly a “Party” and collectively the “Parties”).

RECITALS

WHEREAS, Agreement No. 22-070 commenced on June 28, 2022, for the administration of home visitation “Parents as Teachers” program;

WHEREAS, the County requires increasing the material goods from \$500.00 to \$1,000.00 for CalWORKS families;

WHEREAS the Section 6 of Agreement No. 22-070 authorizes the Parties to modify the Agreement’s terms by a written amendment, executed by the Parties; and

WHEREAS the Parties intend to amend Agreement No. 22-070 to increase the material goods amount and to revise the scope of work and operating budget.

NOW, THEREFORE, the Parties agree to modify Agreement No. 22-070 as follows:

1. **Exhibit A** to Agreement No. 22-070 is replaced with **Revised Exhibit A**, attached to this 1st Amendment. Any reference throughout Agreement No. 22-070, or its exhibits, to “**Exhibit A**” is replaced with “**Revised Exhibit A**.”
2. **Exhibit B** to Agreement No. 22-070 is replaced with **Revised Exhibit B**, attached to this 1st Amendment. Any reference throughout Agreement No. 22-070, or its exhibits, to “**Exhibit B**” is replaced with “**Revised Exhibit B**.”
3. The recitals and exhibits are integral to and incorporated into this 1st Amendment by this reference.
4. All other terms and conditions of Agreement No. 22-070 remain in full force and effect.

5. The Parties may execute this Agreement by electronic means, and in two (2) or more counterparts, that together constitute one (1) agreement.

6. Each signatory to this 1st Amendment is authorized to enter into this 1st Amendment and bind the party to which its signature represents.

IN WITNESS WHEREOF, the Parties executed 1st Amendment on the day and year first written above.

COUNTY OF KINGS

KINGS COMMUNITY ACTION ORGANIZATION, INCORPORATED

By: _____
Richard Valle, Chairman
Kings County Board of Supervisors

By:  _____
849A6FF03A9C51D01BEA694FF960EAB7 ready sign
Jeff Garner, Executive Director

APPROVED AS TO INSURANCE

ATTEST

By: _____
Catherine Venturella, Clerk of the Board

By:  _____
813B83CAD3655817F56588489257E87C ready sign
Sarah Poots, Risk Manager

APPROVED AS TO FORM
Diane Freeman, County Counsel

By:  _____
40EEBBA4702223D6E90E66156269F917 ready sign
Cindy Crose Kliever, Deputy County Counsel

Exhibits/Attachments:
Revised Exhibit A: Scope of Work
Revised Exhibit B: Operating Budget

REVISED EXHIBIT A

Scope of Work

Background:

The home visitation Program, (“HVP” or “the Program”). “Parents as Teachers” is an early childhood parent education, family support, and school readiness home visiting model where educators work with parents and caregivers (“Parents”) to strengthen protective factors and ensure that young children are healthy, safe, and ready to learn.

Purpose:

The purpose of this Agreement is to establish guidelines and set forth the Parties’ HVP responsibilities to assist families achieve stability and to lay the foundation for other long-term goals by: a) strengthening and supporting families to prevent child abuse and neglect; b) supporting positive health, development, and well-being outcomes; c) expanding the future educational, economic, and financial capability opportunities for families and children born into poverty; d) offering assistance to families; e) providing early, comprehensive support for Parents or pregnant women; and f) promoting the development of parenting skills, especially in young Parents and Parents with very young children. The Parties will work together to enhance and support the Program’s mission to provide the information, support and encouragement Parents need to help their children develop optimally during the crucial early years of life. The Program will utilize individuals professionally trained in child development and parenting to deliver services (the Home Visitor(s)).

County shall:

1. Identify families potentially eligible for HVP services via system reports, during intake processes, or during the ongoing provision of services, make the program eligibility determination, prioritize the Parent's and child(ren)'s needs, and document the information on a referral.
2. Complete referrals and provide copies to Contractor.
3. Provide Contractor with contact information to facilitate services.
4. Incorporate activities recommended by the Home Visitor into the Parent’s participation plan if appropriate.

5. Coordinate activities and resources with the Home Visitor to avoid any duplication of services or a conflict in the Parent’s participation schedule.
6. Reimburse costs for the program services according to the services invoiced and the terms in Revised Exhibit B.
7. Assist Contractor in identifying allowable material goods that can be purchased.
8. Conduct a client survey on the delivery of services and share results with the Contractor to identify service gaps and improve service delivery.

Contractor shall:

1. Accept referrals from the County to provide the following Program services:

A. Personal Visits:

The Home Visitor shall have personal visits for a minimum of sixty (60) minutes. However, more time may be allocated for Parents with more than one child. The Home Visitor will use the Program model and curriculum to assist with Parent-child interaction, development centered parenting and family wellbeing.

The personal visits will consist of the following, whether the visit is conducted virtually or in-person:

- (1) Parent-child interaction focuses on promoting positive parenting behaviors and child development through Parent-child activities.
- (2) Development-centered parenting focuses on the link between child development and parenting on the key developmental topics (e.g. attachment, discipline, health, nutrition, safety, sleep, transitions/routines, and healthy births).
- (3) Family well-being focuses on family strengths, capabilities, skills and establishing or maintaining the five (5) protective factors.

During the initial 120 days of enrollment, visits shall occur weekly to complete case records and the Family Centered Assessment. Thereafter, visits shall occur weekly or bi-weekly depending on the family needs as determined by the Home Visitor. Parents with two (2) or more high needs characteristics as defined in the Program model shall receive visits weekly (36 visits per year plus group socialization activities). Parents with one (1) high needs characteristic shall receive bi-weekly visits (24 visits per year plus group socialization activities).

Any follow-up activities shall be introduced at the end of the visit and the Home Visitor will encourage Parents to engage in it before the next visit.

Note: A phone call to the parent will not meet the definition of a personal visit.

B. Screening:

The Home Visitor shall provide annual child health, hearing, vision, and developmental screenings in accordance with the Program model. Child screenings will include the following:

- (1) Assess developmental progress regarding cognitive, language, social-emotional, and motor skills.
- (2) Screen for delays or problems in vision/hearing/health.
- (3) Provide information about child's health and developmental progress through on-going tracking of developmental milestones.
- (4) Result in a referral for follow-up to any issues noted.

C. Group Socialization Activities:

The Home Visitor shall provide monthly group socialization activities which Parents can attend with their child(ren) to obtain information, build social support, and share experiences with their peers. Formats shall include family activities, presentations, and community events.

D. Resource Network:

The Home Visitor shall facilitate connections to other agencies in the community as needed.

E. Virtual Visits:

If virtual home visits are provided, the contractor will proceed as follows:

- (1) The parent will be allowed the option to request a manner in which the home visit is provided, i.e. in-person or virtually. However, in-person visits must be encouraged.
- (2) If the parent elects to receive virtual visits, every other visit will be conducted in-person.
- (3) Virtual visits will maintain the fidelity of the Parents-as-Teachers home visiting model.
- (4) Alternate locations, including virtual visits, must be agreed upon by Contractor and the client.
- (5) Home Visitors shall be trained in the technology to be used prior to conducting virtual home visits.
- (6) Virtual visits must be conducted on HIPAA-compliant video communication products as prescribed by the U.S. Department of Health and Human Services.

F. Communication:

The home visitors will communicate with the HSA case managers regarding any referral for community resources/services or activities. Any communication regarding the initial referral of a participant to HVP will occur with the HSA liaison via the designated e-mail inbox: kings.etshvi@co.kings.ca.us

G. Interim Services:

Interim Services are included as a contingency plan for clients that are on a waitlist to be served due to the contractor's service capacity.

- (1) Contractor shall invite all waitlisted families to monthly group connections and provide information to HSA.
- (2) The Contractor will contact HSA immediately should a change in service capacity occur.

H. Service Benchmarks:

Data for the service benchmarks and client impact outcomes will be submitted to HSA on a quarterly basis.

The following service benchmarks and client impact outcomes will be met:

- (1) One hundred (100%) of families that received at least one personal visit, will complete a Family-Centered Assessment within 120 days of enrollment and annually.
- (2) Sixty percent (60%) of families will have met at least one goal documented for the child and/or parent during the program year.
- (3) Deliver at least 12 group connections each contract year.
- (4) Sixty percent (60%) of children will receive a complete child health review within 90 days of enrollment or birth and sixty percent (60%) of children will receive a complete annual child health review during the program year.
- (5) One hundred (100%) of participating children will be screened for developmental delays within ninety (90) days of enrollment or birth and again annually.
- (6) Sixty percent (60%) of families that reported two or more stressors will receive 36 visits per year plus group socialization activities.

- (7) Sixty percent (60%) of families that received at least one personal visit will be connected to at least one community resource in the program year.
 - (8) One hundred (100%) of families that received at least one personal visit, will participate in the Parents' Assessment of Protective Factors at the time of enrollment and after one-year of program participation.
 - (9) Sixty percent (60%) of families that participate in the Parent's Assessment of Protective Factors must complete at least one other assessment based on the list of the PAT approved outcome measures.
2. Upon receiving the referral, Contractor will assign Parents to a Home Visitor and will contact the Parents within three (3) business days to schedule a home visit.
 3. Families that started receiving services or that were referred for services, will be referred back to HSA after Contractor makes four (4) unsuccessful contact attempts within a period of fifteen (15) days. At least one contact attempt will be in the form of a visit to the parent's residence.
 4. Provide services for a minimum of two (2) years unless the Parents opt out of the Program earlier.
 5. Provide services in the family home or at a safe community space such as a Family Resource Center ("FRC") near the Parents residence, except group socialization activities will be held at appropriate venues.
 6. Ensure Home Visitors obtain the following trainings:
 - A. Cultural Competency and Implicit Bias
 - B. Roles and Responsibilities of Mandated Reporters of Suspected Child Abuse.
 - C. Applying for and troubleshooting issues regarding the following public assistance programs: CalWORKs/Family

Stabilization Services, Medi-Cal, Cal FRESH, and Special Nutrition Program for Women, Infants, and Children (WIC).

7. Will purchase material goods for households as follows:
 - A. Each CalWORKs household will be eligible to the purchase of material goods up to the amount of \$1,000.00 during their participation in this program.
 - B. Each Child Welfare household will be eligible to the purchase of material goods up to the amount of \$500.00 during their participation in this program.
 - C. Allowable material goods for the household are related to care, health, and safety, upon an identified need by the Home Visitor.
 - D. Material goods will be purchased by Contractor and issued to the household.
 - E. The issuance of material goods will be tracked by Contractor to ensure the issuance amount to each household will not exceed \$1,000.00 for CalWORKs families and \$500.00 for Child Welfare Families.
8. Will provide Parents with access to early learning supports as follows:
 - A. The Home Visitor will provide Parents with gifts cards in the amount of \$20.00 to purchase early learning supports and tools that facilitate child/Parent interactive activities.
 - B. Each household will be provided with a \$20.00 gift card after completing both the initial enrollment and their first home visit. Thereafter, each household will be provided with a \$20.00 gift card each month after the completion of all required visits.
 - C. Early learning support tools that promote parent child interaction include board games, card games, books, coloring books, etc.
9. Record and report to the County on the following parameters by the 10th day following the month home visitation services were provided:

A. Parent and child demographics:

1. Race;
2. Ethnicity;
3. National origin; and
4. Primary and secondary languages.

B. Home Visitor Performance:

- (1) Number of referrals received by the Program.
- (2) Number of New Enrollments
- (3) Number of Active Enrollments
- (4) Number of Early Learning Support Issuances
- (5) Number of Material Goods Issuances
- (6) Number of Program Exits
- (7) Number of Group Connections Conducted
- (8) Number of Invited Parents, Attendees and Waitlisted Attendees for Group Connections
- (9) Number of child screenings.
- (10) Number of referrals made by Contractor staff to other agencies.
- (11) Number of home visits completed, including data on duration of Parents' enrollment in this Program.
- (12) Service outcomes consistent with the evaluation plan.
- (13) Indicators of this Program's home visitation capacity, including demographics, characteristics, composition, including employer and certification status, and future training needs of the home visiting workforce.

C. Child and Family Indicators and Outcomes:

- (1) Rates of children receiving regular well-child check-ups and, if available, immunization rates according to the American Academy of Pediatrics Bright Futures guidelines.
 - (2) Rates of children receiving developmental screening and referrals for further assessment.
 - (3) Rates of participation in early learning programs.
 - (4) Service referrals by type.
 - (5) Services accessed by type.
 - (6) Parental satisfaction with their gains in parenting skills and knowledge.
 - (7) Food and housing stability.
 - (8) Workforce training, employment, and financial stability of the Parents.
 - (9) Child welfare referrals and outcomes.
 10. Participation in educational programs or English as a Second Language programs, or both, as applicable.
 11. Access to immigration services and remedies as applicable.
 12. Additional descriptive and outcome indicators, as appropriate.
10. Will provide HSA with all data requested by CDSS referred to in Exhibit E to allow HSA to meet the reporting requirements. **Exhibit E** describes the reporting format and instructions for completion of the monthly reports for your reference.
11. Will have a detailed contingency plan in writing in case services cannot be delivered through conventional in class/group settings, due to a

state/national emergency (pandemic, natural disaster, etc.), which could disrupt services.

County and Contractor shall:

1. Maintain a lead representative for the Program to coordinate activities relating to the terms of this contract and to facilitate the exchange of information, and update each other of any change in lead representative. At the time of execution of this agreement, the lead representatives are:

County:

Sergio Rubio
Program Specialist
(559)852-4858
Sergio.Rubio@co.kings.ca.us

Contractor:

Ruth Rodriguez
Program Director (559) 415-
7220 rrodriguez@kcao.org

2. Maintain documentation and records of referrals received and submitted to the program.
3. Conduct meetings on a monthly basis between County and Contractor to review Parent progress, Program best practices, and needed improvements for service delivery.
4. Comply with the reporting requirements set forth by the CDSS and the Office of Child Abuse Prevention pertaining to CAPIT, PSSF, CBCAP funding, and CalWORKs' HVP.
5. Reassess needs, review and update this contract on an annual basis.
6. Compliance with Confidentiality:

The Parties and their officers and employees shall comply with the Welfare and Institutions Code Section 10850 and the CDSS's Manual of Policy and Procedures, and Division 19 Regulations to assure that:

A. All records concerning any applicant or participant shall be confidential and shall not be open to examination for any purpose. No person shall publish or disclose, or use or permit, or cause to be published, disclosed or used, any confidential information pertaining to any applicant for or recipient of public social services.

B. The County and the Contractor agree to inform all of their employees, agents, subcontractors and partners of the above provisions and that any person knowingly and intentionally violating the provisions of said State law may be guilty of a misdemeanor and/or liable for civil and criminal penalties.

REVISED EXHIBIT B
Operating Budget

Home Visitation Program Budget Revision			
July 2022 – June 2023			
Personnel & Operational Costs	Child Welfare	CalWORKs	Total Cost
CCAP Program Director @ 1.55% FTE R&R Manager (supervisor) @ 16.64% FTE Home Visitor Supervisor @ 1 FTE (57.38%HV) Home Visitors (HV)(x3) @ 3FTE 100% Fiscal Analyst (new position) 2.18% Administration Assistant II, 2.18% Benefits @ 26.48% Rent/Utilities/Occupancy Office Supplies & Materials Telephone/Communication Postage Printing/Copying			
Sub-Total: Personnel & Operational	\$29,282.66	\$222,140.55	\$251,423.21
Program Costs			
Travel (mileage/fuel) Training Program Supplies & Materials Affiliate Agreement Start-up: Computers & Small Equipment			
Sub Total: Program	\$8,376.29	\$77,816.37	\$86,192.66
Indirect Costs: Admin Charge 10% Total Costs (Less Capital & Depreciation)	\$3,765.04	\$29,989.30	\$33,754.34
Total Budget	\$41,424.00	\$329,946.20	\$371,370.21

Home Visitation Program Budget Revision			
July 2023 – June 2024			
Personnel & Operational Costs	Child Welfare	CalWORKs	Total Cost
CCAP Program Director @ 3.56% FTE R&R Manager (supervisor) @ 10.54% FTE Home Visitor Supervisor @ 1 FTE (50.72%HV) Home Visitors (HV)(x3) @ 3FTE 100% Fiscal Analyst (new position) 2.40% Administration Assistant II, 2.40% Benefits @ 24.07% Rent/Utilities/Occupancy Office Supplies & Materials Telephone/Communication Postage Printing/Copying			
Sub-Total: Personnel & Operational	\$32,141.67	\$248,896.20	\$281,037.87
Program Costs			
Travel (mileage/fuel) Training Program Supplies & Materials Affiliate Agreement Start-up: Computers & Small Equipment			
Sub Total: Program	\$5,518.86	\$42,736.53	\$48,255.39
Indirect Costs: Admin Charge 10% Total Costs (Less Capital & Depreciation)	\$3,763.47	\$29,143.27	\$32,906.74
Total Budget	\$41,424.00	\$320,776.00	\$362,200.00



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Department of Public Health- Rose Mary Rahn/Heather Silva

SUBJECT: HELUNA HEALTH EPIDEMIOLOGY AGREEMENT

SUMMARY:

Overview:

The California Department of Public Health has contracted with Heluna Health to provide staff intended to support Local Health Jurisdictions to monitor the spread of COVID-19 and other communicable diseases. The County of Kings does not currently have an epidemiologist job specification and the Kings County Department of Public Health has been utilizing the Epidemiology Laboratory Capacity grant funding to fulfill this need through staff contracted by Heluna Health. The agreement will allow the staff contracted through Heluna Health to continue to provide epidemiology, laboratory, and informatics services to the department.

Recommendation:

Approve the agreement with Heluna Health for contracted staff to provide epidemiology, laboratory, and informatics services to the Kings County Department of Public Health effective upon execution through July 31, 2023.

Fiscal Impact:

There is no fiscal impact with the recommended action. Funding of \$11,570,933 was allocated to Kings County for the Epidemiology and Laboratory Capacity for Prevention and Control grant program. Heluna Health received \$774,368 directly from the California Department of Public Health, and \$10,796,565 went directly to Kings County.

BACKGROUND:

The Epidemiological Laboratory Capacity (ELC) grant funding, approved by the board on September 15, 2020, is intended to continue monitoring key activities related to COVID-19 in the areas of epidemiology, laboratory, and informatics as well as helping to identify other emerging infectious diseases.

(Cont'd)

BOARD ACTION:

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

Agenda Item

HELUNA HEALTH EPIDEMIOLOGY AGREEMENT

May 16, 2023

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For over 18 years, the California Department of Public Health (CDPH) and Heluna Health have had a bona fide agent agreement making Heluna Health the primary recipient of ELC and other COVID funds.

CDPH contracted with Heluna Health to provide epidemiology, laboratory, and informatics staffing services to local public health departments to assist state, county, local and territorial governments in making data-driven policy decisions regarding testing, mitigation, and prevention efforts. These services were provided to Local Public Health departments during the COVID-19 pandemic to address gaps in staffing shortages as well as departments who did not have an adequate workforce to support the level of emergency that the pandemic had become.

The department has been utilizing the services of Heluna Health throughout the pandemic by using contracted staff to provide critical support to prevent, prepare for, and respond to COVID-19. At the onset of the ELC grant funding, it was determined that a contract between the Kings County Department of Public Health (KCDPH) and Heluna Health was not needed due to the existing agreement between CDPH and Heluna Health to provide contracted services to Local Health Jurisdictions (LHJ). Subsequently, it was determined by Heluna Health and the KCDPH that an agreement between the entities would adequately establish a contractual relationship. Services have included supporting testing, case investigation and contact tracing, surveillance, containment, vaccination, and mitigation of communicable diseases.

Currently Heluna Health is providing the department with a contracted epidemiologist. The role of an epidemiologist is to monitor the health of county residents and health disparities between populations. This position conducts a broad range of investigative and analytical epidemiologic functions, including the collection, description, analysis, and reporting of health, demographic, and other data using epidemiologic and statistical methods. An epidemiologist also maintains databases and prepares reports and data visualizations from analyses of surveillance data.

The department's contracted epidemiologist has created a Tableau dashboard to display and disseminate COVID-19 data, including backend data processing and automation for the dashboard, created reports to routinely monitor COVID-19 variants and spread of COVID-19 among skilled nursing facilities, prisons, and other populations, performed spatial analysis and mapping of COVID-19 incidence, and created other maps to help prioritize outreach efforts. Recently, the department's contracted epidemiologist has created a quarterly disease report of a broad range of communicable diseases in Kings County, which is posted on the department's website. The department's contracted epidemiologist also created a flooding map for the Kings County EOC.

As the department moves out of the COVID-19 pandemic, the department's contracted epidemiologist has been tasked with creating an annual disease report that will be utilized to help highlight disease disparities in Kings County. The work created through this agreement will provide information to the department that will be used to implement policies and activities leading to healthier Kings County communities. If approved, Heluna Health will continue to provide the department with these contracted services which includes an epidemiologist, through July of 2023.

The agreement has been reviewed and approved by County Counsel as to form.



Heluna Health
EMPOWERING POPULATION
HEALTH INITIATIVES SINCE 1969

13300 Crossroads Parkway North, Suite 450 | City of Industry, CA | 91746
Phone: 800.201.7320 | Fax: 562.205.2453 | www.helunahealth.org

**MEMORANDUM OF UNDERSTANDING
BETWEEN
HELUNA HEALTH
AND
KINGS COUNTY**

This Agreement (as it may be amended, supplemented or otherwise amended from time to time, this "Agreement") is entered as of _____ between Public Health Foundation Enterprises, Inc., DBA Heluna Health a 501(c)(3) California nonprofit corporation (hereinafter referred to as "HELUNA HEALTH"), and Kings County (hereinafter referred to as "Organization"). HELUNA HEALTH and Organization are sometimes referred to herein as a "Party," and collectively, the "Parties."

RECITALS

A. HELUNA HEALTH is a 501(c)(3) non-profit organization that provides various fiscal, administrative and human resources services to other individuals, entities or organizations providing services aligned with HELUNA HEALTH's mission;

B. HELUNA HEALTH AND ORGANIZATION currently receive (or will receive) funding for the following program (the "Program") and Funding Award Agreement that is or will be funded by the Funding Agency identified below, and the Parties desire to agree to perform their respective duties in relation to the Program, Funding Award Agreement and Funding Agency as set forth in this Agreement.

HELUNA HEALTH has been granted an award by the Department of Health and Human Services Center for Disease Control and Prevention; under Cooperative Agreement under; Federal Award Identification Number (FAIN) NU50CK000539 and Assistance Listing Number 93.323 under which HELUNA HEALTH and its subawards will collaborate on the program.

Organization Legal Name: Kings County Department of Public Health

Organization _____ DBA: _____

Type of Entity: Sole Proprietorship; Partnership; Corporation; Limited Liability Company; Other-Public/State Controlled Institution of Higher Education

Organization Address: 332 Campus Drive

City/State/Zip: Hanford CA 93230

Initials
HELUNA HEALTH PD
Organization _____

Business Telephone: (559) 584-1401

Website: <https://www.kcdph.com>

Employer Identification Number: _____ DUNS Number: _____

NOW, THEREFORE, intending to be legally bound, the Parties agree as follows:

I. DUTIES OF THE PARTIES

(a) HELUNA HEALTH's Duties. HELUNA HEALTH will comply with all applicable local, state and federal laws and regulations in the performance of HELUNA HEALTH's Services. HELUNA HEALTH may subcontract all or part of HELUNA HEALTH's Services as shall be determined in its sole discretion; provided, that HELUNA HEALTH shall continue to remain obligated and liable to Organization and the Funding Agency for the performance of all of such subcontracted services and for the acts or omissions of its subcontractors.

(b) Organization's Duties. Organization will comply with all applicable local, state and federal laws and regulations in the performance of Organization's Services.

(d) Mutual Cooperation. Each Party agrees to cooperate with each other and to use its commercially reasonable efforts to perform its obligations under this Agreement and to comply with (and to assist the other Party to comply with) all of the terms and conditions set forth in the Funding Award Agreement.

(e) Conflicts of Interest. Each Party shall make all reasonable efforts to avoid conflicts of interest regarding the Program and to require its personnel to comply with such Party's code of conduct or code of ethics with regard to the Program. Each Party shall notify the other Party as soon as possible if such Party believes such a conflict of interest may exist with regard to the Program or if its personnel may have violated such Party's code of conduct or code of ethics with regard to the Program.

(f) Federal Eligibility. Unless it is exempt from doing so, each Party shall comply with 45 CFR Part 76, Appendix B-Certification Regarding Debarment, Suspension, and Ineligibility, Voluntary Exclusion-Lower Tier Covered Transactions, and each Party certifies by signing this Agreement that neither it nor its principals, officers, directors or employees are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any transaction by any federal department or agency. If any such persons should become debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any transaction by any federal department or agency, the other Party may terminate this Agreement.

II. COMPENSATION/FEES/UNREIMBURSED EXPENSES

Initials
HELUNA HEALTH PD
Organization _____

(a) Subcontract/Subaward with Organization. Once the Funding Award Agreement is signed, Organization agrees to perform the public health related or other work (or a portion thereof) that is required under the Funding Award Agreement (the "Primary Subcontract"), as set forth in Exhibit A and Exhibit B.

III. TERM

The term of this Agreement shall commence as of the date set forth above and shall continue until terminated as provided below Exhibit B.

IV. TERMINATION

(a) This Agreement may be terminated as follows:

(i) this Agreement shall terminate upon the expiration or termination of funding from the Funding Agency under the Funding Award Agreement or upon a termination of the Funding Award Agreement;

(ii) either Party may terminate this Agreement as if for any reason the funding available under the Funding Award Agreement is withdrawn, limited, or impaired;

(iii) HELUNA HEALTH on the one hand, and Organization, on the other hand, may terminate this Agreement if the other Party has materially breached this Agreement and has not cured such breach within fifteen (15) days after written notice of such breach is received, unless further extended by the mutual agreement of the Parties;

(iv) HELUNA HEALTH may, if requested by the Funding Agency, terminate this Agreement by providing thirty (30) days' notice of termination to Organization; and

(v) Each Party may terminate this Agreement by providing ten (10) days' notice of termination to the other Party if such party believes that a conflict of interest exists between the Parties or by the other Party in relation to this Agreement or the Program, including any of the conflicts of interest described in Section I.(e) above.

(b) Reporting Obligations. Notwithstanding any termination of this Agreement, each Party shall continue to be responsible for preparing its portions of all reports required under the applicable Funding Award Agreement for any period ending up to the date of such termination.

V. HOLD HARMLESS/INDEMNIFICATION

(a) By Organization. Organization agrees to indemnify, defend and hold harmless HELUNA HEALTH, its board of trustees, officers, directors, agents, contractors and employees from and against any and all third-party claims, causes of action, costs, demands, expenses (including attorney's fees and costs), losses, damages, injuries, and liabilities arising from (i) any accident, death, or injury whatsoever or however caused to any person or property arising out of the intentional action or negligence of Organization (or its agents, subcontractors or employees), (ii) Organization's (or its agents', subcontractors' or employees') violation of any federal, state or local law or regulation, or (iii) the breach by Organization (or its agents, subcontractors or employees) of any of its representations, warranties or agreements under this Agreement.

(b) By HELUNA HEALTH. HELUNA HEALTH agrees to indemnify, defend and hold harmless Organization, its board of trustees, officers, directors, agents, contractors and employees from and against any and all third-party claims, causes of action, costs, demands, expenses (including attorney's fees and costs), losses, damages, injuries, and liabilities arising from (i) any accident, death, or injury whatsoever or however caused to any person or property arising out of the intentional action or negligence of HELUNA HEALTH (or its agents, subcontractors or employees), (ii) HELUNA HEALTH's (or its agents', subcontractors' or employees') violation of any federal, state or local law or regulation, or (iii) the breach by HELUNA HEALTH (or its agents, subcontractors or employees) of any of its representations, warranties or agreements under this Agreement.

VI. CONFIDENTIALITY

(a) Confidential Information. Organization, on the one hand, and HELUNA HEALTH, on the other hand (each a "Disclosing Party"), agree that during the course of this Agreement, the other party (the "Receiving Party") may be exposed to and become aware of certain unique and confidential information and special knowledge (hereinafter "Confidential Information") provided to or developed by the Disclosing Party. Said Confidential Information includes, but is not limited to, the identity of actual and potential clients of the Disclosing Party, client lists, particular needs of each client, the manner in which business is conducted with each client, addresses, telephone numbers, and specific characteristics of clients; financial information about the Disclosing Party and/or its clients; client information reports; mailing labels; various sales and marketing information; sales report forms; pricing information (such as price lists, quotation guides, previous or outstanding quotations, or billing information); pending projects or proposals; business plans and projections, including new product, facility or expansion plans; employee salaries; contracts and wage information; mailing plans and programs; technical know-how; designs; products ordered; business methods; processes; records; specifications; computer programs; accounting; and information disclosed to the Disclosing Party by any third party which the Disclosing Party is obligated to treat as confidential and/or proprietary. This Confidential Information derives independent actual or potential economic value from not being generally known to the public or to other persons, who can obtain economic value from its disclosure or use, is not readily available through any source other than Disclosing Party and is the subject of reasonable efforts to maintain secrecy. Because the Receiving Party may be exposed to and become aware of said Confidential Information of the Disclosing Party and, because of its unique and confidential nature, the parties hereto desire to afford the Disclosing Party protection against its unauthorized use or its use in any manner detrimental to the Disclosing Party. Therefore, the Receiving Party shall not disclose in any manner whatsoever any of the aforesaid Confidential Information of the Disclosing Party, directly or indirectly, or use it in any way whatsoever, either during this Agreement or at any time thereafter, except as required in the course the Receiving Party's work with the Disclosing Party or except as otherwise provided in this Agreement. Further, the Receiving Party shall develop and maintain procedures and take other reasonable steps in furtherance of the Disclosing Party's desire to maintain the confidentiality of its Confidential Information.

(b) Confidential Information does not include information which: (i) is already known to the other Party at the time of disclosure; (ii) is or becomes publicly known through no wrongful act or failure of the receiving Party; (iii) is independently developed without use or benefit of the other's Confidential Information; (iv) is received from a third party which is not under and does not thereby breach an obligation of confidentiality; or (v) is a public record, not exempt from disclosure pursuant to California Public Records Act, Government Code Section 6250 et seq., applicable provisions of California Welfare and Institutions Code or other State or Federal laws, regardless of whether such information is marked as confidential or proprietary.

(c) Confidential Information does not include protected health information or individually identifiable information, as defined by the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) and other privacy statutes or regulations. The parties anticipate that any protected health information or individually identifiable information will be shared, , and the Parties will first enter into a Business Associate Agreement, attached to this Agreement as Exhibit C.

(d) Return of Documents. All documents and other items which might be deemed the subject of or related to Confidential Information of the Disclosing Party, shall remain the exclusive property of the Disclosing Party. All such items, and any copies thereof, shall be immediately returned to the Disclosing Party by the Receiving Party upon request at any time and upon termination of this Agreement.

IX. GENERAL TERMS

(a) Amendments. Amendments to this Agreement shall be in writing, signed by each Party and attached to this Agreement.

(b) Governing Law; Venue. This Agreement is entered into in Kings County, California. This Agreement shall be interpreted, construed and governed by, in accordance with and consistent with the laws of the State of California without giving effect to its conflicts of laws principals. Such laws shall apply in all respects, including statutes of limitation, to any disputes or controversies arising out of or pertaining to this Agreement. The sole, exclusive and proper venue for any proceedings brought to interpret or enforce this Agreement or to obtain a declaration of the rights of the Parties hereunder shall be Kings County, California. Each of the Parties hereto submits to the exclusive personal jurisdiction of the courts located in Kings County, California and waives and waives transferring any litigation to another venue.

(c) Binding Agreement. All terms, conditions and covenants to be observed and performed by the Parties hereto shall be applicable to and binding upon their respective agents, employees, heirs, executors, administrators, affiliates, subsidiaries, associates, employees, successors and permitted assigns.

(d) Captions. All captions (section headings) set forth herein are inserted only as a matter of convenience and for reference, and shall not affect the interpretation of this Agreement.

(e) Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which, when taken together, shall constitute one and the same document.

(f) Additional Documents. The Parties hereto each agree that they shall execute and, if appropriate, acknowledge any and all additional and other documents, instruments and

writings which may be reasonably requested by the other Party in order to fully carry out the intent and purpose of this Agreement.

(g) Attorneys' Fees; Costs. In the event that any suit in law or equity, arbitration or other formal proceeding is instituted by any Party to enforce or interpret any part of this Agreement, or to recover damages for breach thereof, the prevailing Party shall, in addition to any such other relief available to such Party, be entitled to recover costs of suit incurred therein, and to also recover as an element of such costs (but not as damages) reasonable attorneys' fees incurred by such prevailing Party.

(h) Entire Agreement. This Agreement, and all documents referred to in it, or incorporated in it, is an integrated document containing and expressing all terms, covenants, conditions, warranties and agreements of the Parties relating to the subject matter hereof. No other or prior agreements or understandings, written or oral, pertaining to the same shall be valid or of any force or effect.

(i) Facsimile or Email Transmissions. A facsimile transmission or transmission by Email of the executed signature page of this Agreement shall be accepted as, relied upon as, and deemed to be, an original.

(j) Fair Interpretation. The language appearing in all parts of this Agreement shall be construed, in all cases, according to its fair meaning in the English language, and not strictly construed for or against any Party hereto. This Agreement has been prepared jointly by the Parties hereto after arms-length negotiations and any uncertainty or ambiguity contained in this Agreement, if any, shall not be interpreted or construed against any Party, but according to its fair meaning applying the applicable rules of interpretation and construction of contracts.

(k) No Waiver. No failure or delay by any Party in exercising a right, power or remedy under the Agreement shall operate as a waiver of any such right or other right, power or remedy. No waiver of, or acquiescence in, any breach or default of any one or more of the terms, provisions or conditions contained in this Agreement shall be deemed to imply or constitute a waiver of any other or succeeding or repeated breach or default hereunder. The consent or approval by any Party hereto to or of any act of the other Party hereto requiring further consent or approval shall not be deemed to waive or render unnecessary any consent or approval to or of any subsequent similar acts.

(l) Notices. Any notice, demand, consent or other communication required or permitted to be given hereunder shall be made in the English language and shall be so given by personal delivery, by (i) registered or certified (return receipt) or First Class United States Postal Service mail, postage pre-paid, or (ii) recognized overnight national courier service, or (iii) facsimile transmission confirmed by letter sent by First Class United States Postal Service mail, postage pre-paid, or (iv) by email confirmed by letter sent by First Class United States Postal

Service mail, postage pre-paid, addressed to the recipient of such notice at the following address or facsimile number, as the case may be, or any other address or facsimile number or email address provided by a party in the manner described hereinabove:

In the case of HELUNA HEALTH, addressed to:

Heluna Health
1330 Crossroads Parkway North, Suite 450
City of Industry, CA 91746-3505
Attention: Chief Program Officer
Facsimile: 562-205-2453
Email: Contracts@helunahealth.org

In the case of Organization, addressed to:

Organization Name: Kings County Department of Public Health
Address: 332 Campus Drive
Address: Hanford, CA 93230
Telephone number: (559) 584-1401
Attention: Director of Public Health
Email: rosemary.rahm@co.kings.ca.us

Any such notice shall be deemed to have been received by the addressee, and service thereof shall be deemed effective, five (5) days following deposit thereof with the United States Postal Service, or upon actual receipt, whichever first occurs, unless the address for delivery is not within one of the United States or its territories or possessions, in which case service shall be effective seven (7) days following deposit, or upon actual receipt, whichever first occurs.

(m) Publicity. Each Party shall obtain the other's written consent and, if required under the Funding Award Agreement, the prior written consent of the Funding Agency, prior to any publication, presentation, public announcement or press release concerning the relationship between the Parties or the existence or terms and conditions of this Agreement. Consent under this clause shall not be unreasonably withheld. In the event that such consent is granted, any resulting form of publicity shall give reasonable consideration to the role and contribution of the other Party and of the Funding Agency.

(n) Use of HELUNA HEALTH's, Organization's or Funding Agency's Name. Organization and HELUNA HEALTH shall not use in any manner the other Party's name, logo or

trademarks without the other Party's prior written consent. Organization and HELUNA HEALTH shall not use in any manner the Funding Agency's name, logo or trademarks without the Funding Agency's prior written consent.

(o) Relationship of Parties. The Parties are independent contractors and nothing herein shall be construed as creating an employment, agency, franchise, joint venture or partnership relationship between the Parties. Neither Party shall have any right, power or authority to enter into any agreement for or on behalf of, or incur any obligation or liability, or to otherwise bind, the other Party.

(p) Remedies Non-Exclusive. All remedies provided by this Agreement shall be deemed to be cumulative and additional and not in lieu of or exclusive of each other or of any other remedy available to the respective parties at law or in equity.

(q) Severability. If any term, provision, condition or other portion of this Agreement is determined to be invalid, void or unenforceable by a forum of competent jurisdiction, the same shall not affect any other term, provision, condition or other portion hereof, and the remainder of this Agreement shall remain in full force and effect, as if such invalid, void or unenforceable term, provision, condition or other portion of this Agreement did not appear herein.

(r) Limitation of Liability. EXCEPT FOR A BREACH OF SECTIONS VI (CONFIDENTIALITY) ABOVE AND EXCEPT TO THE EXTENT INCLUDED IN A PARTY'S INDEMNIFICATION OBLIGATIONS UNDER SECTION V ABOVE, IN NO EVENT SHALL ANY PARTY BE LIABLE TO THE OTHER FOR ANY INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, WHETHER BASED ON BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, AND WHETHER OR NOT THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE.

(s) Non-Assignability. Neither Party shall assign, transfer, sell, encumber, hypothecate, alienate or otherwise dispose of this Agreement, or any right, title or interest to or in this Agreement, without the express written consent of the other Party having been first obtained, except that either Party may assign this Agreement without the consent of the other Party in the case of a reorganization, merger, consolidation, or sale of all or substantially all of its assets so long as the assignee expressly assumes all of the obligations of the assignor under this Agreement and each Party may assign this Agreement to its affiliate. Each Party may subcontract the performance of its services as provided above. Any attempt to assign this Agreement other than as permitted above shall be null and void.

(t) Authorized Signers. Any individual signing this Agreement on behalf of an entity represents and warrants that he/she has authority to bind such entity to this Agreement. The Parties may execute this Agreement by electronic means.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU Services to be executed by its duly authorized personnel.

COUNTY OF KINGS

HELUNA HEALTH

By: _____
Richard Valle, Chair
Kings County Board of Supervisors

DocuSigned by:
By: Peter Dale 4/26/2023
Peter D. Dale, CPCM
Chief Program Officer

ATTEST

By: _____
Catherine Venturella

APPROVED AS TO INSURANCE

Sarah Poots
By: 813BB3CAD3655817F55583489257E37C readysign
Sarah Poots, Risk Manager

APPROVED AS TO FORM
Diane Freeman, County Counsel

Cindy Crose Kliever
By: 40EEBBA457D223D6ED0E56156269F917 readysign
Cindy Crose Kliever, Deputy County Counsel

Exhibits/Attachments:

- Exhibit A: Responsibility of Each Party
- Exhibit B: Budget and Personnel Justification
- Exhibit C: HIPAA Business Associate

Responsibility of Each Party

Services to be Performed by Heluna Health:

HELUNA HEALTH shall provide services to Kings County as outlined in Exhibit A and in accordance with procedures approved by The California Department of Public Health and consistent with laws, regulations, current health and behavioral health best practices and standards.

In addition to services outlined in Exhibit A, HELUNA HEALTH shall provide services to Kings County that includes, but not limited to, the following:

- Personnel Recruitment
- Accept and hire as its employees.
- Ensure that personnel being processed for hire, are listed and meet all the requirements specified in approved duty statements.
- For all personnel referred by HELUNA HEALTH, HELUNA HEALTH shall provide Kings County with appropriate documentation, which clearly demonstrates that the requirements specified in the duty statement.
- Ensure full-time personnel assigned to Kings County will be required to work at least thirty-six (36) hours per week, or a similar alternative work schedule approved by Kings County.
- Ensure part-time personnel assigned to Kings County will be required to work at a minimum sixteen (16) hours but no more than thirty-two (32) hours per week, or a similar alternative work schedule approved by Kings County.
- As requested by the Kings County, HELUNA HEALTH will post positions on their online system (UltiPro Recruiting).

Responsibilities of Organization-Kings County:

- Provide oversight and direction to the Heluna Health Employee(s)
- Directly Supervise the Heluna Health employee(s)
- Timely, review and approve timesheet(s) in Heluna Health Replicon Timekeeping System
- Perform annual performance evaluations
- Timely, engagement of Heluna Health HR Generalist on employee relation and performance issues

Budget and Personnel Justification

ELC CARES:

- Grant #: 6NU50CK000539-01-08
- Project Number: 0187.2180
- Term: May 1, 2020-March 31, 2022
- Budget amount: Not to exceed \$229,387.40

ELC Enhancing Detection:

- Grant #: 6NU50CK000539-01-10
- Project Number: 0187.0470
- Term: May 18, 2020-November 17, 2022
- Budget amount: Not to exceed \$172,485.28

ELC Enhancing Detection:

- Grant#: 6NU50CK000539-02-07
- Project Number: 0187.2470
- Term: January 13, 2021-July 31, 2023
- Budget amount: Not to exceed \$203,807.32

ELC Enhancing Detection EXPANSION:

- Grant#: 6NU50CK000539-02-07
- Project Number: 0187.0450
- Term: January 13, 2021-July 31, 2023
- Budget amount: Not to exceed \$168,688

Total to not exceed: \$774,368.00

Business Associate Agreement

This Business Associate Agreement ("Agreement"), effective _____, is entered into by and between Public Health Foundation Enterprises, Inc. DBA Heluna Health ("HELUNA HEALTH" or "Business Associate") and Kings County Department of Public Health ("Subcontractor" and "Sub-Business Associate").

Whereas, Business Associate provides services under a Business Associate Agreement(s) for or on behalf of one or more Covered Entities and, in connection with those services, a Covered Entity may need to disclose to Business Associate, or Business Associate may need to receive, have access to, or create Protected Health Information (as defined below) that is subject to protection under the Administrative Simplification requirements of the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), and regulations promulgated thereunder, including the Standards for Privacy of Individually Identifiable Health Information ("Privacy Regulations"), the Health Insurance Reform: Security Standards ("Security Regulations") at 45 Code of Federal Regulations (C.F.R.) Parts 160, 162, and 164 and The Health Information Technology for Economic and Clinical Health (HITECH) Act of 2009, as amended (together, the "Privacy and Security Regulations").

Whereas, HELUNA HEALTH subcontracts a portion of those services to Subcontractor pursuant to an agreement (the "Subcontract Agreement") and, in connection with those services, HELUNA HEALTH may need to disclose to Subcontractor or Subcontractor may need to receive, have access to, or create Protected Health Information that is subject to protection under HELUNA HEALTH's Business Agreement with one or more Covered Entities and Privacy and Security Regulations.

Whereas, the Privacy and Security Regulations require HELUNA HEALTH to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information agrees to implement reasonable and appropriate safeguards to protect the Protected Health Information, and, as part of meeting such requirement, HELUNA HEALTH requires each of its agents and subcontractors that receive Protected Health Information from HELUNA HEALTH, or create Protected Health Information for HELUNA HEALTH, on behalf of a Covered Entity, to execute this Agreement obligating the agent or subcontractor to comply with the same restrictions and conditions that apply throughout the Business Associate Agreement to HELUNA HEALTH with respect to such Protected Health Information.

Whereas, pursuant to the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 ("HITECH Act"), effective February 17, 2010, certain provisions of the HIPAA Privacy and Security Regulations apply to Business Associates and their subcontractors in the same manner as they apply to a Covered Entity and such provisions must be incorporated into the Business Associate Agreement and Subcontractor Business Associate Agreement, respectively.

This Agreement and the following provisions are intended to protect the privacy and provide for the security of Protected Health Information disclosed to or used by Subcontractor in compliance with HIPAA's Privacy and Security Regulations and the HITECH Act, as they now exist or may hereafter be amended.

Therefore, the parties agree as follows:

DEFINITIONS

1.1 "Breach" has the same meaning as the term "breach" in 45 C.F.R. § 164.402.

1.2 "Disclose" and "Disclosure" mean, with respect to Protected Health Information, the release, transfer, provision of access to, or divulging in any other manner of Protected Health Information outside Subcontractor's internal operations or to other than its employees.

1.3 "Electronic Health Record" has the same meaning as the term "electronic health record" in the HITECH Act, 42 U.S.C. section 17921. Electronic Health Record includes an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff.

1.4 "Electronic Media" has the same meaning as the term "electronic media" in 45 C.F.R. § 160.103. Electronic Media includes (1) Electronic storage media including memory devices in computers (hard drives) and any removable/transportable digital memory medium, such as magnetic tape or disk, optical disk, or digital memory card; or (2) Transmission media used to exchange information already in electronic storage media. Transmission media include, for example, the internet (wide-open), extranet (using internet technology to link a business with information accessible only to collaborating parties), leased lines, dial-up lines, private networks, and the physical movement of removable/transportable electronic storage media. Certain transmissions, including of paper, via facsimile, and of voice, via telephone, are not considered to be transmissions via electronic media, because the information being exchanged did not exist in electronic form before the transmission. The term "Electronic Media" draws no distinction between internal and external data, at rest (that is, in storage) as well as during transmission.

1.5 "Electronic Protected Health Information" has the same meaning as the term "electronic protected health information" in 45 C.F.R. § 160.103. Electronic Protected Health Information includes Protected Health Information that is (i) transmitted by Electronic Media; (ii) maintained in Electronic Media.

1.6 "Individual" means the person who is the subject of Protected Health Information and shall include a person who qualifies as a personal representative in accordance with 45 C.F.R. § 164.502(g).

1.7 "Minimum Necessary" refers to the minimum necessary standard in 45 C.F.R. § 162.502(b) as in effect or as amended.

1.8 "Privacy Rule" means the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. Parts 160, 162, and 164, also referred to as the Privacy Regulations.

1.9 "Protected Health Information" has the same meaning as the term "protected health information" in 45 C.F.R. § 160.103, limited to the information created or received by Subcontractor from or on behalf of HELUNA HEALTH. Protected Health Information includes information that (i) relates to the past, present or future physical or mental health or condition of an Individual; the provision of health care to an Individual, or the past, present or future payment for the provision of health care to an Individual; (ii) identifies the

Individual (or for which there is a reasonable basis for believing that the information can be used to identify the Individual); and (iii) is received by Subcontractor from or on behalf of HELUNA HEALTH, or is created by Subcontractor, or is made accessible to Subcontractor by HELUNA HEALTH. "Protected Health Information" includes Electronic Health Information.

1.10 "Required By Law" means a mandate contained in law that compels an entity to make a Use or Disclosure of Protected Health Information and that is enforceable in a court of law. Required by law includes, but is not limited to, court orders and court-ordered warrants; subpoenas or summons issued by a court, grand jury, a governmental or tribal inspector general, or any administrative body authorized to require the production of information; a civil or an authorized investigative demand; Medicare conditions of participation with respect to health care providers participating in the program; and statutes or regulations that require the production of information, including statutes or regulations that require such information if payment is sought under a government program providing benefits.

1.11 "Security Incident" means the attempted or successful unauthorized access, Use, Disclosure, modification, or destruction of information in, or interference with system operations of, an Information System which contains Electronic Protected Health Information. However, Security Incident does not include attempts to access an Information System when those attempts are not reasonably considered by Business Associate to constitute an actual threat to the Information System.

1.12 "Security Rule" means the Security Standards for the Protection of Electronic Health Information also referred to as the Security Regulations at 45 C.F.R. Parts 160, 162, and 164.

1.13 This section 1.13 is intentionally omitted.

1.14 "Unsecured Protected Health Information" has the same meaning as the term "unsecured protected health information" in 45 C.F.R. § 164.402.

1.15 "Use" or "Uses" mean, with respect to Protected Health Information, the sharing, employment, application, utilization, examination or analysis of such Information within Subcontractor's internal operations.

1.16 Terms used, but not otherwise defined in this Agreement shall have the same meaning as those terms in the HIPAA Regulations and HITECH Act.

OBLIGATIONS OF COVERED ENTITY

2.1 Permitted Uses and Disclosures of Protected Health Information.
Subcontractor:

- (a) shall Use and Disclose Protected Health Information only as necessary to perform the services, and as otherwise provided in this Agreement;
- (b) shall Disclose Protected Health Information to Business Associate or Covered Entity upon request;

- (c) may, as necessary for the proper management and administration of its business or to carry out its legal responsibilities:
 - (i) Use and Disclose Protected Health Information; and
 - (ii) Disclose Protected Health Information if the Disclosure is Required by Law;
- (d) may Use or Disclose Protected Health Information to provide data aggregation services to Business Associate, except as otherwise limited in this Agreement.

Subcontractor shall not Use or Disclose Protected Health Information for any other purpose or in any manner that would constitute a violation of the Privacy Regulations or the HITECH Act if so Used or Disclosed by Business Associate.

2.2 Prohibited Uses and Disclosures of Protected Health Information. Subcontractor:

- (a) shall not Use or Disclose Protected Health Information for fundraising or marketing purposes.
- (b) shall not disclose Protected Health Information to a health plan for payment or health care operations purposes if the Individual has requested this special restriction and has paid out of pocket in full for the health care item or service to which the Protected Health Information solely relates.
- (c) shall not directly or indirectly receive payment in exchange for Protected Health Information, except with the prior written consent of HELUNA HEALTH and as permitted by the HITECH Act. This prohibition shall not affect payment by HELUNA HEALTH to Subcontractor.

2.3 Adequate Safeguards for Protected Health Information. Subcontractor:

- (a) shall implement and maintain appropriate safeguards to prevent the Use or Disclosure of Protected Health Information in any manner other than as permitted by this Agreement. Subcontractor agrees to limit the Use and Disclosure of Protected Health Information to the Minimum Necessary in accordance with the Privacy Regulations' minimum necessary standard as in effect or as amended, or to a limited data set as defined by 45 C.F.R. § 164.514(e)(2), unless additional information is needed to accomplish the intended purpose, or as otherwise permitted by law, including HIPAA and the HITECH Act.
- (b) as to Electronic Protected Health Information, shall implement and maintain administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of Electronic Protected Health Information; effective February 17, 2010, said safeguards shall be in accordance with 45 C.F.R. §§ 164.308, 164.310, 164.312, and 164.316 and shall comply with the Security Rule's policies and procedure and documentation requirements.

2.4 Reporting Non-Permitted Use or Disclosure and Security Incidents and Breaches of Unsecured Protected Health Information. Subcontractor:

- (a) shall promptly report to HELUNA HEALTH each Use or Disclosure of Protected Health Information, of which it becomes aware, that is made by Subcontractor, its employees, representatives, agents, subcontractors, or other parties under Subcontractor's control with access to Protected Health Information but which is not specifically permitted by this Agreement or otherwise required by law.
- (b) shall promptly report to HELUNA HEALTH each Security Incident of which Subcontractor becomes aware.
- (c) shall notify HELUNA HEALTH within forty-eight hours of each Breach by Subcontractor, its employees, representatives, agents, or subcontractors of Unsecured Protected Health Information that is known to Subcontractor or, by exercising reasonable diligence, would have been known to Subcontractor. Subcontractor shall be deemed to have knowledge of a Breach of Unsecured Protected Health Information if the Breach is known, or by exercising reasonable diligence would have been known, to any person, other than the person committing the Breach, who is an employee, officer, or other agent of the Subcontractor as determined in accordance with the federal common law of agency.

2.4.1 Telephonic Report. Except as provided in Section 2.4.3, notification shall be made as soon as practicable upon discovery of the non-permitted Use or Disclosure of Protected Health Information, Security Incident or Breach of Unsecured Protected Health Information by telephone call to (562) 222-7895.

2.4.2 Written Report. Except as provided in Section 2.4.3, the initial telephonic notification shall be promptly followed by written notification made without unreasonable delay and in no event later than three (3) business days from the date of discovery of the non-permitted Use or Disclosure of Protected Health Information, Security Incident, or Breach by the Subcontractor to the HELUNA HEALTH at:

Peter Dale, Director, Chief Program Officer
Heluna Health
13300 Crossroads Parkway North Ste 450
City of Industry, CA 91746
PDale@helunahealth.org
(562) 222-7886

- (a) The notification required by section 2.4.2 shall include, to the extent possible, the identification of each Individual whose Unsecured Protected Health Information has been, or is reasonably believed by the Subcontractor to have been, accessed, acquired, Used, or Disclosed; and
- (b) the notification required by section 2.4.2 shall include, to the extent possible, all information required to provide notification to the Individual under 45 C.F.R. § 164.404(c), including:

Exhibit C

- (i) A brief description of what happened, including the date of the Breach and the date of the discovery of the Breach, if known;
- (ii) A description of the types of Unsecured Protected Health Information that were involved in the Breach (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code, or other types of information were involved);
- (iii) Any other details necessary to conduct an assessment of whether there is a risk of harm to the Individual;
- (iv) Any steps Subcontractor believes that the Individual could take to protect him or herself from potential harm resulting from the Breach;
- (v) A brief description of what Subcontractor is doing to investigate the Breach, to mitigate harm to the Individual, and to protect against any further Breaches; and
- (vi) The name and contact information for the person most knowledgeable regarding the facts and circumstances of the Breach.

If Subcontractor is not able to provide the information specified in section 2.4.2 (a) or (b) at the time of the notification required by section 2.4.2, Subcontractor shall provide such information promptly thereafter as such information becomes available.

2.4.3 Request for Delay by Law Enforcement. Subcontractor may delay the notification required by section 2.4 if a law enforcement official states to Subcontractor that notification would impede a criminal investigation or cause damage to national security. If the law enforcement official's statement is in writing and specifies the time for which a delay is required, Subcontractor shall delay notification, notice, or posting for the time period specified by the official; if the statement is made orally, Subcontractor shall document the statement, including the identity of the official making the statement, and delay the notification, notice, or posting temporarily and no longer than 30 days from the date of the oral statement, unless a written statement as described in this section is submitted during that time.

2.5 Mitigation of Harmful Effect. Subcontractor agrees to mitigate, to the extent practicable, any harmful effect that is known to Subcontractor of a Use or Disclosure of Protected Health Information by Subcontractor in violation of the requirements of this Agreement.

2.6 This section 2.6 is intentionally omitted.

2.7 Availability of Internal Practices, Books and Records to Government Agencies. Upon request, Subcontractor agrees to make its internal practices, books and records relating to the Use and Disclosure of Protected Health Information available to the HELUNA HEALTH, Covered Entity and the Secretary for purposes of determining Covered Entity's or HELUNA HEALTH's compliance with the Privacy and Security Regulations. Subcontractor shall promptly notify Business Associate of any requests made by the Secretary or Covered Entity and provide Business Associate with copies of any documents produced in response to such request, unless the Secretary expressly prohibits such disclosure.

2.8 Access to Protected Health Information. Subcontractor shall, to the extent HELUNA HEALTH communicates that any Protected Health Information constitutes a “designated record set” as defined by 45 C.F.R. § 164.501, make the Protected Health Information specified by HELUNA HEALTH available to the Individual(s) identified by HELUNA HEALTH, as being entitled to access and copy that Protected Health Information. Subcontractor shall provide such access for inspection of that Protected Health Information within three (3) business days after receipt of request from HELUNA HEALTH. Subcontractor shall provide copies of that Protected Health Information within seven (7) business days after receipt of request from HELUNA HEALTH. If Subcontractor maintains an Electronic Health Record, Subcontractor shall provide such information in electronic format to HELUNA HEALTH.

2.9 Amendment of Protected Health Information. Subcontractor shall, to the extent HELUNA HEALTH communicates that any Protected Health Information constitutes a “designated record set” as defined by 45 C.F.R. § 164.501, make any amendments to Protected Health Information that are requested by HELUNA HEALTH. Subcontractor shall make such amendment within ten (10) business days after receipt of request from HELUNA HEALTH.

2.10 Accounting of Disclosures. Upon HELUNA HEALTH’s request, Subcontractor shall provide to HELUNA HEALTH an accounting of each Disclosure of Protected Health Information made by Subcontractor or its employees, agents, representatives or subcontractors, necessary for HELUNA HEALTH to respond to a request from a Covered Entity or by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 C.F.R. § 164.528 and/or the HITECH Act, which requires an Accounting of Disclosures of Protected Health Information maintained in an Electronic Health Record for treatment, payment, and health care operations.

Any accounting provided by Subcontractor under this Section 2.10 shall include: (a) the date of the Disclosure; (b) the name, and address if known, of the entity or person who received the Protected Health Information; (c) a brief description of the Protected Health Information disclosed; and (d) a brief statement of the purpose of the Disclosure. For each Disclosure that could require an accounting under this Section 2.10, Subcontractor shall document the information specified in (a) through (d), above, and shall securely maintain the information for six (6) years from the date of the Disclosure. In the case of an Electronic Health Record maintained by Subcontractor on behalf of HELUNA HEALTH, the accounting period shall be three (3) years and the accounting shall include Disclosures for treatment, payment, and health care operations, in accordance with the HITECH Act. Subcontractor shall provide to HELUNA HEALTH, within seven (7) business days after receipt of request from Business Associate, information collected in accordance with this Section 2.10 to permit HELUNA HEALTH to respond to a request from a Covered Entity or by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 C.F.R. § 164.528. If Subcontractor maintains an Electronic Health Record, Subcontractor shall provide such information in electronic format.

2.11 Indemnification. Subcontractor shall indemnify, defend, and hold harmless HELUNA HEALTH, including its elected and appointed officers, employees, and agents, from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, penalties and fines (including regulatory penalties and/or fines), and expenses (including attorney and expert witness fees), brought or asserted by a third party, arising from or connected with Subcontractor’s breach of this Agreement or negligent acts and/or omissions

arising from and/or relating to this Agreement; Subcontractor's obligations under this provision extend to compliance and/or enforcement actions and/or activities, whether formal or informal, of the Secretary . Likewise, HELUNA HEALTH shall indemnify, defend, and hold harmless Subcontractor, including its elected and appointed officers, employees, and agents, from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, penalties and fines (including regulatory penalties and/or fines), and expenses (including attorney and expert witness fees), brought or asserted by a third party arising from or connected with HELUNA HEALTH's breach of this Agreement or negligent acts and/or omissions arising from and/or relating to this Agreement; HELUNA HEALTH's obligations under this provision extend to compliance and/or enforcement actions and/or activities, whether formal or informal, of the Secretary.

OBLIGATION OF BUSINESS ASSOCIATE

3.1 Obligation of HELUNA HEALTH. HELUNA HEALTH shall notify Subcontractor of any current or future restrictions or limitations on the use of Protected Health Information that would affect Subcontractor's performance of the services, and Subcontractor shall thereafter restrict or limit its own uses and disclosures accordingly.

TERM AND TERMINATION

4.1 Term. This Agreement shall be in effect from the Effective Date for so long as Subcontractor provides services to HELUNA HEALTH. Subcontractor's obligations under Sections 2.1 (as modified by Section 4.2), 2.4, 2.5, 2.7, 2.8, 2.9, 2.10, 4.3 and 5.2 shall survive the termination or expiration of this Agreement.

4.2 Termination for Cause. In addition to and notwithstanding the termination provisions set forth in this Agreement, upon either party's knowledge of a material breach by the other party, the party with knowledge of the other party's breach shall:

- (a) Provide an opportunity for the breaching party to cure the breach or end the violation and terminate this Agreement if the breaching party does not cure the breach or end the violation within the time specified by the non-breaching party;
- (b) Immediately terminate this Agreement if a party has breached a material term of this Agreement and cure is not possible; or
- (c) If neither termination nor cure is feasible, report the violation to the Secretary of the federal Department of Health and Human Services.

4.3 Disposition of Protected Health Information Upon Termination or Expiration.

- (a) Except as provided in paragraph (b) of this section, upon termination for any reason or expiration of this Agreement, Subcontractor shall return or destroy all Protected Health Information received from HELUNA HEALTH, or created or received by Subcontractor on behalf of HELUNA HEALTH. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Subcontractor. Subcontractor shall retain no copies of the Protected Health Information.

- (b) In the event that Subcontractor determines that returning or destroying the Protected Health Information is infeasible, Subcontractor shall provide to HELUNA HEALTH notification of the conditions that make return or destruction infeasible. If return or destruction is infeasible, Subcontractor shall extend the protections of this Agreement to such Protected Health Information and limit further Uses and Disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Subcontractor maintains such Protected Health Information.

MISCELLANEOUS

5.1 No Third Party Beneficiaries. Nothing in this Agreement shall confer upon any person other than the parties and their respective successors or assigns, any rights, remedies, obligations, or liabilities whatsoever.

5.2 Use of Subcontractors and Agents. Subcontractor shall ensure that any agent, including a subcontractor, to whom it provides Protected Health Information agrees to implement reasonable and appropriate safeguards to protect the Protected Health Information. Subcontractor shall require each of its agents and subcontractors that receive Protected Health Information from Subcontractor, or create Protected Health Information for Subcontractor, on behalf of HELUNA HEALTH, to execute a written agreement obligating the agent or subcontractor to comply with the same restrictions and conditions that apply through this Agreement to Subcontractor with respect to such Protected Health Information.

5.3 This Section 5.3 is intentionally omitted.

5.4 Regulatory References. A reference in this Agreement to a section in the Privacy or Security Regulations means the section as in effect or as amended.

5.5 Interpretation. Any ambiguity in this agreement shall be resolved in favor of a meaning that permits HELUNA HEALTH to comply with the Privacy and Security Regulations.

5.6 Amendment. The parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for HELUNA HEALTH to comply with the requirements of the Privacy and Security Regulations and other privacy laws governing Protected Health Information.

5.7 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, to the extent that the provisions of HIPAA, the Privacy and Security Regulations, and the HITECH Act and its implementing regulations do not preempt the laws of the State of California.

5.8 Notices. When not otherwise described in this agreement, the parties shall send all Notices required under this agreement by certified mail, return receipt requested. The parties may also provide such Notice by hand-delivery or electronic mail, provided that the method of delivery is acknowledged and agreed to by the other party in advance of delivery of such Notice. The parties shall consider hand-delivered Notices communicated as of actual receipt, electronically-delivered Notices communicated as of one (1) business day after sending, and mailed Notices communicated as of three (3) business days after mailing.

- a. Notices to HELUNA HEALTH should be sent to:

Peter Dale, Director, Chief Program Officer
Heluna Health
13300 Crossroads Parkway North Ste 450
City of Industry, CA 91746
PDale@helunahealth.org
(562) 222-7886

- b. Notices to Subcontractor should be sent to:

Rose Mary Rahn, Director, Department of Public Health
332 Campus Drive
Hanford, CA 93230
rosemary.rahn@co.kings.ca.us
(559) 852-1401

- c. Either party may change the address to which Notice should be sent by written Notice as provided in this Section 5.8.



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Department of Public Health – Rose Mary Rahn/Heather Silva

SUBJECT: IMMUNIZATION LOCAL ASSISTANCE GRANT

SUMMARY:

Overview:

The California Department of Public Health has the authority to grant funds under Health and Safety Code, Sections 120325-120380, which requires immunizations against childhood disease prior to school admittance. Local health departments serve as the lead health agency in their respective jurisdictions. The purpose of this grant is to assist grantees in defraying costs of the program, which supports the State’s objective to prevent and control vaccine-preventable diseases as well as continued COVID-19 vaccination efforts.

Recommendation:

- a. Approve the California Department of Public Health Immunization Branch, Immunization Program Local Assistance Grant agreement retroactively effective July 1, 2022 through June 30, 2027;
- b. Adopt the budget change. (4/5 vote required)

Fiscal Impact:

There is no impact to General Fund. The budget in fiscal year (FY) 2022-23 (Year 1) for this program is \$1,590,970, of which \$1,149,999 has already been included in the department’s FY 2022-23 Adopted Budget in Budget Unit 419600. This leaves a remaining balance of \$440,971 needing to be accounted for in the department’s FY 2022-23 to fully appropriate the program for Year 1 of the agreement. The recommended action increases Federal Aid – Intergovernmental Revenue, Account 86037, by \$440,971 and increase Special Departmental, Account 92063, by \$440,971 in Budget Unit 419600 for FY 2022-23.

(Cont’d)

BOARD ACTION:

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

Agenda Item

IMMUNIZATION LOCAL ASSISTANCE GRANT

May 16, 2023

Page 2 of 2

BACKGROUND:

The Kings County Department of Public Health continues to participate in the State's Immunization Program with the purpose of providing the required immunizations for children, adolescents and adults based on the Federal Advisory Committee on Immunization Practices (ACIP) recommendations. The department provides immunizations to approximately 8,000 clients in Kings County annually in the general immunization program, including children who need school-entry immunizations.

Immunizations are offered at the main Health Department location as well as the outlying clinics in Corcoran and Avenal to better serve the community. Every year during influenza season, flu clinics are scheduled at various Health Department sites throughout the county. To achieve immunization goals and objectives, the Immunization Program staff work closely with school nurses, Head Start, childcare agencies, the Supplemental Nutrition Program for Women, Infants and Children (WIC), and other county/community organizations. Staff, community health providers, and Federally Qualified Health Centers collaborate to provide consultations and serve as alternative vaccination sites.

The Immunization Program participates in the statewide registry and uses the California Immunization Registry (CAIR) software to record all vaccines given. Program staff work with community providers to encourage the use of the CAIR registry to ensure client vaccinations are duly recorded. The Health Department's immunization coordinator monitors all program requirements including completion of yearly training, quality assurance reviews, vaccine storage and handling, reporting requirements and inventory. The program staff also conduct travel clinics and provide on-going support and training to school nurses and staff.

The department continues to offer COVID-19 vaccinations, including ongoing booster recommendations, throughout Kings County. The Immunization Program staff continue to stay informed of all COVID-19 vaccination updates including changes to eligible populations, intervals between vaccinations, and new vaccine products offered. Providing equitable access to COVID-19 vaccinations continues to be a top priority for the department.

The agreement is retroactive because the California Department of Public Health was late providing the Standard Agreement.

The agreement has been reviewed and approved by County Counsel as to form.

CALIFORNIA IMMUNIZATION PROGRAM

Awarded By

THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, hereinafter “Department”

TO

Kings County Department of Public Health, hereinafter “Grantee”

Implementing the project, “To assist local health departments (LHDs) in preventing and controlling vaccine-preventable diseases (VPDs) in the local health jurisdiction (LHJ),” hereinafter “Project”

GRANT AGREEMENT NUMBER 22-11071

The Department awards this Grant, and the Grantee accepts and agrees to use the Grant funds as follows:

AUTHORITY: The Department has authority to grant funds for the Project under Health and Safety Code, Section 120325-120380, which requires immunizations against childhood diseases prior to school admittance and Federal Grant numbers 5 NH23IP922612-04-00, 6 NH23IP922612-02-02, 6 NH23IP922612-02-03, and 6 NH23IP922612-02-04.

PURPOSE: The Department shall award this Grant Agreement to and for the benefit of the Grantee; the purpose of the Grant is to assist LHDs in preventing and controlling VPDs in the LHJ. The Grantee is to implement activities to:

- Assess and improve coverage levels in the jurisdiction of all vaccines recommended by the Advisory Committee on Immunization Practices (ACIP) to protect the population.
- Detect, report, and control vaccine-preventable diseases in the jurisdiction.

Related Statutes

California Health & Safety Code sections:

- 120130 requires the Local Health Officer to properly report to CDPH those diseases listed as reportable, which include vaccine-preventable diseases.
- 120175 requires the Local Health Officer to take measures as may be necessary to prevent the spread or occurrence of additional cases of reportable diseases (which includes reportable vaccine-preventable diseases).
- 120350 requires Local Health Officers to organize and maintain a program to make available the immunizations required for admittance to childcare facilities and schools.

GRANT AMOUNT: The maximum amount payable under this Grant Agreement shall not exceed the amount of \$1,850,734.26.

TERM OF GRANT AGREEMENT: The term of the Grant shall begin on July 1, 2022 and terminates on June 30, 2027. No funds may be requested or invoiced for services performed or costs incurred after June 30, 2027.

PROJECT REPRESENTATIVES. The Project Representatives during the term of this Grant will be:

California Department of Public Health	Grantee: Kings County Department of Public Health
Name: Noemi Marin	Name: Maricela Castellanos, Supervising Public Health Nurse
Address: 850 Marina Bay Pkwy., Bldg. P, 2 nd Fl.	Address: 330 Campus Drive
City, ZIP: Richmond, CA 94804	City, ZIP: Hanford, CA 93230
Phone: (510) 620-3737	Phone: (559) 584-1401
E-mail: noemi.marin@cdph.ca.gov	E-mail: maricela.castellanos@co.kings.ca.us

Direct all inquiries to the following representatives:

California Department of Public Health, Immunization Branch	Grantee: Kings County Department of Public Health
Attention: Robina Escalada	Attention: Maricela Castellanos, Supervising Public Health Nurse
Address: 850 Marina Bay Pkwy., Bldg. P, 2 nd Fl.	Address: 330 Campus Drive
City, Zip: Richmond, CA 94804	City, Zip: Hanford, CA 93230
Phone: (510) 620-3729	Phone: (559) 584-1401
E-mail: robina.escalada@cdph.ca.gov	E-mail: maricela.castellanos@co.kings.ca.us

All payments from CDPH to the Grantee; shall be sent to the following address:

Remittance Address
Grantee: Kings County Department of Public Health
Attention "Cashier":
Address: P.O. Box 13728
City, Zip: Sacramento, CA 95853
Phone: (559) 584-1401
E-mail: Crystal.hommerding@co.kings.ca.us

Either party may make changes to the Project Representatives, or remittance address, by giving a written notice to the other party, said changes shall not require an amendment to this agreement but must be maintained as supporting documentation. Note: Remittance address changes will require the Grantee to submit a completed CDPH 9083 Governmental Entity Taxpayer ID Form or STD 204 Payee Data Record Form and the STD 205 Payee Data Supplement which can be requested through the CDPH Project Representatives for processing.

STANDARD GRANT PROVISIONS. The Grantee must adhere to all Exhibits listed and any subsequent revisions. The following Exhibits are attached hereto or attached by reference and made a part of this Grant Agreement:

Exhibit A GRANT APPLICATION

(The Grant Application provides the description of the project and associated costs)

Note: Once the Grant Agreement has been fully executed, requests for modifications/changes thereafter to the existing Exhibit A and/or Exhibit A, Attachment 1, do not require a formal amendment but must be agreed to in writing by both parties. The CDPH/Grantee Project Representatives are responsible for keeping records of approved modifications/changes. Such modifications/changes must be made at least 30 days prior to implementation. A formal written amendment is required when there is an increase or decrease in funding or a change in the term of the agreement.

Exhibit B BUDGET DETAIL AND PAYMENT PROVISIONS

The approved budget supersedes the proposed budget in the Grant Application

Exhibit C STANDARD GRANT CONDITIONS

Exhibit D REQUEST FOR APPLICATION (RFA) #22-10537

Exhibit E ADDITIONAL PROVISIONS

Exhibit F FEDERAL TERMS AND CONDITIONS

GRANTEE REPRESENTATIONS: The Grantee(s) accept all terms, provisions, and conditions of this grant, including those stated in the Exhibits incorporated by reference above. The Grantee(s) shall fulfill all assurances and commitments made in the application, declarations, other accompanying documents, and written communications (e.g., e-mail, correspondence) filed in support of the request for grant funding. The Grantee(s) shall comply with and require its subgrantee's to comply with all applicable laws, policies, and regulations.

IN WITNESS THEREOF, the parties have executed this Grant on the dates set forth below.

Executed By:

Date: _____
[] Richard Valle
Chairman of the Board of Supervisors
1400 W. Lacey Blvd.
Hanford, CA 93230
[]

Date: _____
[] Javier Sandoval, Chief
[Contracts Management Unit]
California Department of Public Health
1616 Capitol Avenue, Suite 74.262
P.O. Box 997377, MS 1800- 1804
Sacramento, CA 95899-7377

Exhibit A

**CDPH Immunization Branch
 Fiscal Year 2022 - 2027
 APPLICATION COVER SHEET/CHECKLIST**

Form 1

DATE OF SUBMISSION	September 30, 2022
OFFICIAL ORGANIZATION NAME	Kings County Department of Public Health
AGREEMENT NUMBER	<i>(Leave blank. Will be assigned by CDPH/IZ)</i>

Provide the name, phone number, and e-mail address of the person we can contact to confirm the date/time of the negotiation conference call.

Contact Name: Maricela Castellanos	Phone Number: 559-852-2592
E-mail: maricela.castellanos@co.kings.ca.us	

Type of Application:

New
 Renewal
 Continuation
 Supplement
 Revision
 Supplement
 Revision

Budget Period:	Total Amount Requested for 5 Years:
From: <u>July 1, 2022</u> To: <u>June 30, 2027</u>	\$ <u>1,850,734.26</u> _____

Board of Supervisors/Resolution meeting dates for the upcoming 6 months:

10/11/22 10/25/22 11/1/22 11/22/22 12/6/22
12/20/22 1/10/23 1/24/23 2/7/23 3/7/23

Federal Compliance Requirements of the

Immunization Grant No. 5 NH23IP922612-04-00
COVID-19 R2 Grant No. 6 NH23IP922612-02-02
COVID-19 R3 Grant No. 6 NH23IP922612-02-03
COVID-19 R4 Grant No. 6 NH23IP922612-02-04

This section requires LHD Grantee signature to acknowledge that the LHD Grantee has reviewed and understands the Federal Compliance Requirements of all grants listed above. See enclosed copy of the Award Attachments under which these grants are issued.

Rose Mary Rahn – Director of Public Health
Print Name and Title of Person Signing


Signature of Person Signing

9/30/2022
Date

APPLICATION CONTENTS:

Application Due by 5:00 p.m., (Pacific Standard Time), September 30, 2022 Please Check

Form 1:	Application Cover Sheet/Checklist	<input checked="" type="checkbox"/>
Form 2:	Grantee Information Form	<input checked="" type="checkbox"/>
Form 3:	Local Project Synopsis	<input checked="" type="checkbox"/>
Form 4:	Scope of Work for Local Health Departments/Glossary of Acronyms and Terms	<input checked="" type="checkbox"/>
Form 5:	Exhibit B – Budget	<input checked="" type="checkbox"/>
Form 6:	Government Agency Taxpayer ID Form	<input checked="" type="checkbox"/>

NOTE: The above documents must be completed and submitted with this Application Cover Sheet/Checklist Form. E-mail completed application to izb.admin@cdph.ca.gov by the submission deadline.

Exhibit A

Form 2

**CDPH Immunization Branch
 Grantee Information Form**

Date Form Completed: 9/23/2022

This is the information that will appear on your grant agreement cover page.		
Organization	Federal Tax ID # <u>946000814</u> Contract/Grant# <u>(will be assigned by IZ/CDPH)</u> Data Universal Number System (DUNS) # <u>074675075</u> Unique Entity Identifier (UEI) # _____ Official Organization Name <u>County of Kings (Department of Public Health)</u> Mailing Address <u>330 Campus Drive, Hanford CA 93230</u> Street Address (If Different) _____ County <u>Kings</u> Phone <u>559-584-1401</u> Fax <u>559-589-0652</u> Website <u>www.countyofkings.com</u>	
	The Grant Signatory has authority to sign the grant agreement cover.	
	Name <u>Richard Valle</u> Title <u>Board of Supervisors - Chairman</u> <i>If address(es) are the same as the organization above, just check this box and go to Phone</i> <input type="checkbox"/> Mailing Address <u>1400 W. Lacey Blvd. Hanford CA 93230</u> Street Address (If Different) _____ Phone <u>559-852-2365</u> Fax <u>559-585-8047</u> E-mail <u>Richard.valle@co.kings.ca.us</u>	
	The Project Director is responsible for all of the day-to-day activities of project implementation and for seeing that all grant requirements are met. This person will be in contact with State Immunization Branch staff, will receive all programmatic, budgetary, and accounting mail for the project and will be responsible for the proper dissemination of program information.	
	Name <u>Maricela Castellanos</u> Title <u>Supervising Public Health Nurse</u> <i>If address(es) are the same as the organization above, just check this box and go to Phone</i> <input checked="" type="checkbox"/> Mailing Address _____ Street Address (If Different) _____	

Phone	<u>559-852-2592</u>	Fax	_____
E-mail	<u>maricela.castellanos@co.kings.ca.us</u>		

Payment Receiver	All payments are sent to the attention of this person at the designated address.			
	Name	<u>County of Kings</u>		
	Title	<u>Kings County Department of Public Health</u>		
	If address(es) are the same as the organization above, just check this box and go to Phone <input type="checkbox"/>			
	Mailing Address	<u>PO Box 13728 Sacramento, CA 95853</u>		
	Street Address (If Different)	_____		
	Phone	<u>559-584-1401</u>	Fax	_____
	E-mail	_____		

Fiscal Reporter	The Fiscal Reporter prepares invoices, maintains fiscal documentation and serves as the primary contact for all related questions.			
	Name	<u>Crystal Hommerding</u>		
	Title	<u>Fiscal Analyst III</u>		
	If address(es) are the same as the organization above, just check this box and go to Phone <input checked="" type="checkbox"/>			
	Mailing Address	_____		
	Street Address (If Different)	_____		
	Phone	<u>559-852-4593</u>	Fax	<u>559-589-9788</u>
	E-mail	<u>Crystal.hommerding@co.kings.ca.us</u>		

Fiscal Signatory	The Fiscal Signatory has signature authority for invoices and all fiscal documentation reports.			
	Name	<u>Rose Mary Rahn</u>		
	Title	<u>Public Health Director</u>		
	If address(es) are the same as the organization above, just check this box and go to Phone <input checked="" type="checkbox"/>			
	Mailing Address	_____		
	Street Address (If Different)	_____		
	Phone	<u>559-852-2625</u>	Fax	<u>559-582-7618</u>
	E-mail	<u>RoseMary.Rahn@co.kings.ca.us</u>		

Exhibit A

**CDPH Immunization Branch
Local Assistance Grant Application
Local Project Synopsis**

Form 3

Name of Grantee: Kings County Department of Public Health

1. DESCRIPTION OF SERVICES TO BE PROVIDED:

Narrative

Kings County Department of Public health continues to participate in the Immunization program with the purpose of providing the required immunizations for children, adolescents, and adults based on the Federal Advisory Committee on Immunization Practices (ACIP) recommendations. We will continue to conduct off-site vaccination services in outlying clinics located in rural areas to provide equitable access to vaccinations. This includes utilizing the 317 vaccines to ensure that all eligible populations are able to vaccinated. We will continue to collaborate and partner with WIC, school nurses and community providers to maximize the opportunity to vaccinate, by holding various events throughout the year in different communities as well as working directly at school sites. We will optimize our resources by prioritizing areas within Kings County identified as having low vaccination rates. We are fortunate in having a 100% vaccination rate for children entering kindergarden, and will continue to strive to maintain that number.

From January through September of 2022, we have vaccinated over 8,000 clients through our immunization program. We are in a unique position of having availability of all ACIP recommended vaccines. Having accesibility to these vaccines ensures that we are able to provide the immunizations required for school entry. Since we are contracted with both county medi-cal managed care plans, Cal-Viva Health Net and Anthem Blue Cross, it allows us to serve a sizeable portion of our population, that might otherwise find it difficult to find same day service. A continued goal will be to maintain a collaborative relationship with the school nurses, which has been instrumental in ensuring students can be vaccinated here promptly and avoid disruption to their school attendance.

We will continue to serve as a local resource for community providers who offer immunizations. We contiously consult with both community providers and school nurses and staff, to have the most current updates and information regarding immunizations. In order to ensure outside providers are aware of best practices, we will continue to host immunization trainings that includes information on best practices, vaccine eligibility guidelines, and proper vaccine management and storage. Promoting the use of CAIR to

community providers will continue to be a priority for the department, as it ensures the most accurate picture for immunization interventions. We will work to engage the local CAIR representative to facilitate trainings for community providers to further encourage its use.

COVID-19 vaccination efforts remain a key focus for our department. We offer vaccinations on-site, at community events, and regularly scheduled mobile events throughout the county. We continue to provide the most up to date vaccination based off the most recent recommendations. We continue to stay informed with the continuously changing process in regards to vaccine intervals, eligible populations and proper maintenance and storage. We are pairing up with community partners to offer both COVID-19 immunizations as well as flu vaccinations. This allows us to maximize the opportunity for vaccination through out the community and the potential to reach a larger population.

In an effort to increase our vaccination reach within the community we have partnered with a local health care provider, United Health Centers (UHC). They will be assisting with COVID-19 vaccine administration as well as Media Outreach activities promoting the importance of getting vaccinated for COVID-19, through out the community. This partnership will assist in creating a more sustainable structure in our effort to continue offering COVID-19 vaccination more locally to the clients seeking this service.

2. EVALUATION PLANS:

*All grantees participate in process evaluation per their Scope of Work activities.
Grantees must complete a quarterly grant report detailing their activities.*

1. Completion of scheduled progress reports by LHD.
2. Internal evaluation of LHD vaccination processes through Quality Assurance (QA) / Quality Improvement (QI).
3. Participation in CDPH immunization quarterly, and COVID-19 immunization, weekly webinars / trainings.
4. Collaboration with CDPH immunization representative to request feedback on best practices.

Exhibit A
CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023

Purpose

The purpose of this grant is to assist local health departments (LHDs) in preventing and controlling vaccine-preventable diseases in the local health jurisdiction (LHJ).

Related Statutes

California Health & Safety Code sections:

- 120130 requires the Local Health Officer to properly report to CDPH those diseases listed as reportable, which include vaccine-preventable diseases.
- 120175 requires the Local Health Officer to take measures as may be necessary to prevent the spread or occurrence of additional cases of reportable diseases (which includes reportable vaccine-preventable diseases).
- 120350 requires Local Health Officers to organize and maintain a program to make available the immunizations required for admittance to childcare facilities and schools.

Services to be Performed by the Grantee

The Grantee is to implement activities to:

- Assess and improve coverage levels in the jurisdiction of all vaccines recommended by the Advisory Committee on Immunization Practices (ACIP) to protect the population.
- Detect, report, and control vaccine-preventable diseases in the jurisdiction.

The LHD must agree to the following inclusive objectives and conduct the following activities. Many of the services to be performed are also conditions for federal funding of the CDPH Immunization Branch (IZB) and/or statutory requirements of State and LHDs. The level of local assistance grant funding to be awarded is not represented as sufficient for support of all the required activities; a significant amount of local support and funding is expected. Local assistance grant funds must not be used to supplant (i.e., replace) local funds currently being expended for immunization services and activities.

Grantee agrees to assign the responsibility of monitoring each program component:

- 1) Vaccine Accountability and Management;
- 2) Access to and Utilization of Quality Immunization Services;
- 3) California Immunization Registry (CAIR);
- 4) Perinatal Hepatitis B Prevention;
- 5) Education, Information, Training, and Partnerships;
- 6) Prevention, Surveillance and Control of Vaccine Preventable Disease (VPD);
- 7) Childcare and School Immunization Entry Requirements;
- 8) Influenza; and
- 9) COVID-19 Vaccination.

Grantee will monitor grant fund expenditures to maximize the utilization of the funding for achieving the goals and objectives. Grant invoices shall be reviewed and submitted quarterly to the CDPH Immunization Branch.

The Immunization Coordinator is required to participate in meetings, webinars, and conference calls as requested by the CDPH Immunization Branch including, but not limited to, the CDPH Immunization Branch's Immunization Coordinators' Meeting, New Immunization Coordinator

Exhibit A
CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023

Form 4

Orientation (offered annually and required for all new Immunization Coordinators), regional coordinators' meetings, and conference calls related to influenza, outbreak control, perinatal hepatitis B, changes in policies and procedures, and other important issues.

Exhibit A
CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023

Area 1. Vaccine Accountability and Management

Goal 1.1: Maintain viability of IZB supplied vaccine to ensure vaccine effectiveness and reduce vaccine waste.	
Required Activities	Performance Measures
<p>Goal 1.1 Activity a: Annually, make sure all relevant staff within LHD-operated clinics (routine mass vaccination, or special immunization outreach) are properly trained on current policies and procedures for proper vaccine storage and handling outlined in each participation agreement/addendum for the receipt of IZB-supplied vaccines (317, Vaccines for Children [VFC], state general fund).</p>	<ol style="list-style-type: none"> 1. Updated Vaccine Management Plans for each LHD facility. 2. Completed EZIZ Lessons for Key Practice Staff. 3. Completed training logs (training date, topics, methods, and list of attendees).
<p>Goal 1.1 Activity b: Develop and implement a training plan for provider facilities outside LHDs receiving IZB supplied doses (state or 317 Outbreak). Focus the plan on proper vaccine management, vaccine storage and handling requirements, and administration prior to the distribution of IZB-supplied vaccines.</p>	<ol style="list-style-type: none"> 1. Training plan developed and implemented. 2. Number of completed trainings. 3. Completed training logs (training date, topics, methods, and list of attendees). 4. Training packet completed and available. 5. Number of signed Vaccine Management Plans received and reviewed.
<p>Goal 1.1 Activity c: Develop and implement a plan to verify that providers administering 317 Outbreak and state general fund immunizations outside the LHDs adhere to policies for vaccine management. Conduct Quality Assurance verifications (such as random temperature log review, on-site vaccination clinic assessments, review of vaccine losses, etc.) at least every other year, in a sample of sites receiving vaccines.</p>	<ol style="list-style-type: none"> 1. Developed and implemented Quality Assurance Plan. 2. Completion of Mass Vaccination Hourly Temperature Logs/Electronic Data Files. 3. Temperature Documentation on CDPH provided Logs for all IZB-supplied vaccines/Electronic Temperature Files. 4. Percentage of sites receiving Quality Assurance verifications (minimum sample of 10% of sites receiving vaccines). 5. Number of Completed Quality Assurance verifications.
<p>Goal 1.1 Activity d: Promote and encourage adoption of CDPH and CDC storage and handling guidelines among all healthcare providers providing immunization services in the community.</p>	<ol style="list-style-type: none"> 1. Documentation of storage and handling best practices promotion efforts.

**Exhibit A
CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023**

Goal 1.2: Facilitate compliance with current protocols, policies, and procedures for vaccine accountability for LHD facilities and partners that receive IZB-supplied vaccine.	
Activity	Performance Measures
Goal 1.2 Activity a: Make sure all relevant staff involved in vaccine ordering, management, and accountability activities within local health department-operated clinics adhere to all program requirements as outlined in the VFC/317 Provider Participation Agreements and Addendums. Complete annual VFC/317 program recertification.	1. Completed annual program recertification and corresponding educational lessons for all key practice staff.
Goal 1.2 Activity b: Promote adherence to eligibility guidelines corresponding to VFC, Section 317, and state general fund vaccines. Upon release of the Immunization Branch's Vaccine Eligibility Guidelines, IMM-1142, disseminate guidance to all relevant staff involved in vaccine ordering, management, and accountability activities within local health department operated pediatric and adult immunization clinics.	1. Documentation of provided guidance.
Goal 1.2 Activity c: Verify that processes are in place such that IZB-supplied (317, VFC, state) vaccines are administered to eligible individuals following outlined eligibility guidelines for each vaccine funding source.	1. Updated LHD protocols, inclusive of eligibility guidelines, for each vaccine funding source.
Goal 1.2 Activity d: Comply with federal policies regarding vaccine distribution. Publicly funded VFC and 317 vaccines must be distributed directly to the location at which the provider will administer the vaccines.	1. Documentation of procedures.

Area 2. Access to and Utilization of Quality Immunization Services

Goal 2.1: Improve access to and receipt of all ACIP-recommended immunizations, especially for low income and underserved community members.	
Required Activities	Performance Measures
Goal 2.1 Activity a: Maintain an immunization safety net that includes any LHD resource and referral lists to other programs that connect patients to services.	1. Referral list completed and updated on an annual basis.
Goal 2.1 Activity b: Be responsive to problems Medi-Cal members report related to	1. Maintain log of access problems resolved at local level or reported to CDPH.

**Exhibit A
CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023**

<p>access to immunization services.¹ Work with the corresponding Medi-Cal Managed Care Plan (MCP) to resolve problems. After attempts to work with MCP, if still unable to resolve, collect details and escalate to Senior Field Representative or other designated Immunization Branch staff person.</p>	
<p>Goal 2.1 Activity c: For all <i>LHD facilities</i> that are VFC providers, participate in and support provider compliance and quality improvement visits in conjunction with the CDPH Immunization Branch. Assist with the implementation of corrective action plans, strategies to reduce missed opportunities for vaccination, and linkage/referral to medical homes.</p>	<p>1. Number of LHD clinics with corrective actions that were all completed within the specified time frame on the VFC Compliance Visit Report.</p>

Area 3. California Immunization Registry (CAIR)²

Goal 3.1 Promote and optimize³ the use of CAIR in the jurisdiction	
Required Activities	Performance Measures
<p>Goal 3.1 Activity a: Enter all IZB-supplied vaccine doses administered by LHD or partners, including influenza doses, into CAIR.</p>	<p>1. Number of LHD clinics participating in CAIR/ number all LHD clinics. 2. Percentage of LHD clinic doses entered into the registry within 14 days. 3. Number of state flu doses entered by end of flu season/number state flu doses administered. 4. CAIR ID list submitted to CDPH.</p>
<p>Goal 3.1 Activity b: For LHDs with primary care clinics, use manage patient status functionality to remove inactive patients at least once a year.</p>	<p>1. Inactive patients marked as inactive in CAIR.</p>
<p>Goal 3.1 Activity c: In LHD primary care clinics, utilize CAIR data to identify and improve low or lagging infant or adolescent vaccination coverage levels.</p>	<p>1. Low infant or adolescent CAIR coverage rate identified and improved.</p>

¹ Requirements for Medi-Cal immunization services are summarized here: <http://izcoordinators.org/vaccine-programs/medi-cal-and-pharmacy-resources/>

² CAIR refers to the statewide system that will connect CAIR2 with the San Diego Immunization Registry and Healthy Futures.

³ If have EHR, move from manual data entry to data exchange (upload from EHR) to bidirectional data exchange. See <https://cairweb.org/docs/CAIR2-Communications/IMM-1266.pdf> and <https://cairweb.org/docs/CAIR2-Communications/IMM-1260.pdf>

Exhibit A

CDPH Immunization Branch

Scope of Work for Local Health Departments FY 2022-2023

Form 4

Goal 3.1 Activity d: Review monthly CAIR usage reports ⁴ to identify priority non-participating VFC sites that need to be recruited/retained. Communicate priority sites to Local CAIR Rep (LCR).	1. Number of VFC Sites identified for priority recruitment/retention contact.
Goal 3.1 Activity e (required): Invite CAIR staff ⁵ to participate in local provider trainings in order to promote CAIR.	1. Number of trainings with CAIR participation/number of trainings held.

Goal 3.2: Connect local Immunization Information Systems (IIS) to CAIR (for San Joaquin County only)	
Required Activities	Performance Measures
<p>Goal 3.2 Activity a: Implement data sharing with CAIR2, including:</p> <ul style="list-style-type: none"> Attend scheduled planning meetings with CAIR2 staff. Comply with agreed upon timelines. Complete data transfer testing, including both inbound to CAIR2 and outbound back to local IIS. Share bulk historical loads of existing patients and immunizations to CAIR2 to initiate data sharing. 	1. Full historical data load completed.
Goal 3.2 Activity b: Initiate and maintain ongoing electronic data sharing with CAIR2.	1. Ongoing data sharing continues.

Area 4. Perinatal Hepatitis B Prevention

Goal 4.1: Reduce the incidence of perinatal hepatitis B virus (HBV) infection in the jurisdiction.	
<i>Note: Coordinate perinatal HBV prevention efforts with your LHD's Maternal Child and Adolescent Health (MCAH) program, as activities 4.1a-4.1c may also help fulfill Title V requirements and MCAH Scope of Work Activities.</i>	
Required Activities	Performance Measures
Goal 4.1 Activity a: Educate medical providers and hospital staff about the screening, care, and reporting of pregnant women who test positive for hepatitis B and their infants according to the guidance outlined below:	<ol style="list-style-type: none"> Percentage of HBsAg-positive pregnant women identified in the reporting period who were enrolled prior to delivery. Percentage of HBsAg-positive pregnant women identified in the reporting period with an HBV DNA test result during pregnancy.

⁴ Monthly CAIR usage reports for VFC providers are posted here: <http://izcoordinators.org/cair-reports/>.

⁵ "CAIR staff" includes CAIR2 and local registry staff.

Exhibit A
CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023

<p>Guidance for Prenatal Providers Guidance for Labor and Delivery Hospitals Guidance for Pediatric Providers</p>	<p>3. Percentage of PEP errors in the reporting period with completed LHJ follow-up.</p>
<p>Goal 4.1 Activity b: Educate identified HBsAg-positive pregnant women about their HBV status and provide the appropriate information on prevention of perinatal hepatitis B transmission, based on current ACIP recommendations and the guidance outlined below: Perinatal Hepatitis B Prevention Program Coordinator Handbook <i>Note: Even if you had no cases in the previous period you are still required to complete this activity so that you are prepared if there is a case in the future.</i></p>	<p>1. Number of HBsAg positive pregnant women identified and contacted.</p>
<p>Goal 4.1 Activity c: Collect and submit requested data to CDPH on HBsAg-positive pregnant women and their infants according to the guidance outlined below: Perinatal Hepatitis B Prevention Program Coordinator Handbook</p>	<p>1. Percentage of infants born to HBsAg-positive mothers in the reporting period who received PEP according to ACIP recommendations. 2. Percentage of infants born to HBsAg-positive mothers who completed the HBV vaccine series by 12 months of age. 3. Percentage of infants born to HBsAg-positive mothers who have completed PVS testing by 24 months of age. 4. Percentage of infants closed to case management with complete information within 24 months.</p>

Area 5. Education, Information, Training, and Partnerships

<p>Goal 5.1: Provide and/or promote educational activities and information to health care providers, schools and childcare centers, and other immunization stakeholders to promote best practices for immunizations and the importance of timely vaccinations.</p>	
<p>Required Activities</p>	<p>Performance Measures</p>
<p>Goal 5.1 Activity a: Based on local priorities and resources, disseminate print and/or electronic communications among providers, school, general public and other immunization stakeholders in their jurisdiction. <i>Note: Depending on funding, CDPH may offer select hard-copy materials to all VFC Providers through the Online VFC store. If the VFC store is available, LHDs may choose to refer VFC providers in their jurisdiction to order select materials from the VFC store instead.</i></p>	<p>1. Summary of efforts conducted to distribute materials in print or electronically to immunization stakeholders. 2. Target date for completion of summary.</p>

**Exhibit A
CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023**

<p><i>CDPH will inform LHDs on centralized communication activities from the Immunization Branch (e.g., print materials to VFC providers; electronic communications and resources to VFC providers, schools, pharmacies, and community-based organizations/other stakeholders; and traditional media/social media activities to reach the general public). LHDs may supplement any gaps in communication with local efforts. Contact the Information & Education Section if you would like to learn more about the Immunization Branch’s centralized communication vehicles and activities.</i></p>	
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Goal 5.2: Develop partnerships and collaborative activities in order to expand immunization services, promote best practices and improve coverage rates among children, adolescent and adults.	
Required Activities	Performance Measures
<p>Goal 5.2 Activity a: Engage with at least 3 types of partners in conducting educational activities or trainings.</p> <p><i>Notes:</i></p> <ul style="list-style-type: none"> • <i>Partnership engagement should be based on commitment to perform agreed-upon activities (e.g., joint training, mass vaccination clinic, collaboration to include immunization messaging in communications or event, promotional efforts).</i> • <i>LHJ will engage with at least one “provider” partner, one “school” partner and one “social service or other” partner:</i> <ul style="list-style-type: none"> ○ <i>“Provider partner” may include hospitals, federally qualified health centers (FQHCs), long term care facilities, birth facilities, professional associations (local ACOG chapter), pharmacies, health plans and community clinics.</i> ○ <i>“School partner” may include childcare providers, school or school district, County Department of Education, college, school nurses’ association or other school-related organizations.</i> ○ <i>“Social service and other partners” may include WIC, MCAH, social service agencies, migrant health, homeless shelters, drug-treatment centers, jails, faith-based organizations, local business or community-based organizations.</i> 	<ol style="list-style-type: none"> 1. Number of partner types (provider, school, social service/other partners) engaged with. 2. Summary of activities conducted with each partner type. 3. Summary of activities conducted with new partners.

Area 6. Prevention, Surveillance and Control of Vaccine Preventable Disease (VPD)

<p>Goal 6.1: Conduct surveillance to identify VPD cases and/or outbreaks, and implement recommended prevention and control activities.</p>

Exhibit A
CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023

Required Activities	Performance Measures
<p>Goal 6.1 Activity a: Ensure that appropriate clinical specimens are tested, and relevant epidemiologic information is collected for VPDs requiring immediate public health action.</p>	<ol style="list-style-type: none"> 1. Percentage of measles PCR positive specimens submitted for molecular characterization. 2. Percentage of Neisseria meningitidis positive specimens/isolates submitted for molecular characterization.
<p>Goal 6.1 Activity b: Implement appropriate public health activities for the control and prevention of cases and/or outbreaks of VPDs that are reportable to CDPH in accordance with CDPH recommendations.</p>	<ol style="list-style-type: none"> 1. Quarterly review of Quicksheets with applicable staff completed. 2. Percentage of infant pertussis cases <4 months of age with documentation of mother’s prenatal care provider information (name and city of prenatal care provider). 3. Percentage of infant pertussis cases <4 months of age for whom maternal Tdap status is known. 4. Percentage of providers reached⁶ who provided prenatal care to a woman whose infant developed pertussis. Reaching the provider is only required if the woman never got Tdap during this pregnancy or did not receive Tdap at 27-36 weeks gestation.⁷
<p>Goal 6.1 Activity c: Obtain vaccine and assist with the organization and implementation of efforts to vaccinate susceptible individuals, if appropriate, in the context of a VPD outbreak and exposure.</p>	<ol style="list-style-type: none"> 1. Completed outbreak response request⁸ with plan for doses and target population (as appropriate).

Goal 6.2: Collect and submit requested data to CDPH on VPD cases and outbreaks.	
Required Activities	Performance Measures

⁶ Sending a letter re: standard of care is the minimum acceptable communication, with copy to your LHD Maternal Child and Adolescent Health (MCAH) program. See [Template Letter for Prenatal Care Providers with Pregnant Patients that did not Receive Prenatal Tdap Appropriately and Infants Developed Pertussis](#)

⁷ Please note: If a practice decides to modify or reduce the number of prenatal care visits due to the COVID-19 pandemic, ACOG encourages clinicians to include recommended maternal immunizations (influenza and Tdap) during remaining in-person appointments, even if that means immunizations will be administered outside of the typically recommended weeks of gestation. Please make note of any clinic modifications in the notes field in the maternal immunizations section in CalREDIE.

⁸ The Immunization Branch provides a form for requesting vaccine from CDPH.

**Exhibit A
CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023**

<p>Goal 6.2 Activity a: Report VPDs and other conditions reportable to CDPH Immunization Branch per CDPH instructions listed here: ReportingGuidanceForLHJs</p>	<ol style="list-style-type: none"> 1. Percentage of measles cases reported immediately to CDPH. 2. Percent of meningococcal disease cases in high school and college students reported immediately to CDPH. 3. Percentage of case reports submitted to CDPH via an electronic communicable disease reporting system (CalREDIE or other) in the recommended timeframe. 4. Percentage of VPD cases with appropriate resolution status assigned, as per CSTE case definition. 5. Percentage of VPD cases with complete data.
<p>Goal 6.2 Activity b: Collect and submit CDPH-requested VPD case and outbreak data.</p>	<ol style="list-style-type: none"> 1. Percentage of confirmed hepatitis A cases for whom hepatitis A risk factors are known. 2. Percentage of meningococcal disease cases aged 14-24 years for whom high school or college attendance status is known.

Area 7. Childcare and School Immunization Entry Requirements

<p>Goal 7.1: Decrease the proportion of pupils who are overdue for required immunizations or admitted conditionally.</p>	
<p>Required Activities</p>	<p>Performance Measures</p>
<p>Goal 7.1 Activity a: Provide guidance, training, and support for compliance with entry immunization requirements by all childcare centers and schools within the jurisdiction.</p>	<ol style="list-style-type: none"> 1. Percentage of schools with kindergarteners in the jurisdiction that have completed the annual immunization assessment.
<p>Goal 7.1 Activity b: At least annually, visit schools with 10 or more kindergarteners that reported > 10% were either conditionally admitted or overdue for required immunization; provide guidance and support follow-up until these students are up to date.</p>	<ol style="list-style-type: none"> 1. Percentage of schools that meet the definition of "targeted schools" ⁹ Target 2022-2023 School Year: Less than 3% of schools have >10% of kindergarteners either conditional or overdue.

Area 8. Influenza

⁹ "Targeted schools are schools with 10 or more kindergarteners that reported greater than 10% of students conditionally admitted and/or overdue for required immunization.

Exhibit A
CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023

Goal 8.1: Strengthen capacity to protect against seasonal influenza and to prepare for a pandemic.	
Required Activities	Performance Measures
Goal 8.1 Activity a: To assist your LHD emergency preparedness lead in fulfilling its emergency preparedness grant requirements, utilize IZB-supplied influenza vaccine or other 317-funded ¹⁰ vaccines to support at least one mass immunization exercise/year. Confirm your LHD emergency preparedness program has entered all doses into CAIR within 14 days of administration, as per the emergency preparedness grant requirement.	1. Mass vaccination exercise completed by local health department, including immunization and preparedness program staff.
Goal 8.1 Activity b: Utilize IZB-supplied influenza vaccine to immunize jurisdiction against influenza; doses may be shared with local partners.	1. Number of doses of influenza vaccine administered. Target # of doses must be at least 90% of previous season's total doses.

Area 9. COVID-19 Vaccination

Goal 9.1: Organize an effective COVID-19 vaccination response at the local level.	
Required Activities	Performance Measures
Goal 9.1 Activity a: Develop and implement a COVID-19 vaccination plan that ensures equitable vaccination access and encourages widespread vaccine acceptance and uptake.	1. Percentage of target number of individuals vaccinated, or target number of doses administered, for each focus population, as described in your Vaccination Equity Workplan. <i>(Note: LHDs will not be penalized for not reaching their targets but will be required to describe challenges faced in reaching targets and describe how they will address these challenges.)</i> 2. Completion of COVID-specific activity progress report. Template provided by IZB-CDPH. 3. Participation in periodic meetings with IZB-CDPH staff.
Goal 9.1 Activity b: Respond to requests from IZB-CDPH for information on local efforts and plans to address vaccine hesitancy, improve vaccine access, reach vulnerable	1. Response to requests for information from IZB-CDPH as needed.

¹⁰ If the LHD would like to use Pan Flu Funding or other emergency preparedness funding for vaccine purchase, please reach out to the Immunization Branch with your request.

Exhibit A
CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023

Form 4

populations, and vaccinate adolescents and children 5-11 years of age, during Phase 3 of the vaccine rollout.	
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Glossary of Acronyms and Terms

Abbreviation or term	Definition
317 vaccine	Vaccine provided to LHD clinics and partners for uninsured adults and for outbreak purposes.
ACIP	Advisory Committee on Immunization Practices
ACOG	American College of Obstetricians and Gynecologists
AFIX	Assessment, Feedback, Incentive, eXchange
AFM	Acute Flaccid Myelitis
ARNOLD	Advanced Results Notification and On-Line Delivery (within CalREDIE)
CAIR	California Immunization Registry
CalREDIE	California Reportable Disease Information Exchange
CDC	Centers for Disease Control and Prevention
CDPH	California Department of Public Health
COVID-19	Coronavirus Disease 2019
CPSP	Comprehensive Perinatal Services Program
CSTE	Council of State and Territorial Epidemiologists
DNA	Deoxyribonucleic Acid
eCR	Electronic Case Reporting
EHR	Electronic Health Record
ELR	Electronic Laboratory Reporting
EZIZ	An Immunization Branch-operated website (eziz.org) with immunization training and resource materials.

Exhibit A
CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023

Form 4

FQHC	Federally Qualified Health Center
HBsAg	Hepatitis B Surface Antigen
HBV	Hepatitis B Vaccine
HL7	Health Level 7 (standards for data exchange)
HPV	Human papillomavirus
IgM	Immunoglobulin
IIS	Immunization Information System
IQIP	Immunization Quality Improvement for Providers
ISI	Immunization Skills Institute
IZ	Immunization
IZB	Immunization Branch (of CDPH)
IZB-supplied vaccine	Vaccine ordered through the CDPH Immunization Branch and supplied to LHD clinics or partners using state or federal (VFC and 317) funding sources.
LCR	Local CAIR representative (on CDPH IZB staff)
LHD	Local Health Department
LHD Primary Care Clinic	Clinic run or housed in LHD that serves as a medical home for its patients. Includes federally qualified health centers or look-alikes that are operated or housed in LHDs
LHJ	Local Health Jurisdiction
MA	Medical Assistant
MCAH	Maternal Child and Adolescent Health
MCP	Medi-Cal Managed Care Plan
MDL	Microbial Diseases Laboratory
MOU	Memorandum of Understanding
NIAM	National Immunization Awareness Month

Exhibit A
CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023

Form 4

NIVW	National Influenza Vaccine Week
OBGYN	Obstetrics and Gynecology
PBE	Personal Belief Exemption
PCR	Polymerase Chain Reaction
PEP	Post Exposure Prophylaxis
PHPP	Perinatal Hepatitis B Prevention Program
PVS	Post-Vaccination Serology
PVW	Preteen Vaccine Week
SGF	State General Fund
TB	Tuberculosis
Tdap	Tetanus, Diphtheria, and Pertussis
TK/K	Transitional Kindergarten/Kindergarten
VFC	Vaccines for Children Program
VPDs	Vaccine-Preventable Disease(s)
VRDL	Viral and Rickettsial Disease Laboratory (of CDPH)
WIC	Women, Infants, and Children

Exhibit A

Form 5

CDPH Immunization Branch
Local Assistance Grant Funds

	Budget (*Year 1) 07/01/2022 to 06/30/2023	Budget (**Year 2) 07/01/2023 to 06/30/2024	Budget (**Year 3) 07/01/2024 to 06/30/2025	Budget (**Year 4) 07/01/2025 to 06/30/2026	Budget (**Year 5) 07/01/2026 to 06/30/2027
I. County of Kings	\$ 1,590,970.26	\$ 64,941.00	\$ 64,941.00	\$ 64,941.00	\$ 64,941.00
II. (Subgrantee, if any)	\$ -		\$ -	\$ -	\$ -
Total	\$ 1,590,970.26	\$ 64,941.00	\$ 64,941.00	\$ 64,941.00	\$ 64,941.00

**CDPH Immunization Program will provide funding source information as it becomes available each fiscal year.

Total Funding for 5-Year Term: \$ 1,850,734.26

Submit

Exhibit A

GOVERNMENT AGENCY TAXPAYER ID FORM

The principal purpose of the information provided is to establish the unique identification of the government entity.

Instructions: You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields bordered in red are required. Please print the form to sign prior to submittal. You may email the form to: GovSuppliers@cdph.ca.gov or fax it to (916) 650-0100, or mail it to the address above.

Principal Government Agency Name **County of Kings**

Remit-To Address (Street or PO Box) **1400 W. Lacey Blvd.**

City: **Hanford** State: **CA** Zip Code+4: **93230**

Government Type:

City County

Special District Federal

Other (Specify)

Federal Employer Identification Number (FEIN)

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

FI\$Cal ID# <small>(if known)</small>	<input type="text"/>	Dept/Division/Unit Name	<input type="text" value="Kings County Department of Public Health"/>	Complete Address	<input type="text" value="330 Campus Drive
Hanford, CA 93230"/>
FI\$Cal ID# <small>(if known)</small>	<input type="text"/>	Dept/Division/Unit Name	<input type="text" value="Kings County Department of Public Health"/>	Complete Address	<input type="text" value="PO Box 13728
Sacramento, CA 95853"/>
FI\$Cal ID# <small>(if known)</small>	<input type="text"/>	Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
FI\$Cal ID# <small>(if known)</small>	<input type="text"/>	Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>

Contact Person Title

Phone number E-mail address

Signature Digitally signed by Crystal Hommerding
Date: 2022.09.23 09:17:38 -07'00' Date

Exhibit B
Budget Detail and Payment Provisions

1. Invoicing and Payment

- A. Upon completion of project activities as provided in Exhibit A Grant Application/Attachment 1 Grantee Written Modification, and upon receipt and approval of the invoices, the State agrees to reimburse the Grantee for activities performed and expenditures incurred in accordance with the total amount of this agreement.
- B. Invoices shall include the Grant Number and shall be submitted electronically or in triplicate not more frequently than monthly in arrears to:

Robina Escalada
California Department of Public Health
Immunization Branch
850 Marina Bay Pkwy., Bldg. P, 2nd Floor
Richmond, CA 94804

- C. Invoices shall:
- 1) Be prepared on Grantee letterhead. If invoices are not on produced letterhead invoices must be signed by an authorized official, employee or agent certifying that the expenditures claimed represent activities performed and are in accordance with Exhibit A Grant Application under this Grant.
 - 2) Bear the Grantee's name as shown on the Grant.
 - 3) Identify the billing and/or performance period covered by the invoice.
 - 4) Itemize costs for the billing period in the same or greater level of detail as indicated in this Grant. Subject to the terms of this Grant, reimbursement may only be sought for those costs and/or cost categories expressly identified as allowable and approved by CDPH.
- D. Amount awarded under this Grant is identified in the CDPH 1229 Grant Agreement.

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to fulfill any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an agreement amendment to Grantee to reflect the reduced amount.

Exhibit B
Budget Detail and Payment Provisions

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

4. Timely Submission of Final Invoice

- A. A final undisputed invoice shall be submitted for payment no more than sixty (60) calendar days following the expiration or termination date of this Grant, unless a later or alternate deadline is agreed to in writing by the program grant manager. Said invoice should be clearly marked "Final Invoice", indicating that all payment obligations of the State under this Grant have ceased and that no further payments are due or outstanding.
- B. The State may, at its discretion, choose not to honor any delinquent final invoice if the Grantee fails to obtain prior written State approval of an alternate final invoice submission deadline.

5. Travel and Per Diem Reimbursement

Any reimbursement for necessary travel and per diem shall, unless otherwise specified in this Agreement, be at the rates currently in effect, as established by the California Department of Human Resources ([Cal HR](#)). If the Cal HR rates change during the term of the Agreement, the new rates shall apply upon their effective date and no amendment to this Agreement shall be necessary. No travel outside the State of California shall be reimbursed without prior authorization from the CDPH. Verbal authorization should be confirmed in writing. Written authorization may be in a form including fax or email confirmation.

EXHIBIT C

STANDARD GRANT CONDITIONS

1. **APPROVAL:** This Grant is of no force or effect until signed by both parties and approved by the Department of General Services, if required. The Grantee may not commence performance until such approval has been obtained
2. **AMENDMENT:** No amendment or variation of the terms of this Grant shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or Agreement not incorporated in the Grant is binding on any of the parties. In no case shall the Department materially alter the scope of the Project set forth in Exhibit A.
3. **ASSIGNMENT:** This Grant is not assignable by the Grantee, either in whole or in part, without the written consent of the Grant Manager in the form of a written amendment to the Grant.
4. **AUDIT:** Grantee agrees that the Department, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to this Grant. Grantee agrees to maintain such records for a possible audit for a minimum of three (3) years after final payment or completion of the project funded with this Grant, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include a similar right of the State to audit records and interview staff in any subcontract related to the project.
5. **CONFLICT OF INTEREST:** Grantee certifies that it is in compliance with all applicable state and/or federal conflict of interest laws.
6. **INDEMNIFICATION:** Grantee agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the project, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Grantee in the performance of any activities related to the Project.
7. **FISCAL MANAGEMENT SYSTEMS AND ACCOUNTING STANDARDS:** Grantee agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit tracing of all grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of any applicable state or federal law, or the provisions of this Grant. Grantee further agrees that it will maintain separate Project accounts in accordance with generally accepted accounting principles.
8. **GOVERNING LAW:** This Grant is governed by and shall be interpreted in accordance with the laws of the State of California.

- 9. INCOME RESTRICTIONS:** Grantee agrees that any refunds, rebates, credits, or other amounts (including any interest thereon) accruing to or received by the Grantee under this Grant shall be paid by the Grantee to the Department, to the extent that they are properly allocable to costs for which the Grantee has been reimbursed by the Department under this Grant.
- 10. INDEPENDENT CONTRACTOR:** Grantee, and its agents and employees of Grantee, in the performance of the Project, shall act in an independent capacity and not as officers, employees or agents of the Department.
- 11. MEDIA EVENTS:** Grantee shall notify the Department's Grant Manager in writing at least twenty (20) working days before any public or media event publicizing the accomplishments and/or results of the Project and provide the opportunity for attendance and participation by Department's representatives.
- 12. NO THIRD-PARTY RIGHTS:** The Department and Grantee do not intend to create any rights or remedies for any third- party as a beneficiary of this Grant or the project.
- 13. NOTICE:** Grantee shall promptly notify the Department's Grant Manager in writing of any events, developments or changes that could affect the completion of the project or the budget approved for this Grant.
- 14. PROFESSIONALS:** Grantee agrees that only licensed professionals will be used to perform services under this Grant where such services are called for.
- 15. RECORDS:** Grantee certifies that it will maintain Project accounts in accordance with generally accepted accounting principles. Grantee further certifies that it will comply with the following conditions for a grant award as set forth in the Request for Applications (Exhibit D) and the Grant Application (Exhibit A).

 - A. Establish an official file for the Project which shall adequately document all significant actions relative to the Project;
 - B. Establish separate accounts which will adequately and accurately depict all amounts received and expended on this Project, including all grant funds received under this Grant;
 - C. Establish separate accounts which will adequately depict all income received which is attributable to the Project, especially including any income attributable to grant funds disbursed under this Grant;
 - D. Establish an accounting system which will adequately depict final total costs of the Project, including both direct and indirect costs; and,
 - E. Establish such accounts and maintain such records as may be necessary for the state to fulfill federal reporting requirements, including any and all reporting requirements under federal tax statutes or regulations.
- 16. RELATED LITIGATION:** Under no circumstances may Grantee use funds from any disbursement under this Grant to pay for costs associated with any litigation between the Grantee and the Department.

17. RIGHTS IN DATA: Grantee and the Department agree that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes, and other written or graphic work submitted under Exhibit A in the performance of the Project funded by this Grant shall be in the public domain. Grantee may disclose, disseminate and use in whole or in part, any final form data and information received, collected, and developed under this Project, subject to appropriate acknowledgment of credit to the Department for financial support. Grantee shall not utilize the materials submitted to the Department (except data) for any profit making venture or sell or grant rights to a third-party who intends to do so. The Department has the right to use submitted data for all governmental purposes.

18. VENUE: (This provision does not apply to Local Governmental Entities)

The Department and Grantee agree that any action arising out of this Grant shall be filed and maintained in the Superior Court, California. Grantee waives any existing sovereign immunity for the purposes of this Grant, if applicable.

19. STATE-FUNDED RESEARCH GRANTS:

- A. Grantee shall provide for free public access to any publication of a department-funded invention or department-funded technology. Grantee further agrees to all terms and conditions required by the California Taxpayer Access to Publicly Funded Research Act (Chapter 2.5 (commencing with Section 13989) of Part 4.5 of Division 3 of Title 2 of the Government Code).
- B. As a condition of receiving the research grant, Grantee agrees to the following terms and conditions which are set forth in Government Code section 13989.6 ("Section 13989.6"):
- 1) Grantee is responsible for ensuring that any publishing or copyright agreements concerning submitted manuscripts fully comply with Section 13989.6.
 - 2) Grantees shall report to the Department the final disposition of the research grant, including, but not limited to, if it was published, when it was published, where it was published, when the 12-month time period expires, and where the manuscript will be available for open access.
 - 3) For a manuscript that is accepted for publication in a peer-reviewed journal, the Grantee shall ensure that an electronic version of the peer-reviewed manuscript is available to the department and on an appropriate publicly accessible database approved by the Department, including, but not limited to, the University of California's eScholarship Repository at the California Digital Library, PubMed Central, or the California Digital Open Source Library, to be made publicly available not later than 12 months after the official date of publication. Manuscripts submitted to the California Digital Open Source Library shall be exempt from the requirements in subdivision (b) of Section 66408 of the Education Code. Grantee shall make reasonable efforts to comply with this requirement by ensuring that their manuscript is accessible on an approved publicly accessible database, and notifying the Department that the manuscript is available on a department-approved database. If Grantee is unable to ensure that their manuscript is accessible on an approved publicly accessible database, Grantee may comply by providing the manuscript to the Department not later than 12 months after the official date of publication.

- 4) For publications other than those described in paragraph B.3 above,, including meeting abstracts, Grantee shall comply by providing the manuscript to the Department not later than 12 months after the official date of publication.
- 5) Grantee is authorized to use grant money for publication costs, including fees charged by a publisher for color and page charges, or fees for digital distribution.

EXHIBIT D

REQUEST FOR APPLICATION #22-10537



TOMÁS J. ARAGÓN, M.D., Dr.P.H.
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

DATE: September 15, 2022

TO: Local Health Officers
County Health Executives Association of California (CHEAC) Members
Immunization Coordinators
Receiving Immunization Program Local Assistance Grants

FROM: Maria E. Volk, MPA, Assistant Branch Chief *Maria E. Volk*
Immunization Branch

SUBJECT: **Request for Application**
Immunization Local Assistance Grant Funds, Fiscal Year 2022-2027
COVID-19 Emergency Grant Funds, Fiscal Year 2022-2024

GRANT AGREEMENT FUNDING ANNOUNCEMENT/RELEASE

The California Department of Public Health (CDPH), Immunization Branch, is pleased to release the Federal Grant subaward application process to Local Health Department (LHD) grantees for FY 2022-27. CDPH has authority to grant funds for the Project under Health and Safety Code, Section 120325-120380, which requires immunizations against childhood diseases prior to school admittance. The purpose of this grant is to assist LHDs in preventing and controlling vaccine-preventable diseases in the local health jurisdiction (LHJ).

RELATED STATUTES

California Health & Safety Code sections:

- 120130 requires the Local Health Officer to properly report to CDPH those diseases listed as reportable, which include vaccine-preventable diseases.
- 120175 requires the Local Health Officer to take measures as may be necessary to prevent the spread or occurrence of additional cases of reportable diseases (which includes reportable vaccine-preventable diseases).
- 120350 requires Local Health Officers to organize and maintain a program to make available the immunizations required for admittance to child care facilities and schools.

SERVICES TO BE PERFORMED BY THE GRANTEE

The Grantee is to implement activities to:

- Assess and improve coverage levels in the jurisdiction of all vaccines recommended by the Advisory Committee on Immunization Practices (ACIP) to protect the population.
- Detect, report, and control vaccine-preventable diseases in the jurisdiction.
- For detailed scope of work objectives and activities, please refer to the enclosed revised Scope of Work. The CDPH and award subrecipients will make agreed-upon changes to the Scope of Work on an as-needed basis. These changes will be made in writing but will not require a formal amended agreement.



OVERVIEW, GRANT TERMS, AND FUNDING

This letter provides an overview of the allocation of funding application process. The Immunization Branch has been awarded a Federal Grant through the Centers of Disease Control and Prevention (CDC). As in past years, your State Immunization Branch Field Representative will discuss the contractual dollar amount available to your Department for FY 2022-27. In addition, your representative is available for assistance and consultation regarding any programmatic issues included in the grant and preparation of your proposed budget. For your reference, a copy of the Allowable/Non-Allowable Uses of 317 and Vaccines for Children (VFC) Federal Assistance (FA) Operations Funds are enclosed.

This year CDPH will be initiating local assistance grants with a five-year term. The annual immunization grant award figure for each fiscal year within the five-year term is the same. The annual award figure for COVID-19 funds will vary each fiscal year and is dependent on total prior year expenditures and available carry-over. Similar to prior years, the availability of federal local assistance grant funds is dependent upon funds received from CDC and, at CDPH's discretion, we may award additional funding if it becomes available. Should funding be reduced, we will promptly notify you of such changes, collaborate efforts and revise the budget to match available funds.

IMMUNIZATION FEDERAL AWARD

Federal Grant Award No.: 5 NH23IP922612-04-00

Award Issue Date: 07/06/2022

Catalog of Federal Domestic Assistance (CFDA) Title: Immunization Cooperative Agreements

Catalog of Federal Domestic Assistance (CFDA) No.: 93.268

Data Universal Numbering Systems (DUNS) No.: 7991506150000

Unique Entity Identifier (UEI) No.: KD2JSY6LNMW7

Total Federal Award to Date: \$45,407,872

Amount Made Available for Local Assistance Subrecipient Awards: \$15,176,352

Year 1 Budget, FY 2022-23: 100% Prevention and Public Health Funds (PPHF)

COVID-19 ROUND 2 FEDERAL AWARD

Federal Grant Award No.: 6 NH23IP922612-02-02

Award Issue Date: 12/16/2020

Catalog of Federal Domestic Assistance (CFDA) Title: Immunization Cooperative Agreements

Catalog of Federal Domestic Assistance (CFDA) No.: 93.268

Data Universal Numbering Systems (DUNS) No.: 7991506150000

Unique Entity Identifier (UEI) No.: KD2JSY6LNMW7

Total Federal Award to Date: \$20,074,619

Amount Made Available for Local Assistance Subrecipient Awards: \$10,000,005

Year 3 Budget, FY 2022-23: 100% Coronavirus Aid, Relief, and Economic Security (CARES) Funds

COVID-19 ROUND 3 FEDERAL AWARD

Federal Grant Award No.: 6 NH23IP922612-02-03
Award Issue Date: 01/15/2021
Catalog of Federal Domestic Assistance (CFDA) Title: Immunization Cooperative Agreements
Catalog of Federal Domestic Assistance (CFDA) No.: 93.268
Data Universal Numbering Systems (DUNS) No.: 7991506150000
Unique Entity Identifier (UEI) No.: KD2JSY6LNMW7
Total Federal Award to Date: \$357,026,635.00
Amount Made Available for Local Assistance Subrecipient Awards: \$182,205,207
Year 3 Budget, FY 2022-23: 100% Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Funds

COVID-19 ROUND 4 FEDERAL AWARD

Federal Grant Award No.: 6 NH23IP922612-02-04
Award Issue Date: 03/31/2021
Catalog of Federal Domestic Assistance (CFDA) Title: Immunization Cooperative Agreements
Catalog of Federal Domestic Assistance (CFDA) No.: 93.268
Data Universal Numbering Systems (DUNS) No.: 7991506150000
Unique Entity Identifier (UEI) No.: KD2JSY6LNMW7
Total Federal Award to Date: \$357,026,635.00
Amount Made Available for Local Assistance Subrecipient Awards: \$178,500,003
Year 3 Budget, FY 2022-23: 100% Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Funds

ELIGIBLE FOR LOCAL ASSISTANCE:

The Immunization Branch has determined that the following 61 LHDs and three non-profit organizations are eligible to apply for available funding for their Local Immunization Program, which supports the State's objectives to control vaccine-preventable diseases.

County of Alameda	County of Madera	County of San Luis Obispo
County of Alpine	County of Marin	County of San Mateo
County of Amador	County of Mariposa	County of Santa Barbara
City of Berkeley	County of Mendocino	County of Santa Clara
County of Butte	County of Merced	County of Santa Cruz
County of Calaveras	County of Modoc	County of Shasta
County of Colusa	County of Mono	County of Sierra
County of Contra Costa	County of Monterey	County of Siskiyou
County of Del Norte	County of Napa	County of Solano
County of El Dorado	County of Nevada	County of Sonoma
County of Fresno	County of Orange	County of Stanislaus

County of Glenn	City of Pasadena	County of Sutter
County of Humboldt	County of Placer	County of Tehama
County of Imperial	County of Plumas	County of Trinity
County of Inyo	County of Riverside	County of Tulare
County of Kern	County of Sacramento	County of Tuolumne
County of Kings	County of San Benito	County of Ventura
County of Lake	County of San Bernardino	County of Yolo
County of Lassen	County of San Diego	County of Yuba
City of Long Beach	City & County of San Francisco	
County of Los Angeles	County of San Joaquin	
CA Immunization Coalition	CA Primary Care Association	Redwood Comm. Health Coalition

APPLICATION PROCEDURES AND DEADLINES:

Application must be submitted and received via email by the CDPH Immunization Branch by 5:00 p.m., (Pacific Standard Time), September 30, 2022. Email your application to: izb.admin@cdph.ca.gov, telephone number (510) 620-3737. A completed application must include the following:

- Form 1: Application Cover Sheet/Checklist
- Form 2: Grantee Information Form
- Form 3: Local Project Synopsis
- Form 4: Scope of Work for Local Health Departments/Glossary of Acronyms and Terms
- Form 5: Exhibit B – Budget
- Form 6: Government Agency Taxpayer ID Form

FY 2022-23 Immunization Agreement Invoice Submission Deadlines and Budget Modification Guidelines

Invoices are due on a quarterly basis. The final invoice for the fiscal year is due no more than sixty (60) calendar days from June 30.

Budget modification requests are required when shifting/moving funds from one budget line-item to another. Budget line-item shifts do not require a formal grant agreement amendment and can be agreed upon between CDPH and the Subgrantee. Budget Modification Requests must be submitted and approved prior to submitting the corresponding invoice. (See enclosed Budget Modification Request).

GRANT AWARD APPEALS PROCEDURES

An applicant who has submitted an application and was not funded may file an appeal with CDPH Immunization Branch. Appeals must state the reason, law, rule, regulation, or practice that the applicant believes has been improperly applied in regard to the evaluation

or selection process. There is no dispute process for applications that are submitted late or are incomplete. Appeals shall be limited to the following grounds:

- a.) The CDPH Immunization Branch failed to correctly apply the application review process, the format requirements or evaluating the applications as specified in the RFA.
- b.) The CDPH Immunization Branch failed to follow the methods for evaluating and scoring the applications as specified in the RFA.

Appeals must be sent by email to Noemi.Marin@cdph.ca.gov and received within five (5) business days from the date you received notification that your grant application was denied. The CDPH Immunization Branch Chief, or her designee, will then come to a decision based on the written appeal letter. The decision of the CDPH Immunization Branch Chief, or her designee, shall be the final remedy. Appellants will be notified by email with 15 days of the consideration of the written appeal letter.

CDPH Immunization Branch reserves the right to award the agreement when it believes all appeals have been resolved, withdrawn, or responded to the satisfaction of the CDPH Immunization Branch.

Thank you.

Enclosures: Allowable/Non-Allowable Uses of 317 and Vaccines for Children (VFC) Federal Assistance (FA) Operations Funds
Federal Compliance Requirements of the Immunization Grant No. 5
NH23IP922612-04-00
Federal Compliance Requirements of the COVID-19 Round 1 Grant No. 6
NH23IP922612-02-02
Federal Compliance Requirements of the COVID-19 Round 1 Grant No. 6
NH23IP922612-02-03
Federal Compliance Requirements of the COVID-19 Round 1 Grant No. 6
NH23IP922612-02-04

cc: Perinatal Hepatitis B Coordinators
State Immunization Branch Field Representatives
Noemi Marin, CDPH, Immunization Branch
Ruby Escalada, CDPH, Immunization Branch
Rossana Ordonez, CDPH, Immunization Branch
Roland Rafol, CDPH, Immunization Branch

CDPH Immunization Branch Fiscal Year 2022 - 2027 APPLICATION COVER SHEET/CHECKLIST	Form 1
---	---------------

DATE OF SUBMISSION	
OFFICIAL ORGANIZATION NAME	(Please indicate the official county/organization name)
AGREEMENT NUMBER	(Leave blank. Will be assigned by CDPH/IZ)

Provide the name, phone number, and e-mail address of the person we can contact to confirm the date/time of the negotiation conference call.

Contact Name:	Phone Number:
E-mail:	

Type of Application:
<input type="checkbox"/> New <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Continuation <input type="checkbox"/> Supplement <input type="checkbox"/> Revision <input type="checkbox"/> Supplement <input type="checkbox"/> Revision

Budget Period:	Total Amount Requested for 5 Years:
From: <u>July 1, 2022</u> To: <u>June 30, 2027</u>	\$ _____

Board of Supervisors/Resolution meeting dates for the upcoming 6 months:
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/>

Federal Compliance Requirements of the**Immunization Grant No. 5 NH23IP922612-04-00****COVID-19 R2 Grant No. 6 NH23IP922612-02-02****COVID-19 R3 Grant No. 6 NH23IP922612-02-03****COVID-19 R4 Grant No. 6 NH23IP922612-02-04**

This section requires LHD Grantee signature to acknowledge that the LHD Grantee has reviewed and understands the Federal Compliance Requirements of all grants listed above. See enclosed copy of the Award Attachments under which these grants are issued.

 Print Name and Title of Person Signing

 Signature of Person Signing

 Date
APPLICATION CONTENTS:**Application Due by 5:00 p.m., (Pacific Standard Time), September 30, 2022 Please Check**

Form 1:	Application Cover Sheet/Checklist	<input type="checkbox"/>
Form 2:	Grantee Information Form	<input type="checkbox"/>
Form 3:	Local Project Synopsis	<input type="checkbox"/>
Form 4:	Scope of Work for Local Health Departments/Glossary of Acronyms and Terms	<input type="checkbox"/>
Form 5:	Exhibit B – Budget	<input type="checkbox"/>
Form 6:	Government Agency Taxpayer ID Form	<input type="checkbox"/>

NOTE: The above documents must be completed and submitted with this Application Cover Sheet/Checklist Form. E-mail completed application to izb.admin@cdph.ca.gov by the submission deadline.

Form 2

**CDPH Immunization Branch
Grantee Information Form**

Date Form Completed: _____

Organization	This is the information that will appear on your grant agreement cover page.
	Federal Tax ID # _____ Contract/Grant# _____ (will be assigned by IZ/CDPH)
	Data Universal Number System (DUNS) # _____
	Unique Entity Identifier (UEI) # _____
	Official Organization Name _____
	Mailing Address _____
	Street Address (If Different) _____
	County _____
	Phone _____ Fax _____
	Website _____
Grant Signatory	The Grant Signatory has authority to sign the grant agreement cover.
	Name _____
	Title _____
	If address(es) are the same as the organization above, just check this box and go to Phone <input type="checkbox"/>
	Mailing Address _____
	Street Address (If Different) _____
	Phone _____ Fax _____
E-mail _____	
Project Director	The Project Director is responsible for all of the day-to-day activities of project implementation and for seeing that all grant requirements are met. This person will be in contact with State Immunization Branch staff, will receive all programmatic, budgetary, and accounting mail for the project and will be responsible for the proper dissemination of program information.
	Name _____
	Title _____
	If address(es) are the same as the organization above, just check this box and go to Phone <input type="checkbox"/>
	Mailing Address _____ Street Address (If Different) _____

	Phone _____	Fax _____	
	E-mail _____		

Payment Receiver	All payments are sent to the attention of this person at the designated address.		
	Name	_____	
	Title	_____	
	If address(es) are the same as the organization above, just check this box and go to Phone <input type="checkbox"/>		
	Mailing Address	_____	
	Street Address (If Different)	_____	
	Phone	_____	Fax _____
E-mail	_____		
Fiscal Reporter	The Fiscal Reporter prepares invoices, maintains fiscal documentation and serves as the primary contact for all related questions.		
	Name	_____	
	Title	_____	
	If address(es) are the same as the organization above, just check this box and go to Phone <input type="checkbox"/>		
	Mailing Address	_____	
	Street Address (If Different)	_____	
	Phone	_____	Fax _____
E-mail	_____		
Fiscal Signatory	The Fiscal Signatory has signature authority for invoices and all fiscal documentation reports.		
	Name	_____	
	Title	_____	
	If address(es) are the same as the organization above, just check this box and go to Phone <input type="checkbox"/>		
	Mailing Address	_____	
	Street Address (If Different)	_____	
	Phone	_____	Fax _____
E-mail	_____		

**CDPH Immunization Branch
Local Assistance Grant Application
Local Project Synopsis**

Form 3

Name of Grantee:

1. DESCRIPTION OF SERVICES TO BE PROVIDED:

Narrative

2. EVALUATION PLANS:

*All grantees participate in process evaluation per their Scope of Work activities.
Grantees must complete a quarterly grant report detailing their activities.*

**CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023**

Purpose

The purpose of this grant is to assist local health departments (LHDs) in preventing and controlling vaccine-preventable diseases in the local health jurisdiction (LHJ).

Related Statutes

California Health & Safety Code sections:

- 120130 requires the Local Health Officer to properly report to CDPH those diseases listed as reportable, which include vaccine-preventable diseases.
- 120175 requires the Local Health Officer to take measures as may be necessary to prevent the spread or occurrence of additional cases of reportable diseases (which includes reportable vaccine-preventable diseases).
- 120350 requires Local Health Officers to organize and maintain a program to make available the immunizations required for admittance to childcare facilities and schools.

Services to be Performed by the Grantee

The Grantee is to implement activities to:

- Assess and improve coverage levels in the jurisdiction of all vaccines recommended by the Advisory Committee on Immunization Practices (ACIP) to protect the population.
- Detect, report, and control vaccine-preventable diseases in the jurisdiction.

The LHD must agree to the following inclusive objectives and conduct the following activities. Many of the services to be performed are also conditions for federal funding of the CDPH Immunization Branch (IZB) and/or statutory requirements of State and LHDs. The level of local assistance grant funding to be awarded is not represented as sufficient for support of all the required activities; a significant amount of local support and funding is expected. Local assistance grant funds must not be used to supplant (i.e., replace) local funds currently being expended for immunization services and activities.

Grantee agrees to assign the responsibility of monitoring each program component:

1) Vaccine Accountability and Management; 2) Access to and Utilization of Quality Immunization Services; 3) California Immunization Registry (CAIR); 4) Perinatal Hepatitis B Prevention; 5) Education, Information, Training, and Partnerships; 6) Prevention, Surveillance and Control of Vaccine Preventable Disease (VPD); 7) Childcare and School Immunization Entry Requirements; 8) Influenza; and 9) COVID-19 Vaccination.

Grantee will monitor grant fund expenditures to maximize the utilization of the funding for achieving the goals and objectives. Grant invoices shall be reviewed and submitted quarterly to the CDPH Immunization Branch.

The Immunization Coordinator is required to participate in meetings, webinars, and conference calls as requested by the CDPH Immunization Branch including, but not limited to, the CDPH Immunization Branch's Immunization Coordinators' Meeting, New Immunization Coordinator

CDPH Immunization Branch
Scope of Work for Local Health Departments FY 2022-2023

Orientation (offered annually and required for all new Immunization Coordinators), regional coordinators' meetings, and conference calls related to influenza, outbreak control, perinatal hepatitis B, changes in policies and procedures, and other important issues.

**CDPH Immunization Branch
 Scope of Work for Local Health Departments FY 2022-2023**

Area 1. Vaccine Accountability and Management

Goal 1.1: Maintain viability of IZB supplied vaccine to ensure vaccine effectiveness and reduce vaccine waste.	
Required Activities	Performance Measures
<p>Goal 1.1 Activity a: Annually, make sure all relevant staff within LHD-operated clinics (routine mass vaccination, or special immunization outreach) are properly trained on current policies and procedures for proper vaccine storage and handling outlined in each participation agreement/addendum for the receipt of IZB-supplied vaccines (317, Vaccines for Children [VFC], state general fund).</p>	<ol style="list-style-type: none"> 1. Updated Vaccine Management Plans for each LHD facility. 2. Completed EZIZ Lessons for Key Practice Staff. 3. Completed training logs (training date, topics, methods, and list of attendees).
<p>Goal 1.1 Activity b: Develop and implement a training plan for provider facilities outside LHDs receiving IZB supplied doses (state or 317 Outbreak). Focus the plan on proper vaccine management, vaccine storage and handling requirements, and administration prior to the distribution of IZB-supplied vaccines.</p>	<ol style="list-style-type: none"> 1. Training plan developed and implemented. 2. Number of completed trainings. 3. Completed training logs (training date, topics, methods, and list of attendees). 4. Training packet completed and available. 5. Number of signed Vaccine Management Plans received and reviewed.
<p>Goal 1.1 Activity c: Develop and implement a plan to verify that providers administering 317 Outbreak and state general fund immunizations outside the LHDs adhere to policies for vaccine management. Conduct Quality Assurance verifications (such as random temperature log review, on-site vaccination clinic assessments, review of vaccine losses, etc.) at least every other year, in a sample of sites receiving vaccines.</p>	<ol style="list-style-type: none"> 1. Developed and implemented Quality Assurance Plan. 2. Completion of Mass Vaccination Hourly Temperature Logs/Electronic Data Files. 3. Temperature Documentation on CDPH provided Logs for all IZB-supplied vaccines/Electronic Temperature Files. 4. Percentage of sites receiving Quality Assurance verifications (minimum sample of 10% of sites receiving vaccines). 5. Number of Completed Quality Assurance verifications.
<p>Goal 1.1 Activity d: Promote and encourage adoption of CDPH and CDC storage and handling guidelines among all healthcare providers providing immunization services in the community.</p>	<ol style="list-style-type: none"> 1. Documentation of storage and handling best practices promotion efforts.

**CDPH Immunization Branch
 Scope of Work for Local Health Departments FY 2022-2023**

Goal 1.2: Facilitate compliance with current protocols, policies, and procedures for vaccine accountability for LHD facilities and partners that receive IZB-supplied vaccine.	
Activity	Performance Measures
Goal 1.2 Activity a: Make sure all relevant staff involved in vaccine ordering, management, and accountability activities within local health department-operated clinics adhere to all program requirements as outlined in the VFC/317 Provider Participation Agreements and Addendums. Complete annual VFC/317 program recertification.	1. Completed annual program recertification and corresponding educational lessons for all key practice staff.
Goal 1.2 Activity b: Promote adherence to eligibility guidelines corresponding to VFC, Section 317, and state general fund vaccines. Upon release of the Immunization Branch's Vaccine Eligibility Guidelines, IMM-1142, disseminate guidance to all relevant staff involved in vaccine ordering, management, and accountability activities within local health department operated pediatric and adult immunization clinics.	1. Documentation of provided guidance.
Goal 1.2 Activity c: Verify that processes are in place such that IZB-supplied (317, VFC, state) vaccines are administered to eligible individuals following outlined eligibility guidelines for each vaccine funding source.	1. Updated LHD protocols, inclusive of eligibility guidelines, for each vaccine funding source.
Goal 1.2 Activity d: Comply with federal policies regarding vaccine distribution. Publicly funded VFC and 317 vaccines must be distributed directly to the location at which the provider will administer the vaccines.	1. Documentation of procedures.

Area 2. Access to and Utilization of Quality Immunization Services

Goal 2.1: Improve access to and receipt of all ACIP-recommended immunizations, especially for low income and underserved community members.	
Required Activities	Performance Measures
Goal 2.1 Activity a: Maintain an immunization safety net that includes any LHD resource and referral lists to other programs that connect patients to services.	1. Referral list completed and updated on an annual basis.

**CDPH Immunization Branch
 Scope of Work for Local Health Departments FY 2022-2023**

<p>Goal 2.1 Activity b: Be responsive to problems Medi-Cal members report related to access to immunization services.¹ Work with the corresponding Medi-Cal Managed Care Plan (MCP) to resolve problems. After attempts to work with MCP, if still unable to resolve, collect details and escalate to Senior Field Representative or other designated Immunization Branch staff person.</p>	<p>1. Maintain log of access problems resolved at local level or reported to CDPH.</p>
<p>Goal 2.1 Activity c: For all <i>LHD facilities</i> that are VFC providers, participate in and support provider compliance and quality improvement visits in conjunction with the CDPH Immunization Branch. Assist with the implementation of corrective action plans, strategies to reduce missed opportunities for vaccination, and linkage/referral to medical homes.</p>	<p>1. Number of LHD clinics with corrective actions that were all completed within the specified time frame on the VFC Compliance Visit Report.</p>

Area 3. California Immunization Registry (CAIR)²

Goal 3.1 Promote and optimize³ the use of CAIR in the jurisdiction	
Required Activities	Performance Measures
<p>Goal 3.1 Activity a: Enter all IZB-supplied vaccine doses administered by LHD or partners, including influenza doses, into CAIR.</p>	<p>1. Number of LHD clinics participating in CAIR/ number all LHD clinics. 2. Percentage of LHD clinic doses entered into the registry within 14 days. 3. Number of state flu doses entered by end of flu season/number state flu doses administered. 4. CAIR ID list submitted to CDPH.</p>
<p>Goal 3.1 Activity b: For LHDs with primary care clinics, use manage patient status functionality to remove inactive patients at least once a year.</p>	<p>1. Inactive patients marked as inactive in CAIR.</p>
<p>Goal 3.1 Activity c: In LHD primary care clinics, utilize CAIR data to identify and</p>	<p>1. Low infant or adolescent CAIR coverage rate identified and improved.</p>

¹ Requirements for Medi-Cal immunization services are summarized here: <http://izcoordinators.org/vaccine-programs/medi-cal-and-pharmacy-resources/>

² CAIR refers to the statewide system that will connect CAIR2 with the San Diego Immunization Registry and Healthy Futures.

³ If have EHR, move from manual data entry to data exchange (upload from EHR) to bidirectional data exchange. See <https://cairweb.org/docs/CAIR2-Communications/IMM-1266.pdf> and <https://cairweb.org/docs/CAIR2-Communications/IMM-1260.pdf>

**CDPH Immunization Branch
 Scope of Work for Local Health Departments FY 2022-2023**

improve low or lagging infant or adolescent vaccination coverage levels.	
Goal 3.1 Activity d: Review monthly CAIR usage reports ⁴ to identify priority non-participating VFC sites that need to be recruited/retained. Communicate priority sites to Local CAIR Rep (LCR).	1. Number of VFC Sites identified for priority recruitment/retention contact.
Goal 3.1 Activity e (required): Invite CAIR staff ⁵ to participate in local provider trainings in order to promote CAIR.	1. Number of trainings with CAIR participation/number of trainings held.

Goal 3.2: Connect local Immunization Information Systems (IIS) to CAIR (for San Joaquin County only)	
Required Activities	Performance Measures
Goal 3.2 Activity a: Implement data sharing with CAIR2, including: <ul style="list-style-type: none"> Attend scheduled planning meetings with CAIR2 staff. Comply with agreed upon timelines. Complete data transfer testing, including both inbound to CAIR2 and outbound back to local IIS. Share bulk historical loads of existing patients and immunizations to CAIR2 to initiate data sharing. 	1. Full historical data load completed.
Goal 3.2 Activity b: Initiate and maintain ongoing electronic data sharing with CAIR2.	1. Ongoing data sharing continues.

Area 4. Perinatal Hepatitis B Prevention

Goal 4.1: Reduce the incidence of perinatal hepatitis B virus (HBV) infection in the jurisdiction.	
<i>Note: Coordinate perinatal HBV prevention efforts with your LHD's Maternal Child and Adolescent Health (MCAH) program, as activities 4.1a-4.1c may also help fulfill Title V requirements and MCAH Scope of Work Activities.</i>	
Required Activities	Performance Measures
Goal 4.1 Activity a: Educate medical providers and hospital staff about the screening, care, and reporting of pregnant women who test positive for hepatitis B and	1. Percentage of HBsAg-positive pregnant women identified in the reporting period who were enrolled prior to delivery.

⁴ Monthly CAIR usage reports for VFC providers are posted here: <http://izcoordinators.org/cair-reports/>.

⁵ "CAIR staff" includes CAIR2 and local registry staff.

**CDPH Immunization Branch
 Scope of Work for Local Health Departments FY 2022-2023**

<p>their infants according to the guidance outlined below: Guidance for Prenatal Providers Guidance for Labor and Delivery Hospitals Guidance for Pediatric Providers</p>	<ol style="list-style-type: none"> Percentage of HBsAg-positive pregnant women identified in the reporting period with an HBV DNA test result during pregnancy. Percentage of PEP errors in the reporting period with completed LHJ follow-up.
<p>Goal 4.1 Activity b: Educate identified HBsAg-positive pregnant women about their HBV status and provide the appropriate information on prevention of perinatal hepatitis B transmission, based on current ACIP recommendations and the guidance outlined below: Perinatal Hepatitis B Prevention Program Coordinator Handbook <i>Note: Even if you had no cases in the previous period you are still required to complete this activity so that you are prepared if there is a case in the future.</i></p>	<ol style="list-style-type: none"> Number of HBsAg positive pregnant women identified and contacted.
<p>Goal 4.1 Activity c: Collect and submit requested data to CDPH on HBsAg-positive pregnant women and their infants according to the guidance outlined below: Perinatal Hepatitis B Prevention Program Coordinator Handbook</p>	<ol style="list-style-type: none"> Percentage of infants born to HBsAg-positive mothers in the reporting period who received PEP according to ACIP recommendations. Percentage of infants born to HBsAg-positive mothers who completed the HBV vaccine series by 12 months of age. Percentage of infants born to HBsAg-positive mothers who have completed PVS testing by 24 months of age. Percentage of infants closed to case management with complete information within 24 months.

Area 5. Education, Information, Training, and Partnerships

<p>Goal 5.1: Provide and/or promote educational activities and information to health care providers, schools and childcare centers, and other immunization stakeholders to promote best practices for immunizations and the importance of timely vaccinations.</p>	
<p>Required Activities</p>	<p>Performance Measures</p>
<p>Goal 5.1 Activity a: Based on local priorities and resources, disseminate print and/or electronic communications among providers, school, general public and other immunization stakeholders in their jurisdiction. <i>Note: Depending on funding, CDPH may offer select hard-copy materials to all VFC Providers through the</i></p>	<ol style="list-style-type: none"> Summary of efforts conducted to distribute materials in print or electronically to immunization stakeholders. Target date for completion of summary.

**CDPH Immunization Branch
 Scope of Work for Local Health Departments FY 2022-2023**

<p><i>Online VFC store. If the VFC store is available, LHDs may choose to refer VFC providers in their jurisdiction to order select materials from the VFC store instead. CDPH will inform LHDs on centralized communication activities from the Immunization Branch (e.g., print materials to VFC providers; electronic communications and resources to VFC providers, schools, pharmacies, and community-based organizations/other stakeholders; and traditional media/social media activities to reach the general public). LHDs may supplement any gaps in communication with local efforts. Contact the Information & Education Section if you would like to learn more about the Immunization Branch’s centralized communication vehicles and activities.</i></p>	
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Goal 5.2: Develop partnerships and collaborative activities in order to expand immunization services, promote best practices and improve coverage rates among children, adolescent and adults.	
Required Activities	Performance Measures
<p>Goal 5.2 Activity a: Engage with at least 3 types of partners in conducting educational activities or trainings.</p> <p><i>Notes:</i></p> <ul style="list-style-type: none"> • <i>Partnership engagement should be based on commitment to perform agreed-upon activities (e.g., joint training, mass vaccination clinic, collaboration to include immunization messaging in communications or event, promotional efforts).</i> • <i>LHJ will engage with at least one “provider” partner, one “school” partner and one “social service or other” partner:</i> <ul style="list-style-type: none"> ○ <i>“Provider partner” may include hospitals, federally qualified health centers (FQHCs), long term care facilities, birth facilities, professional associations (local ACOG chapter), pharmacies, health plans and community clinics.</i> ○ <i>“School partner” may include childcare providers, school or school district, County Department of Education, college, school nurses’ association or other school-related organizations.</i> ○ <i>“Social service and other partners” may include WIC, MCAH, social service agencies, migrant health, homeless shelters, drug-treatment centers, jails, faith-based organizations, local business or community-based organizations.</i> 	<ol style="list-style-type: none"> 1. Number of partner types (provider, school, social service/other partners) engaged with. 2. Summary of activities conducted with each partner type. 3. Summary of activities conducted with new partners.

Area 6. Prevention, Surveillance and Control of Vaccine Preventable Disease (VPD)

**CDPH Immunization Branch
 Scope of Work for Local Health Departments FY 2022-2023**

Goal 6.1: Conduct surveillance to identify VPD cases and/or outbreaks, and implement recommended prevention and control activities.	
Required Activities	Performance Measures
Goal 6.1 Activity a: Ensure that appropriate clinical specimens are tested, and relevant epidemiologic information is collected for VPDs requiring immediate public health action.	<ol style="list-style-type: none"> 1. Percentage of measles PCR positive specimens submitted for molecular characterization. 2. Percentage of Neisseria meningitidis positive specimens/isolates submitted for molecular characterization.
Goal 6.1 Activity b: Implement appropriate public health activities for the control and prevention of cases and/or outbreaks of VPDs that are reportable to CDPH in accordance with CDPH recommendations.	<ol style="list-style-type: none"> 1. Quarterly review of Quicksheets with applicable staff completed. 2. Percentage of infant pertussis cases <4 months of age with documentation of mother's prenatal care provider information (name and city of prenatal care provider). 3. Percentage of infant pertussis cases <4 months of age for whom maternal Tdap status is known. 4. Percentage of providers reached⁶ who provided prenatal care to a woman whose infant developed pertussis. Reaching the provider is only required if the woman never got Tdap during this pregnancy or did not receive Tdap at 27-36 weeks gestation.⁷
Goal 6.1 Activity c: Obtain vaccine and assist with the organization and implementation of efforts to vaccinate susceptible individuals, if appropriate, in the context of a VPD outbreak and exposure.	<ol style="list-style-type: none"> 1. Completed outbreak response request⁸ with plan for doses and target population (as appropriate).

Goal 6.2: Collect and submit requested data to CDPH on VPD cases and outbreaks.

⁶ Sending a letter re: standard of care is the minimum acceptable communication, with copy to your LHD Maternal Child and Adolescent Health (MCAH) program. See [Template Letter for Prenatal Care Providers with Pregnant Patients that did not Receive Prenatal Tdap Appropriately and Infants Developed Pertussis](#)

⁷ Please note: If a practice decides to modify or reduce the number of prenatal care visits due to the COVID-19 pandemic, ACOG encourages clinicians to include recommended maternal immunizations (influenza and Tdap) during remaining in-person appointments, even if that means immunizations will be administered outside of the typically recommended weeks of gestation. Please make note of any clinic modifications in the notes field in the maternal immunizations section in CalREDIE.

⁸ The Immunization Branch provides a form for requesting vaccine from CDPH.

**CDPH Immunization Branch
 Scope of Work for Local Health Departments FY 2022-2023**

Required Activities	Performance Measures
Goal 6.2 Activity a: Report VPDs and other conditions reportable to CDPH Immunization Branch per CDPH instructions listed here: ReportingGuidanceForLHJs	1. Percentage of measles cases reported immediately to CDPH. 2. Percent of meningococcal disease cases in high school and college students reported immediately to CDPH. 3. Percentage of case reports submitted to CDPH via an electronic communicable disease reporting system (CalREDIE or other) in the recommended timeframe. 4. Percentage of VPD cases with appropriate resolution status assigned, as per CSTE case definition. 5. Percentage of VPD cases with complete data.
Goal 6.2 Activity b: Collect and submit CDPH-requested VPD case and outbreak data.	1. Percentage of confirmed hepatitis A cases for whom hepatitis A risk factors are known. 2. Percentage of meningococcal disease cases aged 14-24 years for whom high school or college attendance status is known.

Area 7. Childcare and School Immunization Entry Requirements

Goal 7.1: Decrease the proportion of pupils who are overdue for required immunizations or admitted conditionally.	
Required Activities	Performance Measures
Goal 7.1 Activity a: Provide guidance, training, and support for compliance with entry immunization requirements by all childcare centers and schools within the jurisdiction.	1. Percentage of schools with kindergarteners in the jurisdiction that have completed the annual immunization assessment.
Goal 7.1 Activity b: At least annually, visit schools with 10 or more kindergarteners that reported > 10% were either conditionally admitted or overdue for required immunization; provide guidance and support follow-up until these students are up to date.	1. Percentage of schools that meet the definition of "targeted schools" ⁹ Target 2022-2023 School Year: Less than 3% of schools have >10% of kindergarteners either conditional or overdue.

Area 8. Influenza

⁹ "Targeted schools are schools with 10 or more kindergarteners that reported greater than 10% of students conditionally admitted and/or overdue for required immunization.

**CDPH Immunization Branch
 Scope of Work for Local Health Departments FY 2022-2023**

Goal 8.1: Strengthen capacity to protect against seasonal influenza and to prepare for a pandemic.	
Required Activities	Performance Measures
Goal 8.1 Activity a: To assist your LHD emergency preparedness lead in fulfilling its emergency preparedness grant requirements, utilize IZB-supplied influenza vaccine or other 317-funded ¹⁰ vaccines to support at least one mass immunization exercise/year. Confirm your LHD emergency preparedness program has entered all doses into CAIR within 14 days of administration, as per the emergency preparedness grant requirement.	1. Mass vaccination exercise completed by local health department, including immunization and preparedness program staff.
Goal 8.1 Activity b: Utilize IZB-supplied influenza vaccine to immunize jurisdiction against influenza; doses may be shared with local partners.	1. Number of doses of influenza vaccine administered. Target # of doses must be at least 90% of previous season's total doses.

Area 9. COVID-19 Vaccination

Goal 9.1: Organize an effective COVID-19 vaccination response at the local level.	
Required Activities	Performance Measures
Goal 9.1 Activity a: Develop and implement a COVID-19 vaccination plan that ensures equitable vaccination access and encourages widespread vaccine acceptance and uptake.	1. Percentage of target number of individuals vaccinated, or target number of doses administered, for each focus population, as described in your Vaccination Equity Workplan. <i>(Note: LHDs will not be penalized for not reaching their targets but will be required to describe challenges faced in reaching targets and describe how they will address these challenges.)</i> 2. Completion of COVID-specific activity progress report. Template provided by IZB-CDPH. 3. Participation in periodic meetings with IZB-CDPH staff.
Goal 9.1 Activity b: Respond to requests from IZB-CDPH for information on local efforts and plans to address vaccine hesitancy, improve vaccine access, reach vulnerable	1. Response to requests for information from IZB-CDPH as needed.

¹⁰ If the LHD would like to use Pan Flu Funding or other emergency preparedness funding for vaccine purchase, please reach out to the Immunization Branch with your request.

**CDPH Immunization Branch
 Scope of Work for Local Health Departments FY 2022-2023**

populations, and vaccinate adolescents and children 5-11 years of age, during Phase 3 of the vaccine rollout.	
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Glossary of Acronyms and Terms

Abbreviation or term	Definition
317 vaccine	Vaccine provided to LHD clinics and partners for uninsured adults and for outbreak purposes.
ACIP	Advisory Committee on Immunization Practices
ACOG	American College of Obstetricians and Gynecologists
AFIX	Assessment, Feedback, Incentive, eXchange
AFM	Acute Flaccid Myelitis
ARNOLD	Advanced Results Notification and On-Line Delivery (within CalREDIE)
CAIR	California Immunization Registry
CalREDIE	California Reportable Disease Information Exchange
CDC	Centers for Disease Control and Prevention
CDPH	California Department of Public Health
COVID-19	Coronavirus Disease 2019
CPSP	Comprehensive Perinatal Services Program
CSTE	Council of State and Territorial Epidemiologists
DNA	Deoxyribonucleic Acid
eCR	Electronic Case Reporting
EHR	Electronic Health Record
ELR	Electronic Laboratory Reporting
EZIZ	An Immunization Branch-operated website (eziz.org) with immunization training and resource materials.

**CDPH Immunization Branch
 Scope of Work for Local Health Departments FY 2022-2023**

FQHC	Federally Qualified Health Center
HBsAg	Hepatitis B Surface Antigen
HBV	Hepatitis B Vaccine
HL7	Health Level 7 (standards for data exchange)
HPV	Human papillomavirus
IgM	Immunoglobulin
IIS	Immunization Information System
IQIP	Immunization Quality Improvement for Providers
ISI	Immunization Skills Institute
IZ	Immunization
IZB	Immunization Branch (of CDPH)
IZB-supplied vaccine	Vaccine ordered through the CDPH Immunization Branch and supplied to LHD clinics or partners using state or federal (VFC and 317) funding sources.
LCR	Local CAIR representative (on CDPH IZB staff)
LHD	Local Health Department
LHD Primary Care Clinic	Clinic run or housed in LHD that serves as a medical home for its patients. Includes federally qualified health centers or look-alikes that are operated or housed in LHDs
LHJ	Local Health Jurisdiction
MA	Medical Assistant
MCAH	Maternal Child and Adolescent Health
MCP	Medi-Cal Managed Care Plan
MDL	Microbial Diseases Laboratory
MOU	Memorandum of Understanding
NIAM	National Immunization Awareness Month

**CDPH Immunization Branch
 Scope of Work for Local Health Departments FY 2022-2023**

NIVW	National Influenza Vaccine Week
OBGYN	Obstetrics and Gynecology
PBE	Personal Belief Exemption
PCR	Polymerase Chain Reaction
PEP	Post Exposure Prophylaxis
PHPP	Perinatal Hepatitis B Prevention Program
PVS	Post-Vaccination Serology
PVW	Preteen Vaccine Week
SGF	State General Fund
TB	Tuberculosis
Tdap	Tetanus, Diphtheria, and Pertussis
TK/K	Transitional Kindergarten/Kindergarten
VFC	Vaccines for Children Program
VPDs	Vaccine-Preventable Disease(s)
VRDL	Viral and Rickettsial Disease Laboratory (of CDPH)
WIC	Women, Infants, and Children

County of _____
 Grant# _____

**CDPH Immunization Branch
 Local Assistance Grant Funds**

Form 5

Exhibit B - Budget

	Budget (*Year 1) 07/01/2022 to 06/30/2023	Budget (**Year 2) 07/01/2023 to 06/30/2024	Budget (**Year 3) 07/01/2024 to 06/30/2025	Budget (**Year 4) 07/01/2025 to 06/30/2026	Budget (**Year 5) 07/01/2026 to 06/30/2027
I. County of _____	\$ -	\$ -	\$ -	\$ -	\$ -
II. (Subgrantee, if any) _____	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -

***CDPH Immunization Program will provide funding source information as it becomes available each fiscal year.*

Total Funding for 5-Year Term:	\$ -
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Submit

GOVERNMENT AGENCY TAXPAYER ID FORM

The principal purpose of the information provided is to establish the unique identification of the government entity.

Instructions: You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields bordered in red are required. Please print the form to sign prior to submittal. You may email the form to: GovSuppliers@cdph.ca.gov or fax it to (916) 650-0100, or mail it to the address above.

Principal
 Government
 Agency Name

Remit-To
 Address (Street
 or PO Box)

City: _____ State: _____ Zip Code+4: _____

Government Type: City County Special District Federal Other (Specify) _____

Federal Employer Identification Number (FEIN) _____

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

FI\$Cal ID# <small>(if known)</small>	_____	Dept/Division/Unit Name	_____	Complete Address	_____
FI\$Cal ID# <small>(if known)</small>	_____	Dept/Division/Unit Name	_____	Complete Address	_____
FI\$Cal ID# <small>(if known)</small>	_____	Dept/Division/Unit Name	_____	Complete Address	_____
FI\$Cal ID# <small>(if known)</small>	_____	Dept/Division/Unit Name	_____	Complete Address	_____

Contact Person _____ Title _____

Phone number _____ E-mail address _____

Signature _____ Date _____

**Allowable Uses of
317 and Vaccines for Children (VFC) Federal Assistance (FA) Operations Funds**

POB developed the following table to assist applicants in preparing budgets that are following federal grants policies and CDC award requirements. The table was developed using a combination of 2 CFR Part 200, 45 CFR Part 75, HHS Grants Policy Statement, and NCIRD/ISD-identified program priorities.

Object Class Category/Expenses	Allowable with 317 operations funds
Personnel	
Salary/wages	X
Fringe	
Compensation/fringe benefits	X
Travel	
State/Local/Regional conference travel expenses	X
Local meetings/conferences (Ad hoc) (excluding meals)	X
In-state travel costs	X
Out of state travel costs (e.g. NIC, Perinatal Hep B Meeting, Program Managers/PHA Meeting, ACIP meetings, VFC trainings, Program Managers Orientation, and other national or CDC-sponsored immunization program meetings) *	X
*Refer to Funding Categories, IPOM Unit I	
VFC-only site visits	X
QI-only site visits	X
Combined (VFC and QI site visits)	X
Perinatal hospital record reviews	X
Equipment*	
Fax machines for vaccine ordering	X
Vaccine storage equipment for federally funded vaccine	X
Copiers/printers	X
*Equipment: an article of tangible nonexpendable personal property having useful life of more than one year <u>and</u> an acquisition cost of <u>\$5,000 or more</u> per unit. If cost is below this threshold amount, item may be included in supplies.	

**Allowable Uses of
317 and Vaccines for Children (VFC) Federal Assistance (FA) Operations Funds**

Supplies	
Vaccine administration and VPD testing supplies (including, but not limited to, nasal pharyngeal swabs, syringes for emergency vaccination clinics)	X
Office supplies: general office (pens, paper, paper clips, etc.), ink cartridges, calculators	X
Personal computers, Laptops, Tablets	X
Pink Books, Red Books, Yellow Books	X
Printers	X
Laboratory supplies (influenza cultures and PCRs, cultures and molecular, lab media serotyping)	X
Digital data logger with valid certificate of calibration/validation/testing report	X
Vaccine shipping supplies (storage containers, ice packs, bubble wrap, etc.)	X
Contractual	
State/local conferences expenses (conference site, materials printing, hotel accommodations expenses, speaker fees). Food/meal cost is not allowable.	X
Regional/Local meetings	X
General contractual services (e.g., local health departments, contractual staff, advisory committee media, provider trainings)	X
CDC-managed contracts for awardee IIS support (GSA, Office of Acquisition Services) (DA funding only)	X
Applicant IIS contractual agreements (support, enhancement, upgrades)	X
Financial Assistance (FA)	
Non-CDC contract vaccines 317 FA vaccine funds must be requested in funding application using 317 FA vaccines	
Indirect	
Indirect costs	X
Miscellaneous	
Accounting services	X
Advertising (restricted to recruitment of staff or trainees, procurement of goods and services, disposal of scrap or surplus materials)	X
Audit Services	X
BRFSS Survey	X
Committee meetings (room rental, equipment rental, etc.)	X

**Allowable Uses of
317 and Vaccine for Children (VFC) Federal Assistance (FA) Operations Funds**

Communication (electronic/computer transmittal, messenger, postage, local and long-distance telephone)	X
Consumer information activities	X
Consumer/provider board participation (travel reimbursement)	X
Data processing	X
Laboratory services (tests conducted for immunization programs/VPD surveillance)	X
Local service delivery activities	X
Maintenance operation/repairs	X
Malpractice insurance for volunteers	X
Memberships/subscriptions	X
NIS Oversampling	X
Pagers/cell phones	X
Printing of vaccine accountability forms	X
Professional service costs directly related to immunization activities (limited term staff), Attorney General Office services	X
Public relations	X
Publication/printing costs (all other immunization-related publication and printing expenses)	X
Rent (requires explanation of why these costs are not included in the indirect cost rate agreement/cost allocation plan)	X
Shipping materials (other than vaccine)	X
Shipping (vaccine) Restricted to programs that receive VFC distribution funding	X
Software license/Renewals (ORACLE, etc.)	X
Stipend Reimbursements	X
Toll-free phone lines for vaccine ordering	X
Training costs – Statewide, staff, providers	X
Translations (translating materials)	X
Vehicle lease (restricted to awardees with policies that prohibit local travel reimbursement)	X
VFC enrollment materials	X
VFC provider feedback surveys	X
VIS camera-ready copies	X

**Non-Allowable Uses of
317 and Vaccines for Children (VFC) Federal Assistance (FA) Operations Funds**

Expense	NOT allowable with federal immunization funds
Advertising costs (e.g., conventions, displays, exhibits, meetings, memorabilia, gifts, souvenirs)	X
Alcoholic beverages	X
Building purchases, construction, capital improvements	X
Clinical care (non-immunization services)	X
Entertainment Cost	X
Fundraising Cost	X
Goods and services for personal use	X
Honoraria	X
Independent Research	X
Land purchases	X
Legislative/lobbying activities	X
Interest on loans for the acquisition and/or modernization of an existing building	X
Payment of bad debt, collection of improper payments	X
Promotional and/or Incentive Materials (e.g., plaques, clothing and commemorative items such as pens, mugs/cups, folders/folios, lanyards, magnets, conference bags)	X
Purchase of food (unless part of required travel per diem costs)	X
Vehicle Purchase	X

Other restrictions which must be taken into account while writing the budget:

- Funds are allowable only for activities and personnel costs directly related to the Immunization and Vaccines for Children Cooperative Agreement. Funding requests not directly related to immunization activities are outside the scope of this cooperative agreement and will not be funded.
- Pre-award costs are not allowable, unless specifically identified by the CDC Office of Financial Resources (OFR).



Recipient Information

1. Recipient Name

California Department of Public Health
1615 Capitol Ave
California Department of Public Health
Sacramento, CA 95814-5015
(916) 552-8264

2. Congressional District of Recipient

06

3. Payment System Identifier (ID)

1743204993A1

4. Employer Identification Number (EIN)

743204993

5. Data Universal Numbering System (DUNS)

799150615

6. Recipient's Unique Entity Identifier (UEI)

KD2JSY6LNMW7

7. Project Director or Principal Investigator

Ms. Maria Elena Volk
Assistant Branch Chief
MARIA.VOLK@CDPH.CA.GOV
(510) 620-3748

8. Authorized Official

Dr. Karen388388 Smith
N/A
KAREN.SMITH@cdph.ca.gov
916-449-5900

Federal Agency Information

CDC Office of Financial Resources

9. Awarding Agency Contact Information

Sharlene Sanders
GMS
qx12@cdc.gov
678-475-4650

10. Program Official Contact Information

Hilary Oliphant
Public Health Advisor
hbo1@cdc.gov
770-488-3973

Federal Award Information

11. Award Number

5 NH23IP922612-04-00

12. Unique Federal Award Identification Number (FAIN)

NH23IP922612

13. Statutory Authority

Sections 317, 317(k)(2) of the Public Health Service Act (42 U.S.C. Sections 247b, 247b(k)(2) and 247c), as amended.

14. Federal Award Project Title

CDC-RFA-IP19-1901 Immunization and Vaccines for Children

15. Assistance Listing Number

93.268

16. Assistance Listing Program Title

Immunization Cooperative Agreements

17. Award Action Type

Non-Competing Continuation

18. Is the Award R&D?

No

Summary Federal Award Financial Information

19. Budget Period Start Date	07/01/2022	- End Date	06/30/2023
20. Total Amount of Federal Funds Obligated by this Action	\$40,063,009.00		
20a. Direct Cost Amount	\$45,163,634.00		
20b. Indirect Cost Amount	\$743,660.00		
21. Authorized Carryover	\$0.00		
22. Offset	\$5,844,285.00		
23. Total Amount of Federal Funds Obligated this budget period	\$0.00		
24. Total Approved Cost Sharing or Matching, where applicable	\$0.00		
25. Total Federal and Non-Federal Approved this Budget Period	\$40,063,009.00		
26. Period of Performance Start Date	07/01/2019	- End Date	06/30/2024
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance	\$965,385,203.00		

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Kathy Raible

30. Remarks



Recipient Information
Recipient Name California Department of Public Health 1615 Capitol Ave California Department of Public Health Sacramento, CA 95814-5015 (916) 552-8264
Congressional District of Recipient 06
Payment Account Number and Type 1743204993A1
Employer Identification Number (EIN) Data 743204993
Universal Numbering System (DUNS) 799150615
Recipient's Unique Entity Identifier (UEI) KD2JSY6LNMW7
31. Assistance Type Cooperative Agreement
32. Type of Award Other

33. Approved Budget (Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$2,429,244.00
b. Fringe Benefits	\$1,289,056.00
c. Total Personnel Costs	\$3,718,300.00
d. Equipment	\$0.00
e. Supplies	\$765,395.00
f. Travel	\$86,130.00
g. Construction	\$0.00
h. Other	\$5,988,801.00
i. Contractual	\$34,605,008.00
j. TOTAL DIRECT COSTS	\$45,163,634.00
k. INDIRECT COSTS	\$743,660.00
l. TOTAL APPROVED BUDGET	\$45,907,294.00
m. Federal Share	\$45,907,294.00
n. Non-Federal Share	\$0.00

34. Accounting Classification Codes						
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
1-93909KZ	19NH23IP922612	IP	41.51	93.268	\$0.00	75-X-0951
1-9390BKG	19NH23IP922612	IP	41.51	93.268	\$0.00	75-75-X-0512-009
1-9390BKJ	19NH23IP922612	IP	41.51	93.268	\$0.00	75-75-X-0512-009
1-9390BKM	19NH23IP922612	IP	41.51	93.268	\$0.00	75-75-X-0512-009
1-939ZRWL	19NH23IP922612	IP	41.51	93.268	\$0.00	75-21-0951
1-939ZRYH	19NH23IP922612	IP	41.51	93.268	\$0.00	75-21-0951
0-9390EWQ	19NH23IP922612C3	IP	41.51	93.268	\$0.00	75-2024-0943
1-9390FG3	20NH23IP922612C3	IP	41.51	93.268	\$0.00	75-2024-0943
1-9390GKL	20NH23IP922612C5	IP	41.51	93.268	\$0.00	75-2124-0943
1-9390GUU	20NH23IP922612UDSPC5	IP	41.51	93.268	\$0.00	75-2124-0943
1-9390GWA	20NH23IP922612C6	IP	41.51	93.268	\$0.00	75-X-0943
1-9390GZB	19NH23IP922612VWCC6	IP	41.51	93.268	\$0.00	75-X-0943
2-9390BKG	19NH23IP922612	IP	41.51	93.268	\$5,547,558.00	75-75-X-0512-009
2-9390BKJ	19NH23IP922612	IP	41.51	93.268	\$404,798.00	75-75-X-0512-009
2-9390BKM	19NH23IP922612	IP	41.51	93.268	\$6,019,800.00	75-75-X-0512-009
2-9390K3F	19NH23IP922612	IP	41.51	93.268	\$20,640,649.00	75-X-0951
2-9390K3G	19NH23IP922612	IP	41.51	93.268	\$2,630,690.00	75-X-0951
2-939ZRWL	19NH23IP922612	IP	41.51	93.268	\$1,946,836.00	75-22-0951
2-939ZRYH	19NH23IP922612	IP	41.51	93.268	\$2,872,678.00	75-22-0951



DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 5 NH23IP922612-04-00

FAIN# NH23IP922612

Federal Award Date: 07/06/2022

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$353,776.00	\$353,776.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$353,776.00	\$353,776.00

AWARD ATTACHMENTS

California Department of Public Health

5 NH23IP922612-04-00

1. Terms and Conditions_2612

AWARD INFORMATION

Incorporation: In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federal-regulations-policies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number IP19-1901, entitled Immunization and Vaccines for Children, and application dated April 1, 2022, as may be amended, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

Approved Funding: Funding in the amount of \$45,907,294 is approved for the Year 04 budget period, which is July 1, 2022 through June 30, 2023. This amount includes carryover and or offset, please see Use of Unobligated Funds below. All future year funding will be based on satisfactory programmatic progress and the availability of funds.

The federal award amount is subject to adjustment based on total allowable costs incurred and/or the value of any third party in-kind contribution when applicable.

Note: Refer to the Payment Information section for Payment Management System (PMS) subaccount information.

Component/Project Funding: The NOFO provides for the funding of multiple components under this award. The approved component funding levels for this notice of award are:

NOFO Component	Amount
CORE	\$ 45,407,872
AA1	\$ 499,422

HHS Non-Discrimination Legal Requirements for Recipients of Federal Financial

Assistance: This is to notify you that the Centers for Disease Control and Prevention (CDC) incorporated Department of Health and Human Services (HHS) non-discrimination legal requirements for recipients of federal financial assistance into the CDC General Terms and Conditions within your Notice of Award. The new requirements are effective immediately. The requirements are in the General Requirements section of the General Terms and Conditions, and are also listed below.

You must administer your project in compliance with federal civil rights laws that prohibit discrimination on the basis of race, color, national origin, disability, age and, in some circumstances, religion, conscience, and sex (including gender identity, sexual orientation, and pregnancy). This includes taking reasonable steps to provide meaningful access to persons with limited English proficiency and providing programs that are accessible to and usable by persons with disabilities. The HHS Office for Civil Rights provides guidance on complying with civil rights laws enforced by HHS. See <https://www.hhs.gov/civil-rights/for-providers/provider-obligations/index.html> and <https://www.hhs.gov/civil-rights/for-individuals/nondiscrimination/index.html>.

- You must take reasonable steps to ensure that your project provides meaningful access to persons with limited English proficiency. For guidance on meeting your legal obligation to take reasonable steps to ensure meaningful access to your programs or

activities by limited English proficient individuals, see <https://www.hhs.gov/civil-rights/for-individuals/special-topics/limited-english-proficiency/fact-sheet-guidance/index.html> and <https://www.lep.gov/>.

- For information on your specific legal obligations for serving qualified individuals with disabilities, including providing program access, reasonable modifications, and taking appropriate steps to provide effective communication, see <http://www.hhs.gov/ocr/civilrights/understanding/disability/index.html>.
- HHS funded health and education programs must be administered in an environment free of sexual harassment, see <https://www.hhs.gov/civil-rights/for-individuals/sex-discrimination/index.html>.
- For guidance on administering your project in compliance with applicable federal religious nondiscrimination laws and applicable federal conscience protection and associated anti-discrimination laws, see <https://www.hhs.gov/conscience/conscience-protections/index.html> and <https://www.hhs.gov/conscience/religious-freedom/index.html>.

Financial Assistance Mechanism: Cooperative Agreement

Substantial Involvement by CDC: This is a cooperative agreement and CDC will have substantial programmatic involvement after the award is made. Substantial involvement is in addition to all post-award monitoring, technical assistance, and performance reviews undertaken in the normal course of stewardship of federal funds.

CDC program staff will assist, coordinate, or participate in carrying out effort under the award, and recipients agree to the responsibilities therein, as detailed in the NOFO.

- Provide guidance, trainings, tools, and technical assistance to award recipient on program area components.
- Host conference calls for sharing information from CDC and between award recipient.
- Work with award recipients on planning and implementation of required and proposed activities.
- Monitor award recipient vaccine spend plan and replenishment providing regular feedback and working with award recipient to address barriers.
- Analyze and report results of surveys regarding national, state and selected local level vaccination coverage.
- Analyze and report result of surveys of award recipient plans and activities related to preparedness.
- Collaboration with external partners to promote IIS in national health IT settings.
- Develop and support improvements in IIS data quality and program measures to assess IIS performance.
- Use IIS submitted data to develop methods to estimate national vaccination coverage and calculate vaccination coverage estimates for routinely recommended childhood vaccines.
- Use IIS submitted data to monitor seasonal or pandemic influenza vaccination among ages that are available in the IIS data.
- Assist, as needed, in the development of data collection and reporting methods for school- enterer vaccination coverage surveys.

- Provide VFC policy guidance via the VFC Operations Guide, periodic trainings and conference calls, including use of the CDC developed quality assurance site visit tools, to assist award recipient implement their VFC program in accordance with federal requirements.
- Provide subject matter guidance in all program component areas.

Direct Assistance (DA): DA is awarded in the amount of \$353,776 for this budget period.

Use Of Unobligated Funds: This NoA includes use of Year 02 unobligated funds in the amount of \$5,844,285, which has been applied as an offset to the currently approved funding level for this budget period. The use of unobligated funds is approved based on the Year 02 Federal Financial Report (FFR) dated November 29, 2021. The amount of this NoA will be subject to reduction if the final amount of unobligated funds is less than the amount of unobligated funds reported on the referenced FFR.

Budget Revision Requirement: By September 1, 2022, the recipient must submit a revised budget with a narrative justification.

A revised budget is needed in the amount of \$1,014,104, which is the amount of additional funds awarded under this Notice of Award. These additional funds were placed in the “Other” cost category under the CORE award.

Administrative Requirement: The recipient must respond to the OGS Budget Comments in accordance with the recommendations provided in GrantSolutions as a Grant Note by September 1, 2022. If the date falls on a weekend or holiday, the submission will be due the following business day.

- Component AA1, Justification of general expenses (refer to Budget Preparation Guidelines)
- Component AA1, Identify the 6 elements for contractors: Name of contractor; Method of Selection; Performance Period; Scope of Work; Method of Accountability and Itemized Budget and Justification(refer to Budget Preparation Guidelines)

Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the CDC Staff Contacts section of this notice before the due date.

Program Income: Any program income generated under this grant or cooperative agreement will be used in accordance with the Addition alternative.

Addition alternative: Under this alternative, program income is added to the funds committed to the project/program and is used to further eligible project/program objectives.

Note: The disposition of program income must have written prior approval from the GMO.

FUNDING RESTRICTIONS AND LIMITATIONS

Notice of Funding Opportunity (NOFO) Restrictions:

- Recipients may not use funds for research.
- Recipients may not use funds for clinical care except as allowed by law. **This restriction does not prohibit the use of IP19-1901 funding for vaccination activities, including the direct administration of vaccines.**
- Recipients may use funds only for reasonable program purposes, including personnel, travel, supplies, and services.
- Generally, recipients may not use funds to purchase furniture or equipment. Any such proposed spending must be clearly identified in the budget.
- Reimbursement of pre-award costs generally is not allowed, unless the CDC provides written approval to the recipient.
- Other than for normal and recognized executive-legislative relationships, no funds may be used for:
 - a. publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
 - b. the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
 - c. See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients.
- The direct and primary recipient in a cooperative agreement program must perform a substantial role in carrying out project outcomes and not merely serve as a conduit for an award to another party or provider who is ineligible.
- In accordance with the United States Protecting Life in Global Health Assistance policy, all non-governmental organization (NGO) applicants acknowledge that foreign NGOs that receive funds provided through this award, either as a prime recipient or subrecipient, are strictly prohibited, regardless of the source of funds, from performing abortions as a method of family planning or engaging in any activity that promotes abortion as a method of family planning, or to provide financial support to any other foreign non-governmental organization that conducts such activities. See Additional Requirement (AR) 35 for applicability
<https://www.cdc.gov/grants/additionalrequirements/ar-35.html>

Indirect Costs:

Indirect costs are approved based on the negotiated indirect cost rate agreement dated August 4, 2021, which calculates indirect costs as follows, a Final is approved at a rate of 20.00% of the base, which includes, total indirect cost divided by total direct salaries and benefits. The effective dates of this indirect cost rate are from July 1, 2021 to June 30, 2022.

REPORTING REQUIREMENTS

Performance Progress and Monitoring: Performance information collection initiated under this grant/cooperative agreement has been approved by the Office of Management and Budget under **OMB Number 0920-1132, "Performance Progress and Monitoring Report"**,

Expiration Date 10/31/2022. The components of the PPMR are available for download at: <https://www.cdc.gov/grants/already-have-grant/Reporting.html> .

Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIIS): Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services
Sharlene Sanders, Grants Management Specialist
Cherokee Nation Operational Solutions (CNOS)
Centers for Disease Control and Prevention
Branch 1
2939 Flowers Road, MS-TV2
Atlanta, GA 30341
Email: qxl2@cdc.gov (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services
Office of the Inspector General
ATTN: Mandatory Grant Disclosures, Intake Coordinator
330 Independence Avenue, SW
Cohen Building, Room 5527
Washington, DC 20201

Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or
Email: MandatoryGranteeDisclosures@oig.hhs.gov

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

PAYMENT INFORMATION

The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and

cooperative agreements. Information also may be submitted by e-mail to hhstips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.

Payment Management System Subaccount: Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified beginning on the bottom of Page 2 of the Notice of Award must be known in order to draw down funds.



Recipient Information

1. Recipient Name

California Department of Public Health
1615 Capitol Ave
California Department of Public Health
Sacramento, CA 95814-5015
[NO DATA]

2. Congressional District of Recipient

06

3. Payment System Identifier (ID)

1743204993A1

4. Employer Identification Number (EIN)

743204993

5. Data Universal Numbering System (DUNS)

799150615

6. Recipient's Unique Entity Identifier

7. Project Director or Principal Investigator

Ms. Maria Elena Volk
Assistant Branch Chief
MARIA.VOLK@CDPH.CA.GOV
(510) 620-3748

8. Authorized Official

Dr. Karen Smith
KAREN.SMITH@cdph.ca.gov
916-449-5900

Federal Agency Information

CDC Office of Financial Resources

9. Awarding Agency Contact Information

Brandy Coffee
Grants Management Specialist
qpx7@cdc.gov
(404) 498-4143

10. Program Official Contact Information

Divya Cassity
PBEMB CoAg Specialist
kyq4@cdc.gov
404.718.8962

Federal Award Information

11. Award Number

6 NH23IP922612-02-02

12. Unique Federal Award Identification Number (FAIN)

NH23IP922612

13. Statutory Authority

Sections 317, 317(k)(2) of the Public Health Service Act (42 U.S.C. Sections 247b, 247b(k)(2) and 247c), as amended

14. Federal Award Project Title

CDC-RFA-IP19-1901 Immunization and Vaccines for Children

15. Assistance Listing Number

93.268

16. Assistance Listing Program Title

Immunization Cooperative Agreements

17. Award Action Type

Supplement

18. Is the Award R&D?

No

Summary Federal Award Financial Information

19. Budget Period Start Date 07/01/2020 - **End Date** 06/30/2021

20. Total Amount of Federal Funds Obligated by this Action \$20,074,619.00

20a. Direct Cost Amount \$20,074,619.00

20b. Indirect Cost Amount \$0.00

21. Authorized Carryover \$596,980.00

22. Offset \$0.00

23. Total Amount of Federal Funds Obligated this budget period \$66,643,627.00

24. Total Approved Cost Sharing or Matching, where applicable \$0.00

25. Total Federal and Non-Federal Approved this Budget Period \$86,718,246.00

26. Project Period Start Date 07/01/2019 - **End Date** 06/30/2024

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period \$143,666,925.00

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Brownie Anderson-Rana
Grants Management Officer

30. Remarks



Award# 6 NH23IP922612-02-02

FAIN# NH23IP922612

Federal Award Date: 12/16/2020

Recipient Information
<p>Recipient Name</p> <p>California Department of Public Health 1615 Capitol Ave California Department of Public Health Sacramento, CA 95814-5015 [NO DATA]</p> <p>Congressional District of Recipient 06</p> <p>Payment Account Number and Type 1743204993A1</p> <p>Employer Identification Number (EIN) Data 743204993</p> <p>Universal Numbering System (DUNS) 799150615</p> <p>Recipient's Unique Entity Identifier Not Available</p>
<p>31. Assistance Type Cooperative Agreement</p> <p>32. Type of Award Demonstration</p>

33. Approved Budget (Excludes Direct Assistance)	
<p>I. Financial Assistance from the Federal Awarding Agency Only</p> <p>II. Total project costs including grant funds and all other financial participation</p>	
a. Salaries and Wages	\$1,937,182.00
b. Fringe Benefits	\$1,017,876.00
c. Total Personnel Costs	\$2,955,058.00
d. Equipment	\$0.00
e. Supplies	\$1,169,849.00
f. Travel	\$84,245.00
g. Construction	\$0.00
h. Other	\$5,184,426.00
i. Contractual	\$77,336,521.00
j. TOTAL DIRECT COSTS	\$86,730,099.00
k. INDIRECT COSTS	\$585,127.00
l. TOTAL APPROVED BUDGET	\$87,315,226.00
m. Federal Share	\$87,315,226.00
n. Non-Federal Share	\$0.00

34. Accounting Classification Codes					
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
1-9390FG3	20NH23IP922612C3	IP	41.51	\$20,074,619.00	75-2024-0943



DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 6 NH23IP922612-02-02

FAIN# NH23IP922612

Federal Award Date: 12/16/2020

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00



DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 6 NH23IP922612-02-02

FAIN# NH23IP922612

Federal Award Date: 12/16/2020

35. Terms And Conditions

Federal Financial Report Cycle			
Reporting Period Start Date	Reporting Period End Date	Reporting Type	Reporting Period Due Date
07/01/2020	06/30/2021	Annual	09/28/2021

AWARD ATTACHMENTS

California Department of Public Health

6 NH23IP922612-02-02

1. T & C COVID SUPPLEMENT 3

AWARD INFORMATION

Incorporation: In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federalregulationspolicies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number IP19-1901, entitled, *Immunization and Vaccines for Children*, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

Supplemental Component Funding: Additional funding in the amount \$20,074,619 is approved for the Year 02 budget period, which is July 1, 2020 through June 30, 2021.

The NOFO provides for the funding of multiple components under this award. The approved component funding levels for this notice of award are:

NOFO Component	Amount
COVID-19	\$20,074,619

Recipients have until June 30, 2022 to expend all COVID-19 funds awarded in Year 2

Overtime: Because overtime costs are a very likely and reasonable expense during the response to COVID-19, CDC will allow recipients to include projected overtime in their budgets. Recipients should be careful to estimate costs based on current real-time needs and will still be required to follow federal rules and regulations in accounting for the employees' time and effort.

Coronavirus Disease 2019 (COVID-19) Funds: A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the "CARES Act") (P.L. 116-136); and/or the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139) agrees, as applicable to the award, to: 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual's home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and 3) assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.

In addition, to the extent applicable, Recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS-CoV-2 or to diagnose a possible case of COVID-19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC. HHS laboratory reporting guidance is posted at: <https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf>.

Further, consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the

purpose of this award, and the underlying funding, the recipient is expected to provide to CDC copies of and/or access to COVID-19 data collected with these funds, including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.

This award is contingent upon agreement by the recipient to comply with existing and future guidance from the HHS Secretary regarding control of the spread of COVID-19. In addition, recipient is expected to flow down these terms to any subaward, to the extent applicable to activities set out in such subaward.

Unallowable Costs:

- Research
- Clinical care
- Publicity and propaganda (lobbying):
 - Other than for normal and recognized executive-legislative relationships, no funds may be used for:
 - publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
 - the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
 - See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients:
https://www.cdc.gov/grants/documents/Anti-Lobbying_Restrictions_for_CDC_Grantees_July_2012.pdf
- All unallowable costs cited in CDC-RFA-IP19-1901 remain in effect, unless specifically amended in this guidance, in accordance with 45 CFR Part 75 – Uniform Administrative Requirements, Cost Principles, And Audit Requirements for HHS Awards.

ADMINISTRATIVE REQUIREMENTS

The recipient must respond to the comments in the technical review and/or OGS Budget Comments in accordance with the recommendations provided in GrantSolutions as a Grant Note within 45 days of receipt of the Notice of Award. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the Awarding Agency Contact Information section on the first page before the due date.

Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIIS):

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services
Wayne Woods, Grants Management Specialist
Centers for Disease Control and Prevention
Branch 1
2920 Flowers Road, M/S E-15
Atlanta, GA 30341
Email: kuv1@cdc.gov (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services
Office of the Inspector General
ATTN: Mandatory Grant Disclosures,
Intake Coordinator
330 Independence Avenue, SW
Cohen Building, Room 5527
Washington, DC 20201
Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line)
or Email: MandatoryGranteeDisclosures@oig.hhs.gov

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

PAYMENT INFORMATION

The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1- 800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhstips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.

Payment Management System Subaccount: Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified on the bottom of Page 1 of the Notice of Award must be known in order to draw down funds.

Stewardship: The recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to your cooperative agreement are allowable, allocable, and reasonable and that they address the highest priority needs as they relate to this program.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.



Recipient Information

1. Recipient Name

California Department of Public Health
1615 Capitol Ave
California Department of Public Health
Sacramento, CA 95814-5015
[NO DATA]

2. Congressional District of Recipient
06

3. Payment System Identifier (ID)
1743204993A1

4. Employer Identification Number (EIN)
743204993

5. Data Universal Numbering System (DUNS)
799150615

6. Recipient's Unique Entity Identifier

7. Project Director or Principal Investigator

Ms. Maria Elena Volk
Assistant Branch Chief
MARIA.VOLK@CDPH.CA.GOV
(510) 620-3748

8. Authorized Official

Dr. Karen Smith
KAREN.SMITH@cdph.ca.gov
916-449-5900

Federal Agency Information

CDC Office of Financial Resources

9. Awarding Agency Contact Information

Wayne Woods
kuv1@cdc.gov
770-488-2948

10. Program Official Contact Information

Divya Cassity
PBEMB CoAg Specialist
kyq4@cdc.gov
404.718.8962

Federal Award Information

11. Award Number

6 NH23IP922612-02-03

12. Unique Federal Award Identification Number (FAIN)

NH23IP922612

13. Statutory Authority

Sections 317, 317(k)(2) of the Public Health Service Act (42 U.S.C. Sections 247b, 247b(k)(2) and 247c), as amended

14. Federal Award Project Title

CDC-RFA-IP19-1901 Immunization and Vaccines for Children

15. Assistance Listing Number

93.268

16. Assistance Listing Program Title

Immunization Cooperative Agreements

17. Award Action Type

Supplement

18. Is the Award R&D?

No

Summary Federal Award Financial Information

19. Budget Period Start Date 07/01/2020 - **End Date** 06/30/2021

20. Total Amount of Federal Funds Obligated by this Action \$357,026,635.00

20a. Direct Cost Amount \$357,026,635.00

20b. Indirect Cost Amount \$0.00

21. Authorized Carryover \$596,980.00

22. Offset \$0.00

23. Total Amount of Federal Funds Obligated this budget period \$86,718,246.00

24. Total Approved Cost Sharing or Matching, where applicable \$0.00

25. Total Federal and Non-Federal Approved this Budget Period \$443,744,881.00

26. Project Period Start Date 07/01/2019 - **End Date** 06/30/2024

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period \$500,693,560.00

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Freda Johnson

30. Remarks



Recipient Information
Recipient Name California Department of Public Health 1615 Capitol Ave California Department of Public Health Sacramento, CA 95814-5015 [NO DATA]
Congressional District of Recipient 06
Payment Account Number and Type 1743204993A1
Employer Identification Number (EIN) Data 743204993
Universal Numbering System (DUNS) 799150615
Recipient's Unique Entity Identifier Not Available
31. Assistance Type Cooperative Agreement
32. Type of Award Demonstration

33. Approved Budget (Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$1,937,182.00
b. Fringe Benefits	\$1,017,876.00
c. Total Personnel Costs	\$2,955,058.00
d. Equipment	\$0.00
e. Supplies	\$1,169,849.00
f. Travel	\$84,245.00
g. Construction	\$0.00
h. Other	\$362,211,061.00
i. Contractual	\$77,336,521.00
j. TOTAL DIRECT COSTS	\$443,756,734.00
k. INDIRECT COSTS	\$585,127.00
l. TOTAL APPROVED BUDGET	\$444,341,861.00
m. Federal Share	\$444,341,861.00
n. Non-Federal Share	\$0.00

34. Accounting Classification Codes					
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
1-9390GKL	20NH23IP922612C5	IP	41.51	\$357,026,635.00	75-2124-0943



DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 6 NH23IP922612-02-03

FAIN# NH23IP922612

Federal Award Date: 01/15/2021

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

AWARD ATTACHMENTS

California Department of Public Health

6 NH23IP922612-02-03

1. Terms and Conditions

AWARD INFORMATION

Incorporation: In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federalregulationspolicies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number IP19-1901, entitled, *Immunization and Vaccines for Children*, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

Supplemental Component Funding: Additional funding in the amount \$357,026,635 is approved for the Year 02 budget period, which is July 1, 2020 through June 30, 2021.

The NOFO provides for the funding of multiple components under this award. The approved component funding levels for this notice of award are:

NOFO Component	Amount
COVID-19	\$357,026,635

Recipients have until June 30, 2024 to expend all COVID-19 funds herein and previously funded.

Overtime: Because overtime costs are a very likely and reasonable expense during the response to COVID-19, CDC will allow recipients to include projected overtime in their budgets. Recipients should be careful to estimate costs based on current real-time needs and will still be required to follow federal rules and regulations in accounting for the employees' time and effort.

Coronavirus Disease 2019 (COVID-19) Funds: A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the "CARES Act") (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139); and/or the Consolidated Appropriations Act, 2021, Division M – Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (P.L. 116-266), agrees, as applicable to the award, to: 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual's home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and 3) assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.

In addition, to the extent applicable, Recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS-CoV-2 or to diagnose a possible case of COVID-19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC. HHS laboratory reporting [guidance](https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf) is posted at: <https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf>.

Further, consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the

purpose of this award, and the underlying funding, the recipient is expected to provide to CDC copies of and/or access to COVID-19 data collected with these funds, including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.

Unallowable Costs:

- Research
- Clinical care
- Publicity and propaganda (lobbying):
 - Other than for normal and recognized executive-legislative relationships, no funds may be used for:
 - publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
 - the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
 - See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients:
https://www.cdc.gov/grants/documents/Anti-Lobbying_Restrictions_for_CDC_Grantees_July_2012.pdf
- All unallowable costs cited in CDC-RFA-IP19-1901 remain in effect, unless specifically amended in this guidance, in accordance with 45 CFR Part 75 – Uniform Administrative Requirements, Cost Principles, And Audit Requirements for HHS Awards.

COVID-19 Funding Budget Revision Requirement: The recipient must submit a revised budget with a narrative justification within 45 days of receipt of the Notice of Award. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the Awarding Agency Contact Information section on the first page before the due date.

ADMINISTRATIVE REQUIREMENTS

The recipient must respond to the comments in the technical review and/or OGS Budget Comments in accordance with the recommendations provided in GrantSolutions as a Grant Note within 45 days of receipt of the Notice of Award. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the Awarding Agency Contact Information section on the first page before the due date.

REPORTING REQUIREMENTS

Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIIS): Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to

the HHS OIG at the following addresses:

CDC, Office of Grants Services
Wayne Woods, Grants Management Specialist
Centers for Disease Control and Prevention
Branch 1
2939 Flowers Road, MS-TV-2
Atlanta, GA 30341
Email: kuv1@cdc.gov (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services
Office of the Inspector General
ATTN: Mandatory Grant Disclosures,
Intake Coordinator
330 Independence Avenue, SW
Cohen Building, Room 5527
Washington, DC 20201
Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line)
or Email: MandatoryGranteeDisclosures@oig.hhs.gov

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

PAYMENT INFORMATION

The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1- 800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhstips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.

Payment Management System Subaccount: Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified on the bottom of Page 1 of the Notice of Award must be known in order to draw down funds.

Stewardship: The recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to your cooperative agreement are allowable, allocable, and reasonable and that they address the highest priority needs as they relate to this program.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.



Recipient Information

1. Recipient Name

California Department of Public Health
1615 Capitol Ave
California Department of Public Health
Sacramento, CA 95814-5015
[NO DATA]

2. Congressional District of Recipient

06

3. Payment System Identifier (ID)

1743204993A1

4. Employer Identification Number (EIN)

743204993

5. Data Universal Numbering System (DUNS)

799150615

6. Recipient's Unique Entity Identifier

7. Project Director or Principal Investigator

Ms. Maria Elena Volk
Assistant Branch Chief
MARIA.VOLK@CDPH.CA.GOV
(510) 620-3748

8. Authorized Official

Dr. Karen Smith
KAREN.SMITH@cdph.ca.gov
916-449-5900

Federal Agency Information

CDC Office of Financial Resources

9. Awarding Agency Contact Information

Sharlene Sanders
GMS
qx12@cdc.gov
678-475-4650

10. Program Official Contact Information

Divya Cassity
PBEMB CoAg Specialist
kyq4@cdc.gov
404.718.8962

Federal Award Information

11. Award Number

6 NH23IP922612-02-04

12. Unique Federal Award Identification Number (FAIN)

NH23IP922612

13. Statutory Authority

Sections 317, 317(k)(2) of the Public Health Service Act (42 U.S.C. Sections 247b, 247b(k)(2) and 247c), as amended.

14. Federal Award Project Title

CDC-RFA-IP19-1901 Immunization and Vaccines for Children

15. Assistance Listing Number

93.268

16. Assistance Listing Program Title

Immunization Cooperative Agreements

17. Award Action Type

Supplement

18. Is the Award R&D?

No

Summary Federal Award Financial Information

19. Budget Period Start Date 07/01/2020 - **End Date** 06/30/2021

20. Total Amount of Federal Funds Obligated by this Action \$357,026,635.00

20a. Direct Cost Amount \$357,026,635.00

20b. Indirect Cost Amount \$0.00

21. Authorized Carryover \$596,980.00

22. Offset \$0.00

23. Total Amount of Federal Funds Obligated this budget period \$443,744,881.00

24. Total Approved Cost Sharing or Matching, where applicable \$0.00

25. Total Federal and Non-Federal Approved this Budget Period \$800,771,516.00

26. Project Period Start Date 07/01/2019 - **End Date** 06/30/2024

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period \$857,720,195.00

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Freda Johnson

30. Remarks

This funding is related to the activities under COVID-19 Vaccination Supplement 4 (April 2021)



Recipient Information
Recipient Name California Department of Public Health 1615 Capitol Ave California Department of Public Health Sacramento, CA 95814-5015 [NO DATA]
Congressional District of Recipient 06
Payment Account Number and Type 1743204993A1
Employer Identification Number (EIN) Data 743204993
Universal Numbering System (DUNS) 799150615
Recipient's Unique Entity Identifier Not Available
31. Assistance Type Cooperative Agreement
32. Type of Award Demonstration

33. Approved Budget (Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$1,937,182.00
b. Fringe Benefits	\$1,017,876.00
c. Total Personnel Costs	\$2,955,058.00
d. Equipment	\$0.00
e. Supplies	\$1,169,849.00
f. Travel	\$84,245.00
g. Construction	\$0.00
h. Other	\$719,237,696.00
i. Contractual	\$77,336,521.00
j. TOTAL DIRECT COSTS	\$800,783,369.00
k. INDIRECT COSTS	\$585,127.00
l. TOTAL APPROVED BUDGET	\$801,368,496.00
m. Federal Share	\$801,368,496.00
n. Non-Federal Share	\$0.00

34. Accounting Classification Codes					
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
1-9390GKL	20NH23IP922612C5	IP	41.51	\$153,521,453.00	75-2124-0943
1-9390GWA	20NH23IP922612C6	IP	41.51	\$203,505,182.00	75-X-0943



DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 6 NH23IP922612-02-04

FAIN# NH23IP922612

Federal Award Date: 03/31/2021

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

AWARD ATTACHMENTS

California Department of Public Health

6 NH23IP922612-02-04

1. Terms and Conditions

ADDITIONAL TERMS AND CONDITIONS OF AWARD

Incorporation: In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federalregulationspolicies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number IP19- 1901, entitled, *Immunization and Vaccines for Children*, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

Supplemental Component Funding: Additional funding in the amount \$357,026,635 is approved for the Year 02 budget period, which is July 1, 2020 through June 30, 2021.

Recipients have until June 30, 2024 to expend all COVID-19 funds herein and previously funded.

Overtime: Because overtime costs are a very likely and reasonable expense during the response to COVID-19, CDC will allow recipients to include projected overtime in their budgets. Recipients should be careful to estimate costs based on current real-time needs and will still be required to follow federal rules and regulations in accounting for the employees' time and effort.

Coronavirus Disease 2019 (COVID-19) Funds: A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the "CARES Act") (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139); and/or the Consolidated Appropriations Act, 2021, Division M - Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (P.L. 116-260), the American Rescue Plan Act of 2021 (P.L. 117-2) agrees, as applicable to the award, to: 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual's home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and 3) assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.

In addition, to the extent applicable, Recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS- CoV-2 or to diagnose a possible case of COVID-19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC. HHS laboratory reporting [guidance](https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf) is posted at: <https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf>.

Further, consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the purpose of this award, and the underlying funding, the recipient is expected to provide to CDC copies of and/or access to COVID-19 data collected with these funds, including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.

Unallowable Costs:

- Research
- Clinical care
- Publicity and propaganda (lobbying):
 - Other than for normal and recognized executive-legislative relationships, no funds may be used for:
 - publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
 - the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
 - See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients:
https://www.cdc.gov/grants/documents/Anti-Lobbying_Restrictions_for_CDC_Grantees_July_2012.pdf
- All unallowable costs cited in CDC-RFA-IP19-1901 remain in effect, unless specifically amended in this guidance, in accordance with 45 CFR Part 75 - Uniform Administrative Requirements, Cost Principles, And Audit Requirements for HHS Awards.

COVID-19 Funding Budget Revision Requirement: The recipient must submit a revised budget with a narrative justification within 60 days of receipt of the Notice of Award. If the date falls on a weekend or holiday, the submission will be due the following business day. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the Awarding Agency Contact Information section on the first page before the due date.

REPORTING REQUIREMENTS

Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIS): Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services
Wayne Woods, Grants Management Specialist Centers for Disease Control and Prevention
Branch 1
2939 Flowers Road, MS-TV-2 Atlanta, GA 30341
Email: kuv1@cdc.gov (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services Office of the Inspector General
ATTN: Mandatory Grant Disclosures, Intake Coordinator 3301 Independence Avenue, SW
Cohen Building, Room 5527 Washington, DC 20201
Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email:
MandatoryGranteeDisclosures@oig.hhs.gov

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

PAYMENT INFORMATION

The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1- 800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hstips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.

Payment Management System Subaccount: Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified on the bottom of **Page 2** of the Notice of Award must be known to draw down funds.

Stewardship: The recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to your cooperative agreement are allowable, allocable, and reasonable and that they address the highest priority needs as they relate to this program.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

Exhibit E
Additional Provisions

1. Cancellation / Termination

- A. This Grant may be cancelled by CDPH without cause upon thirty (30) calendar days advance written notice to the Grantee.
- B. CDPH reserves the right to cancel or terminate this Grant immediately for cause. The Grantee may submit a written request to terminate this Grant only if CDPH substantially fails to perform its responsibilities as provided herein.
- C. The term “for cause” shall mean that the Grantee fails to meet the terms, conditions, and/or responsibilities of this agreement. Causes for termination include, but are not limited to the following occurrences:
 - 1) If the Grantee knowingly furnishes any statement, representation, warranty, or certification in connection with the agreement, which representation is materially false, deceptive, incorrect, or incomplete.
 - 2) If the Grantee fails to perform any material requirement of this Grant or defaults in performance of this agreement.
 - 3) If the Grantee files for bankruptcy, or if CDPH determines that the Grantee becomes financially incapable of completing this agreement.
- D. Grant termination or cancellation shall be effective as of the date indicated in CDPH’s notification to the Grantee. The notice shall stipulate any final performance, invoicing or payment requirements.
- E. In the event of early termination or cancellation, the Grantee shall be entitled to compensation for services performed satisfactorily under this agreement and expenses incurred up to the date of cancellation and any non-cancelable obligations incurred in support of this Grant.
- F. In the event of termination, and at the request of CDPH, the Grantee shall furnish copies of all proposals, specifications, designs, procedures, layouts, copy, and other materials related to the services or deliverables provided under this Grant, whether finished or in progress on the termination date.
- G. The Grantee will not be entitled to reimbursement for any expenses incurred for services and deliverables pursuant to this agreement after the effective date of termination.
- H. Upon receipt of notification of termination of this Grant, and except as otherwise specified by CDPH, the Grantee shall:
 - 1) Place no further order or subgrants for materials, services, or facilities.
 - 2) Settle all outstanding liabilities and all claims arising out of such termination of orders and subgrants.

Exhibit E
Additional Provisions

- 3) Upon the effective date of termination of the Grant and the payment by CDPH of all items properly changeable to CDPH hereunder, Grantee shall transfer, assign and make available to CDPH all property and materials belonging to CDPH, all rights and claims to any and all reservations, grants, and arrangements with owners of media/PR materials, or others, and shall make available to CDPH all written information regarding CDPH's media/PR materials, and no extra compensation is to be paid to Grantee for its services.
 - 4) Take such action as may be necessary, or as CDPH may specify, to protect and preserve any property related to this agreement which is in the possession of the Grantee and in which CDPH has or may acquire an interest.
- I. CDPH may, at its discretion, require the Grantee to cease performance of certain components of the Scope of Work as designated by CDPH and complete performance of other components prior to the termination date of the Grant.

2. Avoidance of Conflicts of Interest by Grantee

- A. CDPH intends to avoid any real or apparent conflict of interest on the part of the Grantee, subgrants, or employees, officers and directors of the Grantee or subgrants. Thus, CDPH reserves the right to determine, at its sole discretion, whether any information, assertion or claim received from any source indicates the existence of a real or apparent conflict of interest; and, if a conflict is found to exist, to require the Grantee to submit additional information or a plan for resolving the conflict, subject to CDPH review and prior approval.
- B. Conflicts of interest include, but are not limited to:
- 1) An instance where the Grantee or any of its subgrants, or any employee, officer, or director of the Grantee or any subgrant or has an interest, financial or otherwise, whereby the use or disclosure of information obtained while performing services under the grant would allow for private or personal benefit or for any purpose that is contrary to the goals and objectives of the grant.
 - 2) An instance where the Grantee's or any subgrant's employees, officers, or directors use their positions for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business or other ties.
- C. If CDPH is or becomes aware of a known or suspected conflict of interest, the Grantee will be given an opportunity to submit additional information or to resolve the conflict. A Grantee with a suspected conflict of interest will have five (5) working days from the date of notification of the conflict by CDPH to provide complete information regarding the suspected conflict. If a conflict of interest is determined to exist by CDPH and cannot be resolved to the satisfaction of CDPH, the conflict will be grounds for terminating the grant. CDPH may, at its discretion upon receipt of a written request from the Grantee, authorize an extension of the timeline indicated herein.

Exhibit E
Additional Provisions

3. Dispute Resolution Process

- A. A Grantee grievance exists whenever there is a dispute arising from CDPH's action in the administration of an agreement. If there is a dispute or grievance between the Grantee and CDPH, the Grantee must seek resolution using the procedure outlined below.
- 1) The Grantee should first informally discuss the problem with the CDPH Program Grant Manager. If the problem cannot be resolved informally, the Grantee shall direct its grievance together with any evidence, in writing, to the program Branch Chief. The grievance shall state the issues in dispute, the legal authority or other basis for the Grantee's position and the remedy sought. The Branch Chief shall render a decision within ten (10) working days after receipt of the written grievance from the Grantee. The Branch Chief shall respond in writing to the Grantee indicating the decision and reasons therefore. If the Grantee disagrees with the Branch Chief's decision, the Grantee may appeal to the second level.
 - 2) When appealing to the second level, the Grantee must prepare an appeal indicating the reasons for disagreement with Branch Chief's decision. The Grantee shall include with the appeal a copy of the Grantee's original statement of dispute along with any supporting evidence and a copy of the Branch Chief's decision. The appeal shall be addressed to the Deputy Director of the division in which the branch is organized within ten (10) working days from receipt of the Branch Chief's decision. The Deputy Director of the division in which the branch is organized or his/her designee shall meet with the Grantee to review the issues raised. A written decision signed by the Deputy Director of the division in which the branch is organized or his/her designee shall be directed to the Grantee within twenty (20) working days of receipt of the Grantee's second level appeal.
- B. If the Grantee wishes to appeal the decision of the Deputy Director of the division in which the branch is organized or his/her designee, the Grantee shall follow the procedures set forth in Division 25.1 (commencing with Section 38050) of the Health and Safety Code and the regulations adopted thereunder. (Title 1, Division 2, Chapter 2, Article 3 (commencing with Section 1140) of the California Code of Regulations).
- C. Disputes arising out of an audit, examination of an agreement or other action not covered by subdivision (a) of Section 20204, of Chapter 2.1, Title 22, of the California Code of Regulations, and for which no procedures for appeal are provided in statute, regulation or the Agreement, shall be handled in accordance with the procedures identified in Sections 51016 through 51047, Title 22, California Code of Regulations.
- D. Unless otherwise stipulated in writing by CDPH, all dispute, grievance and/or appeal correspondence shall be directed to the CDPH Grant Manager.
- E. There are organizational differences within CDPH's funding programs and the management levels identified in this dispute resolution provision may not apply in every contractual situation. When a grievance is received and organizational differences exist, the Grantee shall be notified in writing by the CDPH Grant Manager of the level, name, and/or title of the appropriate management official that is responsible for issuing a decision at a given level.

Exhibit E
Additional Provisions

4. Executive Order N-6-22 - Economic Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Grantee is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this Agreement. The State shall provide Grantee advance written notice of such termination, allowing Grantee at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

Prior to awarding and executing grant, the State shall conduct its due diligence to determine if the proposed awardee is a named individual or entity on federal and any state Economic Sanctions lists. If the proposed awardee is listed, the State shall refrain from entering into the Grant. Resources for locating names of sanctioned individuals and entities are available on the DGS Office of Legal Services' webpage: [Ukraine-Russia \(ca.gov\)](#).

If this Agreement is valued at \$5 million or more, upon execution the State will send a separate notification outlining additional requirements specified under the EO. Compliance with this Economic Sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctionsprograms-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this Agreement.

Exhibit F
Federal Terms and Conditions

(For Federally Funded Grant Agreements)

This exhibit contains provisions that require strict adherence to various contracting laws and policies.

Index of Special Terms and Conditions

1. Federal Funds
2. Federal Equal Employment Opportunity Requirements
3. Debarment and Suspension Certification
4. Covenant Against Contingent Fees
5. Lobbying Restrictions and Disclosure Certification
6. Additional Restrictions
7. Human Subjects Use Requirements
8. Audit and Record Retention
9. Federal Requirements

1. Federal Funds

(Applicable only to that portion of an agreement funded in part or whole with federal funds.)

- a. It is mutually understood between the parties that this Agreement may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays which would occur if the Agreement were executed after that determination was made.
- b. This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the fiscal years covered by the term of this Agreement. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by the Congress or any statute enacted by the Congress which may affect the provisions, terms or funding of this Agreement in any manner.
- c. It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, this Agreement shall be amended to reflect any reduction in funds.
- d. CDPH has the option to invalidate or cancel the Agreement with 30-days advance written notice or to amend the Agreement to reflect any reduction in funds.

2. Federal Equal Opportunity Requirements

(Applicable to all federally funded grants entered into by the California Department of Public Health (CDPH) formerly known as California Department of Health Services (CDHS).)

- a. The Grantee will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era. The Grantee will take affirmative action to ensure that qualified applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and career development opportunities and selection for training, including apprenticeship. The Grantee agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Federal Government or CDPH, setting forth the provisions of the Equal Opportunity clause, Section 503 of the Rehabilitation Act of 1973 and the affirmative action clause required by the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 U.S.C. 4212). Such notices shall state the Grantee's obligation under the law to take affirmative action to employ and advance in employment qualified applicants without discrimination based on their race, color, religion, sex, national origin physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era and the rights of applicants and employees.
- b. The Grantee will, in all solicitations or advancements for employees placed by or on behalf of the Grantee, state that all qualified applicants will receive consideration for employment

without regard to race, color, religion, sex, national origin physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era.

- c. The Grantee will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding a notice, to be provided by the Federal Government or the State, advising the labor union or workers' representative of the Grantee's commitments under the provisions herein and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- d. The Grantee will comply with all provisions of and furnish all information and reports required by Section 503 of the Rehabilitation Act of 1973, as amended, the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 U.S.C. 4212) and of the Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," and of the rules, regulations, and relevant orders of the Secretary of Labor.
- e. The Grantee will furnish all information and reports required by Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," and the Rehabilitation Act of 1973, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the State and its designated representatives and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- f. In the event of the Grantee's noncompliance with the requirements of the provisions herein or with any federal rules, regulations, or orders which are referenced herein, this Agreement may be cancelled, terminated, or suspended in whole or in part and the Grantee may be declared ineligible for further federal and state contracts in accordance with procedures authorized in Federal Executive Order No. 11246 as amended and such other sanctions may be imposed and remedies invoked as provided in Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- g. The Grantee will include the provisions of Paragraphs a through g in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," or Section 503 of the Rehabilitation Act of 1973 or (38 U.S.C. 4212) of the Vietnam Era Veteran's Readjustment Assistance Act, so that such provisions will be binding upon each subgrantee or vendor. The Grantee will take such action with

respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs or CDPH may direct as a means of enforcing such provisions including sanctions for noncompliance provided, however, that in the event the Grantee becomes involved in, or is threatened with litigation by a subgrantee or vendor as a result of such direction by CDPH, the Grantee may request in writing to CDPH, who, in turn, may request the United States to enter into such litigation to protect the interests of the State and of the United States.

3. Debarment and Suspension Certification

- a. By signing this Grant, the Grantee agrees to comply with applicable federal suspension and debarment regulations including, but not limited to 7 CFR Part 3017, 45 CFR 76, 40 CFR 32 or 34 CFR 85.
- b. By signing this Grant, the Grantee certifies to the best of its knowledge and belief, that it and its principals:
 - (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
 - (2) Have not within a three-year period preceding this application/proposal/agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph b(2) herein; and
 - (4) Have not within a three-year period preceding this application/proposal/agreement had one or more public transactions (Federal, State or local) terminated for cause or default.
 - (5) Shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under federal regulations (i.e., 48 CFR part 9, subpart 9.4), debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction, unless authorized by the State.
 - (6) Will include a clause entitled, "Debarment and Suspension Certification" that essentially sets forth the provisions herein, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- c. If the Grantee is unable to certify to any of the statements in this certification, the Grantee shall submit an explanation to the CDPH Program Contract Manager.
- d. The terms and definitions herein have the meanings set out in the Definitions and Coverage sections of the rules implementing Federal Executive Order 12549.

- e. If the Grantee knowingly violates this certification, in addition to other remedies available to the Federal Government, the CDPH may terminate this Agreement for cause or default.

4. Covenant Against Contingent Fees

The Grantee warrants that no person or selling agency has been employed or retained to solicit/secure this Grant upon an agreement of understanding for a commission, percentage, brokerage, or contingent fee, except *bona fide* employees or *bona fide* established commercial or selling agencies retained by the Grantee for the purpose of securing business. For breach or violation of this warranty, CDPH shall have the right to annul this Grant without liability or in its discretion to deduct from the Grant price or consideration, or otherwise recover, the full amount of such commission, percentage, and brokerage or contingent fee.

5. Lobbying Restrictions and Disclosure Certification

(Applicable to federally funded grants in excess of \$100,000 per Section 1352 of the 31, U.S.C.)

a. Certification and Disclosure Requirements

- (1) Each person (or recipient) who requests or receives a grant, subgrant, which is subject to Section 1352 of the 31, U.S.C., and which exceeds \$100,000 at any tier, shall file a certification (in the form set forth in Attachment 1, consisting of one page, entitled “Certification Regarding Lobbying”) that the recipient has not made, and will not make, any payment prohibited by Paragraph b of this provision.
- (2) Each recipient shall file a disclosure (in the form set forth in Attachment 2, entitled “Standard Form-LLL ‘disclosure of Lobbying Activities’”) if such recipient has made or has agreed to make any payment using nonappropriated funds (to include profits from any covered federal action) in connection with a grant or any extension or amendment of that grant, which would be prohibited under Paragraph b of this provision if paid for with appropriated funds.
- (3) Each recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event that requires disclosure or that materially affect the accuracy of the information contained in any disclosure form previously filed by such person under Paragraph a(2) herein. An event that materially affects the accuracy of the information reported includes:
 - (a) A cumulative increase of \$25,000 or more in the amount paid or expected to be paid for influencing or attempting to influence a covered federal action;
 - (b) A change in the person(s) or individuals(s) influencing or attempting to influence a covered federal action; or
 - (c) A change in the officer(s), employee(s), or member(s) contacted for the purpose of influencing or attempting to influence a covered federal action.
- (4) Each person (or recipient) who requests or receives from a person referred to in

Paragraph a(1) of this provision a grant or subgrant exceeding \$100,000 at any tier under a grant shall file a certification, and a disclosure form, if required, to the next tier above.

(5) All disclosure forms (but not certifications) shall be forwarded from tier to tier until received by the person referred to in Paragraph a(1) of this provision. That person shall forward all disclosure forms to CDPH Program Contract Manager.

b. Prohibition

Section 1352 of Title 31, U.S.C., provides in part that no appropriated funds may be expended by the recipient of a federal contract or agreement, grant, loan, or cooperative agreement to pay any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered federal actions: the awarding of any federal contract or agreement, the making of any federal grant, the making of any federal loan, entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract or agreement, grant, loan, or cooperative agreement.

6. Additional Restrictions

Grantee shall comply with the restrictions under Division F, Title V, Section 503 of the Consolidated Appropriations Act, 2012 (H.R. 2055), which provides that:

“SEC. 503.(a) No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111–148 shall be used, other than for normal and recognized executive-legislative relationships, for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body, except in presentation to the Congress or any State or local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government, except in presentation to the executive branch of any State or local government itself.

(b) No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111–148 shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a State, local or tribal government in policymaking and administrative processes within the executive branch of that government.

(c) The prohibitions in subsections (a) and (b) shall include any activity to advocate or promote any proposed, pending or future Federal, State or local tax increase, or any proposed, pending, or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control.”

7. Human Subjects Use Requirements

(Applicable only to federally funded agreements in which performance, directly or through a subgrantee/subaward, includes any tests or examination of materials derived from the human body.)

By signing this Agreement, Grantee agrees that if any performance under this Agreement or any subcontract or subagreement includes any tests or examination of materials derived from the human body for the purpose of providing information, diagnosis, prevention, treatment or assessment of disease, impairment, or health of a human being, all locations at which such examinations are performed shall meet the requirements of 42 U.S.C. Section 263a (CLIA) and the regulations thereunder.

8. Audit and Record Retention

(Applicable to agreements in excess of \$10,000.)

- a. The Grantee shall maintain books, records, documents, and other evidence, accounting procedures and practices, sufficient to properly reflect all direct and indirect costs of whatever nature claimed to have been incurred in the performance of this Agreement, including any matching costs and expenses. The foregoing constitutes "records" for the purpose of this provision.
- b. The Grantee's facility or office or such part thereof as may be engaged in the performance of this Agreement and his/her records shall be subject at all reasonable times to inspection, audit, and reproduction.
- c. Grantee agrees that CDPH, the Bureau of State Audits, or their designated representatives including the Comptroller General of the United States shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, the Grantee agrees to include a similar right of the State to audit records and interview staff in any subgrantee related to performance of this Agreement. (GC 8546.7, CCR Title 2, Section 1896).
- d. The Grantee shall preserve and make available his/her records (1) for a period of three years from the date of final payment under this Agreement, and (2) for such longer period, if any, as is required by applicable statute, by any other provision of this Agreement, or by subparagraphs (1) or (2) below.
 - (1) If this Agreement is completely or partially terminated, the records relating to the work terminated shall be preserved and made available for a period of three years from the date of any resulting final settlement.
 - (2) If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular three-year period, whichever is later.

- f. The Grantee may, at its discretion, following receipt of final payment under this Agreement, reduce its accounts, books and records related to this Agreement to electronic data storage device. Upon request by an authorized representative to inspect, audit or obtain copies of said records, the Grantee and/or Subgrantee must supply or make available applicable devices, hardware, and/or software necessary to view, copy and/or print said records.

9. Federal Requirements

Grantee agrees to comply with and shall require all subgrantee's, if any, to comply with all applicable Federal requirements including but not limited to the United States Code, the Code of Federal Regulations, the Funding Opportunity Announcement, the Notice of Award, the funding agreement, and any memoranda or letter regarding the applicable Federal requirements.

Attachment 1

**STATE OF CALIFORNIA
CALIFORNIA DEPARTMENT OF PUBLIC HEALTH**

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making, awarding or entering into of this Federal contract, Federal grant, or cooperative agreement, and the extension, continuation, renewal, amendment, or modification of this Federal contract, grant, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency of the United States Government, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities" in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subGrantees, subgrants, and contracts under grants and cooperative agreements) of \$100,000 or more, and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C., any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Name of Grantee

Printed Name of Person Signing for Grantee

Contract / Grant Number

Signature of Person Signing for Grantee

Date

Title

After execution by or on behalf of Grantee, please return to:

[California Department of Public Health
Immunization Branch
850 Marina Bay Pkwy., Bldg. P
Richmond, CA 94804

]

CDPH reserves the right to notify the Grantee in writing of an alternate submission address.

Attachment 2

CERTIFICATION REGARDING LOBBYING

Approved by OMB Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 13520348-0046
(See reverse for public burden disclosure)

<p>1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance</p>	<p>2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award</p>	<p>3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: Year [] quarter [] date of last report [].</p>	
<p>4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier [], if known:</p>	<p>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: []</p>		
<p>6. Federal Department/Agency []</p>	<p>7. Federal Program Name/Description: []</p>		
<p>8. Federal Action Number, if known: []</p>	<p>9. Award Amount, if known: []</p>		
<p>10.a. Name and Address of Lobbying Registrant (If individual, last name, first name, MI): []</p>	<p>b. Individuals Performing Services (including address if different from 10a. (Last name, First name, MI): []</p>		
<p>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. required disclosure shall be subject to a not more than \$100,000 for each such failure.</p>	<p>Signature: _____</p>		
	<p>Print Name: [] []</p>		
	<p>Title: [] []</p>		
<p>Federal Use Only</p>		<p>Authorized for Local Reproduction Standard Form-LLL (Rev. 7-97)</p>	

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.

10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.
- (b) Enter the full names of the individual(s) performing services and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Pursuant to Public Contract Code section 2010, a person that submits a bid or proposal to, or otherwise proposes to enter into or renew a contract with, a state agency with respect to any contract in the amount of \$100,000 or above shall certify, under penalty of perjury, at the time the bid or proposal is submitted or the contract is renewed, all of the following:

1. CALIFORNIA CIVIL RIGHTS LAWS: For contracts executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. EMPLOYER DISCRIMINATORY POLICIES: For contracts executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Proposer/Bidder Firm Name (Printed)	Federal ID Number
County of Kings	946000814

By (Authorized Signature)

Printed Name and Title of Person Signing

Richard Valle, Chairman of the Board of Supervisors

Executed in the County of	Executed in the State of
Kings	CA

Date Executed

Attachment 1

**STATE OF CALIFORNIA
CALIFORNIA DEPARTMENT OF PUBLIC HEALTH**

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The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making, awarding or entering into of this Federal contract, Federal grant, or cooperative agreement, and the extension, continuation, renewal, amendment, or modification of this Federal contract, grant, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency of the United States Government, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities" in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subGrantees, subgrants, and contracts under grants and cooperative agreements) of \$100,000 or more, and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C., any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[] County of Kings
Name of Grantee

[] Richard Valle
Printed Name of Person Signing for Grantee

[] 22-11071
Contract / Grant Number

Signature of Person Signing for Grantee

[]
Date

[] Chairman of the Board of Supervisors
Title

After execution by or on behalf of Grantee, please return to:

[California Department of Public Health
Immunization Branch
850 Marina Bay Pkwy., Bldg. P
Richmond, CA 94804

]

CDPH reserves the right to notify the Grantee in writing of an alternate submission address.

Attachment 2

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Approved by OMB Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 13520348-0046
(See reverse for public burden disclosure)

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<p>4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier [], if known:</p>	<p>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: []</p>		
<p>6. Federal Department/Agency []</p>	<p>7. Federal Program Name/Description: []</p>		
<p>8. Federal Action Number, if known: []</p>	<p>9. Award Amount, if known: []</p>		
<p>10.a. Name and Address of Lobbying Registrant (If individual, last name, first name, MI): []</p>	<p>b. Individuals Performing Services (including address if different from 10a. (Last name, First name, MI): []</p>		
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	<p>Print Name: [] []</p>		
	<p>Title: [] []</p>		
<p>Federal Use Only</p>		<p>Authorized for Local Reproduction Standard Form-LLL (Rev. 7-97)</p>	

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

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3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
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5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
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Contractor Certification Clauses

CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
---------------------------------------	-------------------

By (Authorized Signature)

Printed Name and Title of Person Signing

Date Executed	Executed in the County of
---------------	---------------------------

CONTRACTOR CERTIFICATION CLAUSES

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,

2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably

required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. GENDER IDENTITY: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and

Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

KINGS COUNTY
OFFICE OF THE AUDITOR-CONTROLLER
BUDGET APPROPRIATION AND TRANSFER FORM

Auditor Use Only	
Date	
J/E No.	
Page	of

(A) New Appropriation

Expenditures:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
General	Health Department Grant Program	Special Departmental	100000	419600 /41990 0	92063	\$440,971
TOTAL						\$440,971

Funding Sources:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
General	Health Department Grant Program	Fed Aid – Intergovernmental	100000	419600 /41990 0	86037	\$440,971
TOTAL						\$440,971

(B) Budget Transfer:

Transfer From:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount to be Transferred Out
TOTAL						

Transfer To:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	Amount Transferred In
TOTAL						

Explanation: The recommended action will increase Federal Aid – Intergovernmental revenue account 86037 by \$440,971 and increase Special Departmental account 92063 by \$440,971 in budget unit 419600.

Dept. of Finance Approval *Domingo C. Cruz* Department Head Rose Mary Rahn
990E4008E21399DDE7E1F7CE2152D177 readysign

Administration Approval *Domingo C. Cruz* Board Approval _____
 BOS meeting date: _____



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Sheriff's Office – David Robinson

SUBJECT: PURCHASE OF HUMAN SERVICES VEHICLES

SUMMARY:

Overview:

The Sheriff's Office is requesting to purchase two vehicles from the Human Services Agency.

Recommendation:

- a. Authorize the Sheriff's Office to purchase two vehicles from the Human Services Agency using Kelley Blue Book's value for the vehicle cost;
- b. Adopt the budget change. (4/5 vote required)

Fiscal Impact:

Funding for these purchases is coming from the Sheriff's Towing Services Fund – Fund 100812. The purchases will be made from the Detentions Division (Budget Unit 223000) and the Operations Division (Budget Unit 222000). The actual costs for each vehicle will be reimbursed from the Sheriff's Towing Services Fund through the Revenue Transfer In account, Account 89000, in each budget unit.

BACKGROUND:

The Human Services Agency (HSA) has acquired five new vehicles replacing similar vehicles in their fleet. HSA is offering the older vehicles to the Sheriff's Office at Kelly Blue Book value. These late model vehicles have relatively low mileage, making this a value purchase for the County. The Sheriff's Office will be paying the Kelly, Blue Book price of \$14,747 and \$11,971 for these two vehicles.

BOARD ACTION :

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

KINGS COUNTY
OFFICE OF THE AUDITOR-CONTROLLER
BUDGET APPROPRIATION AND TRANSFER FORM

Auditor Use Only	
Date _____	
J/E No. _____	
Page _____	of _____

(A) New Appropriation

Expenditures:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
General Fund	Detentions	Capital Assets	100000	223000	94002	\$11,971
General Fund	Operations	Capital Assets	100000	223000	94002	\$14,747
					TOTAL	\$26,718

Funding Sources:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	APPROPRIATION AMOUNT
General Fund	Sheriff	Revenue Transfer in	100000	223000	89000	\$11,971
General Fund	Sheriff	Revenue Transfer in	100000	222000	89000	\$14,747
					TOTAL	\$26,718

(B) Budget Transfer:

Transfer From:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	AMOUNT TO BE TRANSFERRED OUT
					TOTAL	\$0

Transfer To:						
FUND NAME	DEPT. NAME	ACCOUNT NAME	FUND NO.	DEPT. NO.	ACCOUNT NO.	AMOUNT TRANSFERRED IN
					TOTAL	\$0

Explanation: (Use additional sheets or expand form for more data entry rows or additional narrative, if needed.)

To purchase two vehicles with relatively low mileage from Human Services at Kelley Blue Book pricing.

Dept. of Finance Approval _____

Department Head  _____

Administration Approval  _____

Board Approval _____

BOS meeting date _____



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Sheriff's Office – David Robinson

SUBJECT: RESOLUTION WITH THE CALIFORNIA DEPARTMENT OF PARKS AND RECREATION

SUMMARY:

Overview:

Over the past 21 years, the Sheriff's Office has annually received approval from the Board to receive Boating Safety and Enforcement (BS&E) financial aid from the California Department of Parks and Recreation, Division of Boating and Waterways to conduct boating safety and enforcement activities in Kings County.

Recommendation:

Adopt a resolution authorizing the participation in the Boating Safety and Enforcement Financial Aid Program.

Fiscal Impact:

This will reduce the impact on the Fiscal Year 2023-24 General Fund by \$97,717. The expenses and revenue related to this program are included in Budget Unit 222000. This program is also funded from boat taxes collected each fiscal year. Per the requirements of this program, the County must demonstrate that the local boat taxes are expended prior to receiving the financial aid from the state.

BACKGROUND:

On December 20, 2022, the Board adopted a resolution and authorized the Sheriff to sign the grant agreement for the Boating Safety and Enforcement Financial Aid Program. The Sheriff's Office is asking to adopt an updated resolution required by the California Department of Parks and Recreation. The purpose of the BS&E Financial Aid Program is to provide State financial aid to local governmental agencies whose waterways have high usage by transient boaters and an insufficient tax base to fully support a boating safety and enforcement program. The program is intended to augment existing local resources for boating safety and enforcement

(Cont'd)

BOARD ACTION :

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

Agenda Item

RESOLUTION WITH THE CALIFORNIA DEPARTMENT OF BOATING AND WATERWAYS

May 16, 2023

Page 2 of 2

activities and is not intended to fully fund BS&E programs. Local participation in the program is entirely voluntary. Any local agency may opt not to participate in the program if they choose to spend their boat taxes on activities other than boating safety and enforcement activities. The funds will be utilized to offset the staffing costs associated with patrolling the Kings River. These funds will also reimburse the County for equipment purchases and repairs associated with patrolling the Kings River and its tributaries. The new agreement is for the term of July 1, 2023 through June 30, 2024.

The resolution has been reviewed and approved by County Counsel as to form.

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF KINGS, STATE OF CALIFORNIA

* * * * *

IN THE MATTER OF AUTHORIZING
THE SHERIFF’S OFFICE TO APPLY
FOR AND PARTICIPATE IN THE
BOATING SAFETY AND
ENFORCEMENT FINANCIAL AID
PROGRAM ADMINISTERED BY THE
CALIFORNIA DEPARTMENT OF
PARKS AND RECREATION, DIVISION
OF BOATING AND WATERWAYS FOR
FISCAL YEAR 2023-2024 _____/

RESOLUTION NO. 2023-

WHEREAS, the Kings County Sheriff’s Office (“Sheriff”) performs boating safety and enforcement activities set forth in Harbors and Navigation Code section 663.7 and California Code of Regulations, title 14, section 6593.3; and

WHEREAS, the California Department of Parks and Recreation, Division of Boating and Waterways (“Department”) operates a Boating Safety and Enforcement Financial Aid Program (“Program”) for local agencies that perform boating safety and enforcement set forth in Section 6593.3; and

WHEREAS, submission of an application for funding under the Program requires the County of Kings (“County”) to comply with the requirements of Harbors and Navigation Code section 663.7, California Code of Regulations, title 14, section 6593.4; and

WHEREAS, participation in the Program requires the County to comply with the requirements of Harbors and Navigation Code section 663.7; and

WHEREAS, the Sheriff would like to apply for the financial aid participate in the Department’s Program to augment the revenues received by the County of Kings (“County”) for boating safety and enforcement activities.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. The Sheriff may apply for Program funding as solicited by the Department to augment the revenues received by the County for boating safety and enforcement activities.

2. The Sheriff may participate in the Program as operated by the Department to augment the revenues received by the County for boating safety and enforcement activities.

3. The Sheriff of Kings County, David Robinson, or his designee, may sign the application and agreement for Program funding from the Department for boating safety and enforcement activities for Fiscal Year 2023-2024.

4. The Sheriff of Kings County, David Robinson, or his designee, may submit and sign invoices claiming reimbursement from the Department for Program funding for boating safety and enforcement activities for Fiscal Year 2023-2024.

5. The Sheriff of Kings County, David Robinson, or his designee, may receive funding from the Department for Program funding for Fiscal Year 2023-2024 for boating safety and enforcement activities.

6. The County shall expend not less than one hundred percent (100%) of the amount the County received from personal property taxes on vessels during Fiscal Year 2023-2024, as required under Harbors and Navigation Code section 663.7, subdivision (e).

7. Funding allocated to the County under Harbors and Navigation Code section 663.7, subdivision (a) shall be used only for boating safety and enforcement programs conducted within the County.

8. The County auditor may certify the amount of prior year vessel taxes received by the County.

The foregoing resolution was adopted upon motion by _____.
Seconded by _____ at a regular meeting held on the ___ day of _____, 2023, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Richard Valle, Chairman Board of Supervisors
County of Kings, State of California

IN WITNESS WHEREOF, I set my hand this ____ day of _____, 2023.

Catherine Venturella, Clerk of the Board of Supervisors



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Sheriff's Office – David Robinson

SUBJECT: ANNUAL MAINTENANCE AGREEMENT FOR EIGHT LIVE SCAN MACHINES WITH IDEMIA MORPHOTRUST USA

SUMMARY:

Overview:

The King's County Sheriff's Office requests authorization to renew the annual maintenance agreement for eight Live Scan machines.

Recommendation:

Approve the maintenance agreement with IDEMA MorphoTrust USA for eight Live Scan machines.

Fiscal Impact:

The cost for 24 hour a day and seven day a week coverage for the machines at the Kings County Jail and the Kings County Juvenile Center will be \$7,909. The cost for the machines located at the Kings County Sheriff's Administration Office, Avenal Police Department, Hanford Police Department, Lemoore Police Department, and two machines at the Corcoran Police Department will be \$13,909. The cost will be paid out of the CAL-ID Remote Access Network Board funds.

BACKGROUND:

Live Scan is a digital fingerprinting process that replaces traditional ink fingerprinting. The Live Scan machines located at the Kings County Sheriff's Administration Office, Avenal Police Department, Corcoran Police Department, Hanford Police Department, Lemoore Police Department, the Kings County Jail, and the Kings County Juvenile Center are due for renewal of the annual maintenance agreements. The current annual maintenance agreements will expire at various times in 2023. The agreements for fiscal year 2023-24 are prorated based on their existing expiration date. The new agreements will provide coverage through June 30, 2024 and will get the maintenance agreement on the same renewal cycle for all eight machines. The agreement

(Cont'd)

BOARD ACTION :

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

Agenda Item

ANNUAL MAINTENANCE AGREEMENT FOR EIGHT LIVE SCAN MACHINES WITH IDEMIA MORPHOTRUST USA

May 16, 2023

Page 2 of 2

has been reviewed and approved by County Counsel as to form prior to the Remote Access Network Board approving them.

IDEMIA IDENTITY & SECURITY USA LLC
SYSTEM MAINTENANCE TERMS AND CONDITIONS

for use with
U.S. End User Customers
covering
Idemia® Live Scan Product Line

I. GENERAL SCOPE OF COVERAGE

Subject to payment in full of the applicable maintenance fees for the system ("System") described in Idemia Identity & Security USA LLC's ("Idemia") current Maintenance Agreement Addendum ("Addendum") with customer ("Customer"), Idemia, or its authorized agents or subcontractors, shall provide the System maintenance services ("Services") set forth and in accordance with the terms herein (this "Agreement") and the Addendum. The terms of the Addendum are hereby incorporated into this Agreement by this reference.

II. MAINTENANCE SERVICES

The Services provided by Idemia are those services selected by Customer from one or more of the following maintenance services programs:

A. Included With All Remedial Maintenance Services.

Included With All Remedial Maintenance Services are as follows:

- Unlimited 24/7 telephone technical support for System hardware and software from the Idemia TouchCare Support Center via Idemia toll free telephone number.
- TouchCare Support Center managed problem escalation, as required, to Idemia's technical support staff to resolve unique problems.
- Idemia shall furnish all parts and components necessary for the service and maintenance of the System. Replacement parts shall be sent to the Customer. All replaced defective parts shall become Idemia's property. Idemia shall determine if a replacement part is necessary. Replacement parts and components may be new or refurbished. Unless otherwise agreed by Idemia, replacement parts and components needed at international destinations shall be shipped by Idemia to the Customer-specified United States destination, and the Customer shall arrange for shipment of the parts and components to the final international destination. In the event Idemia ships replacement parts and components to an international destination, the Customer shall be responsible for all shipping expenses, duties, tariffs, taxes, and all other delivery related charges.
- Idemia shall make available to Customer one copy (in electronic or other standard form) of

each Update (defined herein) for those System components that are developed by Idemia and for which Idemia, in its sole discretion, elects to develop and generally make available to customers whose Systems are under warranty or under a current Idemia Maintenance Agreement Addendum. Customer shall provide Idemia with continuous network or dial-up access to the System (whether stand alone or connected to a central site), and Idemia shall deliver the Update via this remote means of delivery. In the event continuous network or dial-up access is not available for *24/7 Maintenance Services* and *9/5 Maintenance Services* Customers, then Idemia shall install the Update during any subsequently scheduled on-site visit by Idemia for service of the System. An "Update" means a new release of such System software components that are developed by Idemia which contain (i) bug fixes, corrections, or a work-around of previously identified errors with such software, or (ii) minor enhancements, improvements, or revisions with substantially similar (but not new) functionality to the original licensed System software.

B. 24/7 Maintenance Services. *Idemia's 24/7 Maintenance Services* are as follows:

- Customer will receive a telephone response to service calls within one (1) hour from the time the Customer places a service call with Idemia's Help Desk.
- Idemia's Help Desk will attempt problem resolution via telephonic verbal and dial-in troubleshooting prior to dispatching a Idemia field service engineer to Customer's facility for on-site service.
- If on-site service is necessary, such service shall be provided 24/7, including holidays. Idemia shall use its best efforts to have a Idemia field service engineer at the Customer's facility within four (4) hours from the time the engineer is dispatched by Idemia's Help Desk for customers located within a 100 mile radius of an authorized Idemia's service location and within 24 hours for customers located outside such 100 mile radius.

- At no additional charge (provided Customer has granted Idemia with continuous network or dial-up access to the System, whether stand alone or connected to a central site), Idemia will provide Customer with up to four (4) Customer-requested type of transaction changes to existing type of transaction applications; **provided further, however, that any such type of transaction change does not, in the sole opinion of Idemia's Development Management Team, require a significant development or deployment effort.**

Generally, a *significant development effort* is one that takes Idemia more than one full business day to develop, and a *significant deployment effort* is one that requires Idemia's deployment of one or more of its field service engineers to more than five (5) Customer locations or Idemia's field service engineer(s) collectively traveling a distance greater than 250 miles in order to complete the installations. In any such events, Idemia will provide such services on a time and materials basis and Idemia will provide Customer with a quote for developing and providing Customer with any such applications and changes. Table updates are treated as Updates and will be made available to Customer in accordance with Section II.A. of this Agreement.

C. 9/5 Maintenance Services. Idemia's 9/5 *Maintenance Services* are as follows:

- Customer will receive a telephone response to service calls within one (1) hour from the time Customer places a service call with Idemia's Help Desk.
- Idemia's Help Desk will attempt problem resolution via telephonic verbal and dial-in troubleshooting prior to dispatching a Idemia field service engineer to Customer's facility for on-site service.
- If on-site service is necessary, such service shall be provided nine (9) business hours (that is, 8:00 a.m. to 5:00 p.m.) per day, five business days per week. Idemia shall use its best efforts to have an Idemia's field service engineer at Customer's facility within eight (8) working hours from the time the engineer is dispatched by Idemia's Help Desk if Customer's facility is located within a 100 mile radius of an authorized Idemia's service location and within 24 hours if Customer's facility is located outside such 100 mile radius.
- Upon Idemia's acceptance of Customer's request for after hours service, Customer shall pay for such after hours service on a time and materials basis at Idemia's then current rates.
- At no additional charge (provided Customer has

granted Idemia with continuous network or dial-up access to the System, whether stand alone or connected to a central site), Idemia will provide Customer with up to four (4) Customer-requested type of transaction changes to existing type of transaction applications;

provided further, however, that any such type of transaction change does not, in the sole opinion of Idemia's Development Management Team, require a significant development or deployment effort.

Generally, a *significant development effort* is one that takes Idemia more than one full business day to develop, and a *significant deployment effort* is one that requires Idemia's deployment of one or more of its field service engineers to more than five (5) Customer locations or Idemia's field service engineer(s) collectively traveling a distance greater than 250 miles in order to complete the installations. In any such events, Idemia will provide such services on a time and materials basis and Idemia will provide Customer with a quote for developing and providing Customer with any such applications and changes. Table updates are treated as Updates and will be made available to Customer in accordance with Section II.A. of this Agreement.

D. Help Desk Maintenance Services. Idemia's *Help Desk Maintenance Services* are as follows:

- The Services do not include any Idemia on-site maintenance services. The Customer agrees to provide the on-site personnel to assist the Idemia Help Desk with troubleshooting, module replacement, and installation of Updates, as required.
- Customer shall maintain at least one (1) Idemia trained System manager on the Customer's System support staff during the term of such Services period contained in the applicable Addendum, and such Customer System manager shall be responsible for periodically backing-up System software in accordance with Idemia's periodic requirements. Unless otherwise agreed in writing by Idemia, the Customer shall be responsible for the installation of each Update.
- Customer will receive a telephone response to service calls within one (1) hour from the time the Customer places a service call with Idemia's Help Desk.

- Idemia shall furnish all parts and components necessary for the maintenance of the System. Idemia's shipment of a replacement part to Customer will be initiated promptly after the Idemia's Help Desk determines the need for such item. Replacement part orders initiated prior to 3:00 p.m. Central shall be shipped the same business day, where orders initiated after 3:00 p.m. Central shall be shipped the next business day. All shipments are made via next day priority air.
- If a defective part is required by Idemia to be returned to Idemia, the packaging material used in shipment of the replacement part must be reused to return the defective part. [Note: defective parts are not repaired and returned to Customer. Customer will be invoiced for any defective parts that are not returned to Idemia within two (2) weeks after receipt of the replacement part. Idemia is not responsible for any markings (i.e., asset tags) that Customer may place on System components. It is Customer's responsibility to remove such markings.]
- Upon Customer's request for Idemia on-site service, Idemia shall use its best efforts to have a Idemia field service engineer at the Customer's facility within 48 hours from the time the engineer is dispatched by Idemia's Help Desk. Customer shall pay for such on-site service on a time and travel basis at Idemia's then current rates and travel policies, respectively. Prior to dispatch of a Idemia engineer, Customer shall provide Idemia with a purchase order ("P.O."), complete Idemia's P.O. Waiver form, or provide Idemia with a valid credit card number.

E. Preventive Maintenance Services. Idemia's *Preventive Maintenance Services* are as follows:

- Preventive maintenance service calls consist of System cleaning, verification of calibration, and verification of proper System configuration and operation in accordance with Idemia's specifications for such System. Idemia and Customer will seek to agree upon the scheduling of the preventive maintenance service call promptly after commencement of the term of this Agreement and the commencement of any renewal term.
- Preventive maintenance service calls are only available in connection with Idemia's 24/7 Maintenance Services and Idemia's 9/5 Maintenance Services offerings. Preventive maintenance service calls are priced on a per call basis in accordance with Idemia's then current published prices for such Services. Preventive Maintenance Services may not be

available for certain System components.

III. EXCLUSIONS FROM SERVICES

- A. Exclusions. The Services do not include any of the following:
- System relocation.
 - Additional training beyond that amount or level of training originally ordered by Customer.
 - Maintenance support or troubleshooting for Customer provided communication networks.
 - Maintenance required to the System or its parts arising out of misuse, abuse, negligence, attachment of unauthorized components (including software), or accessories or parts, use of sub-standard supplies, or other causes beyond Idemia's control.
 - Maintenance required due to the System being modified, damaged, altered, moved or serviced by personnel other than Idemia's authorized service representatives, or if parts, accessories, or components not authorized by Idemia are fitted to the System.
 - Maintenance required due to failures caused by Customer or Customer's software or other software, hardware or products not licensed by Idemia to Customer.
 - Providing or installing updates or upgrades to any third party (i.e., Microsoft, Oracle, etc.) software.
 - Providing consumable parts and components (i.e., platens, toner cartridges, etc.); such items are replaced at the Customer's expense.
 - Maintenance required due to failures resulting from software viruses, worms, Trojans, and any other forms of destructive or interruptive means introduced into the System.
 - Maintenance required due to failures caused by Customer facility issues such as inadequate power sources and protection or use of the System in environmental conditions outside of those conditions specified in Idemia's System documentation.

B. Availability of Additional Services. At Customer's request, Idemia may agree to perform the excluded services described immediately above in accordance with Idemia's then current rates. Other excluded services that may be agreed to be performed by Idemia shall require Idemia's receipt of a Customer P.O., Customer's completion of Idemia's P.O. Waiver form, or Customer providing Idemia with a valid credit card number before work by Idemia is commenced.

C. Non-Registered System Components. Any System components not registered in the Addendum for which Services are requested by Customer may be required to have a pre-maintenance inspection by Idemia before being added to the Addendum and this Agreement. This inspection will also be required if this Agreement has expired by more than thirty (30) days. Idemia's inspection will be billed at Idemia's current inspection rate plus travel expenses and parts (if any required).

D. Third Party Hardware and Software. Customer shall be solely responsible for obtaining from Idemia or an Idemia authorized or identified vendor, at Customer's sole expense: (i) all Idemia and third-party software that may be required for use in connection with any Updates, major enhancements or new versions; and (ii) all hardware that may be required for the use of any Updates, major enhancements or new versions. Idemia will specify the hardware and third-party software requirements for any Updates.

IV. SERVICE CALLS

Customer may contact Idemia's TouchCare Support Center by calling 1-888-HELP-IDX (888-435-7439). Service calls under this Agreement will be made at the installation address identified in the Addendum or as otherwise agreed to in writing.

V. TERM AND TERMINATION

This term of this Agreement shall commence upon Idemia's receipt of the annual maintenance fee reflected in the Addendum and shall continue for a period of one (1) year. This Agreement may be renewed for additional one (1) year terms upon the parties' mutual agreement and Customer's execution of an updated Addendum and Idemia's receipt of the applicable annual maintenance fee reflected in the updated Addendum. Either party may terminate this Agreement in the event of a material breach by the other party that remains uncured for a period of thirty (30) days from the date the non-breaching party provided the other with written notice of such breach.

VI. FEES FOR SERVICES

A. Fees. The initial fee for Services under this Agreement shall be the amount set forth in the Addendum. The annual maintenance fee during any renewal term will be Idemia's current rates in effect at the time of renewal. Customer agrees to pay the total of all charges for Services annually in advance within thirty (30) days of the date of Idemia's invoice for such charges. Customer understands that alterations, attachments, specification changes, or use of sub-standard supplies that cause excessive service calls, may require an increase in Service fees during the term of this Agreement at the election of Idemia, and Customer

agrees to promptly pay such charges when due.

B. Failure to Pay Fees. If Customer does not pay Idemia's fees for Services or parts as provided hereunder when due: (i) Idemia may suspend performance of its obligation to provide Services until the account is brought current; and (ii) Idemia may, at its discretion, provide the Services at current "non contract/per call" rates on a COD basis. Customer agrees to pay Idemia's costs and expenses of collection including the maximum attorneys' fee permitted by law (said fee not to exceed 25% of the amount due hereunder).

VII. LIMITED WARRANTY / DISCLAIMER / LIMITATION OF LIABILITY

Idemia shall provide the Services hereunder in a professional and workmanlike manner by duly qualified personnel. EXCEPT FOR THIS LIMITED WARRANTY, IDEMIA HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE IN REGARD TO THE SERVICES, SOFTWARE, AND ANY OTHER GOODS PROVIDED HEREUNDER. IN NO EVENT SHALL IDEMIA'S AGGREGATE LIABILITY TO CUSTOMER ARISING OUT OF, OR RELATED TO, THIS AGREEMENT, UNDER ANY CAUSE OF ACTION OR THEORY OF RECOVERY, EXCEED THE NET FEES FOR IDEMIA'S SERVICES ACTUALLY PAID BY CUSTOMER TO IDEMIA UNDER THE APPLICABLE ADDENDUM TO THIS AGREEMENT DURING THE TWELVE (12) MONTHS PRIOR TO THE DATE THE CUSTOMER'S CAUSE OF ACTION AROSE. IN NO EVENT SHALL IDEMIA BE LIABLE TO CUSTOMER FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES (INCLUDING, BUT NOT LIMITED TO, LOST PROFITS OR REVENUE; LOSS, INACCURACY, OR CORRUPTION OF DATA OR LOSS OR INTERRUPTION OF USE; OR FOR ANY MATTER BEYOND IDEMIA'S REASONABLY CONTROL, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NO ACTION, REGARDLESS OF FORM, MAY BE BROUGHT BY CUSTOMER MORE THAN TWO (2) YEARS AFTER THE DATE THE CAUSE OF ACTION AROSE.

VIII. LIMITED LICENSE TO UPDATES

Idemia may deliver Idemia-developed Updates to Customer. The terms of Idemia's end user license for the Idemia's software delivered as part of the System shall govern Customer's use of the Updates.

IX. MISCELLANEOUS

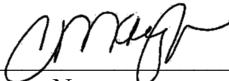
This Agreement shall be governed by and construed according to the laws of the Commonwealth of Massachusetts, excluding its conflict of laws provisions. This Agreement constitutes the entire agreement between the parties regarding the subject matter described herein and may not be modified except in writing signed by duly authorized representatives of Idemia and the Customer. This Agreement may not be assigned by Customer without the prior express written consent of Idemia.

IN WITNESS WHEREOF, the Parties executed this Agreement the day and year first written above.

COUNTY OF KINGS

CONTRACTOR NAME

By: _____
Richard Valle, Chair
Kings County Board of Supervisors

By:  _____
Name: Casey Mayfield
Title: Sr. Vice President

ATTEST

By: _____
Catherine Venturella, Clerk of the Board

RISK MANAGEMENT APPROVED AS TO INSURANCE

By:  _____ 4/16/2023
Sarah Poots
Risk Management

APPROVED AS TO FORM
Diane Freeman, County Counsel

By:  _____
Diane Freeman

Exhibits/Attachments:
Maintenance Agreement Addendum 1
Maintenance Agreement Addendum 2



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Human Services Agency – Wendy Osikafo/Monica Connor

SUBJECT: FOSTER CARE MONTH PROCLAMATION

SUMMARY:

Overview:

The national government annually declares the month of May as a time for everyone in the nation, state, and local communities to acknowledge the importance of foster caretakers. The Human Services Agency currently licenses 129 Relative Resource Family Homes, 94 Non-relative Resource Family Homes, and 22 Tribal Approved Homes. Furthermore, there are also numerous privately licensed Foster Family Homes in Kings County, all of which provide shelter, care, and support to one of Kings County's most vulnerable populations. As May is National Foster Care Month, this is an opportunity for Kings County to acknowledge the important contributions foster caretakers make to the community.

Recommendation:

Adopt a resolution proclaiming the month of May 2023 as Foster Care Month in Kings County.

Fiscal Impact:

None.

BACKGROUND:

Since first designated in 1988, the United States government has issued annual proclamations recognizing the month of May as National Foster Care Month. The fundamental purpose of the annual recognition is to show appreciation and gratitude to resource and kin families who are supporting children by opening their homes, sharing their love, and bringing awareness to the needs of children and youth in foster care. The focus of National Foster Care Month has evolved based on the needs of the time. Current activities continue to be concentrated on increasing the visibility of the needs of children and youth in foster care and highlighting how the child welfare system can prioritize foster care as a service to families and promote reunification.

The resolution has been reviewed and approved by County Counsel as to form.

BOARD ACTION :

APPROVED AS RECOMMENDED: _____ **OTHER:** _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF KINGS, STATE OF CALIFORNIA

IN THE MATTER OF RESOLVING
TO PROCLAIM MAY 2023 AS
FOSTER CARE MONTH _____/

RESOLUTION NO. _____

WHEREAS, the Kings County Board of Supervisors wishes to bring the importance of foster caretakers to the attention of all citizens of Kings County;

WHEREAS, there are more than 50,000 children and youth in foster care in California and approximately 346 in Kings County;

WHEREAS, foster, kinship and adoptive families who open their hearts and homes to children whose families are in crisis, play a vital role in helping children and families heal and reconnect thereby launching young people into successful adulthood;

WHEREAS, relational permanency is fundamental to the well-being of children and youth and the maintaining of relationships with relatives and kin can help provide a sense of belonging for young people in care;

WHEREAS, foster parents, including relative and non-related extended family members, and tribally approved homes provide an essential service to the community in caring for children and youth in foster care;

WHEREAS, supporting children in foster care, their foster families, biological families, and services that support foster children can change generations, break cycles of abuse, prevent exploitation, and give children the opportunity to thrive; and

WHEREAS, Foster Care Month provides the opportunity to thank the families who embrace the often thankless responsibility of providing a home and family to children in need of affection, love, and security, and to support the efforts of foster parents who dedicate their time to children.

NOW, THEREFORE, IT IS HEREBY RESOLVED, as follows:

The Kings County Board of Supervisors resolves to proclaim May 2023 as Foster Care Month.

The foregoing Resolution was adopted upon motion by Supervisor _____, seconded by Supervisor _____, at a regular meeting held _____, 2023 by the following vote:

AYES: Supervisors
NOES: Supervisors
ABSENT: Supervisors
ABSTAIN: Supervisors

Richard Valle, Chairman
Board of Supervisors
County of Kings, State of California

IN WITNESS WHEREOF, I have set my hand this ____ day of _____ 2023.

Catherine Venturella, Clerk of said Board



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Public Works Department – Dominic Tyburski/Mitchel Cabrera

SUBJECT: FISCAL YEAR 2023-2024 SENATE BILL 1 PROJECT LIST

SUMMARY:

Overview:

Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017, requires the Board to adopt a list of proposed projects by resolution.

Recommendation:

Adopt a resolution containing the projects planned to be constructed in Fiscal Year 2023-24 utilizing Senate Bill 1 Funding.

Fiscal Impact:

There is no impact to the General Fund. SB 1 funds will be allocated and expensed from the County Road Fund in Budget Unit 311000. This funding is estimated to be \$5 million for Fiscal Year 2023-24.

BACKGROUND:

SB 1 became law in 2017. This is the seventh year that this additional funding has been available for much needed road maintenance. The project list was constructed during summer/fall of 2022 which included the placement of hot mix asphalt concrete overlays and slurry seals. The fiscal year 2023-24 list is attached and includes the construction of new hot mix asphalt sections over a pulverized base mixed with cement through a process called Full Depth Reclamation (FDR). FDR consist of pulverizing the existing pavement sections, adding a predetermined percentage of cement, and mixing to a predetermined depth to create a durable base for the placement of new hot mix asphalt. In addition, hot mix asphalt overlays will be placed at roadway intersections at the Avenal Cutoff Road and the transition area from Caltrans right-of-way to the beginning of FDR operations (roughly 600 feet). Road segment selection is based on recommendations from the department's Pavement Management System (PMS), a program that suggests maintenance work based on the age and type of road, the amount of daily traffic, and the distress exhibited by the road. Recommendations are reviewed by staff and may be modified based on engineering judgement. The resolution has been reviewed and approved by County Counsel as to form.

BOARD ACTION :

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF KINGS, STATE OF CALIFORNIA

IN THE MATTER OF ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2023-24 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 /

RESOLUTION NO. _____

WHEREAS, Senate Bill 1 (“SB 1”), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide;

WHEREAS, SB 1 includes accountability and transparency provisions that ensure Kings County’s residents are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year;

WHEREAS, the County must adopt a list of proposed projects by resolution to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (“RMRA”), created by SB 1, which must include a description and location of each proposed project, a proposed schedule for the project’s completion, and the estimated useful life of the improvement;

WHEREAS, the County, will receive an estimated \$5,000,000 in RMRA funding in Fiscal Year 2023-24 from SB 1;

WHEREAS, this is the seventh year the County will receive SB 1 funding and it will enable the County to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have been possible without SB 1;

WHEREAS, the County underwent a robust public process to ensure public input into our community’s transportation priorities as reflected in the project list;

WHEREAS, the County used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community’s priorities for transportation investment;

WHEREAS, SB 1 funding from will help the County maintain and rehabilitate 15 miles of streets and roads throughout the County this year and similar projects in the future;

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the County’s streets and roads are in an “good/at-risk” condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a “good” condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure, with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE BE IT RESOLVED, ORDERED AND FOUND by the Board of Supervisors, County of Kings, State of California, as follows:

1. The foregoing recitals are true and correct.

2. The proposed projects that will be funded in-part or solely with fiscal year 2023-24 Road Maintenance and Rehabilitation Account revenues are shown on the list attached hereto as **Exhibit A** and incorporated herein by reference.

The foregoing resolution was adopted upon motion by Supervisor _____, seconded by Supervisor _____, at a regular meeting held on the 16th day of May 2023, by the following vote:

AYES: Supervisors
NOES: Supervisors
ABSENT: Supervisors
ABSTAIN: Supervisors

Richard Valle, Chairperson
Board of Supervisors
County of Kings, State of California

IN WITNESS WHEREOF, I have set my hand this 16th day of May 2023.

Catherine Venturella, Clerk of said Board

Exhibit A

Avenal Cutoff Road Full Depth Reclamation with Cement 2023-2024				Estimated Completion		Estimated Useful Life (years)	
Road	Begin	End	Project Type	Pre-Con.	Construction*	Min.	Max.
Avenal Cutoff Road	SR 198	CA Aqueduct (County Limit)	Road Maint. & Rehab	10/2023	6/2024	15	25

*Project construction will be completed in phases (estimated 1 project phase per year)



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Public Works Department – Dominic Tyburski/Mitchel Cabrera
SUBJECT: NON-ROUTINE HAZARDOUS ENCROACHMENT OF THE PUBLIC RIGHT OF WAY
SUMMARY:

Overview:

On July 28, 2020, the Board approved a Non-Routine/Hazardous encroachment permit application and entered into an agreement with Lakeside Pipeline, LLC in connection with the application for encroachment permit. The Public Works Department has received a request from Lakeside Pipeline, LLC to include an additional one mile of biogas pipeline to be constructed in the County’s right-of-way. As such, an amendment to the agreement with Lakeside Pipeline is necessary to include the additional mile of biogas pipeline.

Recommendation:

Approve the amended agreement with Lakeside Pipeline, LLC to include an additional one mile of biogas pipeline to be constructed in the County’s right-of-way.

Fiscal Impact:

This project will provide a franchise fee equal to 2% of the total value of natural gas injected into the pipeline annually to the General Fund for the 30-year permitted life of the project.

BACKGROUND:

The Public Works Department has engaged MAAS Energy Works, Inc., working on behalf of Lakeside Pipeline, LLC and Westside, LLC, regarding an encroachment (occupation of public right of way) since July of 2019. The primary issue of concern to Public Works has been and continues to be the safety of the motoring public.

On July 28, 2020, the Board entered into an agreement in connection with an encroachment permit application for the installation of biogas pipelines within the right-of-way at various locations throughout the county. The

(Cont’d)

BOARD ACTION :

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.
CATHERINE VENTURELLA, Clerk to the Board
By _____, Deputy.

Agenda Item

NON-ROUTINE HAZARDOUS ENCROACHMENT OF THE PUBLIC RIGHT OF WAY

May 16, 2023

Page 2 of 2

agreement provides protection to the County, which includes but is limited to liability insurance requirements verified annually, an irrevocable line of credit to remove the encroachment if necessary, and an annual franchise (encroachment) fee for use of the public right-of-way.

The new biogas pipeline to be added as part of this amendment will occupy the right-of-way along Kansas Avenue.

Section 2009 of the Streets and Highways Code establishes the Board of Supervisors as the policy-making Board with respect to county highway matters. County Resolution 77-144 describes a Non-Routine/Hazardous Encroachment as “one creating a danger of injury to person or property”. While design precautions help ensure that this encroachment does not become a hazard, the potential risk is significant enough that the Public Works Director’s position is that this should be a Board decision. Resolution 77-144 allows the Board to confirm that such encroachment is hazardous and order its abatement or removal. The Board may also re-classify such an encroachment as other than hazardous, such as a Public Utility Encroachment or Undesirable Encroachment.

This amendment has been reviewed and approved by County Counsel as to form.

Agreement No. ____

**COUNTY OF KINGS
FIRST AMENDMENT TO AGREEMENT IN CONNECTION
WITH APPLICATION FOR ENCROACHMENT PERMIT**

This first amendment (“1st Amendment”) to Agreement No. 20-077 (“Agreement”) is entered into on _____, 2023, by and between the County of Kings, a political subdivision of the State of California (“County”) and Lakeside Pipeline LLC, a California limited liability company (“Applicant”) (singularly a “Party” and collectively the “Parties”).

R E C I T A L S

WHEREAS, the County and Applicant entered into the Agreement on July 28, 2020, authorizing Applicant to encroach into the County right-of-way to install, operate, and maintain approximately 4.60 linear miles of buried biogas pipeline, up to twenty (20) inches in diameter of HDPE pressure pipe (the “Pipeline”);

WHEREAS, Applicant submitted an encroachment permit application, and plan set, to the County seeking a permit granting Applicant an encroachment in the County right of way by one (1) additional mile;

WHEREAS, Applicant must make certain covenants with County, before the County issues a permit to increase the encroachment into the County right-of-way by one (1) mile;

WHEREAS, Applicant submitted an irrevocable letter of credit in favor of the County as required by and attached to the Agreement; however, the Agreement references an “irrevocable line of credit,” and the Parties wish to correct this typo;

WHEREAS, the Parties wish to amend the Agreement to cover the expansion of the Pipeline and encroachment into the County right-of-way; and

WHEREAS, Section 10 of the Agreement authorizes the Parties to modify the Agreement via a written amendment signed by Applicant and County.

NOW, THEREFORE, the Parties agree as follows:

1. This 1st Amendment is made in accordance with Highways and Streets Code section 1460 et al.
2. The terms and conditions contained in the Agreement and this 1st Amendment apply to the Pipeline and the one (1) mile expansion that will increase the

encroachment into the County right-of-way. The term Pipeline refers to the Pipeline described in the Agreement, and the mile expansion contemplated by this 1st Amendment.

3. As a condition to issuing an additional one (1) mile encroachment into the County right-of-way, Applicant shall comply with all special conditions contained in the permit contemplated by this 1st Amendment.

4. Applicant shall register the location of the Pipeline expansion under Section 1 of the Agreement and submit a set of engineered plans of the Pipeline expansion in accordance with Section 2 of the Agreement.

5. In accordance with Streets and Highways Code section 1463, the County Road Commissioner may the revoke the Agreement, this 1st Amendment, and the permit upon noticing the Applicant, or their successors in interest, of the revocation in accordance with Section 12 of the Agreement.

6. Applicant shall obtain an irrevocable letter of credit in favor of the County for the removal of the Pipeline in the amount reflected in the Engineer's Estimate, stamped by licensed Civil Engineer, Craig M. Hartman, attached to this 1st Amendment as **Exhibit A**. Applicant shall submit said irrevocable letter of credit to the County in a form substantially in conformance with the letter of credit attached to the Agreement, for the County's review and approval prior to the issuance of the encroachment permit.

7. Every instance of the term, "line of credit," contained in the Agreement is replaced with "letter of credit."

8. Applicant shall pay County a one-time encroachment fee of \$500.00 prior to issuance of the encroachment permit for processing the permit and to inspect the construction of the Pipeline.

9. The recitals and exhibits are integral to this 1st Amendment and are incorporated into this 1st Amendment by this reference.

10. All other terms and conditions of the Agreement remain in full force and effect.

11. Each signatory to this 1st Amendment represents it is authorized to enter into this 1st Amendment and bind the party to which its signature represents.

12. The Parties may execute this 1st Amendment in two (2) or more counterparts that together constitute one (1) agreement.

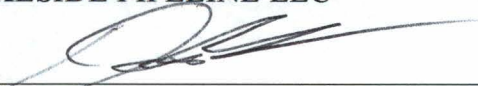
SIGNATURES ON FOLLOWING PAGE(S)

IN WITNESS WHEREOF, the Parties executed this 1st Amendment on the day and year first written above.

COUNTY OF KINGS

LAKESIDE PIPELINE LLC

By: _____
Richard Valle, Chairman
Kings County Board of Supervisors

By:  _____
Daryl Mass, Manager


ATTEST

By: _____
Catherine Venturella, Clerk of the Board

APPROVED AS TO INSURANCE

By:  _____ 04/19/2023
Sarah Poots, Risk Manager

APPROVED AS TO FORM
Diane Freeman, County Counsel

By:  _____ 03/14/2023
Cindy Crose Kliever, Deputy County Counsel

Exhibits/Attachments:
Exhibit A: Engineer's Estimate

Lakeside Pipeline - Route to Mattos Bros Dairy - Decommissioning Estimates:

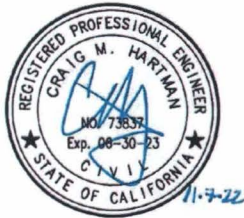
Decommissioning Pipeline Road Crossing

Item #	Category	Quantity	Unit Price	Total
1	Equipment Rental - Backhoe, Dump Truck, Water Buffalo, and Compactor	2 (days)	\$1,600	\$3,200
2	Material - PVC Caps, Blind Flanges, Tape, Bolt Kit, etc.	2 EA	\$320	\$640
3	Excavation and Disposal of Dirt (5'L x 5'W x 6'H - 11 tons)	2 EA	\$800	\$1,600
4	Concrete Plug Cost	2 EA	\$900	\$1,800
5	Labor Cost - 2 days (2 workers)	32 hours	\$94	\$3,840
6	Superintendent - 3 days (1 worker)	24 hours	\$94	\$2,256
7	Backhoe Operator - 2 days (1 worker)	16 hours	\$94	\$1,504
8	Tool Truck and Misc.	3 EA	\$256	\$768
Subtotal for each crossing				\$15,608

Decommissioning Pipeline in Parallel ROW

Item #	Category	Quantity	Unit Price	Total
1	Equipment Rental - Backhoe, Dump Truck, Water Buffalo, and Compactor	3 (days)	\$1,600	\$4,800
2	Material - PVC Caps, Blind Flanges, Tape, Plug, etc.	1 EA	\$2,900	\$2,900
3	Excavation and Disposal of Dirt (5'L x 5'W x 6'H - 11 tons)	2 EA	\$800	\$1,600
4	Slurry and Concrete Cost	2 EA	\$1,500	\$3,000
5	Labor Cost - 3 days (2 workers)	48 hours	\$94	\$4,512
6	Superintendent - 4 days (1 worker)	32 hours	\$94	\$3,008
7	Backhoe Operator - 3 days (1 worker)	24 hours	\$94	\$2,256
8	Tool Truck and Misc.	3 EA	\$256	\$768
Subtotal for each mile of ROW				\$22,844

The combined total cost for one perpendicular crossing and one mile of parallel pipeline is \$38,452.





COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Public Works Department – Dominic Tyburski/Mitchel Cabrera

SUBJECT: KETTLEMAN CITY PEDESTRIAN BRIDGE PROJECT

SUMMARY:

Overview:

On March 7, 2023, the Board awarded the Kettleman City Pedestrian Bridge project design to Mark Thomas & Company, Inc., through the Request for Proposal (RFP) process. Mark Thomas & Company, Inc., has submitted a subconsultant substitution request to replace Kleinfelder Inc., for Crawford and Associates to perform geotechnical services for the project. The substitution request was submitted due to Kleinfelder Inc. and Mark Thomas not being able to reach an agreement to perform the geotechnical services for the project.

Recommendation:

Authorize the Public Works Director to sign the amendment with Mark Thomas and Company, Inc., to prepare the Plans, Specifications, and Estimate package for the Kettleman City Pedestrian Bridge Project.

Fiscal Impact:

This project will not impact the General Fund as the design will be fully funded through Senate Bill (SB) 170 funds. Funds secured through SB 170 are \$2 million, which will cover the design and right-of-way acquisitions with remaining funds being used for the right-of-way purchases and construction. Funds for the project are shown in Budget Unit 700000. The total consultant contract fee is \$1,217,768, of which \$1,148,426 are fees for the Plans, Specifications, and Estimate, right-of-way acquisition services, environmental clearance, and \$69,342 are for optional tasks. The amendment to the consultant agreement will not have a change in fees.

BACKGROUND:

The Kettleman City residential district is bisected by State Route 41 (SR41), the primary north-south corridor providing valley residents with access to the central coast. Pedestrians attempting to cross the State highway at this location face high traffic volumes which make passage on foot difficult. This condition poses a challenge for many of Kettleman City’s residents as the elementary school, post office, community center, park, and many businesses (including gas and food) are all located west of SR41. A safe method of

BOARD ACTION:

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

Agenda Item

KETTLEMAN CITY PEDESTRIAN BRIDGE PROJECT

May 16, 2023

Page 2 of 2

passage to traverse SR41 for residents living east and west of the corridor has been the community's request for several years.

On June 21, 2022, the Board approved the Funds Transfer Agreement with the California Department of Transportation and Kings County to accept \$2 million in SB 170 funds for the proposed SR41 pedestrian crossing facility in Kettleman City. The Public Works Department issued a request for proposals for interested design firms. On September 30, 2022, only one proposal was submitted to the department by Mark Thomas & Company, Inc.

The amendment has been reviewed and approved by County Counsel as to form.

CCK Agreement No. _____

**COUNTY OF KINGS
FIRST AMENDMENT AGREEMENT FOR SERVICES**

This first amendment (“1st Amendment”) to Agreement No. 23-021 is entered into on _____, 2023, by and between the County of Kings, a political subdivision of the State of California (“County”) and Mark Thomas & Company, Inc., a California corporation (“Contractor”) (singularly a “Party” and collectively the “Parties”).

RECITALS

WHEREAS, Agreement No. 23-021 commenced on March 7, 2023, for consulting services to prepare a Plans, Specifications, and Estimate package for the Kettleman City Pedestrian Bridge project;

WHEREAS, Agreement No. 23-021 reflects that Contractor would hire Kleinfelder as a subconsultant to conduct geotechnical services;

WHEREAS, Contractor needed to change said subconsultant and will use Crawford & Associates, Inc. to complete the geotechnical services;

WHEREAS, Section 6 of Agreement No. 23-021 authorizes the Parties to modify its terms by a written amendment, executed by the Parties; and

WHEREAS, the Parties intend to amend Agreement No. 23-021 as to Contractor’s geotechnical subconsultant.

NOW, THEREFORE, the Parties agree as follows:

1. All references to Kleinfelder in Agreement No. 23-021 are replaced with Crawford & Associates, Inc.
2. Crawford & Associates, Inc.’s scope of work is attached to this 1st Amendment as **Exhibit A-1**, and is hereby appended to **Exhibit A** of Agreement 23-021, reflecting the geotechnical services to be undertaken.
3. The recitals and exhibits are integral to and incorporated into this 1st Amendment by this reference.
4. All other terms and conditions of Agreement No. 23-021 remain in full force and effect.
5. The Parties may execute this 1st Amendment by electronic means, and in two (2) or more counterparts, that together constitute one (1) agreement.

6. Each signatory below represents it is authorized to enter into this 1st Amendment and bind the Party that its signature represents.

IN WITNESS WHEREOF, the Parties executed this 1st Amendment the day and year first written above.

COUNTY OF KINGS

MARK THOMAS & COMPANY, INC.

By: _____
Dominic Tyburski, PE
Director of Public Works

By:  _____
Matt Brogan, Principal/Vice President

APPROVED AS TO INSURANCE

By:  _____ 4/16/2023
Sarah Poots, Risk Manage

APPROVED AS TO FORM
Diane Freeman, County Counsel

By:  _____ 4/6/2023
Cindy Crose Kliever, Deputy County Counsel

Exhibits/Attachments:

Revised Exhibit A-1: Scope of Work for Geotechnical Subconsultant

April 3, 2023

Geotechnical Services

Kettleman City Pedestrian Bridge

Kings County, CA

Project Understanding

The Kettleman City Pedestrian Bridge project is near the intersection of General Petroleum Avenue and State Route 41 (SR 41) in Kettleman City, California. There are two proposed bridge alignments: the first alignment is located about 150 feet north of General Petroleum Avenue and the second alignment is located about 50 feet south of General Petroleum Avenue, respectively. We understand only one alignment will be selected for the project. The proposed bridge will be single span and will improve pedestrian transit safety across SR41.

Based on review of regional geologic mapping, the site is underlain by Pleistocene Nonmarine formation that mainly consists of sands and gravels with some silts and clays. Furthermore, USDA Web Soil Survey indicates silty sand with no to low plasticity within the upper 5 ft of the site. Nearby groundwater data indicates groundwater is expected to be relatively deep (i.e. depth of 100 ft or deeper).

To address the proposed improvements, Crawford & Associates, Inc. (Crawford) proposes the following scope of services for the selected bridge alignment.

Scope of Services

Crawford will complete the following Tasks as part of our geotechnical scope:

- Task 1:** Project Design Team (PDT) Meetings and Coordination
- Task 2:** Foundation Report
- Task 3:** Initial Site Assessment
- Task 4:** ADL Survey

Task 1 Project Design Team Meetings and Coordination

Crawford will provide project management and allowance for a Principal and/or Senior Project Manager to attend the kick-off meeting and up to three Project Design Team meetings (via video conference or telephone) to address geotechnical design elements of the project.

Task 2 Foundation Report

Crawford will perform a site-specific foundation study to evaluate the subsurface conditions for foundation design of the selected alignment.

Task 2.1 Coordination, Obtain Permits and Mark For USA

For this task Crawford will:

- Determine exploration locations, determine site access, mark our exploration locations for USA North 811, and coordinate with our private utility locator and drilling subcontractors;

- Obtain a County of Kings Environmental Health Permit for our borings; and
- Obtain a Caltrans and/or Kings County Encroachment Permit, as applicable.

Task 2.2 Subsurface Exploration

Crawford will conduct a subsurface exploration program to characterize the subsurface conditions for the selected bridge alignment. Crawford will drill, log, and sample four test borings. Two borings will be located at the proposed supports for the bridge structure and two borings will be located at the proposed supports for the ramps. The bridge borings will reach maximum depths of approximately 50 to 70 ft below ground surface (bgs), and the ramp borings will reach maximum depths of approximately 30 to 50 ft bgs.

The drilling contractor will advance borings with a rubber-tired, truck or track mounted drill rig using 6 to 8-inch-diameter hollow or solid stem augers and/or mud rotary methods. Standard Penetration Testing (SPT) and California Modified sampling will be performed within borings to obtain samples and blow count information. A Crawford Engineer/Geologist will direct the sampling and log the borings consistent with current Caltrans procedures/requirements. At a minimum, we will sample at 5-foot intervals. We will deliver the samples to the laboratory for strength and classification testing. Surface and groundwater conditions will be noted where encountered. The borings will be backfilled per County requirements. Traffic control is expected to consist of a shoulder closure.

Task 2.3 Laboratory Testing

Crawford will complete the following laboratory tests on bulk and relatively undisturbed samples obtained from the exploratory borings, as appropriate:

- Moisture Content and Unit Weight for bearing capacity and lateral capacity;
- Sieve Analysis and Plasticity Index for soil classification;
- Resistance Value for pavement design;
- Unconfined compressive triaxial and/or direct shear tests for soil strength evaluation; and
- Resistivity, pH, Sulfate Content, and Chloride Content for soil corrosivity analysis.

Task 2.4 Engineering Evaluation and Analysis

Crawford will perform engineering evaluation and analysis (using computer software where applicable) for the following, as appropriate: axial capacity/bearing resistance; lateral capacity; pile drivability analysis; settlement and downdrag; site seismicity including procedures consistent with current Caltrans Seismic Design Criteria to determine the site acceleration response spectrum (ARS); liquefaction potential; lateral earth pressure and coefficient of friction to resist sliding; and soil corrosivity.

Task 2.5 Foundation Report

Crawford will prepare a Foundation Report (FR) for the bridge structure (consistent with current Caltrans guidelines/format) for review and comment by the design team. The report will provide a site/project description, summarize site geology and geologic reconnaissance, subsurface exploration and field and laboratory soil tests, and include a "Log of Test Borings" (LOTB) drawing. Earth materials and foundation conditions will be discussed including seismic criteria and the design ARS curve. The report will discuss structure foundation conditions/constraints, recommended type, loading of bridge foundation elements, and include construction considerations. The report will also include/address approach roadway site preparation and grading.

The FR will be submitted electronically as a PDF file. A Final Foundation Report will be signed and stamped by Crawford after addressing written comments.

Deliverable: Draft & Final Foundation Report

Task 3 Initial Site Assessment

Crawford will prepare an ISA to identify evidence of prior or existing hazardous materials conditions that might affect the proposed project. The scope of services for the ISA will include:

Task 3.1 Records Review

Selected federal, state, local, and tribal environmental agency databases will be reviewed for information pertaining to the project site and properties within ASTM standard search radii. This data will be obtained from a vendor specializing in retrieval of environmental information. Results of the records search will be reviewed for indications of existing and potential hazardous waste and hazardous material conditions with and immediately adjacent to the project alignment.

Task 3.2 Historical Record Review

Historical aerial photographs and topographic maps will be reviewed for indications of past uses of properties adjacent to the project site.

Task 3.3 Site Reconnaissance

A drive-by reconnaissance will be performed, supplemented by a walking traverse if observation indicates possible hazardous materials use or storage. Reconnaissance of the site will be performed to:

- Identify current uses and evidence of past uses of properties adjacent to the project alignment.
- Identify potential areas of concern such as above or below ground fuel storage tanks, vehicle maintenance areas, past oil and gas operations, dump sites, discolored soils or stressed vegetation, discharges, odors, transformers, wells, standing water, hazardous substance containers or unidentified containers, etc.

Task 3.4 Interviews

If warranted by the records search or site reconnaissance, reasonable attempts will be made to interview persons identified as knowledgeable about potentially contaminated locations within or adjacent to the project site to obtain information indicating their potential impacts to the project. Interviews may be conducted in person, by telephone, or in writing. Individuals interviewed might include owners, occupants, local government officials, or others.

Task 3.5 ISA Report

A report documenting our assessment will be prepared for the project. The report will include, but not necessarily be limited to, the following:

- Description of the project site and vicinity;
- Summary of the local geologic and hydrogeologic conditions;
- Summary of the historical record review;
- Findings from the records review;
- Site reconnaissance observations;
- Interview results.

- Findings and Conclusions: a summary of potential impacts of recognized environmental conditions with potential to impact the project site; and
- Recommendations: As warranted by the findings.

Deliverable: Draft & Final ISA Report

Task 4 ADL Survey

Crawford will perform an Aerially Deposited Lead (ADL) survey to identify evidence of prior or existing ADL conditions that might affect the proposed project. The scope of services for the ADL survey will include:

Task 4.1 Subsurface Exploration

Crawford will perform four shallow soil borings to assess for ADL at the project site. The shallow borings will be located on the shoulders of SR 41, within about 5 feet from the edge of pavement. Soil samples will be collected using hand tools. At each location, discrete samples will be collected at depths of 0 to 6 inches bgs, 12 to 18 inches bgs, and 24 to 30 inches bgs. We estimate a total of 12 soil samples for ADL will be collected.

Task 4.2 Laboratory Testing

All soil samples will be analyzed for total lead and pH. Samples with total lead concentrations above 50 milligrams/kilogram (mg/kg) will be further analyzed for soluble lead concentrations (both WET and TCLP methods). For budgeting purposes, we assume 30 percent (about 4 samples) will need to be analyzed for soluble lead.

Task 4.3 ADL Report

A report documenting our findings will be prepared for the project. The report will include, but not necessarily be limited to, the following:

- Description of the project site and vicinity;
- Description of subsurface exploration and field and laboratory soil tests;
- Summary of the laboratory test results; and
- Project maps showing the exploration locations.

If desired, the ADL survey can also be included within the ISA report.

Deliverable: Draft & Final ADL Report

Assumptions

Our above scope of services assumes the following:

Foundation Report:

- Traffic control will consist of shoulder work with signs and cones.
- Rights of entry, if required, will be acquired by others.
- A no-fee encroachment permit will be provided by the County
- Borings will be backfilled per the County well permit requirements.
- Traffic index will be provided by the County.

Exhibit A-1

- No contaminated soil or groundwater issues are present that would require containment of the geotechnical drill cuttings; drill cuttings will be spread on-site.
- We will response to one round of Caltrans comments.

ISA & ADL Survey:

- Assessor's parcel maps, area of potential effect maps, and draft improvement plans showing the project site, stationing, and project limits will be available for use.
- Chain of title research and/or review is not included.
- Contact information for adjacent property owners will be provided if interviews are warranted.
- Sample locations, sample analyses, and numbers of samples may change based on the findings of the ISA and the final project design.
- Work can be coordinated with the geotechnical borings, and will not require additional traffic control or encroachment permits.
- This is a screening level effort, and is not necessarily intended to fully characterize the lateral or vertical extent of any impact identified.
- Crawford will complete the ADL investigation in conjunction with the geotechnical borings.
- We will response to one round of Caltrans comments.

Schedule

Foundation Report: We will schedule and perform our fieldwork for the Foundation Report within four to six weeks of authorization, provided we have the necessary permits and right-of-entries. Laboratory testing for this project will take approximately two to three weeks to complete. We will submit our Draft Foundation Report within six to eight weeks of completing our fieldwork (provided that we have received the required foundation loads). We will submit a Final Foundation Report two weeks after receiving review comments from the County and/or Caltrans.

ISA & ADL Survey: Completion of environmental records review, site reconnaissance, and interviews within three weeks of NTP. Draft ISA report one to two weeks following completion of reconnaissance and interviews. We will submit a Final ISA two weeks after receiving review comments from the County and/or Caltrans. The ADL survey will be completed within four to six weeks of authorization, provided we have the necessary permits and right-of-entries. The ADL Report will be provided within three to four weeks of the ADL sampling.



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Public Works Department – Dominic Tyburski/Mitchel Cabrera

SUBJECT: INSTALLATION OF MULTI-WAY (ALL-WAY) STOP SIGNS AT THE INTERSECTION OF 17TH AVENUE AND IDAHO AVENUE

SUMMARY:

Overview:

Public Works Department staff prepared a Multi-Way Stop Warrant Study at the subject intersection due to an increasing number of vehicle collisions. The study concluded that warrants had been met for multi-way stops based on the minimum threshold of five correctable traffic collisions within a 12-month period. The intersection currently does not meet warrants for a traffic signal. As such, the department has concluded that multi-way stop signs are warranted at the intersection.

Recommendation:

Adopt a resolution authorizing the installation of a multi-way (all-way) stop at the intersection of 17th Avenue and Idaho Avenue.

Fiscal Impact:

This project will not impact the General Fund as it falls under roadway maintenance and improvements. The cost in signage, striping, pavement stenciling, and personnel hours is estimated to be \$1,000, which will be paid by the County Road Fund.

BACKGROUND:

Nationally accepted standards exist for the installation of multi-way stop traffic control measures. One of the primary factors these standards known as “warrants” consider is collision history. The traffic safety, or “collision” warrants, require that within a consecutive twelve-month period there should be five or more collisions which would have been correctable with the employment of multi-way stop signs. Public Works staff prepared a warrant study including an extensive field review in April of 2023; the analysis and conclusions of which are summarized in the Multi-Way Stop Warrant Study on file with the Public Works Department. The resolution has been reviewed and approved by County Counsel as to form.

BOARD ACTION :

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF KINGS, STATE OF CALIFORNIA

IN THE MATTER OF AUTHORIZING
PLACEMENT OF STOP SIGNS FOR THE
EASTBOUND AND WESTBOUND TRAFFIC
AT THE INTERSECTION OF 17TH AVENUE
AND IDAHO AVENUE _____ /

RESOLUTION NO. _____

WHEREAS, on or about August 27, 1963, the Board of Supervisors of the County of Kings adopted Ordinance No. 267 (County Code, §§ 23-6, 23-7, 23-8, 23-11.) authorizing the designation of stop intersections and the placing of stop signs at any or all entrances to the designated intersections;

WHEREAS, the Kings County Public Works Department prepared a Multi-Way (“All-Way”) Warrant Study at the intersection of 17th Avenue and Idaho Avenue, and the results indicate that correctable traffic collisions increased;

WHEREAS, the placement of All-Way stop signs at this intersection is warranted under state and federal traffic warrants; and

WHEREAS, installation of additional stop signs at the intersection of 17th Avenue and Idaho Avenue on Idaho Avenue for the eastbound and westbound traffic to make it an All-Way stop is necessary for the safe and orderly movement of traffic.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. In accordance with Ordinance No. 267 (County Code, §§ 23-6, 23-7, 23-8, 23-11.), the Director of Public Works is hereby authorized and instructed to place and maintain All-Way stop signs at the intersection of 17th Avenue and Idaho Avenue.

The foregoing Resolution was adopted upon motion by Supervisor _____, seconded by Supervisor _____, at a regular meeting held on the 16th day of May 2023, by the following vote:

AYES: Supervisor
NOES: Supervisor
ABSENT: Supervisor

Richard Valle, Chairman Board of Supervisors

WITNESS my hand and seal of said Board of Supervisors this 16th day of May 2023.

Catherine Venturella
Clerk of the Board of Supervisors



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM

May 16, 2023

SUBMITTED BY: Public Works Department – Dominic Tyburski

SUBJECT: NATIONAL PUBLIC WORKS WEEK

SUMMARY:

Overview:

Essential public facilities and services could not be provided without the dedicated efforts of Public Works professionals representing all levels of government, who are responsible for and must design, build, operate, and maintain the transportation, water supply, sewage treatment, refuse collection and disposal systems, public buildings, public parks, equipment fleets and other structures, equipment and facilities essential to serve citizens, and to provide them with the quality of life they have come to expect.

Recommendation:

Adopt a resolution proclaiming May 21 through May 27, 2023, as “National Public Works Week” in Kings County.

Fiscal Impact:

None.

BACKGROUND:

The American Public Works Association (APWA) has been celebrating Public Works Week since 1960. This week is used to energize and educate the public on the importance of the contribution of public works to their daily lives. The resolution has been reviewed and approved by County Counsel as to form.

BOARD ACTION:

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF KINGS, STATE OF CALIFORNIA

RESOLUTION IN SUPPORT
OF NATIONAL PUBLIC WORKS WEEK/

RESOLUTION NO.

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Kings County;

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid-waste systems, public buildings, and other essential structures and facilities for our citizens;

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Kings County to gain knowledge of and to maintain a progressive interest in and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS, the year 2023 marks the 63rd annual National Public Works Week sponsored by the American Public Works Association.

NOW, THEREFORE, BE IT RESOLVED that the County of Kings Board of Supervisors does hereby proclaim the week of May 21-27, 2023 as:

“National Public Works Week”

The foregoing Resolution was adopted upon motion by Supervisor _____, seconded by Supervisor _____, at a regular meeting held on the 16th of May, 2023, by the following vote:

AYES:	Supervisors
NOES:	Supervisors
ABSENT:	Supervisors
ABSTAIN:	Supervisors

Richard Valle
Chairman of the Board of Supervisors
County of Kings, State of California

IN WITNESS WHEREOF, I have set my hand this 16th day of May, 2023.

Clerk of said Board of Supervisors



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Sheriff's Office – David Robinson
SUBJECT: KINGS COUNTY PEACE OFFICERS' MEMORIAL DAY

SUMMARY:

Overview:

In observance of the annual Peace Officers' Memorial Day and National Police Week, the Kings County Sheriff's Office is requesting adoption of a Resolution designating May 17, 2023, as Peace Officers' Memorial Day and the week of May 15 through May 21, 2023, as Police Week in Kings County.

Recommendation:

Adopt a resolution designating May 17, 2023 as Peace Officers' Memorial Day, and the week of May 15 through May 21, 2023 as Police Week in Kings County with a Memorial Ceremony to be held on May 17, 2023.

Fiscal Impact:

None.

BACKGROUND:

Peace Officer's Memorial Day and Police Week is an observance in the United States paying tribute to local, State, and Federal peace officers who have died in the line of duty. Since 1962, the first year of the memorial, every sitting President of the United States has proclaimed May 15th as Peace Officers' Memorial Day and the week of May 15th as Police Week. In recognition of this observance, a memorial ceremony is being held at the Kings County Government Center Courtyard on May 17, 2023 at 10:00 a.m.

The resolution has been reviewed and approved by County Counsel as to form.

BOARD ACTION :

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF KINGS, STATE OF CALIFORNIA

IN THE MATTER OF PROCLAIMING
MAY 17, 2023, AS KINGS COUNTY
PEACE OFFICERS' MEMORIAL DAY /

RESOLUTION NO:

WHEREAS, Congress and the President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police Week;

WHEREAS, there are over 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Hanford Police Department, Kings County Sheriff's Office, Lemoore Police Department, Corcoran Police Department, Avenal Police Department, Kings County District Attorney's Office, Kings County Probation Department, California Highway Patrol, and the Naval Criminal Investigative Service;

WHEREAS, every day, peace officers face the threat of violence and danger and put their lives on the line to defend the lives of the communities they serve;

WHEREAS, over 2,500 law enforcement officers have died in the line of duty during the past 10 years, 60 law enforcement officers were feloniously killed in 2022, and with a total of 245 law enforcement officers killed in the line of duty in 2022;

WHEREAS, peace officers recognize that the primary responsibility of their profession and of individual officers is the protection of the people within the jurisdiction of the United States by upholding the laws, the most important of which are the Constitution of the United States, the Constitution of the State of California, and the laws derived therefrom; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices undertaken by law enforcement agencies, and that members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, protecting them against violence and disorder, and protecting the innocent against deception and the weak against oppression. NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. The Kings County Board of Supervisors designates the 17th day of May 2023, as Peace Officers' Memorial Day and the week of May 15-21, 2023, as Police Week in Kings County.

2. The Kings County Peace Officers' Memorial Ceremony shall be held on the 17th day of May 2023.

The foregoing resolution was adopted upon motion by Supervisor _____, seconded by Supervisor _____, at a regular meeting held on May 16, 2023, by the following vote:

AYES:
NOES: None
ABSENT: None
ABSTAIN: None

By: _____
Richard Valle, Chairman of the
Board of Supervisors
County of Kings, State of California

WITNESS my hand and seal of said Board of Supervisors, this 17th day of May, 2023.

By: _____
Catherine Venturella,
Clerk of said Board of Supervisors



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Administration – Kyria Martinez/Domingo C. Cruz

SUBJECT: AGREEMENT AMENDMENT FOR STATE LEGISLATIVE ADVOCACY

SUMMARY:

Overview:

Each year the County contracts for state lobbyist services. On May 5, 2020 the Board entered into an agreement with the CrisCom Company for a term of July 1, 2020 through June 30, 2021. Since then, the County has re-renewed the agreement for the past three years. This amendment would continue lobbyist services with CrisCom for another year, concluding on June 30, 2024.

Recommendation:

Approve the second amendment with the CrisCom Company for state legislative lobbying services from July 1, 2023 to June 30, 2024.

Fiscal Impact:

The annual cost of the agreement is \$54,000, which is \$4,500 monthly. Contract costs are covered in Administration’s budget in Budget Unit 111000, and these costs have been included in Fiscal Year 2023-24 Recommended Budget.

BACKGROUND:

The environment in Sacramento continues to be substantially different today than it was a little over a decade ago. Term limits have caused greater turnover in legislators throughout the State, resulting in a greater reliance on State staff and legislative advocates for institutional memory, and for an understanding of the legislative process to accomplish advocacy goals. This has been critical in the County’s efforts to accomplish certain legislative goals in past years.

(Cont’d)

BOARD ACTION :

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

Agenda Item

AGREEMENT AMENDMENT FOR STATE LEGISLATIVE ADVOCACY

May 16, 2023

Page 2 of 2

On May 5, 2020, the Board entered into agreement with the CrisCom Company for the term July 1, 2020 through June 30, 2021. Since then, CrisCom have been assisting the County in assembling the County's annual State Legislative Platform by meeting with the departments. They have kept Administration staff informed on current legislative matters during a weekly 30-minute phone. Most recently, CrisCom were able to secure \$8 million for a pedestrian bridge project in Kettleman City.

As of February of this year, they have started providing monthly legislative snap shots in a written monthly report versus the weekly phone calls. Also, they have been providing correspondence on bills when inquired upon. Currently, they are working with leadership to secure funds for the Kings Community Action Organization (KCAO) Food Bank and the Integrated Health Center.

On June 15, 2021, the Board authorized the CAO to enter into an agreement for the term of July 1, 2021 through June 30, 2022 (Agreement No. 21-062). On June 7, 2022, the Board approved the first amendment to the agreement for the term of July 1, 2022 through June 30, 2023 (Agreement No. 21-062.1). Staff are requesting that you approve the second amendment to the agreement for the term of July 1, 2023 through June 30, 2024, the County does anticipate going out to Request for proposals for lobbying services next contract period.

The agreement has been reviewed and approved by County Counsel as to form.

Agreement No. _____

**COUNTY OF KINGS
SECOND AMENDMENT AGREEMENT FOR SERVICES**

This second amendment (“2nd Amendment”) to Agreement No. 21-062, as amendment by Agreement No. 21-062.1, is entered into on _____, 2023, by and between the County of Kings, a political subdivision of the State of California (“County”) and CrisCom Public Relations, Inc., a California Corporation (“Consultant”) (singularly a “Party” and collectively the “Parties”).

RECITALS

WHEREAS, the County continues to require government lobbying services;

WHEREAS, Agreement No. 21-062 commenced on July 1, 2021, with a term of one (1) year;

WHEREAS, Agreement No. 21-062.1 extended the term of Agreement No. 21-062 to July 1, 2023;

WHEREAS, Section X of Agreement No. 21-062 authorizes the Parties to modify its terms by a written amendment, signed by the Parties; and

WHEREAS, the Parties wish to extend the term for one (1) year.

NOW, THEREFORE, the Parties agree as follows:

1. Section II of Agreement No. 21-062 is replaced in its entirety with the following:

The Agreement commences on July 1, 2021, and terminates on June 30, 2024.

2. The recitals are integral to and incorporated into this 2nd Amendment by this reference.

4. All other terms and conditions of Agreement No. 21-062 remain in full force and effect.

5. The Parties may execute this 2nd Amendment by electronic means, and in two (2) or more counterparts, that together constitute one (1) agreement.

6. Each signatory below represents that it is authorized sign this 2nd Amendment and bind the Party that its signature represents.

IN WITNESS WHEREOF, the Parties executed this 2nd Amendment the day and year first written above.

COUNTY OF KINGS

CRISCOM PUBLIC RELATIONS, INC.,
A CALIFORNIA CORPORATION

By: _____
Richard Valle, Chair
Kings County Board of Supervisors

By:  _____
Charles Jelloian
President and Chief Executive Officer


ATTEST

By: _____
Catherine Venturella, Clerk of the Board

APPROVED AS TO INSURANCE

By:  _____ 4/16/2023
Sarah Poots, Risk Manager

APPROVED AS TO FORM
Diane Freeman, County Counsel

By:  _____ 04/12/2023
Cindy Crose Kliever, Deputy County Counsel

Exhibits/Attachments:
None

**FIRST AMENDMENT TO AGREEMENT BETWEEN
COUNTY OF KINGS AND THE CRISCOM COMPANY FOR STATE
LEGISLATIVE LOBBYING SERVICES**

This first amendment to Agreement No. 21-062 that commenced on July 1, 2021, ("Agreement") is made and entered into on June 7, 2022, by and between the County of Kings, a political subdivision of the State of California ("County") and The CrisCom Company ("Contractor").

RECITALS

WHEREAS, the County desires that the Contractor be retained to provide, in the capacity of an independent contractor, government lobbying services to and for the benefit of the County; and

WHEREAS, as set forth in Section X, the parties may modify the Agreement by a written agreement signed by both Parties; and

WHEREAS, the Parties intend to modify this Agreement to extend the terms.

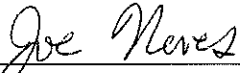
NOW, THEREFORE, the parties agree as follows:

1. Section II shall be amended as follows with all prior language stricken in its entirety:

The term of services of this Agreement shall be from July 1, 2022, through June 30, 2023.
2. The recitals are an integral part of this Amendment and are incorporated herein.
3. All other terms and conditions of the Agreement shall remain in full force and effect.

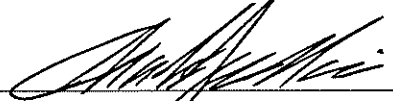
IN WITNESS WHEREOF, the Parties have caused this Amendment I to Agreement to be executed on the day and year as provided above.

County of Kings



Joe Neves, Chairman
Kings County Board of Supervisors

The CrisCom Company



Chuck Jelloian
President & Chief Executive Officer

Approved as to Form, County Counsel

Diane Freeman

Diane Freeman, County Counsel

Agreement Between the County of Kings and
The CrisCom Company
For State Legislative Lobbying Services

THIS AGREEMENT is made and entered into this 1st day of July 2021, by and between the County of Kings (herein referred to as "County") and The CrisCom Company (herein referred to as "Consultant").

WITNESSETH

WHEREAS, the County desires that the Consultant be retained to provide, in the capacity of an independent contractor, government lobbying services to and for the benefit of the County; and

WHEREAS, the Consultant is ready, willing and able to provide such services.

Now, therefore, it is agreed by the parties as follows:

SECTION I - SCOPE OF SERVICES

The Consultant's government lobbying services shall consist of those enumerated in Exhibit A. Consultant covenants that the persons providing the services described in Exhibit A are specially trained, experienced, expert and competent to provide them. The Consultant will perform no service which he or she deems illegal or unethical.

SECTION II - TERM OF AGREEMENT

The term of services of this Agreement shall be from July 1, 2021 through June 30, 2022.

SECTION III - COMPENSATION

As compensation for services to be rendered hereunder in accordance with Exhibit A, the County shall pay to Consultant as follows: The sum of \$4,500 per month, but not to exceed a total of \$54,000 per year, from July 1, 2021, through June 30, 2022, inclusive of all operating expenses, including, but not limited to, pro rata costs for support staff, telephone, fax, mail, utilities, rent, travel and legislative bill services included in the flat fee. The parties understand and agree that this monthly amount shall be full compensation for services rendered by Consultant and that Consultant shall not be entitled to any other compensation from County for said services or for the costs of providing the same.

SECTION IV - INDEPENDENT CONTRACTOR

The Consultant shall act as an independent contractor, having control of the work and the manner in which it is performed. Consultant is not to be considered an agent or employee of the County and is not entitled to participate in any pay, benefits or other conditions of employment that the County provides for its employees. Consultant is solely responsible for the compliance with payment of employer-related taxes, business licenses and insurance on Consultant's own behalf and for Consultant's employees, if any, including but not limited to, federal and state income taxes, federal and state unemployment insurance, workers compensation insurance, adequate property damage and personal liability insurance, and Social Security (FICA) taxes, the cost of which is not reimbursable under this Agreement. The Consultant may act for and render government services to other persons, government units, firms or corporations during the term of this Agreement.

SECTION V - HOLD HARMLESS; INDEMNIFICATION

A. When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend, and hold harmless County and any and all of its Board members, officials, employees and agents from and against any and all losses, liabilities, damages, costs, and expenses, including legal counsel's fees and costs but only to the extent Consultant is responsible for such damages, liabilities, and costs on a comparative basis of fault between Consultant and County in the performance of professional services under this Agreement. Consultant shall not be obligated to defend or indemnify County for County's own negligence or for the negligence of third parties.

B. To the fullest extent permitted by law, Consultant shall indemnify, defend, and hold harmless County, and any and all of its Board members employees, officials and agents from and against any liability, including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel's fees and costs, court costs, interest, defense costs, and expert witness fees where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of services under this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including, but not limited to, officers, agents, employees, or subcontractors of Consultant.

C. This indemnification specifically includes any claims that may be made against County by any taxing authority or third party asserting that an employer-employee relationship exists by reason of this Agreement.

D. These indemnification obligations shall survive the termination of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

SECTION VI - INSURANCE

A. Without limiting County's right to obtain indemnification from Consultant or any third parties, prior to commencement of work, Consultant shall purchase and maintain the following types of insurance for minimum limits indicated during the term of this Agreement and provide an Endorsed Additional Insured page from Consultant's Insurance Carrier guaranteeing such coverage to County. Such page shall be mailed as set forth under the Notice Section of this Agreement prior to the execution of this Agreement. In the event Consultant fails to keep in effect at all times insurance coverage as herein provided, County may, in addition to other remedies it may have, suspend, or terminate this Agreement upon the occurrence of such event.

1. Commercial General Liability. Two Million Dollars (\$2,000,000) per occurrence and Five Million Dollars (\$5,000,000) annual aggregate covering bodily injury, personal injury and property damage. County and its officers, employees and agents shall be endorsed to above policies as additional insured, using ISO form CG 20 26 or an alternate form that is at least as broad as form CG 20 26, as to any liability arising from the performance of this Agreement.

2. Automobile Liability. Comprehensive Automobile Liability Insurance with limits for bodily injury of not less than Five Hundred Thousand Dollars (\$500,000) per person, One Million Dollars (\$1,000,000) per accident and for property damages not less than One Hundred Thousand Dollars (\$100,000), or such coverage with a combined single limit of One Million Dollars (\$1,000,000). Coverage should include owned and non-owned vehicles used in connection with this Agreement.

3. Workers Compensation. Statutory coverage, if and as required according to the California Labor Code. The policy shall be endorsed to waive the insurer's subrogation rights against County.

4. Professional Liability. One Million Dollars (\$1,000,000) limit per occurrence or claim and One Million Dollars (\$1,000,000) annual aggregate limit covering Consultant's wrongful acts, errors and omissions.

B. Insurance is to be placed with admitted insurers rated by A.M. Best Co. as A:VII or higher. Lower rated, or approved but not admitted insurers, may be accepted if prior approval is given by County's Risk Manager.

C. Each of the above required policies shall be endorsed to provide County with thirty (30) days prior written notice of cancellation. County is not liable for the payment of premiums or assessments on the policy. No cancellation provisions in the insurance policy shall be construed in derogation of the continuing duty of Consultant to furnish insurance during the term of this Agreement.

SECTION VII - CONFLICT OF INTEREST

In the event County staff or officials request specific services to be provided by Consultant and a potential conflict of interest arises, Consultant shall notify the County of the potential conflict.

SECTION VIII - TERMINATION

Either party shall have the right to terminate this Agreement upon thirty (30) days prior written notice.

Notwithstanding any of the provisions of this Agreement, Consultant's rights under this Agreement shall terminate (except for fees accrued prior to the date of termination) upon Consultant's bankruptcy, death or disability or in the event of fraud, dishonesty, or a willful or material breach of this Agreement by Consultant or, at the County's election, in the event of Consultant's unwillingness or inability for any reason whatsoever to perform the duties hereunder. In such event, Consultant shall be entitled to no further compensation under this Agreement, it being the intent that Consultant shall be paid as specified only during such period that Consultant shall, in fact, be performing the duties hereunder.

SECTION IX - ASSIGNMENT

This Agreement is personal to the Consultant and may not and shall not be assigned by Consultant without prior written consent of the County. This includes the ability to subcontract all or portion of its rights, duties, and obligations hereunder, except the right to assign payment for services to a third party.

SECTION X - AMENDMENTS

No amendment to this Agreement shall be effective unless it is in writing and signed by the authorized representatives of both parties.

SECTION XI - WORK PRODUCT

All reports, preliminary findings, or data assembled or compiled by Consultant under this Agreement shall become the property of the County. The County reserves the right to authorize others to use or reproduce such materials.

SECTION XII - SEVERABILITY

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

SECTION XIII - ENTIRE AGREEMENT

This Agreement, including the recitals and Exhibit A, which is attached hereto and incorporated herein by this reference as if set forth in full, constitutes the entire agreement between the parties with respect to the subject matter and all prior or contemporaneous agreements of any kind or nature relating to the same shall be deemed to be merged herein.

SECTION XIV - NOTICES:

All correspondence and notices required or contemplated by this Agreement shall be delivered to the respective parties at the addresses set forth below and are deemed submitted one day after their deposit in the United States Mail, postage prepaid:

Charles H. Jelloian
President & Chief Executive Officer
The CrisCom Company
9550 Topanga Canyon Blvd.
Chatsworth, CA 91311

Rebecca Campbell
County Administrative Officer
County of Kings
1400 West Lacey Blvd.
Hanford, CA 93230

Alternatively, notices may be sent through email to the email address set forth in this section. Notices sent through email shall be deemed received when acknowledged by the recipient. For purposes of this section, "acknowledged" does not include receipt of an automated response from the recipient's server that the recipient is out of the office, unavailable, or otherwise unable to receive emails. Notice of change of address shall be given in the same manner as prescribed herein for other notices.

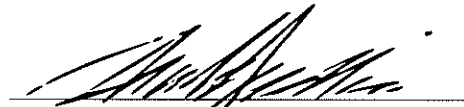
IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

County of Kings

The CrisCom Company



Rebecca Campbell
County Administrative Officer



Chuck Jelloian
President & Chief Executive Officer

Approved as to Form
Lee Burdick, County Counsel

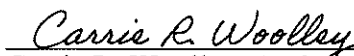

Carrie R. Woolley, Assistant County Counsel

Exhibit A

Scope of Services

State lobbying services include, but are not limited to, the following:

Strategy

- Work with the Board of Supervisors, County Administrative Officer, and key staff to discuss goals, objectives, opportunities, and priorities;
- Assist the County in the development and implementation of its legislative agenda, key proposals, and policy positions;
- Propose an annual strategic advocacy and political engagement plan designed to achieve legislative goals and support business objectives; and
- Develop a plan for off-session activities and coordinate with County staff.

Tracking and reporting

- Identify, track, and report on State legislation and legislative proposals and State regulatory processes, including specific analysis of administrative, legislative, and regulatory matters that may have an impact on the County of Kings (“County”);
- Report activities, at a minimum, throughout the contract term, as follows:
 - Telephone or weekly updates on pending issues as they arise;
 - Provide updates with insight from the State Administration and Governor’s office and the State Legislature regarding the County’s priority areas including, but not limited to:
 - State Budget
 - Administration of Justice
 - Agriculture, Environment & Natural Resources
 - Government Finance & Administration
 - Health & Human Services
 - Housing, Land Use & Transportation
 - Other Special Issues
 - A brief weekly written status report during the Legislative Session for the County;
 - A quarterly status report during the Legislative Session for the County;
 - A final written report and in-person presentation at the end of Legislative Session for the County;
- Track priorities and meetings of aligned partner organizations;
- Develop the County’s annual legislative platform, draft legislation, supporting documents and amendments, as necessary; and
- Organize State lobby registration, compliance, and reporting.

Advocacy

- Support the County with a strong presence in the Capitol as the “eyes and ears” of the County and serving as the day-to-day contact for legislators and other lobbyists on behalf of the County of Kings;
- Work to achieve the County’s goals on legislation, issues, or rules by lobbying members of the Legislature, legislative staff, and State government officials;
- Track and attend committee and rulemaking hearings, coordinate and assist in the preparation of testimony, submissions, and in-person testimony; and
- Attend and participate in interim hearings and meetings regarding issues important to the County of Kings.

Relationship building

- Assist in the development of relationships with key legislators, regulatory agencies, State agencies, local governments, and community organizations, consistent with the annual strategic advocacy and political engagement plan;
- Develop strong connections with other agencies and state membership organizations to support mutual goals as identified; and
- Facilitate meetings with State Legislators and agency department leaders to provide the County the opportunity to meet face-to-face with key decision-makers on pertinent County issues.



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Administration – Kyria Martinez

SUBJECT: LAUNCH OF COUNTY SOCIAL MEDIA PLATFORMS

SUMMARY:

Overview:

The County Public Information Officer lies within the County Administrative Office. Social media has become a critical public resource that many access for the latest news, information, and updates, especially during an emergency event. While not a replacement for other digital assets, such as the Kings County website, social media provides the county with an additional channel of communication with residents, and the ability to provide critical information in real time.

In an effort to amplify our public information reach, especially during emergency events, Kings County staff is launching official county social media profiles on Facebook, Instagram, and Twitter.

Recommendation:

Information on launch of County Social Media Platforms.

Fiscal Impact:

None.

BACKGROUND:

County officials will continue to encourage interested citizens to go to the county's website for information. The website, <https://www.countyofkings.com> which contains a wide range of information, from detailed schedules for meetings of county boards and agencies to information from and about the various county government departments.

BOARD ACTION :

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.



COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362
Catherine Venturella, Clerk of the Board of Supervisors

AGENDA ITEM May 16, 2023

SUBMITTED BY: Administration – Kyria Martinez/Matthew Boyett
SUBJECT: STUDY SESSION – MASTER FEE SCHEDULE BIENNIAL UPDATE
SUMMARY:

Overview:

The Master Fee Schedule is comprehensively reviewed every other year by each department to calculate the fees charged to the community for various activities. Changes to the existing fee schedule are presented to the Board to consider updating the fees charged for service. This biennial review helps ensure the County is recovering as much of the cost of providing services to the community as fiscally possible while keeping in mind the burden placed on constituents. The Master Fee Schedule will be discussed in a study session with the Board to give an overview of the proposed changes. Staff will return to the Board for the introduction and adoption of these fees via an ordinance following a public hearing.

Recommendation:

Hold a study session regarding the County’s Master Fee Schedule Biennial update.

Fiscal Impact:

There is no fiscal impact with the study session. The overall fiscal impact of adopting all proposed changes is an estimated reduction in unreimbursed costs realized by the various departments providing critical services to the community.

BACKGROUND:

State and local governments use charges and fees to help fund certain services. When these specific services provide a benefit to a particular individual or group of individuals, then governments often create charges and fees paid for by direct recipients of those that receive these specific benefits from such services, rather than using general revenues. A fee amount cannot be in excess of the cost to provide the service. Instead, the amount of a fee should be sufficient to recover the costs of a service and ensure its future sustainability. Fees are applied on a user-pay basis, so only those who benefit from the service bear the fee. In order to maintain

(Cont’d)

BOARD ACTION:

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed and adopted
on _____, 2023.

CATHERINE VENTURELLA, Clerk to the Board

By _____, Deputy.

Agenda Item

STUDY SESSION – MASTER FEE SCHEDULE BIENNIAL UPDATE

May 16, 2023

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transparency and ease of access, the fees have been combined into a single master document, known as the Master Fee Schedule.

The County’s Master Fee Schedule was established by Ordinance #510, which was adopted in April 1993 with the stipulation that the adopted fees be reviewed periodically. In May of 1995, the Master Fee Ordinance, #520.1, was merged with several separate ordinances to update the schedule of fees. The current version is Master Fee Ordinance #520.23 and is presented with the most current fee adjustments proposed by the impacted County departments.

Reviewing established fees is a critical task for departments to complete, and the County endeavors to review these fees biennially. The revenue generated from established fees supports several public services provided each fiscal year. Prior to the passage of Proposition 13 in 1978, the majority of governmental services were supported by property taxes whether or not the property owner benefited directly from the service. The passage of Proposition 13 introduced the concept that basic governmental services, such as public safety, should be funded with general revenues. Specialized services delivered to selected persons/businesses or optional services, in terms of the nature of the service provided, became fee-based to support those distinct public services. The last comprehensive review of the Master Fee schedule was completed in December 2020. While the County strives to review each fee every two years, there are fees that have not been adjusted in a number of years for various reasons. Any fees that are not fully recovering the cost to provide the service are required to be subsidized from the department’s other revenue sources – which can often times be General Fund.

There are two large categories of fees – those that are specifically listed in statute, and those that are considered “annual cost” fees. Statutory fees are specifically set by State law. Annual cost fees are those in which the County department must calculate the actual cost to provide the specific service. State law allows the county to recover up to, but not more than, the actual cost to provide the service.

A summary of the fee changes proposed by departments is shown below, as a quick reference to the total number and type of changes proposed by each department. Staff requests direction from the Board regarding the fees as they are presented during the study session. Staff notified community organizations about the proposed fee changes and potential to be adopted during the proposed public hearing on May 23, 2023. Also, a notice of the proposed public hearing appeared in the Hanford Sentinel on May 13, 2023 and is scheduled to appear again on May 18, 2023.

SUMMARY OF CHANGES

Fee Type Legend									
New Approval Fee:	Fees newly created seeking Board approval to charge to the public								
New Fee:	Existing fees currently charged but not listed on the latest Master Fee Schedule								
Fee Deletion:	Fees that will no longer be charged by departments								
Fee Increase:	Existing fee proposed to be increased								
Fee Decrease:	Existing fee proposed to be decreased								
Title Change:	A change to the title of the fee only - the fee amount remains unchanged								
No Change:	The fee amount, title, and description of the fee remain unchanged								

Agenda Item

STUDY SESSION – MASTER FEE SCHEDULE BIENNIAL UPDATE

May 16, 2023

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Department	New Approval Fee	New	Delete	Increase	Decrease	Title Change	No Change	Total
Assessor	0	0	1	39	7	0	79	126
BOS	0	0	0	1	0	2	10	13
CDA	3	0	1	43	0	0	46	93
DA	0	0	0	0	0	0	2	2
Elections	0	0	0	0	0	0	30	30
Finance	0	0	0	0	0	1	118	119
Fire	7	1	3	23	0	0	7	41
Health	1	8	11	122	0	2	37	181
Library	0	0	0	2	0	0	25	27
Probation	0	0	17	0	0	0	0	17
Pub. Guardian	0	0	0	0	0	0	21	21
Pub. Works	0	0	0	0	0	0	60	60
Sheriff	0	0	0	0	0	0	145	145
Total	11	9	33	230	7	5	580	875
% of Total	1%	1%	4%	26%	1%	1%	66%	

A presentation of the complete schedule of fees proposed is attached to this Board agenda item for review. Any Board action to increase any of these fees would be effective July 6, 2023, at the earliest. A public hearing and introduction of the ordinance associated with the Master Fee Schedule is proposed to be held on May 23, 2023 to receive comments and testimony from the community on any fee changes put forth for adoption. After the public hearing, fees can be adopted at the June 6, 2023 Board meeting when the second reading of the ordinance and adoption of the ordinance is considered.

This presentation shows the fee schedule by department, and it indicates the fee name, the current fee amount adopted by the Board, the proposed fee amount, the percentage change, a citation of the legal authority to charge the fee, the cost methodology for calculating the fee, the date of last revision, and finally, the type of change being requested. All changes are highlighted in yellow. The proposed overall fee schedule is the first attachment and is numbered pages 1 through 31, with each department appearing on the following page(s):

- Assessor 1 – 6
- Board of Supervisors 6
- Community Development Agency 6 – 9
- District Attorney 9
- Department of Finance 9 – 14
- Elections 14 – 15
- Fire 15 – 17
- Health 17 - 23
- Library 23 – 24
- Public Guardian 24
- Public Works 25 – 26

Agenda Item

STUDY SESSION – MASTER FEE SCHEDULE BIENNIAL UPDATE

May 16, 2023

Page 4 of 4

- Sheriff 26 – 31

Additionally, summary pages of the fees sorted by each type of change are attached. These summaries appear after the overall fee schedule as attachments A through G, and are listed as follows:

- New Approval Fee – A
- New Fee – B
- Fee Deletions – C
- Fee Increases – D
- Fee Decreases – E
- Title Change – F
- No Change – G

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
ASSESSOR	
ASSESSOR DIVISION	
Assessor's Maps:	
Total County by Book on 8 1/2" x 11" PDF's	\$ 25.00
1 Copy 8 1/2" x 11" or 11" x 17"	\$ 2.50
Each Additional Page of Document	\$ 0.50
1 Copy 18" x 26"	\$ 19.00
1 Copy 24" x 36"	\$ 19.00
1 Copy 44" X 36" (wall size)	\$ 27.00
Custom GIS Radius Map	\$ 35.00
Name & Address Labels, per Label	\$ 0.05
Map Boundary Changes:	
Lot Line Adjustments, Parcel Maps	\$ 481.00
Tract-Subdivision Parcel Map (up to 8 hrs)	\$ 703.00
Tract-Subdivision Parcel Map (8 hrs +)	\$ 1,217.00
Split/Combine Parcels per Request*	\$ 42.00
*To process request, property taxes must be paid up to date	
Bond Amount Calculations	\$ 60.00
Document Copies:	
First Page of Document	\$ 2.00
Each Additional Page of Document	\$ 0.50
Research Fee Hourly - (1/2 hr minimum charge)	\$ 59.50
Access to Assessor Documents:	
Data Subscription Service, includes one user, (600 hits or less per year)*	\$ 100.00
Data Subscription Service, includes one user, (unlimited hits per year)*	\$ 600.00
*Pre-paid annual subscription. Due in full, with signed contract.	
Additional Users, per User	\$ 60.00
Reports:	
Custom Report	\$ 61.00
Property Transfer Report	\$ 10.00
Extended Tax Roll	\$ 49.00
Redemption Roll	\$ 51.50
Pre-extension Roll	\$ 51.50
Subdivision & Tract Index Report	\$ 6.00
Property Characteristics Update	\$ 3.00
Tax Allocation- Undivided Interests	\$ 55.00
Williamson Act and Farmland Security Zone:	
Cancellation Formal Review per hour	\$ 110.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Appraisal of Welfare Exempt Property for Tax Sale	\$ 276.00
Parent-Child Exclusion Processing Fee (late file)	\$ 175.00
Historical Aircraft Exemption (initial application)	\$ 35.00
CD & Mailing Costs:	
CD	\$ 1.00
Mailer	\$ 1.00
Regular Mail	\$ 3.50
USPS, free tracking, flat rate	\$ 8.95
Fed Ex, overnight	\$15.00-\$35.00
Returned Checks	\$ 55.00
<i>CERTAIN FEES MAY BE CHANGED WITHOUT THE BOARD'S APPROVAL DUE TO LEGISLATIVE ACTION</i>	
CLERK-RECORDER DIVISION	
Recording:	
First Page of Titles <u>not</u> Associated with the Real Estate Fraud Fee (8 1/2 x 11)*	\$ 13.00
First Page of Titles Associated with the Real Estate Fraud Fee (8 1/2 x 11)*	\$ 16.00
Assignment of Deed of Trust, Amended Deed of Trust, Abstract of Judgement, Affidavit, Assignment of Rents, Assignment of Lease, Construction Trust Deed, Covenants Conditions and Restriction (CC&Rs), Declaration of Homestead, Deed of Trust, Easement, Lease, Lien, Lot Line Adjustment, Mechanics Lien, Modification for Deed of Trust, Notice of Completion, Notice of Default, Notice of Rescission of Declaration of Default, Notice of Trustee's Sale, Quitclaim Deed, Release, Reconveyance, Request for Notice, Subordination Agreement, Substitution of Trustee, Trustee's Deed Upon Sale	
Each Additional Page	\$ 3.00
*SB2 Building Homes & Jobs Act (Applies to real estate recording documents unless exempt, shall not exceed \$225)	\$ 75.00
Electronic Recording, per Document	\$ 1.00
Release of Lien:	
Release of Lien by State or Local Government if Original Lien was Recorded Without Fee	\$ 20.00
Uniform Commercial Code*:	
Financing Statement 1 to 2 pgs	\$ 16.00
Financing Statement 3 + pgs	\$ 26.00
*UCC'S subject to SB2 Building Homes & Jobs Act and Real Estate Fraud Fees	
Map Recording:	
Maps First Page (subdivision, parcel, survey & assessment)	\$ 8.00
Maps Each Additional Page	\$ 2.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Special Recording Fees:	
Non-Conforming Page Size (other than 8 1/2 x 11), each page of document	\$ 3.00
Penalty Print, per page	\$ 1.00
Each Additional Reference Indexed	\$ 1.00
Each Group of 10 Names, or Fraction Thereof, in Addition to the Initial First 10 Names	\$ 1.00
Each Additional Title <u>not</u> Associated with Real Estate Fraud Fee	\$ 13.00
Each Additional Title Associated with Real Estate Fraud Fee	\$ 16.00
Additional Recording Fees:	
Documentary Transfer Tax - Per \$500.00 of value	\$ 0.55
Survey Monument Fee	\$ 10.00
Involuntary Lien Notice- First Address (subject to recording fee)	\$ 9.50
Each Additional Address	\$ 6.00
Filing of 20 days Preliminary Notice of Lien	\$ 44.00
Documents Recorded Without a Preliminary Change of Ownership Report	\$ 20.00
Document Copies:	
First Page of Document	\$ 3.00
Each Additional Page of Document	\$ 0.50
Conformed Copies- Self Addressed, stamped envelope must be enclosed	\$ 1.00
Certification Fee	\$ 1.00
Document Self-Print:	
First Page of Document (includes County Depts)	\$ 1.00
Each Additional Page of Document	\$ 0.50
Vital Record Certificate:	
Birth - Public	\$ 32.00
Certificate of No Record Found	\$ 32.00
Government	\$ 22.00
Death - Public	\$ 24.00
Certificate of No Record Found	\$ 24.00
Government	\$ 24.00
Fetal Death - Public	\$ 21.00
Certificate of No Record Found	\$ 21.00
Government	\$ 21.00
Marriage - Public	\$ 17.00
Certificate of No Record Found	\$ 17.00
Government	\$ 12.00
Marriage - Confidential	\$ 17.00
Certificate of No Record Found	\$ 17.00
Government	\$ 12.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Marriage Licenses:	
Marriage License- Public	\$ 87.00
Affidavit to Amend Marriage Record (paid to State), no charge if within 1 year)	\$ 26.00
Marriage License- Confidential	\$ 140.00
Affidavit to Amend Confidential license (no charge if within 1 year)	\$ 26.00
Duplicate Marriage License	\$ 32.00
Marriage Ceremony	\$ 45.00
Marriage Witness Fee	\$ 15.00
Fictitious Business Name Filing:	
Filing or Renewal Fee (includes one registrant)	\$ 35.00
Each Additional Business Name or Partner	\$ 8.00
Statement of Abandonment	\$ 21.00
Statement of Withdrawal from Partnership	\$ 21.00
Affidavit of Publication of Notice of Dissolution of Partnership	\$ 2.25
Notary Public Filing: (Bonds are subject to Recording Fees)	
To Register as a Notary Public to be accompanied by \$15,000 Surety Bond	\$ 18.00
Fee for Canceling, Revoking, or Withdrawing the Bond	\$ 7.00
Legal Document Assistant Filing: (Bonds are subject to Recording Fees)	
Filing Legal Document Assistant to be accompanied by \$25,000 Surety Bond. For five to nine assistants employed by the corporation or partnership, \$50,000 bond is required. Ten or more assistants employed by the corporation or partnership, \$100,000 bond is required. Includes one ID Card.	\$ 182.00
Fee for Canceling, Revoking, or Withdrawing the Bond	\$ 7.00
Process Server Filing: (Bonds are subject to Recording Fees)	
Filing Certificate of Registration Process Server to be accompanied by \$2,000 Surety Bond. Must supply two once inch photos for ID cards. Includes one ID card.	\$ 107.00
Fee for Canceling, Revoking, or Withdrawing the Bond	\$ 7.00
Professional Photocopier Filing: (Bonds are subject to Recording Fees)	
Filing Certificate of Registration Professional Photocopier to be accompanied by \$5,000 Surety Bond. Must supply one-inch photo for ID card. Includes one ID Card.	\$ 182.00
Fee for Canceling, Revoking, or Withdrawing the Bond	\$ 7.00
If already registered as a Process Server	\$ 107.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Unlawful Detainer Assistant Filing: (Bonds are subject to Recording Fees)	
Filing Certificate of Registration Unlawful Detainer Assistant to be accompanied by \$25,000 Surety Bond. Must supply one-inch photo for ID card. Includes one ID Card.	\$ 182.00
Fee for Canceling, Revoking, or Withdrawing the Bond	\$ 7.00
Additional ID Cards for Legal Document Assistant, Process Server, Professional Photocopier and Unlawful Detainer Assistant	\$ 10.00
Power of Attorney Filing:	
Power of Attorney Filing (cancellation, withdrawal, or revocation) Each additional name	\$ 19.00
Power of Attorney Filing, more than one name (each additional name)	\$ 9.00
Additional Clerk Fees:	
Certificate of Notary or Public Health Officer Signature Authentication	\$ 13.00
Certificate of Proof of Authority of Surety Company to Act	\$ 14.00
Certificate of Aliveness	\$ 13.00
Certificate of Translation	\$ 22.00
Certification of Appointment of Humane Officer	\$ 10.00
Filing & Indexing all papers for which charges is not elsewhere provided, other than papers filed in actions or special proceedings, official bonds, or certificates of appointment	\$ 2.25
Environmental Filings (CEQA):	
Notices of Determination, Clerk's Handling Fee	\$ 70.00
Notices of Exemption, Clerk's Handling Fee	\$ 70.00
Negative Declaration Prepared: No certificate of fee exemption attached	\$ 2,764.00
Environmental Impact Report Prepared: No certificate of fee exemption attached	\$ 3,839.25
Access to Clerk-Recorder Documents:	
Data Subscription Service, includes one user*	\$ 600.00
*Pre-paid annual subscription. Due in full, with signed contract.	
Additional Users, per user	\$ 60.00
Recorded Images Service	\$ 0.06
CD & Mailing Costs:	
CD	\$ 1.00
Mailer	\$ 1.00
Certified Mail Request	\$ 8.00
Returned Checks	\$ 55.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Fees with No Charge:	
Military Records	\$ -
Administering Oaths for County Departments	\$ -
<i>CERTAIN FEES MAY BE CHANGED WITHOUT THE BOARD'S APPROVAL DUE TO LEGISLATIVE ACTION</i>	
BOARD OF SUPERVISORS	
Conflict of Interest Statements Per Page (plus \$5.00 retrieval fee for over 5 years)	\$ 0.25
Copies & Computer Print Outs	
Standard & Legal Size - B&W (per page)	\$ 0.25
Ledger Size - B&W (per page)	\$ 0.50
Standard & Legal Size - Color (per page)	\$ 1.00
Ledger Size - Color (per page)	\$ 2.00
Certification Fee (each page)	\$ 5.00
Findings of Fact - Assessment Appeals per hour charge of prep time + (\$100 upfront deposit + actual costs for County Counsel at \$204 per hour)	Actual Costs
Record Search/retrieval from storage/per page	\$ 5.00
CD Reproduction of Board Proceedings (First CD)	\$ 20.00
Each additional CD	\$ 5.00
Transcript of meeting - Deposit of \$100 (Current hourly rate charged by Kings Court Reporters)	Actual Cost
Returned Check Charge (\$10.00 Treasurer's Fee + actual cost) - for use in all depts	\$ 20.00
COMMUNITY DEVELOPMENT AGENCY	
Zoning Ordinance:	
Conditional Use Permit (CUP)	
CUP / Resubmittal / Extension - MINIMUM FEE	\$ 6,350.00
CUP / Resubmittal / Extension - MAXIMUM FEE	Actual Cost
Site Plan Review	
Site Plan Review / Resubmittal / Extension - MINIMUM FEE	\$ 3,570.00
Site Plan Review / Resubmittal / Extension - MAXIMUM FEE	Actual Cost
Dairy Site Plan Review / Resubmittal / Extension - MINIMUM	\$ 4,980.00
Dairy Site Plan Review / Resubmittal / Extension - MAXIMUM	Actual Cost
Dairy Review Letter	\$ 1,140.00
Agri. Land Div. (SPR) / Resubmittal / Extension - MINIMUM	\$ 1,860.00
Agri. Land Div. (SPR) / Resubmittal / Extension - MAXIMUM	Actual Cost

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Variance	
Variance (Var) / Resubmittal / Extension - MINIMUM	\$ 1,790.00
Variance (Var) / Resubmittal / Extension - MAXIMUM	Actual Cost
Dev. Code Administration	
Change of Zone District Boundary - MINIMUM	\$ 3,200.00
Change of Zone District Boundary - MAXIMUM	Actual Cost
Development Code Text Change - MINIMUM	\$ 2,990.00
Development Code Text Change - MAXIMUM	Actual Cost
Other Fees	
Planned Unit Development (PUD) - MINIMUM	\$10,000 Deposit
Planned Unit Development (PUD) -MAXIMUM	Actual Cost
New Community Development Procedure - MINIMUM	\$10,000 Deposit
New Community Development Procedure - MAXIMUM	Actual Cost
Appeals (General)	\$ 1,290.00
Change in Nonconforming Use - MINIMUM	\$ 6,350.00
Change in Nonconforming Use - MAXIMUM	Actual Cost
Bldg. Replacement ("Burndown") letter	\$ 210.00
Temporary Land Use Permit	\$ 190.00
Groundwater Export Permit	\$ 6,350.00
Financial Assurance review	\$ 280.00
Legal Evaluation of Financial Assurance Review (\$250 Deposit Required)	Actual Cost
Firearms Dealer Federal Permit	
(Annual Land Use Permit Cert. Letter)	\$ 140.00
Surface Mining and Reclamation Act (SMARA) Annual Permit	\$1,000 Deposit
Alcohol Beverage Control (ABC) letter of convenience and public necessity	\$ 420.00
Building Plan - Zoning conformance check	\$ 140.00
Building Plan - Specific Plan conformance check	\$ 2,280.00
Water Well data processing	\$ 280.00
Written verification of zoning	\$ 210.00
Photovoltaic (PV) Solar data processing	\$ 70.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
General Plan:	
General Plan Amendments - MINIMUM	\$ 5,700.00
General Plan Amendments - MAXIMUM	Actual Cost
Environmental Review (CEQA):	
Environmental Review - MINIMUM	\$ 4,430.00
Environmental Review - MAXIMUM	Actual Cost - Deposit
Land Division Ordinance:	
Tent. Parcel Map (TPM) / Resubmit / Extension- MINIMUM	\$ 3,990.00
Tent. Parcel Map (TPM) / Resubmit / Extension- MAXIMUM	Actual Cost
Land Division - Appeal	\$ 1,290.00
(IPM) in lieu of TPM-Re Section 21-83(b) / Resubmit / Extension - MINIMUM	\$ 2,310.00
(IPM) in lieu of TPM-Re Section 21-83(b) / Resubmit / Extension - MAXIMUM	Actual Cost
Tent. Tract (TT) / Resubmit / Extension - MINIMUM	\$ 5,740.00
Tent. Tract (TT) / Resubmit / Extension - MAXIMUM	Actual Cost
TT - Final	\$ -
Prelim. TT	\$ 1,060.00
Lot Line Adjustment (LLA) / Resubmit / Extension - MINIMUM	\$ 2,130.00
Lot Line Adjustment (LLA) / Resubmit / Extension -MAXIMUM	Actual Cost
Cert. Of Compliance (COC) - MINIMUM	\$ 1,050.00
Cert. Of Compliance (COC) - MAXIMUM	Actual Cost
Cert. of Voluntary Parcel Merger - MINIMUM	\$ 670.00
Cert. of Voluntary Parcel Merger- MAXIMUM	Actual Cost
Parcel Map Waiver	\$ 140.00
Williamson Act:	
Williamson Act - Preserve/Farmland Security Zone Fee (New/Enlarge)	\$ 710.00
Williamson Act/Farmland Security Zone - Contract Fee	\$ 1,140.00
Williamson Act/Farmland Security Zone - Contract Modification/Recission Fee	\$ 1,710.00
Williamson Act/Farmland Security Zone - Non-renewal/Partial Non Renewal	\$ 420.00
Williamson Act/Farmland Security Zone Cancellation - MINIMUM	\$ 1,280.00
Williamson Act/Farmland Security Zone Cancellation - MAXIMUM	Full Cost
Agricultural Conservation Easement	\$ 1,324.00
Building Inspection:	
Building Permit	per CBC
Electrical Permit	per CEC
Mechanical Permit	per CMC

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Plumbing Permit	per CPC
Plan Conf. Fee (plan check fee)	per CBC
Relocation Inspection & Report, mileage	\$ 420.00
Ag. Exemption Processing and Inspection Fee	\$ 420.00
Compliance Inspection	\$ 280.00
Well Permit	\$ 420.00
Mobilehome Installation Permit	\$ 570.00
School Fees (2%)	\$ 0.02
Roads and Easements:	
Easement Abandonmt/Rd.Opening/Abandonment - MINIMUM	\$ 390.00
Easement Abandonmt/Rd.Opening/Abandonment - MAXIMUM	\$ 1,580.00
Code Compliance	
Citation 1st	\$ 100.00
Citation 2nd	\$ 200.00
Citation 3rd	\$ 500.00
Admin Citation Appeal fee (Hearing Officer decision)	\$ 570.00
Other Miscellaneous Fees:	
Copies & Computer Print Outs	
Standard & Legal Size - B&W (per page)	\$ 0.25
Ledger Size - B&W (per page)	\$ 0.50
Standard & Legal Size - Color (per page)	\$ 1.00
Ledger Size - Color (per page)	\$ 2.00
Agenda/Minutes Subscription	\$ 30.00
Full Agenda Packet Subscription	\$ 50.00
Agenda Subscription	\$ 20.00
Documents Published by KCPA/Staff Reports	Actual Cost
Floodplain Development Permit / Letter / Variance - MINIMUM	\$ 140.00
Floodplain Development Permit / Letter / Variance - MAXIMUM	Actual Cost
GIS General Plan and Zoning Data Subscription	\$ 280.00
GIS Custom Map Production (includes material costs)	Actual Cost
Fee for permits following a Notice of Violation/Stop Work Notice	Double (2x) the regular permit fee
** Note - Cost Justification Tools used for this update include the 3% salary increase scheduled for December 26, 2022	

DISTRICT ATTORNEY

Administrative Bad Check Fee	\$ 50.00
Financial Responsibility Workbook	\$ 60.00

DEPARTMENT OF FINANCE

SECURED TAX FEES:	
Cost of Delinquent Tax	\$ 20.00
Redemption of Prior Taxes	\$ 30.00
Prior secured pay plan	\$ 65.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Impending Power to Sell Advertising	\$15 + proration
Party of Interest - Research	At Cost
Party of Interest - Notice	At Cost
Tax Sale Publication & Web Advertising	100+actual publish cost
Tax Sale County Fee	\$ 150.00
Tax Sale Redemption Fee	\$ 150.00
Chapter 8 Tax Sale Redemption Fee	\$ 450.00
Chapter 8 Tax Sale Fee	\$ 450.00
Notice of Recission of Tax Sale	Cost
Tax Sale Personal Notice	Cost
Tax Sale - Photographs	At Cost
Tax Sale - Internet Fees	Cost
Tax Sale - Internet Deposit and Settlement	Cost
Tax Sale - Excess Proceeds Reporting	Cost
Tax Sale - Excess Proceeds Publication & Notice Mailing	\$ 32.00
Parcel/Subdivison Maps & Lot Line Adjustments	\$ 55.00
Tax Segregation - Undivided Interest	\$ 50.00
Tax Segregation - Parcel Split	\$ 60.00
UNSECURED DELINQUENT COLLECTIONS:	
Lien Delinquent Notice	\$ 10.00
Recorded Liens	\$ 10.00
Release Liens	\$12 + court costs
Final Notice	\$ 10.00
Intent to Seek Judgement	\$ 15.00
Summary Judgement	\$20+Court Fee
Satisfaction of Judgement	\$20+Court Fee
Dept of Motor Vehicles: Boat Lien Notice	\$ 40.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Dept of Motor Vehicles: Boat Lien Filing	\$ 5.00
Franchise Tax Board (FTB): Offset Notice	\$ 10.00
Franchise Tax Board (FTB): Offset Filing	\$ 10.25
Federal Aviation Administration (FFA): Lien Filing	\$ 12.00
Writ of Execution	\$20+Court Fee
Sheriff Letter: For	
Of Instruction	\$36.00 + Cost
Bank Levy	\$36.00 + Cost
Wage Levy	\$36.00 + Cost
Till Tap	\$36.00 + Cost
Services out of the County	\$36.00 + Cost
Third Party Seizure	\$ 15.00
Debtors Exam	\$ 400.00
Seizure & Sale	\$ 250.00
Payment Plan Balance Under \$1,000	\$ 50.00
Payment Plan Balance \$1,000+	\$ 100.00
Bulk Transfer Claim	\$ 75.00
Mobile Home Tax Clearance Certificate: Reissue	\$ 25.00
Mobile Home Tax Clearance Certificate: Additional Reissue (Same Mobile Home)	\$ 25.00
MISCELLANEOUS LICENSING	
Bingo: Application Fee	\$ 12.00
Dance/Dance Hall: Application Fee	\$ 12.00
Dance Hall: Annual License	\$ 25.00
Peddlers & Solicitors: Application Fee	\$ 25.00
Peddlers & Solicitors: Annual License	\$ 25.00
Junk and Secondhand Dealers: Application Fee	\$ 12.00
Junk and Secondhand Dealers: Annual Fee	\$ 50.00
Entertainment Events: Application Fee	\$ 12.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Entertainment Events: Daily License Fee	\$100 / day
Transient Occupancy Tax Clearance Certificate	\$ 15.00
MISCELLANEOUS TAX COLLECTOR FEES	
Copies & Computer Print Outs	
Standard & Legal Size - B&W (per page)	\$ 0.25
Ledger Size - B&W (per page)	\$ 0.50
Standard & Legal Size - Color (per page)	\$ 1.00
Ledger Size - Color (per page)	\$ 2.00
Copies: Certified Copy	\$ 2.00
Copies: Microfiche/Imaging Copy	\$ 1.50
Copies: Non-owner Tax bill	\$ 1.50
Tax Research Fee: Minimum	\$ 15.00
Tax Research Fee: Hourly	\$ 60.00
Property Tax Returned Checks (\$50.00 per additional parcel)	\$ 75.00
Tax Intercept Fee	\$ 27.50
TREASURER FEES	
Returned Checks	\$10.00 +Bank Cost/each
Call Assessment Fee	\$10.00 each
Registered Warrants	\$60.00 each
Wire Fund Transfers - Existing	\$12.00 + Bank Cost
Wire Fund Transfers - New	\$25.00 + Bank Cost
ACH - Existing	\$5.00 + Bank Cost
ACH - New	\$25.00 + Bank Cost
Book Transfer of Funds	\$12.00 + Bank Cost
Direct Investment - Account/Portfolio Origination	\$ 60.00
Direct Investment - Cost/Investment	\$ 50.00
Direct Investment - Annual/Portfolio Maint. Per Investment	\$ 200.00
Direct Investments - Safekeeping	At Cost
Direct Investments - Maturity	\$ 20.00
Direct Investments - Sale	\$ 100.00
ZBA Account Maintenance	\$5 + Bank Cost

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Process Credit Card Deposits	\$ 1.50
Credit and Debit Card Transaction Fee	At Cost
E-Checks	At Cost
Electronic Payments related to Payroll	\$5 + Bank Cost
Unidentified ACH/Wire Deposits: Minimum	\$ 15.00
Unidentified ACH/Wire Deposits: Hourly	\$ 60.00
Place Stop Payment at Bank	\$8 + Bank Cost
Place Stop Payment at ITD	\$1.00 / stop
Cancel Stop Payments	\$5 + Bank Cost
Rush Warrants	\$ 6.00
Photocopies of Paid Warrants	\$8 + Bank Cost
Bank Special Collections	\$8 + Bank Cost
Treasury Research Fee: Minimum	\$ 15.00
Treasury Research Fee: Hourly	\$ 60.00
Lockbox service	Bank Cost
AUDITOR FEES	
Benefit Assessment Fee	\$ 1.00
REGISTRAR/PAYING AGENT/TRUST SERVICE FEES	
Acceptance fee	\$ 1,000.00
Counsel fees	actual cost
Annual Administration fee (minimum)	\$ 250.00
Semi-Annual Interest Payments	\$50.00 each
Annual Principal payment	\$ 25.00
EFT (Electronic Fund Transfer) Bond Payment	\$ 5.00
BOND PROCEEDS INVESTMENT FEES	
Receipt Only	\$10 / Day + wires
Treasury Investment Pool Fund (1 time Initial Investment)	\$35 / million + wire
LAIF Account/Portfolio Origination	\$ 130.00
LAIF Redemptions & Annual Account/Portfolio Maintenance	\$ 350.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Direct Investment - Account/Portfolio Origination	\$ 70.00
Direct Investment - Cost/Investment	\$ 55.00
Direct Investment - Annual/Portfolio Maint. Per Investment	\$ 250.00
Direct Investments - Safekeeping	Cost
Direct Investments - Maturity	\$ 20.00
Direct Investments - Sale	\$ 100.00
Money Market Account/Portfolio Origination	\$ 130.00
Money Market Redemptions	\$ 15.00
Money Market Annual Portfolio Maintenance	\$ 275.00
Out of Pocket Expenses	Actual Cost
ELECTIONS	
Copies of Campaign Expenditure Report, per page	\$ 0.10
Copies Standard & Legal Size- B&W (per page)	\$ 2.05
Research Fee Hourly - (1/2 hr minimum charge)	\$ 52.10
Certificate of Election Results by category:	
UDEL/Schools, Specials & Municipal Districts	\$ 4.30
General/Primary - Bound Report	\$ 9.60
Polling place/Precinct Consolidation Lists	\$ 6.25
Labels of registered voters (each)	\$ 0.03
Certified copy of affidavit of registration or abstract of voter	\$ 1.50
Searching records or files, for each file	\$ 5.00
Filing Notice of Intent of Initiative Petition	\$ 126.40
Filing Notice of Intent of Recall Petition	\$ 126.40
Declaration of Intention	Fee varies
Electronically formatted custom parcel shape file	\$ 44.10
Precinct county map (approx. 34" x 22" size)	\$ 7.00
Vote Recount (hand count, per day, 1 day minimum) (Fee based on amount of time, personnel, materials cost, and election size)	Actual Cost
Vote Recount (Computer count, per day, 1 day minimum) (Fee based on amount of time, personnel, materials cost, and election size)	Actual Cost
District to Precinct File	\$ 18.55

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Voter Registration File	\$ 13.95
Voter Registration Index	\$ 13.95
Voter Registration Index, printout, per 1000 names	\$ 0.50
Plus Voter History - per election	\$ 3.25
Election Candidate list	\$ 3.25
Absentee Voter Lists - Cumulative	\$ 5.55
Absentee Voter Lists - Daily	\$ 5.55
Candidate Statement of Qualifications	Max of \$3,212.80
Passport Fee	\$ 35.00
CD & Mailing Costs	
CD	\$ 0.75
USPS, free tracking, flat rate	\$ 6.45
Fed Ex, overnight	\$15.00-\$35.00
Regular Mail	\$ 2.65
Returned Checks	\$ 25.00
CERTAIN FEES MAY BE CHANGED WITHOUT THE BOARD'S APPROVAL DUE TO LEGISLATIVE ACTION	
FIRE	
Copies & Computer Print Outs	
Standard & Legal Size - B&W (per page)	\$ 0.25
Ledger Size - B&W (per page)	\$ 0.50
Standard & Legal Size - Color (per page)	\$ 1.00
Ledger Size - Color (per page)	\$ 2.00
REPORT FEES	
Fire Incident Report	\$ 5.00
INSPECTION FEES	
Fire Pump Test and Certification	\$ 625.00
Fire Sprinkler Test and Certification	\$ 750.00
Commercial Cooking Hood and Duct Exhaust System Acceptance Test	\$ 409.00
Fire Alarm Test	\$ 519.00
Spray Booth Accept. Inspection	\$ 440.00
Facilities (requiring state licensing)	\$ 100.00
Private Hydrant Flow Test	\$ 301.00
Tent Inspection Fee	\$ 150.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Review of Conditional Use Permits, Site Plans, Tentative Tracts & Parcel Maps (Planning Dept. collects)	\$ 120.00
Fire Sprinkler Plan Review + \$3 / head > 20 heads	\$ 835.00
Plan Check Fees + 3rd party plan check fees (if required)	\$ 275.00
Plan Review/Inspection of Underground Tanks	\$ 500.00
Residential Sprinkler Plan Review/Inspection	\$ 565.00
Mobile Food Vendor Inspection / Permit	\$ 100.00
Cart	\$ 50.00
Tank inspection - H2O, Fuel, LPG	\$ 343.00
Halon, CO2, Foam system inspection	\$ 426.00
CNG / LNG Storage or dispensing	\$ 200.00
Solar (per acre)	\$ 210.00
Bess (per container)	\$ 435.00
Fire Line Underground System Inspection	\$ 527.00
Fire Line Underground System Flush	\$ 150.00
*Inspections include initial inspection and re-inspection. Third and subsequent inspections require an additional fee.	
Re-Inspection Fee	\$ 308.00
Express Service Fee	Double Service Fee Rate
Mileage - Per Trip (30 mile average)	\$ 25.00
Annual Fire and Life Safety Inspection - per hour charge	\$ 80.00
PERMITS	
Fireworks Stand Permit Fee	\$ 300.00
Operational or Construction Permits Required by CFC 105.6 and 105.7	\$ 100.00
Special Event Food Vendor Permit	\$ 40.00
Fireworks Public Display (per event)	\$ 400.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
FINES	
Possession of Dangerous Fireworks**	\$ 1,500.00
Hazard Abatement Fire Suppression Charges + Suppression Costs	\$ 250.00
False Alarms After Third Call Annually (115.00+ Response Cost)	\$ 150.00
HEALTH	
** All prices are subject to change**	
General Services (Applies to all Departments)	
Copies & Computer Print Outs	
Standard & Legal Size - B&W (per page)	\$ 0.25
Ledger Size - B&W (per page)	\$ 0.50
Standard & Legal Size - Color (per page)	\$ 1.00
Ledger Size - Color (per page)	\$ 2.00
Return Check Fee	\$ 25.00
Pre Employment	
Pre Employment Physical (All Classes Except C)	\$ 350.00
Sliding Fee Schedule	
<p>The Health Department will follow the sliding fee scales required by contract, law, or regulation; for other services, a Sliding Fee Schedule (SFS) is offered for reduced fees for clinical services to eligible individuals and families. The SFS is based on the current Health and Human Services Poverty Guidelines for the 48 Contiguous States and will be updated following the publication of new guidelines. The Current Guidelines can be viewed at http://aspe.hhs.gov/poverty/index.cfm.</p>	
Clinical Fee Sliding Fee Schedule	Percentage Charged
Household Income less than 100% of federal poverty guideline level	0%
Household Income 101 to 133% of federal poverty guideline level	25%
Household Income 134 to 185% of federal poverty guideline level	50%
Household Income 185 to 200% of federal poverty guideline level	75%
Household Income greater than 200% of federal poverty guideline level	100%
Intervention & Prevention Clinic Services	
Condoms (one dozen)	\$ 3.00
Lubricant (4 packets)	\$ 1.00
<p>Unlisted fees will be set in accordance with the established fees of FPACT, CHDP, Medicaid, Medicare or other insurance rates as appropriate. Where there is no established rate, fees will be established at cost plus a \$29 administrative fee.</p>	

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Child Immunization Services	
Child immunizations provided by the Vaccine For Children program or required for school enrollment and Influenza Vaccinations will be charged at the MediCal administration rate plus the cost of the vaccine. All other vaccinations will be charged in accordance with the established fees of FPACT, CHDP, Medicaid, Medicare or other insurance rates.	
Duplicate IZ Card Copy	\$ 2.00
Other Immunization Services	
Influenza Vaccinations will be charged at the MediCal administration rate plus the cost of the vaccine. All other vaccinations will be charged in accordance with the established fees of FPACT, CHDP, Medicaid, Medicare or other insurance rates.	
Tuberculin Testing and Services	
Unlisted clinical, Non-Vaccine, fees will be set in accordance with the established published fees of FPACT, CHDP, Medicaid, Medicare or other insurance rates as appropriate. Where there is no established rate, fees will be established at cost plus a \$29 administrative fee.	
TB Chest X-ray	
Unlisted clinical, Non-Vaccine, fees will be set in accordance with the established published fees of FPACT, CHDP, Medicaid, Medicare or other insurance rates as appropriate. Where there is no established rate, fees will be established at cost plus a \$29 administrative fee.	
Unlisted clinical, Non-Vaccine, fees will be set in accordance with the established published fees of FPACT, CHDP, Medicaid, Medicare or other insurance rates as appropriate. Where there is no established rate, fees will be established at cost plus a \$29 administrative fee.	
Medications	
Medications, non-vaccine and not otherwise listed in this schedule, dispensed by the Department of Public Health will be provided at the cost paid plus 10% (to cover ordering, processing and administrative costs) rounded to the nearest nickel.	
Clinician Consultation	
Unlisted clinical, Non-Vaccine, fees will be set in accordance with the established published fees of FPACT, CHDP, Medicaid, Medicare or other insurance rates as appropriate. Where there is no established rate, fees will be established at cost plus a \$29 administrative fee.	
Carseat Safety Services	
Child Pasenger Safety Violator Program Fee	\$ 75.00
Vital Records Services	
Birth Certificate	\$ 32.00
Birth Certificate - Government	\$ 22.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Burial Permit	\$ 12.00
Burial Permit - Government	\$ 12.00
Death Certificate	\$ 24.00
Death Certificate - Government	\$ 24.00
Fetal Death Certificate	\$ 21.00
Fetal Death Certificate - Government	\$ 21.00
Medical Marijuana ID Card - MediCaid	\$ 50.00
Medical Marijuana ID Card - Non MediCaid	\$ 100.00
Medical Marijuana ID Card -CMSP	No cost
Medical Records Services	
Clerical Fee	\$ 15.00
Laboratory Services	
Fees will be set in accordance with the established fees of FPACT, CHDP, Medicaid, Medicare or other insurance rates as appropriate. Where there is no established rate, fees will be established at cost plus a \$29 administrative fee.	
Water Analysis	
Colilert Presence/Absence	\$ 20.00
ENVIRONMENTAL HEALTH DIVISION	
Water Program Activities	
Annual Operating Fee:	
Community System, 15 - 24 Connections	\$ 1,410.00
Community System, 25 - 199 Connections	\$ 2,267.00
Non-Transient Non-Community System	\$ 2,093.00
Transient Non-Community System	\$ 1,143.00
State Small System	\$ 466.00
Cal Code System	\$ 1,143.00
New Permit:	
Community System	\$ 2,093.00
Transient Non-Community System	\$ 2,093.00
Non-Transient Non-Community System	\$ 2,093.00
Enforcement Actions (per hour)	\$ 141.00
Request for Variance, Exemption or Waiver (per hour)	\$ 141.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Water Sampling Collection (each)	\$ 75.00
Food Safety Program Activities	
Annual Permits:	
Bar/Alcohol Sales Only (Dependent on ABC licensing codes)	\$ 416.00
Mobile Food Vending Operation (0-1 Sink)	\$ 199.00
Mobile Food Vending Operation (2+ sinks)	\$ 371.00
Hotel Breakfast	\$ 227.00
Food Vending Machines (Per Location)	\$ 224.00
Produce Stands (Mobile or Swap Meet)	\$ 218.00
Produce Stands (Permanent)	\$ 417.00
Temp Food Facilities (multiple events)	\$ 401.00
Temp Food Facilities (single event: <= 5 days)	\$ 204.00
Non-Profit Operations	\$ -
Summer Food Service Program	\$ 401.00
Community Event Sponsor (For Profit) Small Events 1-5 Vendors	\$ 135.00
Community Event Sponsor (For Profit) Medium Events 6-15 Vendors	\$ 220.00
Community Event Sponsor (For Profit) Large Events 16 or More Vendors	\$ 330.00
Restaurants/bars/bakeries/caterers:	
Cottage Food A (Annual Registration Fee-No Inspection)	\$ 135.00
Cottage Food A (Complaint Investigation - Per Hour)	\$ 122.00
Cottage Food B	\$ 403.00
<\$12,000 Gross Annual Rev.	\$ 149.00
\$12,001 - \$100,000 Gross Annual Rev.	\$ 357.00
\$100,001 - \$250,000 Gross Annual Rev.	\$ 713.00
\$250,001 - \$500,000 Gross Annual Rev.	\$ 1,439.00
\$500,001 - \$750,000 Gross Annual Rev.	\$ 2,008.00
\$750,001 - \$1,000,000 Gross Annual Rev.	\$ 2,177.00
>\$1,000,000 Gross Annual Rev.	\$ 2,684.00
Retail Markets - by sq ft devoted to food storage/display	
0-500 sq ft	\$ 149.00
501-2000 sq ft	\$ 357.00
2001-5000 sq ft	\$ 654.00
5001-10,000 sq ft	\$ 1,319.00
10,001 - 15,000 sq ft	\$ 1,699.00
>15,000 sq ft	\$ 1,961.00
Miscellaneous:	
Food Handler Training/Exam (Per Person)	\$ 23.00
Food Handler Training Class (Non-reg facility)	\$ 489.00
Dance Hall Permit	\$ 135.00
Inspection on Request by nonpermitted facility	\$ 135.00
Copies, per page (over 10 pages)	\$ -
Return Check Fee	\$ 25.00
Reinspections (2nd or more)	\$ 245.00
Plan Checking (charged in all programs) (per hour)	\$ 122.00
Emergency Response Activities (per hour)	\$ 122.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Consultation/Service upon request not otherwise provided (per hour)	\$ 122.00
Lead Assessment (per hour)	\$ 122.00
Equipment Rental/Laboratory Analysis	COST
Administrative Office Hearing	\$ 245.00
Late Charges after the 1st 30 days past due	5%/month
Site Plan Review (per hour)	\$ 122.00
Waiver - Minimum Setback for Onsite Sewage Disposal (per hour)	\$ 122.00
Liquid Waste Program	
Septage Pumper Annual Registration	\$ 60.00
Solid Waste Program	
Illegal, Non-permitted SW Fac. Inspect'n,Enf.Srvc (per hour)	\$ 122.00
Permitted Solid Waste Facility <50K Tons Waste/Yr	\$ 5,562.00
Permitted Solid Waste Facility 50K-150K Tons Waste/Yr	\$ 13,016.00
Permitted Solid Waste Facility Greater than 150,000 Tons Waste/Yr	\$ 15,574.00
New Solid Waste Facility permits (per hour)	\$ 122.00
Enforcement Srvc: Notice & Order; Hearings (per hour)	\$ 122.00
Closed Solid Waste Facility - Annual fee	\$ 319.00
Active Notification Tier Permit	\$ 648.00
Registration Tier Permit (Excluding Co-Disposal)	\$ 2,160.00
Medical Waste Generator Program	
Small Quantity Gen (<200lbs/mth)w/ onsite treatment/yr	\$ 1,782.00
Large Quantity Generators (>200 lbs/month) - Annual Fee	
Acute Care Hospitals - Annual Fee	
1 to 99 beds	\$ 1,171.00
100 to 199 beds	\$ 1,693.00
200 to 250 beds	\$ 1,961.00
251 or more beds	\$ 2,733.00
Specialty Clinics (surgical,dialysis,etc)-Annual Fee	\$ 713.00
Common Storage Facilities serving:	
2 to 10 generators	\$ 179.00
11 to 49 generators	\$ 444.00
50 or more generators	\$ 891.00
Skilled Nursing Facilities Annual Fee	
1 to 99 beds	\$ 486.00
100 to 199 beds	\$ 620.00
200 or more beds	\$ 713.00
Acute Psychiatric Hospitals - Annual Fee	\$ 357.00
Intermediate Care Facilities - Annual Fee	\$ 535.00
Primary Care Facilities - Annual Fee	\$ 620.00
Clinical Laboratory Facilities - Annual Fee	\$ 357.00
Health Care Service Plan Facilities - Annual Fee	\$ 357.00
Veterinary Clinics or Hospitals - Annual Fee	\$ 357.00
Medical/Dental Offices(>200 lbs/mth)-Annual Fee	\$ 357.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Tattoo Parlors, Permanent Cosmetics, Body Piercing:	
Artist Registration (Annual)	\$ 27.00
Annual Facility Inspection Fee (Annual)	\$ 324.00
Temporary Event Booth	\$ 324.00
Plan Check/Extra Services (per hour)	\$ 122.00
Aboveground Storage Tank (AST) Program	
Per Site	\$ 76.00
Underground Storage Tank (UST) Program	
New UST Installation (\$111 ea+hr>10hrs)	\$ 977.00
UST Abandonment/Removal (\$111 ea+hr>6hrs)	\$ 733.00
UST System Upgrade (\$111-ea+hr>6hrs)	\$ 733.00
UST Monitoring Equip/Spill prevention Only Upgrade (per hour)	\$ 122.00
UST Annual Fee:	
First Tank (per tank)	\$ 729.00
Additional Tanks (per tank)	\$ 217.00
Additional Srvcs (See attached list of srvcs.) (per hour)	\$ 122.00
Hazardous Waste Generators	
RCRA Large Quantity Generators (per facility)	\$ 644.00
Other Generators (per facility)	\$ 76.00
Tiered Permit Activities (per facility)	\$ 130.00
Hazardous Materials Inventories/Business Plan	
Annual Fee:	
Comercial/Non-Farm Site:	
Small (<25 tons)	\$ 174.00
Medium (25 - 500 tons)	\$ 454.00
Large (>500 tons)	\$ 1,624.00
Farm Sites:	
Small (<25 tons)	\$ 135.00
Medium (25 - 500 tons)	\$ 340.00
Large (>500 tons)	\$ 1,306.00
Bulk Petroleum Storage facility without USTs (SIC 5171)	\$ 249.00
Retail or Wholesale Petroleum facility with permitted USTs	\$ 217.00
Surcharges (chemicals listed Table 3 19CCR 2770.5):	
Large (>25 tons maximum storage capacity)	\$ 270.00
Small (<25 tons maximum storage capacity)	\$ 135.00
Additional Services (See attached list of srvcs) per hour	\$ 122.00
Miscellaneous Haz Material Program Services:	
Contaminated Site Remediation Oversight (per hour)	\$ 122.00
Cal ARP Program Services (per facility)	\$ 647.00
Hazardous Materials Emerg. Incident Response (per hour)	\$ 122.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Housing Program	
Hotel/Motel Annual Fee:	
6 -30 units	\$ 148.00
31 - 50 units	\$ 163.00
51 - 100 units	\$ 249.00
101 - 200 units	\$ 335.00
201 - 500 units	\$ 633.00
Over 500 units	\$ 756.00
Recreational Health	
Public Pool/Spa Annual Fee	\$ 378.00
Occupational Health and Safety Program	
Equipment Rental/Laboratory Analysis at cost	cost
Consultations and Training (per hour)	\$ 122.00
Surcharges	
APSA Surcharge	\$ 26.00
State Surcharge - CUPA Oversight	\$ 84.00
CAL-ARP State Surcharge	\$ 270.00
CA State UST Surcharge	\$ 20.00

LIBRARY	
Overdue Fines (per day)	\$ 0.25
Maximum Overdue Book Charge	70% of cost
Maximum Overdue Periodical Charge	70% of cost
Maximum Overdue Audio/ DVD/CD charge	70% of cost
Returned Check Service Charge	\$ 20.00
Damaged Items	
Audio Books/DVD/CD per tape or disk	\$ 6.00
Audio Books/DVD/CD cases	\$ -
Barcode Replacement	\$ 1.00
Media Artwork Replacement Processing Fee	\$ 10.00
Lost/Replaced Items	
Lost/Replaced Items Processing Fee	\$ 10.00
Lost/Replaced Library Card (per card)	\$ 2.00
Interlibrary Loan Requests	
Book (Not in System)	\$ 15.00
Periodical Article (Not in System)	Cost to Library
Copies & Computer Print Outs	
Standard & Legal Size - B&W (per page)	\$ 0.25
Ledger Size - B&W (per page)	\$ 0.50

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Standard & Legal Size - Color (per page)	\$ 1.00
Ledger Size - Color (per page)	\$ 2.00
Copies from Microfilm Reader Printers (per page)	\$ 1.00
Flash Drive (per drive)	\$ 5.00
Obituary Search	\$ 15.00
Test Monitoring	\$ 20.00
Meeting Room - 4 hours	\$ 60.00
5 Hours Or More - Per Hour Charge	\$ 15.00
Local History Room	
Research Assistance - 1 Hour	\$ 15.00
Per Image	\$ 10.00
PUBLIC GUARDIAN	
Reimb. for Conservatorship Routine Service Expenses (Balance of cash in estate after monthly expenses paid). Fee is shown as a per month amount.	
0-\$200	\$ -
\$201-\$700	\$ 22.00
\$701-\$1,000	\$ 29.00
\$1,001-\$1,500	\$ 37.00
\$1,501-\$2,000	\$ 51.00
\$2,001-\$3,000	\$ 58.00
\$3,001-\$4,000	\$ 73.00
\$4,001-\$5,000	\$ 88.00
\$5,001-\$7,500	\$ 110.00
\$7,501-\$10,000	\$ 131.00
\$10,001-\$20,000	\$ 190.00
\$20,001-\$50,000	\$ 234.00
\$50,001 and over	\$ 438.00
Storage Fee not taken if account balance is under \$200.00. Fee amounts are shown as a per month amount.	
4'X4'	\$ 12.00
5'X5'	\$ 28.00
5'X10'	\$ 53.00
10'X15'	\$ 80.00
10'X20'	\$ 95.00
10'X25'	\$ 110.00
	total
Reimb. for Conservatorship Non-Routine Service Expenses. Fee is a per hour rate.	\$ 85.00
Reimbursement for Rep-Payee Services. Fee is shown as a per month rate	\$ 44.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
PUBLIC WORKS	
Record of Survey	\$ 630.00
Encroachment Permits	Actual Cost
Transportation Permits	
Annual	\$ 90.00
Single	\$ 16.00
Corner Record Fee	\$ 91.00
Subdivision Improvement Plan Check/Inspection Fee	
Cost of Improvements	
\$0 - \$5,000	5% of Cost
\$5,001 - \$25,000	\$250 +4% of cost over \$5,000
\$25,001 - \$100,000	\$1,050 +3.5% of cost over \$5,000
\$100,001 - \$250,000	\$4,375 +3% of cost over \$100,000
\$250,001 and over	\$8,875 +2% of cost over \$250,000
Certificate of Correction	\$ 110.00
Amending Map	\$ 130.00
Other Fees (Collected by Planning Department)	
Prelim. Tentative Tract (PTT)	\$ 240.00
Tentative Tract Map (TT)	\$ 175.00
Tentative Parcel Map	\$ 175.00
Final Parcel Map (Single Sheet Map)	\$ 990.00
Final Parcel Map (Per Additional Sheet)	\$ 195.00
Tract Map	\$ 1,145.00
Parcel Map Waiver	\$ 275.00
Parcel Map in lieu of Tentative Parcel Map	\$ 790.00
TPM/LPM-Resubmittal	\$ 250.00
TT-Resubmittal	\$ 285.00
TT-ZOB Formation	\$ 1,738.00
Conditional Use Permit	\$ 110.00
Lot Line Adjustment	\$ 275.00
Lot Line Adjustment-Resubmittal	\$ 210.00
Site Plan Reviews	\$ 120.00
Site Plan Review-Mobile Home (MHR)	\$ 138.00
Certificate of Compliance	\$ 75.00
Road Openings	\$ 700.00
Road Closings/Abandonment	\$ 950.00
Easement Abandonment	\$ 950.00
Flood Zone Permit or Variance	\$ 85.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Planned Unit Development	\$ 360.00
Variance	\$ 55.00
Change in Nonconforming Use (CNCU)	\$ 55.00
Change of Zone District Boundary	\$ 55.00
LAFCO Annexation or Reorganization	\$ 700.00
Voluntary Parcel Merger	\$ 190.00
Time Extension for a Subdivision	\$ 290.00
Parks Program	
Play Field (Soccer, Softball, Sand Volleyball) Resv.(per day in advance)	\$ 30.00
Horseshoe Pits	\$ 15.00
Gate Fees	
Bicycle/Walk-In/Senior Citizen Driver	\$ 2.00
Motor Vehicle	\$ 6.00
Commercial or School Bus or Recreation Vehicle	\$ 20.00
Motorcycle/Moped/Scooter	\$ 4.00
Season Pass	\$ 50.00
Camping Fees (gate fees and reservation fees are charged in addition)	
Groups (per night charge only)	\$ 100.00
Picnic Reservation Fees / Area use fees	
Capacity:	
3 Table Area	\$ 25.00
6 Table Area	\$ 50.00
9 Table Area	\$ 75.00
12 Table Area	\$ 100.00
15+ Table Area(includes \$100 refundable cleaning dep.)	\$ 250.00
Firewood Sales	
Bundle	\$ 5.00
Mixed Wood (plus tax) (per cord)	\$ 125.00
Oak and/or Eucalyptus (plus tax) (per cord)	\$ 150.00
Special Use Permit - Bounce House per day	\$ 50.00
Special Access Fee - per hour (2 hr. Minimum)	\$ 35.00
Burris Park Multi-Purpose Room (BPMP) - 200 Max. Occupancy	
Base rate for room rental	\$ 350.00
Deposit requirement for all rentals	\$ 100.00
SHERIFF	
Copies & Computer Print Outs	
Standard & Legal Size - B&W (per page)	\$ 0.25
Ledger Size - B&W (per page)	\$ 0.50
Standard & Legal Size - Color (per page)	\$ 1.00
Ledger Size - Color (per page)	\$ 2.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
222000-OPERATIONS	
Coroner Report Package	\$ 25.00
Body Removal & Storage (price per removal)	\$ 175.00
Public Administrator Estate Probation minimum	\$ 1,000.00
4% first \$100,000	
3% next \$100,000	
2% next \$800,000	
1% next \$9 million	
.5% next \$15 million	
223000-DETENTIONS	
Bookings:	
All agencies	\$ 131.00
Daily Jail Rate Price/day:	
Prison Costs	\$ 113.30
Alternative Sentencing:	
Adult Offender Work Program (AOWP) Price/day	\$ 12.50
Adult Offender Work Program (AOWP) Application Fee	\$ 75.00
Adult Offender Work Program (AOWP) Transfer Fee	\$ 100.00
Adult Offender Work Program (AOWP) Reschedule Fee	\$ 20.00
Weekender Program Price/wknd	\$ 90.00
Community Service Admin Fee	\$ 35.00
220000-ADMINISTRATION-RECORDS DEPARTMENT	
CUSTODIAN OF RECORDS	
Recording Duplication:	
CD	\$ 14.00
DVD	\$ 12.00
Reports:	
Crime Report - Victim's Copy	\$ 5.00
Records Background Check	\$ 6.00
Auto Repossession	\$ 15.00
Letters:	
Booking Sheet	\$ 1.00
Immigration	\$ 6.00
Police Clearance	\$ 6.00
Custodian of Records Subpoena Duces Tecum	\$ 6.00
\$24.00 per hour/\$6.00 per quarter hour/copies @ .10 per page	\$ 0.10
.20 Per page for Microfilm copies	\$ 0.20
Sheriff Towing Srvc	\$ 125.00
Fingerprinting (LiveScan or Initial black ink card)	\$ 14.00
Additional black ink card	\$ 5.00
Permits:	
Gun & Explosive Permit	
County Fee	\$ 10.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Concealed Weapons:	
Original Application	
90-Day employment CCW - State Fee	\$ 71.00
County Fee	\$ 100.00
2 Year resident CCW - State Fee	\$ 93.00
County Fee	\$ 100.00
3-Year judicial CCW State Fee	\$ 115.00
County Fee	\$ 100.00
4-Year reserve peace officer CCW -State fee	\$ 137.00
County Fee - Waived	\$ -
Amendment to the License	\$ 10.00
Renewal fees	
90-Day employment CCW - State Fee	\$ 30.00
County Fee	\$ 25.00
Training Course Fee	\$ 25.00
2-Year resident CCW - State Fee	\$ 52.00
County Fee	\$ 25.00
Training Course Fee	\$ 25.00
3-Year judicial CCW - State Fee	\$ 74.00
County Fee	\$ 25.00
Training Course Fee	\$ 25.00
4-Yr resrv peace officer CCW State fee	\$ 96.00
County Fee and Training Course Fee	waived
Marijuana Grow Registration Fee	\$ -
220000-ADMINISTRATION-CIVIL DEPARTMENT	
Vehicle Inspection for Certification of Correction	\$ 20.00
Check Fee	\$ 12.00
Bench Warrant (CCP 491.160, 708.170)	\$ 50.00
Bench Warrant (Failure to appear on subpoena or court order)	
Receive and process Warrant (Up to \$40 is refundable)	\$ 140.00
Cancel the service of the Warrant (Up to \$40 is refundable)	\$ 140.00
Unable to locate person after due diligence	\$ 85.00
Arrest, which shall include arrest & release on promise to appear- (Up to \$40 is refundable)	\$ 140.00
Copy fee for writ, process, paper, order or notice, per page	\$ 1.00
Civil Subpoena Price/day (Deputy)	\$ 150.00
Civil Subpoena on a Peace Officer Price/day (Deputy)	\$ 275.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Citation/Petition	\$ 40.00
Claim of Defendant	\$ 40.00
Claim of Plaintiff & Order	\$ 40.00
Military Affidavit	\$ 40.00
Notary Fee	\$ 15.00
Notice to Quit 3/5/30/60/90 Day	\$ 40.00
Order of Hearing	\$ 40.00
Order to Show Cause	\$ 40.00
Prejudgment Claim to Right of Possession	\$ 40.00
Subpoena (Civil only)	\$ 40.00
Subpoena Duces Tecum	\$ 40.00
Summons and Complaint	\$ 40.00
Summons and Complaint (Unlawful Detainer)	\$ 40.00
Summons and Petition	\$ 40.00
Order to Show Cause/Temp. Restraining Order (Domestic Violence)	Waived
Order to Show Cause/Temp. Restraining Order (Harassment)	\$ 40.00
Execution - EWO (Domestic)	\$ 35.00
Execution - EWO	\$ 35.00
Execution - Bank Levy (Served by Sheriff or Process Server)	\$ 40.00
Execution - Third Party	\$ 40.00
Execution - Book Levy (W/A)	\$ 40.00
Execution - Book Levy (W/E)	\$ 40.00
Real Property Levy (Additional \$570 Deposit Required)	\$ 40.00
Personal Property Levy (Additional \$1,500 deposit required)	\$ 100.00
Automobile Levy (Additional \$2,000 deposit required)	\$ 100.00
Till Tap-Sheriff fee	\$ 100.00
Keeper - 8 hour (Additional \$240 deposit required)	\$ 240.00
Keeper - 24 hour	\$ 645.00
Sheriff fee per day for continuously maintaining levy after first day	\$ 40.00
Sheriff fee NOT found (non installation)	\$ 35.00
Sheriff fee NOT found (Keeper non installation)	\$ 60.00
Sheriff fee NOT found RETURN	\$ 35.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Safety Deposit Box-Sheriff's Fee	\$ 135.00
Bank's fee, Lock Smith, Storage, etc.	Actual
Eviction (see below)	
Notice to Vacate	\$ 85.00
Repost Notice to Vacate	\$ 40.00
Notice of Restoration	\$ 60.00
Cancellation	\$ 40.00
227700-ANIMAL CONTROL FIELD SERVICES	
Impound Fee (Altered & Licensed)	
1st impound	\$ -
2nd impound (within 90 days)	\$ 35.00
3rd impound (within one year)	\$ 50.00
Impound Fee (Unaltered & Unlicensed) 1st Impound (\$30+\$35 state fee)	\$ 65.00
2nd impound (within 90 days) (\$55+\$50 state fund)	\$ 105.00
3rd impound (within one year) (\$105+\$100 state fund)	\$ 155.00
Tranquilizer Fee	\$ 25.00
Owned Animal Pick up (+50 owner surrender fee)	\$ 30.00
Small animal trap deposit	\$ 60.00
Large animal trap deposit	\$ 200.00
Livestock (stray) service call	\$ 100.00
Dangerous Dog Fee	\$ 100.00
Vicious Dog Fee	\$ 150.00
227710-ANIMAL CONTROL SHELTER	
Kennel Licenses:	\$ 105.00
Kennel Permit	\$ 250.00
Multiple Animal Permit	\$ 50.00
Breeder Permit	\$ 500.00
Breeders Permit Application Fee	\$ 25.00
Microchip Fee	\$ 10.00
Dog Licenses	
UNALTERED Fee (1 yr-Senior)	\$ 50
Altered (1yr/2yr/3yr)	\$10/\$15/\$20
Altered-Senior (1yr/2yr/3yr)	\$10/\$15/\$20
Replacement dog license	\$ 5.00
Breeders County License	\$ 100.00
Penalty Fee	\$ 5.00
Boarding Fee (per day)	\$ 10.00

Kings County Master Fee Schedule

Fee Name / Description of Service	Fee Amount
Adoption Fee	
Puppy Adoption Fee (under 6 months)	\$ 250.00
Dogs (Inclد Spay/Neuter, Vaccinations, microchip, license)	\$ 150.00
Cats (Inclد Spay/Neuter, Vaccinations, microchip, license)	\$ 75.00
Senior Rate: Dogs (Inclد Spay/Neuter, Vaccinations, microchip, license)	\$ 75.00
Senior Rate: Cats (Inclد Spay/Neuter, Vaccinations, microchip, license)	\$ 35.00
Private Animal Cremation (Animals under 40 pounds)	\$ 50.00
Private Animal Cremation (Animals 40-60 pounds)	\$ 100.00
Private Animal Cremation (Animals 60 pounds and above)	\$ 150.00
Euthanasia (w/ note from veterinarian)	\$ 100.00
Live stock Redemption Fee	\$ 50.00
Feral Trap Rental	\$ 10.00
Home Quarantine	\$ 25.00
Owner surrender (dog or cat) Unaltered/Altered	\$ 135.00
Veterinary Costs	Actual Cost

Exhibit A

New Approval Fees

Fee Name / Description of Service	Current Fee Amount		Fee Amount	Est. Annual Revenue	% Change	Legal Authority to Charge a Fee	METHODOLOGY		Date of Last Revision	Comments
	Fee Amount	Annual Revenue					Annual Cost	Statute Reference		
COMMUNITY DEVELOPMENT AGENCY										
Groundwater Export Permit	\$ -	\$ -	\$ 6,350.00	\$ -	100%	Government Code Section 65909.5	X		2023	New Approval Fee
Financial Assurance review	\$ -	\$ -	\$ 280.00	\$ 1,400.00	100%	Government Code Section 65909.5	X		2023	New Approval Fee
Legal Evaluation of Financial Assurance Review (\$250 Deposit Required)	\$ -	\$ -	Actual Cost	Actual Cost	100%	Government Code Section 65909.5	X		2023	New Approval Fee
FIRE										
Mobile Food Vendor Inspection / Permit	\$ -	\$ -	\$ 100.00	\$ -	#DIV/0!	Master Fee Ordinance	X		2023	New Approval Fee
Cart	\$ -	\$ -	\$ 50.00	\$ -	#DIV/0!	Master Fee Ordinance	X		2023	New Approval Fee
Tank inspection - H2O, Fuel, LPG	\$ -	\$ -	\$ 343.00	\$ -	#DIV/0!	Master Fee Ordinance	X		2023	New Approval Fee
Halon, CO2, Foam system inspection	\$ -	\$ -	\$ 426.00	\$ -	#DIV/0!	Master Fee Ordinance	X		2023	New Approval Fee
CNG / LNG Storage or dispensing	\$ -	\$ -	\$ 200.00	\$ -	#DIV/0!	Master Fee Ordinance	X		2023	New Approval Fee
Solar (per acre)	\$ -	\$ -	\$ 210.00	\$ -	#DIV/0!	Master Fee Ordinance	X		2023	New Approval Fee
Bess (per container)	\$ -	\$ -	\$ 435.00	\$ -	#DIV/0!	Master Fee Ordinance	X		2023	New Approval Fee
HEALTH										
Cal Code System	\$ -	\$ -	\$ 1,143.00	#DIV/0!	#DIV/0!	HSC 113869 & 114192	X		2023	New Approval Fee

Exhibit B

New Fees

Fee Name / Description of Service	Current Fee Amount		Fee Amount	Est. Annual Revenue	% Change	Legal Authority to Charge a Fee	METHODOLOGY		Date of Last Revision	Comments
	Fee Amount	Annual Revenue					Annual Cost	Statute Reference		
FIRE										
Fire Incident Report	\$ 5.00	\$ -	\$ 5.00	\$ -	0%	Government Code Section 6253(b)	X		2023	New Fee
HEALTH										
Birth Certificate - Government	\$ -	\$ -	\$ 22.00	\$ -	#DIV/0!	HSC 100430, 103065, 103525, 103625, 103675, 103680, 103685, 103692 KC Ord 520.10		X	2023	New Fee
Burial Permit - Government	\$ -	\$ -	\$ 12.00	\$ -	#DIV/0!	HSC 100430, 103065, 103525, 103625, 103675, 103680, 103685, 103692 KC Ord 520.10		X	2023	New Fee
Death Certificate - Government	\$ -	\$ -	\$ 24.00	\$ -	#DIV/0!	HSC 100430, 103065, 103525, 103625, 103675, 103680, 103685, 103692 KC Ord 520.10		X	2023	New Fee
Fetal Death Certificate - Government	\$ -	\$ -	\$ 21.00	\$ -	#DIV/0!	HSC 100430, 103065, 103525, 103625, 103675, 103680, 103685, 103692 KC Ord 520.10		X	2023	New Fee
Surcharges										
APSA Surcharge	\$ -	\$ -	\$ 26.00	\$ -	#DIV/0!	HSC 100430, 103065, 103525, 103625, 103675, 103680, 103685, 103692 KC Ord 520.10		X	2023	New Fee
State Surcharge - CUPA Oversight	\$ -	\$ -	\$ 84.00	\$ -	#DIV/0!	HSC 100430, 103065, 103525, 103625, 103675, 103680, 103685, 103692 KC Ord 520.10		X	2023	New Fee
CAL-ARP State Surcharge	\$ -	\$ -	\$ 270.00	\$ -	#DIV/0!	HSC 100430, 103065, 103525, 103625, 103675, 103680, 103685, 103692 KC Ord 520.10		X	2023	New Fee
CA State UST Surcharge	\$ -	\$ -	\$ 20.00	\$ -	#DIV/0!	HSC 100430, 103065, 103525, 103625, 103675, 103680, 103685, 103692 KC Ord 520.10		X	2023	New Fee

Exhibit C

Deletes

Fee Name / Description of Service	Current Fee Amount		Fee Amount	Est. Annual Revenue	% Change	Legal Authority to Charge a Fee	METHODOLOGY		Date of Last Revision	Comments
	Fee Amount	Annual Revenue					Annual Cost	Statute Reference		
ASSESSOR										
Passport Fee	\$ 35.00	\$ 28,928.00	\$ —	\$ —	-100%	22 U.S.C. 214, 22 C.F.R. 22.1 & 22 C.F.R. 51.50-56	X		2023	Fee Deletion
COMMUNITY DEVELOPMENT AGENCY										
Notice of Exemption/Determination (NOE/NOD)	\$ 55.00	\$ 1,320.00	\$ —	\$ —	-100%	CEQA Guidelines Section 15045(a)	X		2023	Fee Deletion
FIRE										
Department of Real Estate Certification of Service-	\$ 55.00	\$ —	\$ —	\$ —	-100%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Deletion
Insurance Services Office (ISO) Certification Letter (per request)	\$ 55.00	\$ —	\$ —	\$ —	-100%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Deletion
Fireworks Stand Inspection (to be added to permit cost)	\$ 75.00	\$ 1,200.00	included w/ permit	\$ 1,200.00	#VALUE!	Master Fee Ord./Fire Code Section 113	X		2023	Fee Deletion
HEALTH										
Carseat Safety Services		\$ 5,000.00		\$ 5,000.00						
Optional Voucher Purchase Carseat	\$ 25.00	\$ —	\$ —	\$ —	-100%	HSC 101325, KC Ord 520.10	X		2023	Fee Deletion
Optional Voucher Purchase Booster	\$ 15.00	\$ —	\$ —	\$ —	-100%	HSC 101325, KC Ord 520.10	X		2023	Fee Deletion
Water Analysis										
10 Tube LTB MPN Test	\$ 20.00	\$ —	\$ —	\$ —	-100%	HSC 101325, KC Ord 520.10			2023	Fee Deletion
15 Tube LTB MPN Test	\$ 25.00	\$ —	\$ —	\$ —	-100%	HSC 101325, KC Ord 520.10			2023	Fee Deletion
Heterotrophic Plate Count	\$ 12.00	\$ —	\$ —	\$ —	-100%	HSC 101325, KC Ord 520.10			2023	Fee Deletion
10 Tube Colliert MPN	\$ 20.00	\$ —	\$ —	\$ —	-100%	HSC 101325, KC Ord 520.10			2023	Fee Deletion
Iron/Sulfur Bacteria	\$ 25.00	\$ —	\$ —	\$ —	-100%	HSC 101325, KC Ord 520.10			2023	Fee Deletion
Fecal Streptococcus	\$ 20.00	\$ —	\$ —	\$ —	-100%	HSC 101325, KC Ord 520.10			2023	Fee Deletion
Pseudomonas	\$ 20.00	\$ —	\$ —	\$ —	-100%	HSC 101325, KC Ord 520.10			2023	Fee Deletion
25 Tube Extended LTB MPN	\$ 28.00	\$ —	\$ —	\$ —	-100%	HSC 101325, KC Ord 520.10			2023	Fee Deletion
Legionella (Water Matrix)	\$ 34.00	\$ —	\$ —	\$ —	-100%	HSC 101325, KC Ord 520.10			2023	Fee Deletion
PROBATION										
Sealing of Records	\$ 150.00	\$ 500.00	\$ 150.00	\$ 500.00	0%	W&I 903.3 & PC1203.45		X	2018	Fee Deletion
Adult Court Report	\$ 650.00	\$ —	\$ 650.00	\$ —	0%	PC 1203.1b	X		2018	Fee Deletion
Misdemeanor Reports	\$ 120.00	\$ —	\$ 120.00	\$ —	0%	PC 1203.1b	X		2018	Fee Deletion
Proposition 63 Reports	\$ 120.00	\$ —	\$ 120.00	\$ —	0%	PC 1203.1b	X		2018	Fee Deletion
Proposition 36 Reports	\$ 120.00	\$ —	\$ 120.00	\$ —	0%	PC 1203.1b	X		2018	Fee Deletion
Deferred Entry of Judgement Reports	\$ 120.00	\$ —	\$ 120.00	\$ —	0%	PC 1203.1b	X		2018	Fee Deletion
Adult Electronics (per day)	\$ 30.00	\$ —	\$ 30.00	\$ —	0%	PC 1203.016 & PC1208.2	X		2018	Fee Deletion
Probation Supervision										
—Low Risk (per Month)	\$ 20.00	\$ —	\$ 20.00	\$ —	0%	PC 1203.1b	X		2018	Fee Deletion
—High/Moderate Risk & Registered Sex Offender (per month)	\$ 50.00	\$ —	\$ 50.00	\$ —	0%	PC 1203.1b	X		2018	Fee Deletion
Copies & Computer Print Outs										
Standard & Legal Size – B&W (per page)	\$ 0.25	\$ —	\$ 0.25	\$ —	0%	Government Code Section 6253(b)	X		2013	Fee Deletion
Ledger Size – B&W (per page)	\$ 0.50	\$ —	\$ 0.50	\$ —	0%	Government Code Section 6253(b)	X		2013	Fee Deletion
Standard & Legal Size – Color (per page)	\$ 1.00	\$ —	\$ 1.00	\$ —	0%	Government Code Section 6253(b)	X		2013	Fee Deletion
Ledger Size – Color (per page)	\$ 2.00	\$ —	\$ 2.00	\$ —	0%	Government Code Section 6253(b)	X		2013	Fee Deletion
Dismissal of Adult Probation (including but not limited to PC 1203.4 / PC 1203.41 / PC 1203.42 / 1203.45)	\$ 150.00	\$ —	\$ 150.00	\$ —	0%	PC 1203.4	X	X	2018	Fee Deletion
Interstate Transfer Application	\$ 200.00	\$ —	\$ 200.00	\$ —	0%	ICAOS Rule 4.107(a)	X	X	2018	Fee Deletion
Inter-County Transfer Application (PC 1203.9)	\$ 200.00	\$ —	\$ 200.00	\$ —	0%	PC 1203.9	X	X	2018	Fee Deletion
Installment Fees	\$ 50.00	\$ —	\$ 50.00	\$ —	0%	PC 1203.1b		X	2018	Fee Deletion

Exhibit D

Increases

Fee Name / Description of Service	Current Fee Amount		Fee Amount		% Change	Legal Authority to Charge a Fee	METHODOLOGY		Date of Last Revision	Comments
	Fee Amount	Annual Revenue	Fee Amount	Est. Annual Revenue			Annual Cost	Statute Reference		
ASSESSOR										
ASSESSOR DIVISION										
Assessor's Maps:										
1 Copy 8 1/2" x 11" or 11" x 17"	\$ 2.00	\$ 447.00	\$ 2.50	\$ 562.00	25%	GC 6253(b)	X		2023	Fee Increase
1 Copy 18" x 26"	\$ 18.00	\$ -	\$ 19.00	\$ -	6%	GC 6253(b)	X		2023	Fee Increase
1 Copy 24" x 36"	\$ 18.00	\$ -	\$ 19.00	\$ -	6%	GC 6253(b)	X		2023	Fee Increase
Map Boundary Changes:										
Lot Line Adjustments, Parcel Maps	\$ 450.00	\$ 18,308.40	\$ 481.00	\$ 4,810.00	7%	R&T C 409	X		2023	Fee Increase
Tract-Subdivision Parcel Map (up to 8 hrs)	\$ 670.00	\$ -	\$ 703.00	\$ 4,921.00	5%	R&T C 409	X		2023	Fee Increase
Tract-Subdivision Parcel Map (8 hrs +)	\$ 1,175.00	\$ -	\$ 1,217.00	\$ 8,519.00	4%	R&T C 409	X		2023	Fee Increase
Split/Combine Parcels per Request*	\$ 41.00	\$ 205.00	\$ 42.00	\$ 210.00	2%	R&T C 409	X		2023	Fee Increase
*To process request, property taxes must be paid up to date										
Bond Amount Calculations	\$ 57.00	\$ 2,907.00	\$ 60.00	\$ 3,060.00	5%	R&T C 409	X		2023	Fee Increase
Research Fee Hourly - (1/2 hr minimum charge)	\$ 50.00	\$ -	\$ 59.50	\$ -	19%	R&T C 409	X		2023	Fee Increase
Property Characteristics Update	\$ 2.50	\$ -	\$ 3.00	\$ -	20%	R&T C 409	X		2023	Fee Increase
Williamson Act and Farmland Security Zone:										
Cancellation Formal Review per hour	\$ 63.00	\$ -	\$ 110.00	\$ -	75%	GC 51287	X		2023	Fee Increase
Appraisal of Welfare Exempt Property for Tax Sale	\$ 240.00	\$ -	\$ 276.00	\$ -	15%	R&T C 409, 3698.7	X		2023	Fee Increase
CD & Mailing Costs:										
Regular Mail	\$ 2.70	\$ -	\$ 3.50	\$ 28.00	30%	R&T C 409	X		2023	Fee Increase
USPS, free tracking, flat rate	\$ 6.50	\$ -	\$ 8.95	\$ -	38%	R&T C 409	X		2023	Fee Increase
Returned Checks	\$ 50.00	\$ -	\$ 55.00	\$ 55.00	10%	GC 6157	X		2023	Fee Increase
CERTAIN FEES MAY BE CHANGED WITHOUT THE BOARD'S APPROVAL DUE TO LEGISLATIVE ACTION										
CLERK-RECORDER DIVISION										
Additional Recording Fees:										
Involuntary Lien Notice- First Address (subject to recording fee)	\$ 8.00	\$ 187.00	\$ 9.50	\$ 5,368.00	19%	CIV 2885, CCP 674, GC 27297.5 & GC 27	X	X	2023	Fee Increase
Each Additional Address	\$ 5.00	\$ -	\$ 6.00	\$ 846.00	20%	CIV 2885, CCP 674, GC 27297.5 & GC 27	X		2023	Fee Increase
Filing of 20 days Preliminary Notice of Lien	\$ 33.00	\$ 27.45	\$ 44.00	\$ 440.00	33%	CIV 8060, 8214 & GC 27361.9	X		2023	Fee Increase
Marriage Licenses:										
Marriage License- Public	\$ 75.00	\$ 63,675.00	\$ 87.00	\$ 96,135.00	16%	GC 26840, 26840.7, 54985, H&S 100435,	X	X	2023	Fee Increase
Marriage License- Confidential	\$ 107.00	\$ 107.00	\$ 140.00	\$ 1,400.00	31%	GC 26840, 26840.7, 54985, H&S 100435,	X	X	2023	Fee Increase
Duplicate Marriage License	\$ 24.00	\$ 2,544.00	\$ 32.00	\$ 2,400.00	33%	FC 360(c), FC 510	X		2023	Fee Increase
Marriage Ceremony	\$ 37.00	\$ 10,841.00	\$ 45.00	\$ 13,185.00	22%	GC 26861, 54985	X	X	2023	Fee Increase
Fictitious Business Name Filing:										
Filing or Renewal Fee (includes one registrant)	\$ 29.00	\$ 15,579.00	\$ 35.00	\$ 24,360.00	21%	B&P 17929(a)(d) & GC 54985	X	X	2023	Fee Increase
Each Additional Business Name or Partner	\$ 7.00	\$ -	\$ 8.00	\$ 2,896.00	14%	B&P 17929(a)(d) & GC 54985	X	X	2023	Fee Increase
Statement of Abandonment	\$ 13.00	\$ 39.00	\$ 21.00	\$ 315.00	62%	B&P 17929(b)(d) & GC 54985	X	X	2023	Fee Increase
Statement of Withdrawal of from Partnership	\$ 13.00	\$ -	\$ 21.00	\$ 105.00	62%	B&P 17929(c)(d) & GC 54985	X	X	2023	Fee Increase
Notary Public Filing: (Bonds are subject to Recording Fees)										
To Register as a Notary Public to be accompanied by \$15,000 Surety Bond	\$ 15.00	\$ 850.50	\$ 18.00	\$ 1,494.00	20%	GC 26849.1 26850, 26855, 26855.3, 54985	X	X	2023	Fee Increase
Power of Attorney Filing:										
Power of Attorney Filing (cancellation, withdrawal, or revocation) Each additional name	\$ 15.00	\$ 1,095.00	\$ 19.00	\$ 1,387.00	27%	GC 26855.1, GC54985	X	X	2023	Fee Increase
Power of Attorney Filing, more than one name (each additional name)	\$ 7.00	\$ 21.00	\$ 9.00	\$ 27.00	29%	GC 26855.1, GC54985	X	X	2023	Fee Increase
Additional Clerk Fees:										
Certificate of Notary or Public Health Officer Signature Authentication	\$ 10.00	\$ -	\$ 13.00	\$ 910.00	30%	GC 26852 & 54985	X	X	2023	Fee Increase
Certificate of Proof of Authority of Surety Company to Act	\$ 10.00	\$ -	\$ 14.00	\$ 14.00	40%	GC 26855.3, 54985 & CCP 995.640	X	X	2023	Fee Increase
Certificate of Aliveness	\$ 10.00	\$ -	\$ 13.00	\$ -	30%	GC 26836, 54985	X	X	2023	Fee Increase
Certificate of Translation	\$ 14.00	\$ -	\$ 22.00	\$ 80.00	57%	GC 27293		X	2023	Fee Increase
Environmental Filings (CEQA):										
Notices of Determination, Clerk's Handling Fee	\$ 65.00	\$ 1,300.00	\$ 70.00	\$ 1,400.00	8%	F&G 711.4, CCR 753.5 (g)(1) & GC 54985	X	X	2023	Fee Increase
Notices of Exemption, Clerk's Handling Fee	\$ 65.00	\$ 2,925.00	\$ 70.00	\$ 3,230.00	8%	F&G 711.4, CCR 753.5 (g)(1) & GC 54985	X	X	2023	Fee Increase
Negative Declaration Prepared: No certificate of fee exemption attached	\$ 2,548.00	\$ -	\$ 2,764.00	\$ -	8%	F&G 711.4, CCR 753.5 (g)(1)		X	2020	Fee Increase

Exhibit D

Environmental Impact Report Prepared: No certificate of fee exemption attached	\$ 3,539.25	\$ -	\$ 3,839.25	\$ -	8%	F&G 711.4, CCR 753.5 (g)(1)		X	2020	Fee Increase
CD & Mailing Costs:										
Certified Mail Request	\$ 5.50	\$ 11.00	\$ 8.00	\$ 80.00	45%	GC 54985		X	2023	Fee Increase
Returned Checks	\$ 50.00	\$ 100.00	\$ 55.00	\$ 210.00	10%	GC 6157		X	2023	Fee Increase

BOARD OF SUPERVISORS

Findings of Fact - Assessment Appeals per hour charge of prep time + (\$100 upfront deposit + actual costs for County Counsel at \$204 per hour)	\$ 45.00	\$ -	Actual Costs	\$ -	0%	Kings County Ordinance 520.14, R&T Cod		X	2023	Title Change and Fee Increase
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COMMUNITY DEVELOPMENT AGENCY

Zoning Ordinance:										
Conditional Use Permit (CUP)										
CUP / Resubmittal / Extension - MINIMUM FEE	\$ 4,920.00	\$ 34,440.00	\$ 6,350.00	\$ 44,450.00	29%	Government Code Section 65909.5		X	2023	Fee Increase
Site Plan Review										
Site Plan Review / Resubmittal / Extension - MINIMUM FEE	\$ 2,767.00	\$ 60,874.00	\$ 3,570.00	\$ 74,970.00	29%	Government Code Section 65909.5		X	2023	Fee Increase
Dairy Site Plan Review / Resubmittal / Extension - MINIMUM	\$ 3,858.00	\$ 11,574.00	\$ 4,980.00	\$ 14,940.00	29%	Government Code Section 65909.5		X	2023	Fee Increase
Dairy Review Letter	\$ 882.00	\$ -	\$ 1,140.00	\$ -	29%	Government Code Section 65909.5		X	2023	Fee Increase
Agri. Land Div. (SPR) / Resubmittal / Extension - MINIMUM	\$ 1,444.00	\$ 12,996.00	\$ 1,860.00	\$ 11,160.00	29%	Government Code Section 65909.5		X	2023	Fee Increase
Variance										
Variance (Var) / Resubmittal / Extension - MINIMUM	\$ 1,392.00	\$ -	\$ 1,790.00	\$ -	29%	Government Code Section 65909.5		X	2023	Fee Increase
Dev. Code Administration										
Change of Zone District Boundary - MINIMUM	\$ 2,483.00	\$ 2,483.00	\$ 3,200.00	\$ 3,200.00	29%	Government Code Section 65909.5		X	2023	Fee Increase
Development Code Text Change - MINIMUM	\$ 2,317.00	\$ 2,317.00	\$ 2,990.00	\$ 2,990.00	29%	Government Code Section 65909.5		X	2023	Fee Increase
Other Fees										
Appeals (General)	\$ 1,000.00	\$ -	\$ 1,290.00	\$ -	29%	Government Code Section 65909.5		X	2023	Fee Increase
Change in Nonconforming Use - MINIMUM	\$ 4,920.00	\$ -	\$ 6,350.00	\$ -	29%	Government Code Section 65909.5		X	2023	Fee Increase
Bldg. Replacement ("Burndown") letter	\$ 165.00	\$ 330.00	\$ 210.00	\$ 420.00	27%	Government Code Section 65909.5		X	2023	Fee Increase
Temporary Land Use Permit	\$ 147.00	\$ 441.00	\$ 190.00	\$ -	29%	Government Code Section 65909.5		X	2023	Fee Increase
Firearms Dealer Federal Permit										
(Annual Land Use Permit Cert. Letter)	\$ 110.00	\$ 1,100.00	\$ 140.00	\$ 1,400.00	27%	Government Code Section 65909.5		X	2023	Fee Increase
Alcohol Beverage Control (ABC) letter of convenience and public necessity	\$ 331.00	\$ 331.00	\$ 420.00	\$ 420.00	27%	Government Code Section 65909.5		X	2023	Fee Increase
Building Plan - Zoning conformance check	\$ 110.00	\$ 21,780.00	\$ 140.00	\$ 26,180.00	27%	Government Code Section 65909.5		X	2023	Fee Increase
Building Plan - Specific Plan conformance check	\$ 2,080.00	\$ -	\$ 2,280.00	\$ 9,120.00	10%	Government Code Section 65909.5		X	2023	Fee Increase
Water Well data processing	\$ 220.00	\$ 68,200.00	\$ 280.00	\$ 52,360.00	27%	Government Code Section 65909.5		X	2023	Fee Increase
Written verification of zoning	\$ 110.00	\$ 2,640.00	\$ 210.00	\$ 2,520.00	91%	Government Code Section 65909.5		X	2023	Fee Increase
Photovoltaic (PV) Solar data processing	\$ 55.00	\$ 7,645.00	\$ 70.00	\$ 16,730.00	27%	Government Code Section 65909.5		X	2023	Fee Increase
General Plan:										
General Plan Amendments - MINIMUM	\$ 4,414.00	\$ -	\$ 5,700.00	\$ 5,700.00	29%	Government Code Section 65909.5		X	2023	Fee Increase
Environmental Review (CEQA):										
Environmental Review - MINIMUM	\$ 3,430.00	\$ 30,870.00	\$ 4,430.00	\$ 35,440.00	29%	CEQA Guidelines Section 15045(a)		X	2023	Fee Increase
Land Division Ordinance:										
Tent. Parcel Map (TPM) / Resubmit / Extension- MINIMUM	\$ 3,090.00	\$ 3,090.00	\$ 3,990.00	\$ 3,990.00	29%	Government Code Section 66451.2		X	2023	Fee Increase
Land Division - Appeal	\$ 1,000.00	\$ -	\$ 1,290.00	\$ -	29%	Government Code Section 66451.2		X	2023	Fee Increase
(IPM) in lieu of TPM-Re Section 21-83(b) / Resubmit / Extension - MINIMUM	\$ 1,794.00	\$ 26,910.00	\$ 2,310.00	\$ 27,720.00	29%	Government Code Section 66451.2		X	2023	Fee Increase
Tent. Tract (TT) / Resubmit / Extension - MINIMUM	\$ 4,448.00	\$ 4,448.00	\$ 5,740.00	\$ -	29%	Government Code Section 66451.2		X	2023	Fee Increase
Prelim. TT	\$ 827.00	\$ -	\$ 1,060.00	\$ -	28%	Government Code Section 66451.2		X	2023	Fee Increase
Lot Line Adjustment (LLA) / Resubmit / Extension - MINIMUM	\$ 1,655.00	\$ 16,550.00	\$ 2,130.00	\$ 21,300.00	29%	Government Code Section 66451.2		X	2023	Fee Increase
Cert. Of Compliance (COC) - MINIMUM	\$ 813.00	\$ 1,626.00	\$ 1,050.00	\$ 2,100.00	29%	Government Code Section 66451.2		X	2023	Fee Increase

Exhibit D

Cert. of Voluntary Parcel Merger - MINIMUM	\$ 524.00	\$ 1,048.00	\$ 670.00	\$ 670.00	28%	Government Code Section 66451.2	X		2023	Fee Increase
Parcel Map Waiver	\$ 110.00	\$ -	\$ 140.00	\$ -	27%	Government Code Section 66451.2	X		2023	Fee Increase
Williamson Act:										
Williamson Act - Preserve/Farmland Security Zone Fee (New/Enlarge)	\$ 551.00	\$ -	\$ 710.00	\$ -	29%	Government Code Section 51231	X		2023	Fee Increase
Williamson Act/Farmland Security Zone - Contract Fee	\$ 882.00	\$ -	\$ 1,140.00	\$ -	29%	Government Code Section 51231	X		2023	Fee Increase
Williamson Act/Farmland Security Zone - Contract Modification/Recission Fee	\$ 1,324.00	\$ -	\$ 1,710.00	\$ -	29%	Government Code Section 51231	X		2023	Fee Increase
Williamson Act/Farmland Security Zone - Non-renewal/Partial Non Renewal	\$ 331.00	\$ -	\$ 420.00	\$ -	27%	Government Code Section 51231	X		2023	Fee Increase
Williamson Act/Farmland Security Zone Cancellation - MINIMUM	\$ 993.00	\$ -	\$ 1,280.00	\$ -	29%	Government Code Section 51231	X		2023	Fee Increase
Building Inspection:										
Relocation Inspection & Report, mileage	\$ 330.00	\$ 330.00	\$ 420.00	\$ 420.00	27%	California Building Code	X		2023	Fee Increase
Ag. Exemption Processing and Inspection Fee	\$ 330.00	\$ 3,630.00	\$ 420.00	\$ 4,200.00	27%	KC Building Ord. Sec. 5-7	X		2023	Fee Increase
Compliance Inspection	\$ 220.00	\$ 2,640.00	\$ 280.00	\$ 3,080.00	27%	California Building Code	X		2023	Fee Increase
Well Permit	\$ 330.00	\$ 81,510.00	\$ 420.00	\$ 78,540.00	27%	State Well Standards	X		2023	Fee Increase
Mobilehome Installation Permit	\$ 450.00	\$ 4,050.00	\$ 570.00	\$ 5,700.00	27%	California Building Code	X		2023	Fee Increase
Code Compliance										
Admin Citation Appeal fee (Hearing Officer decision)	\$ 450.00	\$ -	\$ 570.00	\$ -	27%	Kings Co. Code of Ord. Section 1-8.1	X		2023	Fee Increase
Other Miscellaneous Fees:										
Copies & Computer Print Outs										
Floodplain Development Permit / Letter / Variance - MINIMUM	\$ 110.00	\$ 660.00	\$ 140.00	\$ 840.00	27%		X		2023	Fee Increase
GIS General Plan and Zoning Data Subscription	\$ 165.00	\$ -	\$ 280.00	\$ -	70%		X		2023	Fee Increase
** Note - Cost Justification Tools used for this update include the 3% salary increase scheduled for December 26, 2022										

FIRE

INSPECTION FEES										
Fire Pump Test and Certification	\$ 285.00	\$ 285.00	\$ 625.00	\$ 285.00	119%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Fire Sprinkler Test and Certification	\$ 285.00	\$ 570.00	\$ 750.00	\$ 570.00	163%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Commercial Cooking Hood and Duct Exhaust System Acceptance Test	\$ 95.00	\$ 190.00	\$ 409.00	\$ 190.00	331%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Fire Alarm Test	\$ 170.00	\$ 340.00	\$ 519.00	\$ 340.00	205%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Spray Booth Accept. Inspection	\$ 170.00	\$ -	\$ 440.00	\$ -	159%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Facilities (requiring state licensing)	\$ 95.00	\$ 475.00	\$ 100.00	\$ 475.00	5%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Private Hydrant Flow Test	\$ 150.00	\$ 450.00	\$ 301.00	\$ 450.00	101%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Review of Conditional Use Permits, Site Plans, Tentative Tracts & Parcel Maps (Planning Dept. collects)	\$ 95.00	\$ 1,900.00	\$ 120.00	\$ 1,900.00	26%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Fire Sprinkler Plan Review + \$3 / head > 20 heads	\$ 225.00	\$ 3,500.00	\$ 835.00	\$ 3,500.00	271%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Plan Check Fees + 3rd party plan check fees (if required)	\$ 175.00	\$ 525.00	\$ 275.00	\$ 525.00	57%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Plan Review/Inspection of Underground Tanks	\$ 285.00	\$ 570.00	\$ 500.00	\$ 570.00	75%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Residential Sprinkler Plan Review/Inspection	\$ 285.00	\$ 3,500.00	\$ 565.00	\$ 3,500.00	98%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Fire Line Underground System Inspection	\$ 150.00	\$ 855.00	\$ 527.00	\$ 855.00	251%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Re-Inspection Fee	\$ 75.00	\$ 375.00	\$ 308.00	\$ 375.00	311%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Mileage - Per Trip (30 mile average)	\$ 16.05	\$ -	\$ 25.00	\$ -	56%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Annual Fire and Life Safety Inspection - per hour charge	\$ 72.13	\$ -	\$ 80.00	\$ -	11%	Master Fee Ordinance and California Fire	X		2023	Fee Increase
PERMITS										
Fireworks Stand Permit Fee	\$ 215.00	\$ 3,440.00	\$ 300.00	\$ 3,440.00	40%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Operational or Construction Permits Required by CFC 105.6 and 105.7	\$ 95.00	\$ 1,190.00	\$ 100.00	\$ 1,190.00	5%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Special Event Food Vendor Permit	\$ 35.00	\$ -	\$ 40.00	\$ -	14%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
Fireworks Public Display (per event)	\$ 355.00	\$ 1,775.00	\$ 400.00	\$ 1,775.00	13%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
FINES										
Possession of Dangerous Fireworks**	\$ 500.00	\$ -	\$ 1,500.00	\$ -	200%	Master Fee Ordinance	X		2023	Fee Increase
Hazard Abatement Fire Suppression Charges + Suppression Costs	\$ 235.00	\$ -	\$ 250.00	\$ -	6%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase
False Alarms After Third Call Annually (115.00+ Response Cost)	\$ 115.00	\$ -	\$ 150.00	\$ -	30%	Master Fee Ord./Fire Code Section 113	X		2023	Fee Increase

HEALTH

Vital Records Services										
Birth Certificate	\$ 28.00	\$ 19,627.00	\$ 32.00	\$ 19,627.00	14%	103675, 103680, 103685, 103692 KC		X	2023	Fee Increase
Burial Permit	\$ 11.00	\$ 7,416.00	\$ 12.00	\$ 7,416.00	9%	103675, 103680, 103685, 103692 KC		X	2023	Fee Increase
Death Certificate	\$ 21.00	\$ 38,231.00	\$ 24.00	\$ 38,231.00	14%	103675, 103680, 103685, 103692 KC		X	2023	Fee Increase
Fetal Death Certificate Effective	\$ 18.00	\$ 91.00	\$ 21.00	\$ 91.00	17%	103675, 103680, 103685, 103692 KC		X	2023	Fee Increase/Title Change
ENVIRONMENTAL HEALTH DIVISION										
Water Program Activities										
Annual Operating Fee:										
Community System, 15 - 24 Connections	\$ 1,305.25	\$ 2,610.50	\$ 1,410.00	\$ 2,820.00	8%	HSC 116565 & 116570		X	2023	Fee Increase
Community System, 25 - 199 Connections	\$ 2,098.75	\$ 2,098.75	\$ 2,267.00	\$ 2,267.00	8%	HSC 116565 & 116570		X	2023	Fee Increase
Non-Transient Non-Community System	\$ 1,937.75	\$ 17,439.75	\$ 2,093.00	\$ 18,837.00	8%	HSC 116565 & 116570		X	2023	Fee Increase

Exhibit D

Transient Non-Community System	\$ 1,058.00	\$ 10,580.00	\$ 1,143.00	\$ 11,430.00	8%	HSC 116565 & 116570	X		2023	Fee Increase
State Small System	\$ 431.25	\$ 2,587.50	\$ 466.00	\$ 2,796.00	8%	HSC 116565 & 116570	X		2023	Fee Increase
New Permit:										
Community System	\$ 1,937.75	\$ -	\$ 2,093.00	\$ -	8%	HSC 116565 & 116570	X		2023	Fee Increase
Transient Non-Community System	\$ 1,937.75	\$ -	\$ 2,093.00	\$ -	8%	HSC 116565 & 116570	X		2023	Fee Increase
Non-Transient Non-Community System	\$ 1,937.75	\$ -	\$ 2,093.00	\$ -	8%	HSC 116565 & 116570	X		2023	Fee Increase
Enforcement Actions (per hour)	\$ 129.95	\$ -	\$ 141.00	\$ -	9%	HSC 116565 & 116570	X		2023	Fee Increase
Request for Variance, Exemption or Waiver (per hour)	\$ 129.95	\$ -	\$ 141.00	\$ -	9%	HSC 116565 & 116570	X		2023	Fee Increase
Water Sampling Collection (each)	\$ 69.00	\$ -	\$ 75.00	\$ -	9%	KC Ordinance 520.11	X		2023	Fee Increase
Food Safety Program Activities										
Annual Permits:										
Bar/Alcohol Sales Only (Dependent on ABC licensing codes)	\$ 384.74	\$ 3,077.92	\$ 416.00	\$ 3,328.00	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
Mobile Food Vending Operation (0-1 Sink)	\$ 184.16	\$ 12,522.88	\$ 199.00	\$ 13,532.36	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
Mobile Food Vending Operation (2+ sinks)	\$ 343.08	\$ 25,731.00	\$ 371.00	\$ 27,825.21	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
Hotel Breakfast	\$ 210.04	\$ 2,520.48	\$ 227.00	\$ 2,724.05	8%	HSC 114381	X		2023	Fee Increase
Food Vending Machines (Per Location)	\$ 206.79	\$ 1,447.53	\$ 224.00	\$ 1,568.01	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
Produce Stands (Mobile or Swap Meet)	\$ 201.48	\$ 11,887.32	\$ 218.00	\$ 12,861.83	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
Produce Stands (Permanent)	\$ 385.32	\$ -	\$ 417.00	\$ -	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
Temp Food Facilities (multiple events)	\$ 371.13	\$ 11,133.90	\$ 401.00	\$ 12,029.93	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
Temp Food Facilities (single event: <= 5 days)	\$ 188.27	\$ 4,330.21	\$ 204.00	\$ 4,691.99	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
Summer Food Service Program	\$ 371.13	\$ -	\$ 401.00	\$ -	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
Community Event Sponsor (For Profit) Small Events 1-5 Vendors	\$ 125.00	\$ 1,625.00	\$ 135.00	\$ 1,755.00	8%	HSC 114381.1, KC Ord 520.11	X		2023	Fee Increase
Community Event Sponsor (For Profit) Medium Events 6-15 Vendors	\$ 203.34	\$ -	\$ 220.00	\$ -	8%	HSC 114381.1, KC Ord 520.11	X		2023	Fee Increase
Community Event Sponsor (For Profit) Large Events 16 or More Vendors	\$ 305.01	\$ -	\$ 330.00	\$ -	8%	HSC 114381.1, KC Ord 520.11	X		2023	Fee Increase
Restaurants/bars/bakeries/caterers:										
Cottage Food A (Annual Registration Fee-No Inspection)	\$ 125.00	\$ 3,125.00	\$ 135.00	\$ 3,375.00	8%	HSC 114381	X		2023	Fee Increase
Cottage Food A (Complaint Investigation - Per Hour)	\$ 113.00	\$ -	\$ 122.00	\$ -	8%	HSC 114381	X		2023	Fee Increase
Cottage Food B	\$ 372.90	\$ 2,983.20	\$ 403.00	\$ 3,224.00	8%	HSC 114381	X		2023	Fee Increase
<\$12,000 Gross Annual Rev.	\$ 137.50	\$ 1,650.00	\$ 149.00	\$ 1,788.00	8%	HSC 114381	X		2023	Fee Increase
\$12,001 - \$100,000 Gross Annual Rev.	\$ 330.00	\$ 23,760.00	\$ 357.00	\$ 25,704.00	8%	HSC 114381	X		2023	Fee Increase
\$100,001 - \$250,000 Gross Annual Rev.	\$ 660.00	\$ 33,000.00	\$ 713.00	\$ 35,650.00	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
\$250,001 - \$500,000 Gross Annual Rev.	\$ 1,332.00	\$ 79,920.00	\$ 1,439.00	\$ 86,340.00	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
\$500,001 - \$750,000 Gross Annual Rev.	\$ 1,859.00	\$ 53,911.00	\$ 2,008.00	\$ 58,232.00	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
\$750,001 - \$1,000,000 Gross Annual Rev.	\$ 2,015.00	\$ 58,435.00	\$ 2,177.00	\$ 63,133.00	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
>\$1,000,000 Gross Annual Rev.	\$ 2,485.00	\$ 154,070.00	\$ 2,684.00	\$ 166,408.00	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
Retail Markets - by sq ft devoted to food storage/display										
0-500 sq ft	\$ 137.50	\$ 1,375.00	\$ 149.00	\$ 1,490.00	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
501-2000 sq ft	\$ 330.00	\$ 15,180.00	\$ 357.00	\$ 16,422.00	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
2001-5000 sq ft	\$ 605.00	\$ 42,955.00	\$ 654.00	\$ 46,434.00	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
5001-10,000 sq ft	\$ 1,221.00	\$ 17,094.00	\$ 1,319.00	\$ 18,466.00	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
10,001 - 15,000 sq ft	\$ 1,573.00	\$ 9,438.00	\$ 1,699.00	\$ 10,194.00	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
>15,000 sq ft	\$ 1,815.00	\$ 29,040.00	\$ 1,961.00	\$ 31,376.00	8%	HSC 114381, KC Ord 520.11	X		2023	Fee Increase
Miscellaneous:										
Food Handler Training/Exam (Per Person)	\$ 21.25	\$ -	\$ 23.00	\$ -	8%	KC Ordinance 520.11	X		2023	Fee Increase
Food Handler Training Class (Non-reg facility)	\$ 452.00	\$ -	\$ 489.00	\$ -	8%	KC Ordinance 520.11	X		2023	Fee Increase
Dance Hall Permit	\$ 125.00	\$ 125.00	\$ 135.00	\$ 135.00	8%	KC Ordinance 520.11	X		2023	Fee Increase
Inspection on Request by nonpermitted facility	\$ 125.00	\$ -	\$ 135.00	\$ -	8%	KC Ordinance 520.11	X		2023	Fee Increase
Reinspections (2nd or more)	\$ 226.00	\$ -	\$ 245.00	\$ -	8%	HSC 101325 & KC Ordinance 520.11	X		2023	Fee Increase
Plan Checking (charged in all programs) (per hour)	\$ 113.00	\$ 13,626.25	\$ 122.00	\$ 14,711.53	8%	HSC 101325 & KC Ordinance 520.11	X		2023	Fee Increase
Emergency Response Activities (per hour)	\$ 113.00	\$ 1,300.50	\$ 122.00	\$ 1,404.08	8%	HSC 13009.6 & KC Ord 520.11	X		2023	Fee Increase
Consultation/Service upon request not otherwise provided (per hour)	\$ 113.00	\$ 339.00	\$ 122.00	\$ 366.00	8%	KC Ordinance 520.11	X		2023	Fee Increase
Lead Assessment (per hour)	\$ 113.00	\$ -	\$ 122.00	\$ -	8%	KC Ordinance 520.11	X		2023	Fee Increase
Administrative Office Hearing	\$ 226.00	\$ -	\$ 245.00	\$ -	8%	KC Ordinance 520.11	X		2023	Fee Increase
Site Plan Review (per hour)	\$ 113.00	\$ 1,271.25	\$ 122.00	\$ 1,372.50	8%	KC Ordinance 520.11	X		2023	Fee Increase
Waiver - Minimum Setback for Onsite Sewage Disposal (per hour)	\$ 55.00	\$ 110.00	\$ 122.00	\$ 244.00	122%	KC Ordinance 520.11	X		2023	Fee Increase / Title Change
Liquid Waste Program										
Septage Pumper Annual Registration	\$ 55.00	\$ 2,805.00	\$ 60.00	\$ 3,060.00	9%	HSC 101325 & KC Ordinance 520.11	X		2023	Fee Increase
Solid Waste Program										
Illegal, Non-permitted SW Fac. Inspect'n, Enf. Svc (per hour)	\$ 113.00	\$ 452.00	\$ 122.00	\$ 488.00	8%	KC Ord 520.11 & PRC 43213	X		2023	Fee Increase
Permitted Solid Waste Facility <50K Tons Waste/Yr	\$ 5,150.00	\$ 5,150.00	\$ 5,562.00	\$ 5,562.00	8%	KC Ord 520.11 & PRC 43213	X		2023	Fee Increase
Permitted Solid Waste Facility 50K-150K Tons Waste/Yr	\$ 12,051.00	\$ -	\$ 13,016.00	\$ -	8%	KC Ord 520.11 & PRC 43213	X		2023	Fee Increase
Permitted Solid Waste Facility Greater than 150,000 Tons Waste/Yr	\$ 14,420.00	\$ 86,520.00	\$ 15,574.00	\$ 93,444.00	8%	KC Ord 520.11 & PRC 43213	X		2023	Fee Increase
New Solid Waste Facility permits (per hour)	\$ 113.00	\$ -	\$ 122.00	\$ -	8%	KC Ord 520.11 & PRC 43213	X		2023	Fee Increase
Enforcement Svc: Notice & Order; Hearings (per hour)	\$ 113.00	\$ -	\$ 122.00	\$ -	8%	KC Ord 520.11 & PRC 43213	X		2023	Fee Increase
Closed Solid Waste Facility - Annual fee	\$ 295.00	\$ 2,950.00	\$ 319.00	\$ 3,190.00	8%	KC Ord 520.11 & PRC 43213	X		2023	Fee Increase
Active Notification Tier Permit	\$ 600.00	\$ -	\$ 648.00	\$ -	8%	KC Ord 520.11 & PRC 43213	X		2023	Fee Increase
Registration Tier Permit (Excluding Co-Disposal)	\$ 2,000.00	\$ -	\$ 2,160.00	\$ -	8%	KC Ord 520.11 & PRC 43213	X		2023	Fee Increase

Exhibit D

Medical Waste Generator Program														
Small Quantity Gen (<200lbs/mth)w/ onsite treatment/yr	\$	1,649.80	\$	-	\$	1,782.00	\$	-	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
Large Quantity Generators (>200 lbs/month) - Annual Fee														
Acute Care Hospitals - Annual Fee														
1 to 99 beds	\$	1,083.50	\$	4,334.00	\$	1,171.00	\$	4,684.00	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
100 to 199 beds	\$	1,567.50	\$	1,567.50	\$	1,693.00	\$	1,693.00	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
200 to 250 beds	\$	1,815.00	\$	-	\$	1,961.00	\$	-	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
251 or more beds	\$	2,530.00	\$	-	\$	2,733.00	\$	-	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
Specialty Clinics (surgical,dialysis,etc)-Annual Fee	\$	660.00	\$	1,980.00	\$	713.00	\$	2,139.00	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
Common Storage Facilities serving:														
2 to 10 generators	\$	164.98	\$	-	\$	179.00	\$	-	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
11 to 49 generators	\$	410.19	\$	-	\$	444.00	\$	-	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
50 or more generators	\$	824.90	\$	-	\$	891.00	\$	-	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
Skilled Nursing Facilities Annual Fee														
1 to 99 beds	\$	449.74	\$	-	\$	486.00	\$	-	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
100 to 199 beds	\$	574.04	\$	-	\$	620.00	\$	-	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
200 or more beds	\$	659.92	\$	-	\$	713.00	\$	-	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
Acute Psychiatric Hospitals - Annual Fee	\$	330.00	\$	-	\$	357.00	\$	-	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
Intermediate Care Facilities - Annual Fee	\$	494.94	\$	494.94	\$	535.00	\$	535.00	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
Primary Care Facilities - Annual Fee	\$	574.04	\$	574.04	\$	620.00	\$	620.00	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
Clinical Laboratory Facilities - Annual Fee	\$	330.00	\$	-	\$	357.00	\$	-	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
Health Care Service Plan Facilities - Annual Fee	\$	330.00	\$	-	\$	357.00	\$	-	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
Veterinary Clinics or Hospitals - Annual Fee	\$	330.00	\$	-	\$	357.00	\$	-	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
Medical/Dental Offices(>200 lbs/mth)-Annual Fee	\$	330.00	\$	-	\$	357.00	\$	-	8%	HSC 117825 & KC Ord 520.11	X		2023	Fee Increase
Tattoo Parlors, Permanent Cosmetics, Body Piercing:														
Artist Registration (Annual)	\$	25.00	\$	1,725.00	\$	27.00	\$	1,863.00	8%	HSC 119303		X	2023	Fee Increase
Annual Facility Inspection Fee (Annual)	\$	299.45	\$	8,085.15	\$	324.00	\$	8,748.00	8%	HSC 119303		X	2023	Fee Increase
Temporary Event Booth	\$	299.45	\$	-	\$	324.00	\$	-	8%	HSC 119303		X	2023	Fee Increase
Plan Check/Extra Services (per hour)	\$	113.00	\$	678.00	\$	122.00	\$	732.00	8%	HSC 119303		X	2023	Fee Increase
Aboveground Storage Tank (AST) Program														
Per Site	\$	70.06	\$	14,572.48	\$	76.00	\$	15,808.00	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Underground Storage Tank (UST) Program														
New UST Installation (\$111ea+hr>10hrs)	\$	904.00	\$	4,746.00	\$	977.00	\$	5,129.25	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
UST Abandonment/Removal (\$111 ea+hr>6hrs)	\$	678.00	\$	2,712.00	\$	733.00	\$	2,932.00	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
UST System Upgrade (\$111-ea+hr>6hrs)	\$	678.00	\$	1,356.00	\$	733.00	\$	1,466.00	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
UST Monitoring Equip/Spill prevention Only Upgrade (per hour)	\$	113.00	\$	-	\$	122.00	\$	-	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
UST Annual Fee:														
First Tank (per tank)	\$	674.61	\$	90,718.66	\$	729.00	\$	98,032.79	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Additional Tanks (per tank)	\$	200.01	\$	-	\$	217.00	\$	-	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Additional Svcs (See attached list of svcs.) (per hour)	\$	113.00	\$	-	\$	122.00	\$	-	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Hazardous Waste Generators														
RCRA Large Quantity Generators (per facility)	\$	595.51	\$	2,732.34	\$	644.00	\$	2,954.82	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Other Generators (per facility)	\$	70.06	\$	28,164.12	\$	76.00	\$	30,552.00	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Tiered Permit Activities (per facility)	\$	119.78	\$	119.78	\$	130.00	\$	130.00	9%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Hazardous Materials Inventories/Business Plan														
Annual Fee:														
Comercial/Non-Farm Site:														
Small (<25 tons)	\$	160.46	\$	47,014.78	\$	174.00	\$	50,982.00	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Medium (25 - 500 tons)	\$	420.36	\$	32,788.08	\$	454.00	\$	35,412.00	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Large (>500 tons)	\$	1,502.90	\$	16,531.90	\$	1,624.00	\$	17,864.00	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Farm Sites:														
Small (<25 tons)	\$	125.00	\$	18,500.00	\$	135.00	\$	19,980.00	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Medium (25 - 500 tons)	\$	314.14	\$	23,560.50	\$	340.00	\$	25,500.00	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Large (>500 tons)	\$	1,209.10	\$	3,627.30	\$	1,306.00	\$	3,918.00	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Bulk Petroleum Storage facility without USTs (SIC 5171)	\$	230.52	\$	691.56	\$	249.00	\$	747.00	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Retail or Wholesale Petroleum facility with permitted USTs	\$	200.01	\$	14,000.70	\$	217.00	\$	15,190.00	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Surcharges (chemicals listed Table 3 19CCR 2770.5):														
Large (>25 tons maximum storage capacity)	\$	250.00	\$	-	\$	270.00	\$	-	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Small (<25 tons maximum storage capacity)	\$	125.00	\$	-	\$	135.00	\$	-	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Additional Services (See attached list of svcs) per hour	\$	113.00	\$	8,215.50	\$	122.00	\$	8,869.83	8%	HSC 25404.5 & KC Ord 520.11	X		2023	Fee Increase
Miscellaneous Haz Material Program Services:														
Contaminated Site Remediation Oversight (per hour)	\$	113.00	\$	-	\$	122.00	\$	-	8%	HSC 25404.5 & KC Ordinance 520.11	X		2023	Fee Increase
Cal ARP Program Services (per facility)	\$	598.90	\$	19,164.80	\$	647.00	\$	20,704.00	8%	HSC 25404.5 & KC Ordinance 520.11	X		2023	Fee Increase
Hazardous Materials Emerg. Incident Response (per hour)	\$	113.00	\$	-	\$	122.00	\$	-	8%	HSC 139009.6 & KC Ordinance 520.11	X		2023	Fee Increase
Housing Program														

Exhibit D

Hotel/Motel Annual Fee:													
6 -30 units	\$	136.73	\$	1,367.30	\$	148.00	\$	1,480.00	8%	HSC 101325 & KC Ordinance 520.11	X	2023	Fee Increase
31 - 50 units	\$	150.29	\$	450.87	\$	163.00	\$	489.00	8%	HSC 101325 & KC Ordinance 520.11	X	2023	Fee Increase
51 - 100 units	\$	230.52	\$	2,074.68	\$	249.00	\$	2,241.00	8%	HSC 101325 & KC Ordinance 520.11	X	2023	Fee Increase
101 - 200 units	\$	309.62	\$	-	\$	335.00	\$	-	8%	HSC 101325 & KC Ordinance 520.11	X	2023	Fee Increase
201 - 500 units	\$	585.34	\$	-	\$	633.00	\$	-	8%	HSC 101325 & KC Ordinance 520.11	X	2023	Fee Increase
Over 500 units	\$	699.47	\$	-	\$	756.00	\$	-	8%	HSC 101325 & KC Ordinance 520.11	X	2023	Fee Increase
Recreational Health													
Public Pool/Spa Annual Fee	\$	350.00	\$	42,000.00	\$	378.00	\$	45,360.00	8%	HSC 101325 & KC Ordinance 520.11	X	2023	Fee Increase
Occupational Health and Safety Program													
Consultations and Training (per hour)	\$	113.00	\$	-	\$	122.00	\$	-	8%	KC Ordinance 520.11	X	2023	Fee Increase

LIBRARY

Meeting Room - 4 hours	\$	40.00	\$	60.00	\$	-	50%	Master Fee Ordinance 520.9	X	2023	Fee Increase		
5 Hours Or More - Per Hour Charge	\$	10.00	\$	250.00	\$	15.00	\$	250.00	50%	Master Fee Ordinance 520.9	X	2023	Fee Increase

Exhibit E

Decreases

Fee Name / Description of Service	Current Fee Amount		Fee Amount	Est. Annual Revenue	% Change	Legal Authority to Charge a Fee	METHODOLOGY		Date of Last Revision	Comments
	Fee Amount	Annual Revenue					Annual Cost	Statute Reference		
ASSESSOR										
Assessor's Maps:										
Custom GIS Radius Map	\$ 37.00	\$ 444.00	\$ 35.00	\$ 420.00	-5%	R&T C 409	X		2023	Fee Decrease
Reports:										
Custom Report	\$ 98.00	\$ 1,764.00	\$ 61.00	\$ 854.00	-38%	R&T C 409	X		2023	Fee Decrease
Property Transfer Report	\$ 11.00	\$ -	\$ 10.00	\$ 20.00	-9%	R&T C 408.1, GC 6253(b)	X	X	2023	Fee Decrease
Extended Tax Roll -	\$ 93.00	\$ -	\$ 49.00	\$ 4,018.00	-47%	R&T C 409, GC 6253(b)	X		2023	Fee Decrease
Redemption Roll	\$ 93.00	\$ 465.00	\$ 51.50	\$ 300.00	-45%	R&T C 409, GC 6253(b)	X		2023	Fee Decrease
Pre-extension Roll	\$ 93.00	\$ -	\$ 51.50	\$ 155.00	-45%	R&T C 409, GC 6253(b)	X		2020	Fee Decrease
Tax Allocation- Undivided Interests	\$ 58.00	\$ -	\$ 55.00	\$ -	-5%	R&T C 409	X		2023	Fee Decrease

Exhibit F

Title Changes

Fee Name / Description of Service	Current Fee Amount		Fee Amount	Est. Annual Revenue	% Change	Legal Authority to Charge a Fee	METHODOLOGY		Date of Last Revision	Comments
	Fee Amount	Annual Revenue					Annual Cost	Statute Reference		
BOARD OF SUPERVISORS										
Findings of Fact - Assessment Appeals per hour charge of prep time + (\$100 upfront deposit + actual costs for County Counsel at \$204 per hour)	\$ 45.00	\$ -	Actual Costs	\$ -	0%	Kings County Ordinance 520.14, R&T Cod	X		2023	Title Change and Fee Increase
Transcript of meeting - Deposit of \$100 (Current hourly rate charged by Kings Court Reporters)	Actual Cost		Actual Cost		0%	Kings County Ordinance 520.14	X		2023	Title Change
DEPARTMENT OF FINANCE										
Property Tax Returned Checks (\$50.00 per additional parcel)	\$ 75.00	\$ 900.00	\$ 75.00	\$ 900.00	0%	G.C. 2905.1		X	2023	Title Change
HEALTH										
Vital Records Services										
Fetal Death Certificate Effective-	\$ 18.00	\$ 91.00	\$ 21.00	\$ 91.00	17%	HSC 100430, 103065, 103525, 103625, 103675, 103680, 103685, 103692 KC Ord 520.10		X	2023	Fee Increase/Title Change
Miscellaneous:										
Waiver - Minimum Setback for Onsite Sewage Disposal (per hour)	\$ 55.00	\$ 110.00	\$ 122.00	\$ 244.00	122%	KC Ordinance 520.11	X		2023	Fee Increase / Title Change

Exhibit G

No Changes

Fee Name / Description of Service	Current Fee Amount		Fee Amount	Est. Annual Revenue	% Change	Legal Authority to Charge a Fee	METHODOLOGY		Date of Last Revision	Comments
	Fee Amount	Annual Revenue					Annual Cost	Statute Reference		
ASSESSOR										
ASSESSOR DIVISION										
Assessor's Maps:										
Total County by Book on 8 1/2" x 11" PDF's	\$ 25.00	\$ 188.00	\$ 25.00	\$ 200.00	0%	GC 6253(b)	X		2020	No Change
Each Additional Page of Document	\$ 0.50	\$ -	\$ 0.50	\$ 10.00	0%	GC 6253(b)	X		2020	No Change
1 Copy 44" X 36" (wall size)	\$ 27.00	\$ -	\$ 27.00	\$ 27.00	0%	GC 6253(b)	X		2020	No Change
Name & Address Labels, per Label	\$ 0.05	\$ -	\$ 0.05	\$ -	0%	R&T C 409	X		2020	No Change
Document Copies:										
First Page of Document	\$ 2.00	\$ 24.00	\$ 2.00	\$ 80.00	0%	GC 6253(b)	X		2020	No Change
Each Additional Page of Document	\$ 0.50	\$ 47.00	\$ 0.50	\$ 50.00	0%	GC 6253(b)	X		2020	No Change
Access to Assessor Documents:										
Data Subscription Service, includes one user, (600 hits or less per year)*	\$ 100.00	\$ 2,900.00	\$ 100.00	\$ 3,100.00	0%	R&T C 409	X		2020	No Change
Data Subscription Service, includes one user, (unlimited hits per year)*	\$ 600.00	\$ 7,200.00	\$ 600.00	\$ 5,400.00	0%	R&T C 409	X		2020	No Change
*Pre-paid annual subscription. Due in full, with signed contract.										
Additional Users, per User	\$ 60.00	\$ 4,950.00	\$ 60.00	\$ 5,000.00	0%	R&T C 409	X		2020	No Change
Reports:										
Subdivision & Tract Index Report	\$ 6.00	\$ -	\$ 6.00	\$ 6.00	0%	GC 6253(b)	X		2020	No Change
Parent-Child Exclusion Processing Fee (late file)										
	\$ 175.00	\$ 350.00	\$ 175.00	\$ 700.00	0%	R&T C 63.1		X	2017	No Change
Historical Aircraft Exemption (initial application)										
	\$ 35.00	\$ -	\$ 35.00	\$ 70.00	0%	R&T C 220.5		X	2020	No change
CD & Mailing Costs:										
CD	\$ 1.00	\$ -	\$ 1.00	\$ 7.00	0%	R&T C 409	X		2020	No Change
Mailer	\$ 1.00	\$ -	\$ 1.00	\$ 7.00	0%	R&T C 409	X		2020	No Change
Fed Ex, overnight	\$ 15.00-\$35.00	\$ -	\$ 15.00-\$35.00	\$ -	0%	R&T C 409	X		2017	No Change
CERTAIN FEES MAY BE CHANGED WITHOUT THE BOARD'S APPROVAL DUE TO LEGISLATIVE ACTION										
CLERK-RECORDER DIVISION										
Recording:										
First Page of Titles not Associated with the Real Estate Fraud Fee (8 1/2 x 11)*	\$ 13.00	\$ 368,355.00	\$ 13.00	\$ 324,467.00	0%	GC 27361(a) & 27361.4		X	2020	No change
First Page of Titles Associated with the Real Estate Fraud Fee (8 1/2 x 11)*	\$ 16.00	\$ 147,356.00	\$ 16.00	\$ 192,240.00	0%	GC 27361(a) & 27361.4 & GC 27388		X	2020	No change
Assignment of Deed of Trust, Amended Deed of Trust, Abstract of Judgement, Affidavit, Assignment of Rents, Assignment of Lease, Construction Trust Deed, Covenants Conditions and Restriction (CC&Rs), Declaration of Homestead, Deed of Trust, Easement, Lease, Lien, Lot Line Adjustment, Mechanics Lien, Modification for Deed of Trust, Notice of Completion, Notice of Default, Notice of Rescission of Declaration of Default, Notice of Trustee's Sale, Quitclaim Deed, Release, Reconveyance, Request for Notice, Subordination Agreement, Substitution of Trustee, Trustee's Deed Upon Sale						#DIV/0!				
Each Additional Page	\$ 3.00	\$ 245,344.00	\$ 3.00	\$ 250,353.00	0%	GC 27361(a)		X	1980	No Change
*SB2 Building Homes & Jobs Act (Applies to real estate recording documents unless exempt, shall not exceed \$225)	\$ 75.00	\$ 50,000.00	\$ 75.00	\$ 114,000.00	0%	GC 27388.1		X	2020	No Change
Electronic Recording, per Document										
	\$ 1.00	\$ -	\$ 1.00	\$ -	0%	GC 27397(c) Subsection 1	X		2020	No change
Release of Lien:										
Release of Lien by State or Local Government if Original Lien was Recorded Without Fee	\$ 20.00	\$ -	\$ 20.00	\$ 24,000.00	0%	GC 27361.3, 27361.4, 27361 SB780 01/01/20		X	2020	No Change
Uniform Commercial Code*:										
Financing Statement 1 to 2 pgs	\$ 16.00	\$ 6,851.00	\$ 16.00	\$ 8,448.00	0%	CC 9403-9407, GC 12194, 27361.2 & 27361.4		X	2020	No change
Financing Statement 3 + pgs	\$ 26.00	\$ 12,121.00	\$ 26.00	\$ 13,702.00	0%	CC 9403-9407, GC 12194, 27361.2 & 27361.4		X	2020	No change
*UCC'S subject to SB2 Building Homes & Jobs Act and Real Estate Fraud Fees										
Map Recording:										
Maps First Page (subdivision, parcel, survey & assessment)	\$ 8.00	\$ 256.00	\$ 8.00	\$ 360.00	0%	GC 27372 & 27361.4		X	2020	No Change
Maps Each Additional Page	\$ 2.00	\$ -	\$ 2.00	\$ 2.00	0%	GC 27372		X	2002	No change

Exhibit G

Special Recording Fees:														
Non-Conforming Page Size (other than 8 1/2 x 11), each page of document	\$	3.00		\$	3.00	\$	780.00	0%	GC 27361(a)(2) & 27361.5	X	2020	No change		
Penalty Print, per page	\$	1.00	\$	-	\$	1.00	\$	25.00	0%	GC 27361(a)(1)	X	2020	No change	
Each Additional Reference Indexed	\$	1.00	\$	-	\$	1.00	\$	300.00	0%	GC 27361.2	X	1980	No change	
Each Group of 10 Names, or Fraction Thereof, in Addition to the Initial First 10 Names	\$	1.00	\$	-	\$	1.00	\$	300.00	0%	GC 27361.8	X	1980	No change	
Each Additional Title not Associated with Real Estate Fraud Fee	\$	13.00	\$	-	\$	13.00	\$	44,000.00	0%	GC 27361	X	2020	No change	
Each Additional Title Associated with Real Estate Fraud Fee	\$	16.00	\$	-	\$	16.00	\$	29,000.00	0%	GC 27361	X	2020	No change	
Additional Recording Fees:														
Documentary Transfer Tax - Per \$500.00 of value	\$	0.55	\$	-	\$	0.55	\$	-	0%	R&T C 11911	X	1980	No change	
Survey Monument Fee	\$	10.00	\$	-	\$	10.00	\$	580.00	0%	506A K. C. Ord & GC 27585	X	1980	No change	
Documents Recorded Without a Preliminary Change of Ownership Report	\$	20.00	\$	-	\$	20.00	\$	10,400.00	0%	R&T C 480.3	X	2020	No Change	
Document Copies:														
First Page of Document	\$	3.00	\$	5,113.50	\$	3.00	\$	5,200.00	0%	GC 27366	X	2020	No Change	
Each Additional Page of Document	\$	0.50	\$	-	\$	0.50	\$	275.00	0%	GC 27366	X	2020	No Change	
Conformed Copies- Self Addressed, stamped envelope must be enclosed	\$	1.00	\$	-	\$	1.00	\$	3,900.00	0%	GC 27366	X	2020	No Change	
Certification Fee	\$	1.00	\$	-	\$	1.00	\$	100.00	0%	GC 27364 & 27366	X	2020	No Change	
Document Self-Print:														
First Page of Document (includes County Depts)	\$	1.00	\$	-	\$	1.00	\$	50.00	0%	GC 27366	X	2020	No Change	
Each Additional Page of Document	\$	0.50	\$	-	\$	0.50	\$	19.00	0%	GC 27366	X	2020	No Change	
Vital Record Certificate:														
Birth - Public	\$	32.00	\$	221,952.00	\$	32.00	\$	224,000.00	0%	H&S 100425, 103525.5, 103625, 103625(b), 103625(d) & W&I 18966	X	2017	No Change	
Certificate of No Record Found	\$	32.00	\$	-	\$	32.00	\$	420.00	0%	H&S 100425, 103525.5, 103625, 103625(b), 103625(d) & W&I 18966	X	2017	No Change	
Government	\$	22.00	\$	-	\$	22.00	\$	95.00	0%	H&S 100425, 103525.5, 103625(b) & 103625(d)	X	2014	No Change	
Death - Public	\$	24.00	\$	10,941.00	\$	24.00	\$	11,550.00	0%	H&S 100425, 103525.5, 103625(a), 103625(d) & PC 14251	X	2014	No Change	
Certificate of No Record Found	\$	24.00	\$	-	\$	24.00	\$	105.00	0%	H&S 100425, 103525.5, 103625(a), 103625(d) & PC 14251	X	2014	No Change	
Government	\$	24.00	\$	-	\$	24.00	\$	105.00	0%	H&S 100425, 103525.5, 103625(a), 103625(d) & PC 14251	X	2017	No Change	
Fetal Death - Public	\$	21.00	\$	-	\$	21.00	\$	-	0%	H&S 103625(a), 103625(l) & 100425	X	2017	No Change	
Certificate of No Record Found	\$	21.00	\$	-	\$	21.00	\$	-	0%	H&S 103625(a), 103625(l) & 100425	X	2017	No Change	
Government	\$	21.00	\$	-	\$	21.00	\$	-	0%	H&S 103625(a), 103625(l) & 100425	X	2017	No Change	
Marriage - Public	\$	17.00	\$	41,514.00	\$	17.00	\$	42,500.00	0%	H&S 100425, 103525.5, 103625(c), 103625(d) & FC 506	X	2014	No Change	
Certificate of No Record Found	\$	17.00	\$	-	\$	17.00	\$	675.00	0%	H&S 100425, 103525.5, 103625(c), 103625(d) & FC 506	X	2014	No Change	
Government	\$	12.00	\$	-	\$	12.00	\$	22.00	0%	H&S 100425, 103525.5, 103625(c) & 103625(f)	X	2014	No Change	
Marriage - Confidential	\$	17.00	\$	34.00	\$	17.00	\$	75.00	0%	H&S 100425, 103525.5, 103625(c), 103625(d) & FC 506	X	2020	No Change	
Certificate of No Record Found	\$	17.00	\$	-	\$	17.00	\$	-	0%	H&S 100425, 103525.5, 103625(c), 103625(d) & FC 506	X	2020	No Change	
Government	\$	12.00	\$	-	\$	12.00	\$	-	0%	H&S 100425, 103525.5, 103625(c) & 103625(f)	X	2020	No Change	
Marriage Licenses:														
Affidavit to Amend Marriage Record (paid to State), no charge if within 1 year	\$	26.00	\$	26.00	\$	26.00	\$	-	0%	H&S 103700	X	X	2020	No Change
Affidavit to Amend Confidential license (no charge if within 1 year)	\$	26.00	\$	-	\$	26.00	\$	26.00	0%	H&S 103700	X	X	2020	No Change
Marriage Witness Fee	\$	15.00	\$	632.00	\$	15.00	\$	435.00	0%	GC 26820, 54985	X	2020	No Change	
Fictitious Business Name Filing:														
Affidavit of Publication of Notice of Dissolution of Partnership	\$	2.25	\$	-	\$	2.25	\$	-	0%	GC 26850	X	2020	No change	
Notary Public Filing: (Bonds are subject to Recording Fees)														
Fee for Canceling, Revoking, or Withdrawing the Bond	\$	7.00	\$	-	\$	7.00	\$	14.00	0%	GC 26849.1	X	2020	No change	
Legal Document Assistant Filing: (Bonds are subject to Recording Fees)														
Filing Legal Document Assistant to be accompanied by \$25,000 Surety Bond. For five to nine assistants employed by the corporation or partnership, \$50,000 bond is required. Ten or more assistants employed by the corporation or partnership, \$100,000 bond is required. Includes one ID Card.	\$	182.00	\$	832.00	\$	182.00	\$	-	0%	B&P 6404, 6405	X	2020	No change	
Fee for Canceling, Revoking, or Withdrawing the Bond	\$	7.00	\$	-	\$	7.00	\$	-	0%	B&P 6405	X	2020	No change	

Exhibit G

Process Server Filing: (Bonds are subject to Recording Fees)														
Filing Certificate of Registration Process Server to be accompanied by \$2,000 Surety Bond. Must supply two once inch photos for ID cards. Includes one ID card.	\$	107.00	\$	512.50	\$	107.00	\$	749.00	0%	B&P 22352, 22353	X	X	2020	No Change
Fee for Canceling, Revoking, or Withdrawing the Bond	\$	7.00	\$	-	\$	7.00	\$	-	0%	B&P 6405		X	2020	No Change
Professional Photocopier Filing: (Bonds are subject to Recording Fees)														
Filing Certificate of Registration Professional Photocopier to be accompanied by \$5,000 Surety Bond. Must supply one-inch photo for ID card. Includes one ID Card.	\$	182.00	\$	-	\$	182.00	\$	-	0%	B&P 22453		X	2020	No Change
Fee for Canceling, Revoking, or Withdrawing the Bond	\$	7.00	\$	-	\$	7.00	\$	-	0%	B&P 22455		X	2020	No Change
If already registered as a Process Server	\$	107.00	\$	-	\$	107.00	\$	-	0%	B&P 22350		X	2020	No Change
Unlawful Detainer Assistant Filing: (Bonds are subject to Recording Fees)														
Filing Certificate of Registration Unlawful Detainer Assistant to be accompanied by \$25,000 Surety Bond. Must supply one-inch photo for ID card. Includes one ID Card.	\$	182.00	\$	-	\$	182.00	\$	-	0%	B&P 6404, 6405		X	2020	No change
Fee for Canceling, Revoking, or Withdrawing the Bond	\$	7.00	\$	-	\$	7.00	\$	-	0%	B&P 6405		X	2020	No change
Additional ID Cards for Legal Document Assistant, Process Server, Professional Photocopier and Unlawful Detainer Assistant	\$	10.00	\$	-	\$	10.00	\$	-	0%	B&P 6404, 22352, 22453	X	X	2020	No change
Additional Clerk Fees:														
Certification of Appointment of Humane Officer	\$	10.00	\$	-	\$	10.00	\$	-	0%	CC 14502(d)(e)		X	2020	No Change
Filing & Indexing all papers for which charges is not elsewhere provided, other than papers filed in actions or special proceedings, official bonds, or certificates of appointment	\$	2.25	\$	-	\$	2.25	\$	-	0%	GC 26850		X	2020	No Change
Access to Clerk-Recorder Documents:														
Data Subscription Service, includes one user*	\$	600.00	\$	-	\$	600.00	\$	6,000.00	0%	GC 27366, 54985	X		2020	No Change
*Pre-paid annual subscription. Due in full, with signed contract.														
Additional Users, per user	\$	60.00	\$	-	\$	60.00	\$	600.00	0%	GC 54985	X		2020	No Change
Recorded Images Service	\$	0.06	\$	16,398.00	\$	0.06	\$	1,248.00	0%	GC 27366	X		2020	No Change
CD & Mailing Costs:														
CD	\$	1.00	\$	-	\$	1.00	\$	10.00	0%	GC 54985	X		2020	No Change
Mailer	\$	1.00	\$	-	\$	1.00	\$	10.00	0%	GC 54985	X		2020	No Change
Fees with No Charge:														
Military Records	\$	-	\$	-	\$	-	\$	-	#DIV/0!	GC 27381			2020	No Change
Administering Oaths for County Departments	\$	-	\$	-	\$	-	\$	-	#DIV/0!	GC 27379			2020	No Change
CERTAIN FEES MAY BE CHANGED WITHOUT THE BOARD'S APPROVAL DUE TO LEGISLATIVE ACTION														
BOARD OF SUPERVISORS														
Conflict of Interest Statements Per Page (plus \$5.00 retrieval fee for over 5 years)	\$	0.25	\$	-	\$	0.25	\$	-	0%	Government Code Section 81008		X	2013	No Change
Copies & Computer Print Outs														
Standard & Legal Size - B&W (per page)	\$	0.25	\$	-	\$	0.25	\$	-	0%	Government Code Section 6253(b)	x		2013	No Change
Ledger Size - B&W (per page)	\$	0.50	\$	-	\$	0.50	\$	-	0%	Government Code Section 6253(b)	X		2013	No Change
Standard & Legal Size - Color (per page)	\$	1.00	\$	-	\$	1.00	\$	-	0%	Government Code Section 6253(b)	x		2013	No Change
Ledger Size - Color (per page)	\$	2.00	\$	-	\$	2.00	\$	-	0%	Government Code Section 6253(b)	X		2013	No Change
Certification Fee (each page)	\$	5.00	\$	-	\$	5.00	\$	-	0%	Kings County Ordinance 520.14	X		2007	No Change
Record Search/retrieval from storage/per page	\$	5.00	\$	-	\$	5.00	\$	-	0%	Kings County Ordinance 520.14	X		2004	No Change
CD Reproduction of Board Proceedings (First CD)	\$	20.00	\$	-	\$	20.00	\$	-	0%	Kings County Ordinance 520.14		X	2013	No Change
Each additional CD	\$	5.00	\$	-	\$	5.00	\$	-	0%	Kings County Ordinance 520.14		X	2013	No Change
Returned Check Charge (\$10.00 Treasurer's Fee + actual cost) - for use in all depts	\$	20.00	\$	-	\$	20.00	\$	-	0%	Kings County Ordinance 520.14	X		2004	No Change
COMMUNITY DEVELOPMENT AGENCY														
Zoning Ordinance:														
Conditional Use Permit (CUP)														
CUP / Resubmittal / Extension - MAXIMUM FEE		Actual Cost	\$	-		Actual Cost	\$	-	#VALUE!	Government Code Section 65909.5	X		2018	No Change
Site Plan Review														
Site Plan Review / Resubmittal / Extension - MAXIMUM FEE		Actual Cost	\$	-		Actual Cost	\$	-	#VALUE!	Government Code Section 65909.5	X		2018	No Change
Dairy Site Plan Review / Resubmittal / Extension - MAXIMUM		Actual Cost				Actual Cost			#VALUE!	Government Code Section 65909.6			2003	No Change

Exhibit G

Agri. Land Div. (SPR) / Resubmittal / Extension - MAXIMUM	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Government Code Section 65909.5	X	2018	No Change
Variance									
Variance (Var) / Resubmittal / Extension - MAXIMUM	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Government Code Section 65909.5	X	2018	No Change
Dev. Code Administration									
Change of Zone District Boundary - MAXIMUM	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Government Code Section 65909.5	X	2018	No Change
Development Code Text Change - MAXIMUM	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Government Code Section 65909.5	X	2018	No Change
Other Fees									
Planned Unit Development (PUD) - MINIMUM	\$10,000 Deposit	\$ -	\$10,000 Deposit	\$ -	#VALUE!	Government Code Section 65909.5	X	2018	No Change
Planned Unit Development (PUD) -MAXIMUM	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Government Code Section 65909.5	X	2018	No Change
New Community Development Procedure - MINIMUM	\$10,000 Deposit	\$ -	\$10,000 Deposit	\$ -	#VALUE!	Government Code Section 65909.5	X	2018	No Change
New Community Development Procedure - MAXIMUM	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Government Code Section 65909.5	X	2018	No Change
Change in Nonconforming Use - MAXIMUM	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Government Code Section 65909.5	X	2018	No Change
Surface Mining and Reclamation Act (SMARA) Annual Permit	\$1,000 Deposit	Actual Cost	\$1,000 Deposit	Actual Cost	#VALUE!	Government Code Section 65909.5	X	2018	No Change
General Plan:									
General Plan Amendments - MAXIMUM	Actual Cost		Actual Cost		#VALUE!	Government Code Section 65909.5	X	2018	No Change
Environmental Review (CEQA):									
Environmental Review - MAXIMUM	Actual Cost - Deposit		Actual Cost - Deposit		#VALUE!	CEQA Guidelines Section 15045(a)	X	2018	No Change
Land Division Ordinance:									
Tent. Parcel Map (TPM) / Resubmit / Extension- MAXIMUM	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Government Code Section 66451.2	X	2018	No Change
(IPM) in lieu of TPM-Re Section 21-83(b) / Resubmit / Extension - MAXIMUM	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Government Code Section 66451.2	X	2018	No Change
Tent. Tract (TT) / Resubmit / Extension - MAXIMUM	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Government Code Section 66451.2	X	2018	No Change
TT - Final	\$ -	\$ -	\$ -	\$ -	#DIV/0!	Government Code Section 66451.2	X	N/A	
Lot Line Adjustment (LLA) / Resubmit / Extension -MAXIMUM	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Government Code Section 66451.2	X	2018	No Change
Cert. Of Compliance (COC) - MAXIMUM	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Government Code Section 66451.2	X	2018	No Change
Cert. of Voluntary Parcel Merger- MAXIMUM	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Government Code Section 66451.2	X	2018	No Change
Williamson Act:									
Williamson Act/Farmland Security Zone Cancellation - MAXIMUM	Full Cost	\$ -	Full Cost	\$ -	#VALUE!	Government Code Section 51231	X	2018	No Change
Agricultural Conservation Easement	\$ 1,324.00	\$ -	\$ 1,324.00	\$ -	0%		X	2018	No Change
Building Inspection:									
Building Permit	per CBC		per CBC		#VALUE!	California Building Code	X	2011	No Change
Electrical Permit	per CEC		per CEC		#VALUE!	California Electric Code	X	2011	No Change
Mechanical Permit	per CMC		per CMC		#VALUE!	California Mechanical Code	X	2011	No Change
Plumbing Permit	per CPC		per CPC		#VALUE!	California Plumbing Code	X	2011	No Change
Plan Conf. Fee (plan check fee)	per CBC		per CBC		#VALUE!	California Building Code	X	2011	No Change
School Fees (2%)	\$ 0.02	\$ -	\$ 0.02	\$ -	0%	By Agreement with Schools	X	1985	No Change
Roads and Easements:									
Easement Abandonmt/Rd.Opening/Abandonment - MINIMUM	\$ 390.00	\$ -	\$ 390.00	\$ -	0%	California Vehicle Code	X	2009	No Change
Easement Abandonmt/Rd.Opening/Abandonment - MAXIMUM	\$ 1,580.00	\$ -	\$ 1,580.00	\$ -	0%	California Vehicle Code	X	2009	No Change
Code Compliance									
Citation 1st	\$ 100.00	\$ -	\$ 100.00	\$ -	0%	Kings Co. Code of Ord. Section 1-8.1	X	1988	No Change
Citation 2nd	\$ 200.00	\$ -	\$ 200.00	\$ -	0%	Kings Co. Code of Ord. Section 1-8.1	X	1988	No Change
Citation 3rd	\$ 500.00	\$ -	\$ 500.00	\$ -	0%	Kings Co. Code of Ord. Section 1-8.1	X	1988	No Change
Other Miscellaneous Fees:									
Copies & Computer Print Outs									
Standard & Legal Size - B&W (per page)	\$ 0.25	\$ -	\$ 0.25	\$ -	0%	Government Code Section 6253(b)	X	2013	No Change
Ledger Size - B&W (per page)	\$ 0.50	\$ -	\$ 0.50	\$ -	0%	Government Code Section 6253(b)	X	2013	No Change
Standard & Legal Size - Color (per page)	\$ 1.00	\$ -	\$ 1.00	\$ -	0%	Government Code Section 6253(b)	X	2013	No Change
Ledger Size - Color (per page)	\$ 2.00	\$ -	\$ 2.00	\$ -	0%	Government Code Section 6253(b)	X	2013	No Change
Agenda/Minutes Subscription	\$ 30.00	\$ -	\$ 30.00	\$ -	0%	Government Code Section 6253(b)	X	2009	No Change
Full Agenda Packet Subscription	\$ 50.00	\$ -	\$ 50.00	\$ -	0%	Government Code Section 6253(b)	X	2009	No Change
Agenda Subscription	\$ 20.00	\$ -	\$ 20.00	\$ -	0%	Government Code Section 6253(b)	X	2009	No Change

Exhibit G

Documents Published by KCPA/Staff Reports	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Government Code Section 6253(b)	X		2005	No Change
Floodplain Development Permit / Letter / Variance - MAXIMUM	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!		X		2018	No Change
GIS Custom Map Production (includes material costs)	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!				2005	No Change
Fee for permits following a Notice of Violation/Stop Work Notice	Double (2x) the regular permit fee	\$ -	Double (2x) the regular permit fee	\$ -	#VALUE!	KC Building Ord. Sec. 5-7 & KC Developm	X		2015	No Change
** Note - Cost Justification Tools used for this update include the 3% salary increase scheduled for December 26, 2022										

DISTRICT ATTORNEY

Administrative Bad Check Fee	\$ 50.00	\$ 1,400.00	\$ 50.00	\$ 1,400.00	0%	Penal Code 1001.65		X	2011	No Change
Financial Responsibility Workbook	\$ 60.00	\$ -	\$ 60.00	\$ -	0%	Penal Code 1001.65	X		2011	No Change

ELECTIONS

Copies of Campaign Expenditure Report, per page	\$ 0.10	\$ 2.90	\$ 0.10	\$ 2.90	0%	GC 81008		X	2009	No Change
Copies Standard & Legal Size- B&W (per page)	\$ 2.05	\$ 12.30	\$ 2.05	\$ 12.30	0%	GC 26831	X		2018	No Change
Research Fee Hourly - (1/2 hr minimum charge)	\$ 52.10	\$ -	\$ 52.10	\$ -	0%	GC 26831	X		2018	No Change
Certificate of Election Results by category:										
UDEL/Schools, Specials & Municipal Districts	\$ 4.30	\$ -	\$ 4.30	\$ -	0%	GC 26831	X		2018	No Change
General/Primary - Bound Report	\$ 9.60	\$ -	\$ 9.60	\$ -	0%	GC 26831	X		2018	No Change
Polling place/Precinct Consolidation Lists	\$ 6.25	\$ 6.25	\$ 6.25	\$ 6.25	0%	GC 26831	X		2018	No Change
Labels of registered voters (each)	\$ 0.03	\$ -	\$ 0.03	\$ -	0%	EC 2190	X		2017	No Change
Certified copy of affidavit of registration or abstract of voter	\$ 1.50	\$ 25.50	\$ 1.50	\$ 25.50	0%	EC 2167		X	2002	No Change
Searching records or files, for each file	\$ 5.00	\$ -	\$ 5.00	\$ -	0%	GC 26854		X	2002	No Change
Filing Notice of Intent of Initiative Petition	\$ 126.40	\$ -	\$ 126.40	\$ -	0%	EC 9103	X		2018	No Change
Filing Notice of Intent of Recall Petition	\$ 126.40	\$ -	\$ 126.40	\$ -	0%	EC 9103	X		2018	No Change
Declaration of Intention	Fee varies		Fee varies		#VALUE!	EC 8023, 8106C & 2187	X		2018	No Change
Electronically formatted custom parcel shape file	\$ 44.10	\$ 44.10	\$ 44.10	\$ 44.10	0%	GC 26831	X		2018	No Change
Precinct county map (approx. 34" x 22" size)	\$ 7.00	\$ 28.00	\$ 7.00	\$ 28.00	0%	GC 26831	X		2017	No Change
Vote Recount (hand count, per day, 1 day minimum) (Fee based on amount of time, personnel, materials cost, and election size)	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	EC 15624	X		2018	No Change
Vote Recount (Computer count, per day, 1 day minimum) (Fee based on amount of time, personnel, materials cost, and election size)	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	EC 15624	X		2018	No Change
District to Precinct File	\$ 18.55	\$ 111.30	\$ 18.55	\$ 111.30	0%	GC 26831	X		2018	No Change
Voter Registration File	\$ 13.95	\$ 781.20	\$ 13.95	\$ 781.20	0%	GC 26831	X		2018	No Change
Voter Registration Index	\$ 13.95	\$ 83.70	\$ 13.95	\$ 83.70	0%	GC 26831	X		2018	No Change
Voter Registration Index, printout, per 1000 names	\$ 0.50	\$ -	\$ 0.50	\$ -	0%	EC 2184		X	2009	No Change
Plus Voter History - per election	\$ 3.25	\$ 643.50	\$ 3.25	\$ 643.50	0%	GC 26831	X		2018	No Change
Election Candidate list	\$ 3.25	\$ 22.75	\$ 3.25	\$ 22.75	0%	GC 26831	X		2018	No Change
Absentee Voter Lists - Cumulative	\$ 5.55	\$ 138.75	\$ 5.55	\$ 138.75	0%	GC 26831	X		2018	No Change
Absentee Voter Lists - Daily	\$ 5.55	\$ 11.10	\$ 5.55	\$ 11.10	0%	GC 26831	X		2018	No Change
Candidate Statement of Qualifications	Max of \$3,212.80	\$ 27,900.37	Max of \$3,212.80	\$ 27,900.37	#VALUE!	EC 13307	X		2017	No Change
Passport Fee	\$ 35.00	\$ 16,275.00	\$ 35.00	\$ 16,275.00	0%	GC 54985		x	2018	No Change
CD & Mailing Costs										
CD	\$ 0.75	\$ 0.75	\$ 0.75	\$ 0.75	0%	R&T C 409	X		2017	No Change
USPS, free tracking, flat rate	\$ 6.45	\$ -	\$ 6.45	\$ -	0%	R&T C 409	X		2017	No Change
Fed Ex, overnight	\$15.00-\$35.00	\$ -	\$15.00-\$35.00	\$ -	#VALUE!	R&T C 409	X		2017	No Change
Regular Mail	\$ 2.65	\$ 2.65	\$ 2.65	\$ 2.65	0%	R&T C 409	X		2017	No Change
Returned Checks	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	0%	GC 6157	X		2018	No Change
CERTAIN FEES MAY BE CHANGED WITHOUT THE BOARD'S APPROVAL DUE TO LEGISLATIVE ACTION										

DEPARTMENT OF FINANCE

SECURED TAX FEES:										
Cost of Delinquent Tax	\$ 20.00	\$ 117,000.00	\$ 20.00	\$ 117,000.00	0%	R & T 2621 & 4653, GC 54985		X	2011	No Change

Exhibit G

Redemption of Prior Taxes	\$ 30.00	\$ 12,000.00	\$ 30.00	\$ 12,000.00	0%	R & T Code 4102 & 4656.4(d), GC 54985		X	2011	No Change
Prior secured pay plan	\$ 65.00	\$ 4,015.00	\$ 65.00	\$ 4,745.00	0%	R & T Code 4217	X	X	2020	No Change
Impending Power to Sell Advertising	\$15 + proration	\$ 1,500.00	\$15 + proration	\$ 1,500.00	#VALUE!	R & T 3719 & 4673		X	2007	No Change
Party of Interest - Research	At Cost	\$ 8,900.00	At Cost	\$ 8,900.00	#VALUE!	R & T 4672.1 & G.C. 54985		X	2018	No Change
Party of Interest - Notice	At Cost	\$ 3,500.00	At Cost	\$ 3,500.00	#VALUE!	R & T Code 4112(a)(1), 4672.2		X	2018	No Change
Tax Sale Publication & Web Advertising	100+actual publish cost	reimbursement of cost	100+actual publish cost	reimbursement of cost	#VALUE!	R & T 4112(b), 4673 & G.C. 54985	X	X	2011	No Change
Tax Sale County Fee	\$ 150.00	\$ 15,000.00	\$ 150.00	\$ 15,000.00	0%	R & T 4672.1 & G.C. 54985		X	2007	No Change
Tax Sale Redemption Fee	\$ 150.00	\$ -	\$ 150.00	\$ -	0%	R & T Code 4112(a)(3)		X	1999	No Change
Chapter 8 Tax Sale Redemption Fee	\$ 450.00	\$ 1,350.00	\$ 450.00	\$ 1,350.00	0%	R & T 4671.3	X	X	2011	No Change
Chapter 8 Tax Sale Fee	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	0%	R & T 3793.1, 3800 & 4672.1	X	X	2011	No Change
Notice of Recission of Tax Sale	Cost	\$ -	Cost	\$ -	#VALUE!	R & T Code 4112(a)(2)		X	2003	No Change
Tax Sale Personal Notice	Cost	\$ -	Cost	\$ -	#VALUE!	R & T Code 3704.7 © & GC 54985		X	2007	No Change
Tax Sale - Photographs	At Cost	\$ -	At Cost	\$ -	#VALUE!	R & T 4673 & G.C. 54985		X	2018	No Change
Tax Sale - Internet Fees	Cost	\$ 875.00	Cost	\$ 875.00	#VALUE!	R & T 4673 & G.C. 54985		X	2004	No Change
Tax Sale - Internet Deposit and Settlement	Cost	\$ -	Cost	\$ -	#VALUE!	R & T 4672.1, 2503.2(d) & G.C. 54985		X	2004	No Change
Tax Sale - Excess Proceeds Reporting	Cost	\$ 500.00	Cost	\$ 500.00	#VALUE!	R & T 4676		X	2007	No Change
Tax Sale - Excess Proceeds Publication & Notice Mailing	\$ 32.00	\$ 500.00	\$ 32.00	\$ 500.00	0%	R & T 4676	X	X	2007	No Change
Parcel/Subdivison Maps & Lot Line Adjustments	\$ 55.00	\$ 3,300.00	\$ 55.00	\$ 3,300.00	0%	G.C. 66451.2	X	X	2018	No Change
Tax Segregation - Undivided Interest	\$ 50.00	\$ 100.00	\$ 50.00	\$ 100.00	0%	R & T Code 2821		X	2003	No Change
Tax Segregation - Parcel Split	\$ 60.00	\$ 180.00	\$ 60.00	\$ 180.00	0%	R & T Code 2821		X	2003	No Change
UNSECURED DELINQUENT COLLECTIONS:										
Lien Delinquent Notice	\$ 10.00	\$ 6,410.00	\$ 10.00	\$ 6,410.00	0%	R & T Code 2922(e)		X	2011	No Change
Recorded Liens	\$ 10.00	\$ 4,090.00	\$ 10.00	\$ 4,090.00	0%	R & T Code 2922(e)		X	2011	No Change
Release Liens	\$12 + court costs	\$ 1,200.00	\$12 + court costs	\$ 1,200.00	#VALUE!	R & T Code 2922(e)		X	2007	No Change
Final Notice	\$ 10.00	\$ 2,810.00	\$ 10.00	\$ 2,810.00	0%	R & T Code 2922(e)		X	2011	No Change
Intent to Seek Judgement	\$ 15.00	\$ 1,020.00	\$ 15.00	\$ 1,020.00	0%	R & T Code 2922(e) & 3104.5		X	2011	No Change
Summary Judgement	\$20+Court Fee	\$ 1,020.00	\$20+Court Fee	\$ 1,020.00	#VALUE!	R & T Code 2922(e) & 3104.5		X	2011	No Change
Satisfaction of Judgement	\$20+Court Fee	\$ 640.00	\$20+Court Fee	\$ 640.00	#VALUE!	R & T Code 2922(e) & 3104.5		X	2011	No Change
Dept of Motor Vehicles: Boat Lien Notice	\$ 40.00	\$ 675.00	\$ 40.00	\$ 5,400.00	0%	R & T Code 2922(e)		X	2020	No Change
Dept of Motor Vehicles: Boat Lien Filing	\$ 5.00	\$ -	\$ 5.00	\$ -	0%	R & T Code 2922(e)		X	2003	No Change
Franchise Tax Board (FTB): Offset Notice	\$ 10.00	\$ -	\$ 10.00	\$ -	0%	R & T Code 2922(e)		X	2003	No Change
Franchise Tax Board (FTB): Offset Filing	\$ 10.25	\$ -	\$ 10.25	\$ -	0%	R & T Code 2922(e)		X	2001	No Change
Federal Aviation Administration (FAA): Lien Filing	\$ 12.00	\$ -	\$ 12.00	\$ -	0%	R & T Code 2922(e)		X	2003	No Change
Writ of Execution	\$20+Court Fee	\$ -	\$20+Court Fee	\$ -	#VALUE!	R & T Code 2922(e)		X	2011	No Change
Sheriff Letter: For Of Instruction	Possibly \$500 from all categories	\$36.00 + Cost	Possibly \$500 total from all categories	\$36.00 + Cost	#DIV/0!	R & T Code 2922(e)	X	X	2011	No Change
Bank Levy	\$36.00 + Cost	\$ -	\$36.00 + Cost	\$ -	#VALUE!	R & T Code 2922(e)	X	X	2011	No Change
Wage Levy	\$36.00 + Cost	\$ -	\$36.00 + Cost	\$ -	#VALUE!	R & T Code 2922(e)	X	X	2011	No Change
Till Tap	\$36.00 + Cost	\$ -	\$36.00 + Cost	\$ -	#VALUE!	R & T Code 2922(e)	X	X	2011	No Change
Services out of the County	\$36.00 + Cost	\$ -	\$36.00 + Cost	\$ -	#VALUE!	R & T Code 2922(e)	X	X	2011	No Change
Third Party Seizure	\$ 15.00	\$ -	\$ 15.00	\$ -	0%	R & T Code 2922(e)		X	2003	No Change
Debtors Exam	\$ 400.00	\$ -	\$ 400.00	\$ -	0%	R & T Code 2922(e)		X	1993	No Change
Seizure & Sale	\$ 250.00	\$ -	\$ 250.00	\$ -	0%	R & T Code 2958		X	1993	No Change

Exhibit G

Payment Plan Balance Under \$1,000	\$ 50.00	\$ 150.00	\$ 50.00	\$ 150.00	0%	R & T Code 2922(e)	X	X	2011	No Change
Payment Plan Balance \$1,000+	\$ 100.00	\$ 200.00	\$ 100.00	\$ 200.00	0%	R & T Code 2922(e)	X	X	2011	No Change
Bulk Transfer Claim	\$ 75.00	\$ 45.00	\$ 75.00	\$ 525.00	0%	R & T Code 2922(e)		X	2020	No Change
Mobile Home Tax Clearance Certificate: Reissue	\$ 25.00	\$ 2,500.00	\$ 25.00	\$ 2,500.00	0%	R & T Code 5832		X	2018	No Change
Mobile Home Tax Clearance Certificate: Additional Reissue (Same Mobile Home)	\$ 25.00	\$ 250.00	\$ 25.00	\$ 250.00	0%	R & T Code 5832		X	2018	No Change
MISCELLANEOUS LICENSING										
Bingo: Application Fee	\$ 12.00	\$ -	\$ 12.00	\$ -	0%	County Code of Ordinances Chapter 15		X	1999	No Change
Dance/Dance Hall: Application Fee	\$ 12.00	\$ 24.00	\$ 12.00	\$ 24.00	0%	County Code of Ordinances Chapter 15		X	1999	No Change
Dance Hall: Annual License	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	0%	County Code of Ordinances Chapter 15		X	1999	No Change
Peddlers & Solicitors: Application Fee	\$ 25.00	\$ -	\$ 25.00	\$ -	0%	County Code of Ordinances Chapter 15		X	1999	No Change
Peddlers & Solicitors: Annual License	\$ 25.00	\$ 125.00	\$ 25.00	\$ 125.00	0%	County Code of Ordinances Chapter 15		X	1999	No Change
Junk and Secondhand Dealers: Application Fee	\$ 12.00	\$ -	\$ 12.00	\$ -	0%	County Code of Ordinances Chapter 15		X	1999	No Change
Junk and Secondhand Dealers: Annual Fee	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	0%	County Code of Ordinances Chapter 15		X	1999	No Change
Entertainment Events: Application Fee	\$ 12.00	\$ -	\$ 12.00	\$ -	0%	County Code of Ordinances Chapter 15		X	1999	No Change
Entertainment Events: Daily License Fee	\$100 / day	\$ -	\$100 / day	\$ -	#VALUE!	County Code of Ordinances Chapter 15		X	1999	No Change
Transient Occupancy Tax Clearance Certificate	\$ 15.00	\$ -	\$ 15.00	\$ -	0%	R & T Code 7283.5(a)(2)		X	1999	No Change
MISCELLANEOUS TAX COLLECTOR FEES										
Copies & Computer Print Outs										
Standard & Legal Size - B&W (per page)	\$ 0.25	\$ -	\$ 0.25	\$ -	0%	Government Code Section 6253(b)	X		2013	No Change
Ledger Size - B&W (per page)	\$ 0.50	\$ -	\$ 0.50	\$ -	0%	Government Code Section 6253(b)	X		2013	No Change
Standard & Legal Size - Color (per page)	\$ 1.00	\$ 30.00	\$ 1.00	\$ 30.00	0%	Government Code Section 6253(b)	X		2013	No Change
Ledger Size - Color (per page)	\$ 2.00	\$ -	\$ 2.00	\$ -	0%	Government Code Section 6253(b)	X		2013	No Change
Copies: Certified Copy	\$ 2.00	\$ -	\$ 2.00	\$ -	0%	G.C. 54985		X	1993	No Change
Copies: Microfiche/Imaging Copy	\$ 1.50	\$ 85.50	\$ 1.50	\$ 85.50	0%	G.C. 54985		X	1993	No Change
Copies: Non-owner Tax bill	\$ 1.50	\$ 21.00	\$ 1.50	\$ 21.00	0%	G.C. 54985		X	1993	No Change
Tax Research Fee: Minimum	\$ 15.00	\$ 60.00	\$ 15.00	\$ 60.00	0%	G.C. 54985	X	X	2018	No Change
Tax Research Fee: Hourly	\$ 60.00	\$ 900.00	\$ 60.00	\$ 900.00	0%	G.C. 54985	X	X	2018	No Change
Tax Intercept Fee	\$ 27.50	\$ 15,000.00	\$ 27.50	\$ 15,000.00	0%	G.C. 54985(a)		X	2019	No Change
TREASURER FEES										
Returned Checks	\$10.00 + Bank Cost/each	\$ -	\$10.00 + Bank Cost/each	\$ -	#VALUE!	G.C. 6157		X	2020	No Change
Call Assessment Fee	\$10.00 each	\$ 2,311.75	\$10.00 each	\$ 13,210.00	#VALUE!	G.C. 54985 (61621.4)	X	X	2020	No Change
Registered Warrants	\$60.00 each	\$ -	\$60.00 each	\$ -	#VALUE!	G.C. 54985		X	2018	No Change
Wire Fund Transfers - Existing	\$12.00 + Bank Cost	\$ 720.00	\$12.00 + Bank Cost	\$ 720.00	#VALUE!	G.C. 54985	X	X	2007	No Change
Wire Fund Transfers - New	\$25.00 + Bank Cost	\$ 200.00	\$25.00 + Bank Cost	\$ 200.00	#VALUE!	G.C. 54985	X	X	2007	No Change
ACH - Existing	\$5.00 + Bank Cost	\$ 500.00	\$5.00 + Bank Cost	\$ 500.00	#VALUE!	G.C. 54985	X	X	NA	No Change
ACH - New	\$25.00 + Bank Cost	\$ 200.00	\$25.00 + Bank Cost	\$ 200.00	#VALUE!	G.C. 54985	X	X	NA	No Change
Book Transfer of Funds	\$12.00 + Bank Cost	\$ -	\$12.00 + Bank Cost	\$ -	#VALUE!	G.C. 54985	X	X	2007	No Change
Direct Investment - Account/Portfolio Origination	\$ 60.00	\$ -	\$ 60.00	\$ -	0%	G.C. 54985	X	X	2007	No Change
Direct Investment - Cost/Investment	\$ 50.00	\$ -	\$ 50.00	\$ -	0%	G.C. 54985	X	X	2007	No Change
Direct Investment - Annual/Portfolio Maint. Per Investment	\$ 200.00	\$ -	\$ 200.00	\$ -	0%	G.C. 54985	X		2007	No Change
Direct Investments - Safekeeping	At Cost	\$ -	At Cost	\$ -	#VALUE!	G.C. 54985		X	2007	No Change
Direct Investments - Maturity	\$ 20.00	\$ -	\$ 20.00	\$ -	0%	G.C. 54985	X		2007	No Change
Direct Investments - Sale	\$ 100.00	\$ -	\$ 100.00	\$ -	0%	G.C. 54985	X		2007	No Change
ZBA Account Maintenance	\$5 + Bank Cost	\$ 120.00	\$5 + Bank Cost	\$ 120.00	#VALUE!	G.C. 54985	X	X	1995	No Change
Process Credit Card Deposits	\$ 1.50	\$ 400.00	\$ 1.50	\$ 400.00	0%	G.C. 54985	X	X	2003	No Change
Credit and Debit Card Transaction Fee	At Cost	\$ -	At Cost	\$ -	#VALUE!	G.C. 54985	X	X	NA	No Change

Exhibit G

E-Checks	At Cost	\$ -	At Cost	\$ -	#VALUE!	G.C. 54985	X	X	NA	No Change
Electronic Payments related to Payroll	\$5 + Bank Cost	\$ -	\$5 + Bank Cost	\$ -	#VALUE!	G.C. 54985	X	X	2007	No Change
Unidentified ACH/Wire Deposits: Minimum	\$ 15.00	\$ 60.00	\$ 15.00	\$ 60.00	0%	G.C. 54985	X	X	2018	No Change
Unidentified ACH/Wire Deposits: Hourly	\$ 60.00	\$ 300.00	\$ 60.00	\$ 300.00	0%	G.C. 54985	X	X	2018	No Change
Place Stop Payment at Bank	\$8 + Bank Cost	\$ 50.00	\$8 + Bank Cost	\$ 50.00	#VALUE!	G.C. 54985	X	X	2007	No Change
Place Stop Payment at ITD	\$1.00 / stop	\$ -	\$1.00 / stop	\$ -	#VALUE!	G.C. 54985		X	2003	No Change
Cancel Stop Payments	\$5 + Bank Cost	\$ -	\$5 + Bank Cost	\$ -	#VALUE!	G.C. 54985	X	X	2007	No Change
Rush Warrants	\$ 6.00	\$ 7,200.00	\$ 6.00	\$ 7,200.00	0%	G.C. 54985	X	X	2017	No Change
Photocopies of Paid Warrants	\$8 + Bank Cost	\$ -	\$8 + Bank Cost	\$ -	#VALUE!	G.C. 54985		X	2007	No Change
Bank Special Collections	\$8 + Bank Cost	\$ -	\$8 + Bank Cost	\$ -	#VALUE!	G.C. 54985		X	2007	No Change
Treasury Research Fee: Minimum	\$ 15.00	\$ 60.00	\$ 15.00	\$ 60.00	0%	G.C. 54985	X	X	2018	No Change
Treasury Research Fee: Hourly	\$ 60.00	\$ 300.00	\$ 60.00	\$ 300.00	0%	G.C. 54985	X	X	2018	No Change
Lockbox service	Bank Cost	\$ -	Bank Cost	\$ -	#VALUE!	G.C. 54985		X	2001	No Change
AUDITOR FEES										
Benefit Assessment Fee	\$ 1.00	\$ -	\$ 1.00	\$ -	0%	G.C. 29304		X	2005	No Change
REGISTRAR/PAYING AGENT/TRUST SERVICE FEES										
Acceptance fee	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	0%	G.C. 54985		X	1999	No Change
Counsel fees	actual cost	\$ -	actual cost	\$ -	#VALUE!	G.C. 54985		X	1999	No Change
Annual Administration fee (minimum)	\$ 250.00	\$ -	\$ 250.00	\$ -	0%	G.C. 54985		X	1999	No Change
Semi-Annual Interest Payments	\$50.00 each	\$ -	\$50.00 each	\$ -	#VALUE!	G.C. 54985		X	1999	No Change
Annual Principal payment	\$ 25.00	\$ -	\$ 25.00	\$ -	0%	G.C. 54985		X	1999	No Change
EFT (Electronic Fund Transfer) Bond Payment	\$ 5.00	\$ -	\$ 5.00	\$ -	0%	G.C. 54985		X	2003	No Change
BOND PROCEEDS INVESTMENT FEES										
Receipt Only	\$10 / Day + wires	\$ -	\$10 / Day + wires	\$ -	#VALUE!	G.C. 54985	X		2007	No Change
Treasury Investment Pool Fund (1 time Initial Investment)	\$35 / million + wire	\$ -	\$35 / million + wire	\$ -	#VALUE!	G.C. 54985	X		2007	No Change
LAIF Account/Portfolio Origination	\$ 130.00	\$ -	\$ 130.00	\$ -	0%	G.C. 54985	X		2007	No Change
LAIF Redemptions & Annual Account/Portfolio Maintenance	\$ 350.00	\$ -	\$ 350.00	\$ -	0%	G.C. 54985	X		2011	No Change
Direct Investment - Account/Portfolio Origination	\$ 70.00	\$ -	\$ 70.00	\$ -	0%	G.C. 54985	X		2007	No Change
Direct Investment - Cost/Investment	\$ 55.00	\$ -	\$ 55.00	\$ -	0%	G.C. 54985	X		2007	No Change
Direct Investment - Annual/Portfolio Maint. Per Investment	\$ 250.00	\$ -	\$ 250.00	\$ -	0%	G.C. 54985	X		2011	No Change
Direct Investments - Safekeeping	Cost	\$ -	Cost	\$ -	#VALUE!	G.C. 54985	X		2007	No Change
Direct Investments - Maturity	\$ 20.00	\$ -	\$ 20.00	\$ -	0%	G.C. 54985	X		2007	No Change
Direct Investments - Sale	\$ 100.00	\$ -	\$ 100.00	\$ -	0%	G.C. 54985	X		2007	No Change
Money Market Account/Portfolio Origination	\$ 130.00	\$ -	\$ 130.00	\$ -	0%	G.C. 54985	X		2007	No Change
Money Market Redemptions	\$ 15.00	\$ -	\$ 15.00	\$ -	0%	G.C. 54985	X		2007	No Change
Money Market Annual Portfolio Maintenance	\$ 275.00	\$ -	\$ 275.00	\$ -	0%	G.C. 54985	X		2011	No Change
Out of Pocket Expenses	actual cost		actual cost		#VALUE!	G.C. 54985	X		1999	No Change

FIRE

Copies & Computer Print Outs										
Standard & Legal Size - B&W (per page)	\$ 0.25	\$ -	\$ 0.25	\$ -	0%	Government Code Section 6253(b)	x		2013	No Change
Ledger Size - B&W (per page)	\$ 0.50	\$ -	\$ 0.50	\$ -	0%	Government Code Section 6253(b)	X		2013	No Change
Standard & Legal Size - Color (per page)	\$ 1.00	\$ -	\$ 1.00	\$ -	0%	Government Code Section 6253(b)	x		2013	No Change
Ledger Size - Color (per page)	\$ 2.00	\$ -	\$ 2.00	\$ -	0%	Government Code Section 6253(b)	X		2013	No Change
INSPECTION FEES										
Tent Inspection Fee	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	0%	Master Fee Ord./Fire Code Section 113	X		2017	No Change
Fire Line Underground System Flush	\$ 150.00	\$ 855.00	\$ 150.00	\$ 855.00	0%	Master Fee Ord./Fire Code Section 113	X		2017	No Change
*Inspections include initial inspection and re-inspection. Third and subsequent inspections require an additional fee.										

Exhibit G

Express Service Fee	Double Service Fee Rate	\$ -	Double Service Fee Rate	\$ -	#VALUE!	Master Fee Ord./Fire Code Section 113	X		2017	No Change
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HEALTH

** All prices are subject to change**											
General Services (Applies to all Departments)											
Copies & Computer Print Outs											
Standard & Legal Size - B&W (per page)	\$	0.25	\$ -	\$	0.25	\$ -	0%	Government Code Section 6253(b)	X	2013	No Change
Ledger Size - B&W (per page)	\$	0.50	\$ -	\$	0.50	\$ -	0%	Government Code Section 6253(b)	X	2013	No Change
Standard & Legal Size - Color (per page)	\$	1.00	\$ -	\$	1.00	\$ -	0%	Government Code Section 6253(b)	X	2013	No Change
Ledger Size - Color (per page)	\$	2.00	\$ -	\$	2.00	\$ -	0%	Government Code Section 6253(b)	X	2013	No Change
Return Check Fee	\$	25.00	\$ -	\$	25.00	\$ -	0%		X	2011	No Change
Pre Employment											
Pre Employment Physical (All Classes Except C)	\$	350.00	\$ -	\$	350.00	\$ -	0%	HSC 101325, KC Ord 520.10	X	2013	No Change
Sliding Fee Schedule											
The Health Department will follow the sliding fee scales required by contract, law, or regulation; for other services, a Sliding Fee Schedule (SFS) is offered for reduced fees for clinical services to eligible individuals and families. The SFS is based on the current Health and Human Services Poverty Guidelines for the 48 Contiguous States and will be updated following the publication of new guidelines. The Current Guidelines can be viewed at http://aspe.hhs.gov/poverty/index.cfm .											
Clinical Fee Sliding Fee Schedule											
		Percentage Charged		Percentage Charged						2016	No Change
Household Income less than 100% of federal poverty guideline level		0%	\$ -	0%	\$ -	#DIV/0!	HSC 101325, KC Ord 520.10			2016	No Change
Household Income 101 to 133% of federal poverty guideline level		25%	\$ -	25%	\$ -	0%	HSC 101325, KC Ord 520.10			2016	No Change
Household Income 134 to 185% of federal poverty guideline level		50%	\$ -	50%	\$ -	0%	HSC 101325, KC Ord 520.10			2016	No Change
Household Income 185 to 200% of federal poverty guideline level		75%	\$ -	75%	\$ -	0%	HSC 101325, KC Ord 520.10			2016	No Change
Household Income greater than 200% of federal poverty guideline level		100%	\$ -	100%	\$ -	0%	HSC 101325, KC Ord 520.10			2016	No Change
Intervention & Prevention Clinic Services											
Condoms (one dozen)	\$	3.00	\$ 300.00	\$	3.00	\$ 300.00	0%	HSC 101325, KC Ord 520.10	X	2007	No Change
Lubricant (4 packets)	\$	1.00	\$ -	\$	1.00	\$ -	0%	HSC 101325, KC Ord 520.10		2015	No Change
Unlisted fees will be set in accordance with the established fees of FFACT, CHDP, Medicaid, Medicare or other insurance rates as appropriate. Where there is no established rate, fees will be established at cost plus a \$29 administrative fee.											
			\$ 9,830.00		\$ 9,830.00	#DIV/0!	HSC 101325, KC Ord 520.10	X	X	2018	No Change
Child Immunization Services											
Child immunizations provided by the Vaccine For Children program or required for school enrollment and Influenza Vaccinations will be charged at the MediCal administration rate plus the cost of the vaccine. All other vaccinations will be charged in accordance with the established fees of FFACT, CHDP, Medicaid, Medicare or other insurance rates.											
			\$ 31,500.00		\$ 31,500.00	#DIV/0!	HSC 101325, KC Ord 520.10		X	2018	No Change
Duplicate IZ Card Copy	\$	2.00	\$ 206.00	\$	2.00	\$ 206.00	0%	HSC 101325, KC Ord 520.10	X	2013	No Change
Other Immunization Services											
Influenza Vaccinations will be charged at the MediCal administration rate plus the cost of the vaccine. All other vaccinations will be charged in accordance with the established fees of FFACT, CHDP, Medicaid, Medicare or other insurance rates.											
			\$ 25,120.00		\$ 25,120.00	#DIV/0!	HSC 101325, KC Ord 520.10		X	2018	No Change
Tuberculin Testing and Services											
			\$ 65,800.00		\$ 65,800.00						
Unlisted clinical, Non-Vaccine, fees will be set in accordance with the established published fees of FFACT, CHDP, Medicaid, Medicare or other insurance rates as appropriate. Where there is no established rate, fees will be established at cost plus a \$29 administrative fee.											
						#DIV/0!				2018	No Change
TB Chest X-ray											
Unlisted clinical, Non-Vaccine, fees will be set in accordance with the established published fees of FFACT, CHDP, Medicaid, Medicare or other insurance rates as appropriate. Where there is no established rate, fees will be established at cost plus a \$29 administrative fee.											
						#DIV/0!				2018	No Change
Unlisted clinical, Non-Vaccine, fees will be set in accordance with the established published fees of FFACT, CHDP, Medicaid, Medicare or other insurance rates as appropriate. Where there is no established rate, fees will be established at cost plus a \$29 administrative fee.											
						#DIV/0!				2018	No Change
Medications											
Medications, non-vaccine and not otherwise listed in this schedule, dispensed by the Department of Public Health will be provided at the cost paid plus 10% (to cover ordering, processing and administrative costs) rounded to the nearest nickel.											
						#DIV/0!	HSC 101325, KC Ord 520.10			2018	No Change
Clinician Consultation											
			\$ 6,400.00		\$ 6,400.00						

Exhibit G

Unlisted clinical, Non-Vaccine, fees will be set in accordance with the established published fees of FFACT, CHDP, Medicaid, Medicare or other insurance rates as appropriate. Where there is no established rate, fees will be established at cost plus a \$29 administrative fee.						#DIV/0!				2018	No Change
Carseat Safety Services		\$ 5,000.00		\$ 5,000.00							
Child Passenger Safety Violator Program Fee	\$ 75.00		\$ 75.00		0%	VC 27360, VC 27360.5		X		2015	No Change
Vital Records Services											
Medical Marijuana ID Card - MediCaid	\$ 50.00	\$ -	\$ 50.00	\$ -	0%	HSC 101325, 11362.755, KC Ord 520.10		X		2017	No Change
Medical Marijuana ID Card - Non MediCaid	\$ 100.00	\$ -	\$ 100.00	\$ -	0%	HSC 101325, 11362.755, KC Ord 520.10		X		2017	No Change
Medical Marijuana ID Card -CMSP	No cost	\$ -	No cost	\$ -	#VALUE!	HSC 101325, 11362.755, KC Ord 520.10		X		2017	No Change
Medical Records Services											
Clerical Fee	\$ 15.00	\$ 60.00	\$ 15.00	\$ 60.00	0%	HSC 101325, KC Ord 520.10		X		2005	No Change
Laboratory Services		\$ 146,623.00		\$ 146,623.00							
Fees will be set in accordance with the established fees of FFACT, CHDP, Medicaid, Medicare or other insurance rates as appropriate. Where there is no established rate, fees will be established at cost plus a \$29 administrative fee.								X		2013	No Change
Water Analysis											
Coli/ert Presence/Absence	\$ 20.00	\$ -	\$ 20.00	\$ -	0%	HSC 101325, KC Ord 520.10				2015	No Change
ENVIRONMENTAL HEALTH DIVISION											
Annual Permits:											
Non-Profit Operations	\$ -	\$ -	\$ -	\$ -	#DIV/0!	HSC 114381, KC Ord 520.11		X		1993	No Change
Miscellaneous:											
Copies, per page (over 10 pages)	\$ -	\$ -	\$ -	\$ -	#DIV/0!	KC Ordinance 520.11		X		2018	No Change
Return Check Fee	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	0%	KC Ordinance 520.11		X		2018	No Change
Equipment Rental/Laboratory Analysis	COST	\$ -	COST	\$ -	#VALUE!	KC Ordinance 520.11		X		2018	No Change
Late Charges after the 1st 30 days past due	5%/month	\$ -	5%/month	\$ -	#VALUE!	KC Ordinance 520.11		X		2013	No Change
Occupational Health and Safety Program											
Equipment Rental/Laboratory Analysis at cost	cost	\$ -	cost	\$ -	#VALUE!	KC Ordinance 520.11		X		2005	No Change

LIBRARY

Overdue Fines (per day)	\$ 0.25	\$ -	\$ 0.25	\$ -	0%	Master Fee Ordinance 520.9		X		2018	No Change
Maximum Overdue Book Charge	70% of cost	\$ -	70% of cost	\$ -	#VALUE!	Master Fee Ordinance 520.9		X		2004	No Change
Maximum Overdue Periodical Charge	70% of cost	\$ -	70% of cost	\$ -	#VALUE!	Master Fee Ordinance 520.9		X		2004	No Change
Maximum Overdue Audio/ DVD/CD charge	70% of cost	\$ -	70% of cost	\$ -	#VALUE!	Master Fee Ordinance 520.9		X		2018	No Change
Returned Check Service Charge	\$ 20.00	\$ -	\$ 20.00	\$ -	0%	Master Fee Ordinance 520.9		X		2004	No Change
Damaged Items											
Audio Books/DVD/CD per tape or disk	\$ 6.00	\$ -	\$ 6.00	\$ -	0%	Master Fee Ordinance 520.9		X		2018	No Change
Audio Books/DVD/CD cases	\$ -	\$ -	\$ -	\$ -	#DIV/0!	Master Fee Ordinance 520.9		X		2018	No Change
Barcode Replacement	\$ 1.00	\$ 1,000.00	\$ 1.00	\$ 1,000.00	0%	Master Fee Ordinance 520.9		X		2017	No Change
Media Artwork Replacement Processing Fee	\$ 10.00	\$ 1,500.00	\$ 10.00	\$ 1,500.00	0%	Master Fee Ordinance 520.9		X		2018	No Change
Lost/Replaced Items											
Lost/Replaced Items Processing Fee	\$ 10.00	\$ -	\$ 10.00	\$ -	0%	Master Fee Ordinance 520.9		X		2018	No Change
Lost/Replaced Library Card (per card)	\$ 2.00	\$ -	\$ 2.00	\$ -	0%	Master Fee Ordinance 520.9		X		2018	No Change
Interlibrary Loan Requests											
Book (Not in System)	\$ 15.00	\$ -	\$ 15.00	\$ -	0%	Master Fee Ordinance 520.9		X		2015	No Change
Periodical Article (Not in System)	Cost to Library		Cost to Library		#VALUE!	Master Fee Ordinance 520.9		X		2004	No Change
Copies & Computer Print Outs											
Standard & Legal Size - B&W (per page)	\$ 0.25	\$ -	\$ 0.25	\$ -	0%	Government Code Section 6253(b)		X		2013	No Change
Ledger Size - B&W (per page)	\$ 0.50	\$ -	\$ 0.50	\$ -	0%	Government Code Section 6253(b)		X		2013	No Change
Standard & Legal Size - Color (per page)	\$ 1.00	\$ -	\$ 1.00	\$ -	0%	Government Code Section 6253(b)		X		2013	No Change
Ledger Size - Color (per page)	\$ 2.00	\$ -	\$ 2.00	\$ -	0%	Government Code Section 6253(b)		X		2013	No Change
Copies from Microfilm Reader Printers (per page)	\$ 1.00	\$ -	\$ 1.00	\$ -	0%	Master Fee Ordinance 520.9		X		2009	No Change
Flash Drive (per drive)	\$ 5.00	\$ -	\$ 5.00	\$ -	0%	Master Fee Ordinance 520.12		X		2009	No Change
Obituary Search	\$ 15.00	\$ -	\$ 15.00	\$ -	0%	Master Fee Ordinance 520.9		X		2015	No Change
Test Monitoring	\$ 20.00	\$ -	\$ 20.00	\$ -	0%	Master Fee Ordinance 520.9		X		2018	No Change
Local History Room											
Research Assistance - 1 Hour	\$ 15.00	\$ -	\$ 15.00	\$ -	0%	Master Fee Ordinance 520.9		X		2017	No Change
Per Image	\$ 10.00	\$ -	\$ 10.00	\$ -	0%	Master Fee Ordinance 520.10		X		2015	No Change

Exhibit G

PUBLIC GUARDIAN													
Reimb. for Conservatorship Routine Service Expenses (Balance of cash in estate after monthly expenses paid). Fee is shown as a per month amount.													
0-\$200	\$	-	\$	-	\$	-	#DIV/0!	Pursuant to Probate Code 2623 and 2643	X		2004	No Change	
\$201-\$700	\$	22.00	\$	-	\$	22.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
\$701-\$1,000	\$	29.00	\$	-	\$	29.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
\$1,001-\$1,500	\$	37.00	\$	-	\$	37.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
\$1,501-\$2,000	\$	51.00	\$	-	\$	51.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
\$2,001-\$3,000	\$	58.00	\$	-	\$	58.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
\$3,001-\$4,000	\$	73.00	\$	-	\$	73.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
\$4,001-\$5,000	\$	88.00	\$	-	\$	88.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
\$5,001-\$7,500	\$	110.00	\$	-	\$	110.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
\$7,501-\$10,000	\$	131.00	\$	-	\$	131.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
\$10,001-\$20,000	\$	190.00	\$	-	\$	190.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
\$20,001-\$50,000	\$	234.00	\$	-	\$	234.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
\$50,001 and over	\$	438.00	\$	-	\$	438.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
Storage Fee not taken if account balance is under \$200.00. Fee amounts are shown as a per month amount.													
4'X4'	\$	12.00	\$	-	\$	12.00	0%	Pursuant to Probate Code 2623 and 2643	X		2009	No Change	
5'X5'	\$	28.00	\$	-	\$	28.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
5'X10'	\$	53.00	\$	-	\$	53.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
10'X15'	\$	80.00	\$	-	\$	80.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
10'X20'	\$	95.00	\$	-	\$	95.00	0%	Pursuant to Probate Code 2623 and 2644	X		2018	No Change	
10'X25'	\$	110.00	\$	-	\$	110.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
		total	\$	44,000.00		total	\$	44,000.00					
Reimb. for Conservatorship Non-Routine Service Expenses. Fee is a per hour rate.	\$	85.00	\$	72,500.00	\$	85.00	0%	Pursuant to Probate Code 2623 and 2643	X		2018	No Change	
Reimbursement for Rep-Payee Services. Fee is shown as a per month rate	\$	44.00	\$	42,000.00	\$	44.00	0%	SSA205(j)(1)&163{1(A)(2) (A)(ii)}&20CFR404.2001(A)	X		2020	No Change	
PUBLIC WORKS													
Record of Survey	\$	630.00	\$	9,490.00	\$	630.00	0%	B & P Code 8766.5	X		2020	No Change	
Encroachment Permits		Actual Cost	\$	6,620.00		Actual Cost	\$	6,620.00	#VALUE!	Streets and Highways Code 1464	X	2018	No Change
Transportation Permits													
Annual	\$	90.00	\$	17,820.00	\$	90.00	0%	California Vehicle Code 35795		X	2018	No Change	
Single	\$	16.00	\$	4,349.87	\$	16.00	0%	California Vehicle Code 35795		X	2018	No Change	
Corner Record Fee	\$	91.00	\$	364.00	\$	91.00	0%	B and P Code 8773.2(e)		X	2018	No Change	
Subdivision Improvement Plan Check/Inspection Fee													
Cost of Improvements													
\$0 - \$5,000		5% of Cost	\$	-		5% of Cost	#VALUE!	#VALUE!		X	2018	No Change	
\$5,001 - \$25,000		\$250 +4% of cost over \$5,000	\$	-		\$250 +4% of cost over \$5,000	#VALUE!	#VALUE!		X	2018	No Change	
\$25,001 - \$100,000		\$1,050 +3.5% of cost over \$5,000	\$	-		\$1,050 +3.5% of cost over \$5,000	#VALUE!	#VALUE!		X	2018	No Change	
\$100,001 - \$250,000		\$4,375 +3% of cost over \$100,000	\$	-		\$4,375 +3% of cost over \$100,000	#VALUE!	#VALUE!		X	2018	No Change	
\$250,001 and over		\$8,875 +2% of cost over \$250,000	\$	-		\$8,875 +2% of cost over \$250,000	#VALUE!	#VALUE!		X	2018	No Change	
Certificate of Correction	\$	110.00	\$	440.00	\$	110.00	0%	Subdivision Map Act	X		2018	No Change	
Amending Map	\$	130.00	\$	230.00	\$	130.00	0%	Subdivision Map Act	X		2020	No Change	
Other Fees (Collected by Planning Department)													
Prelim. Tentative Tract (PTT)	\$	240.00	\$	-	\$	240.00	0%	Master Fee Ordinance	X		2018	No Change	
Tentative Tract Map (TT)	\$	175.00	\$	-	\$	175.00	0%	Subdivision Map Act	X		2018	No Change	
Tentative Parcel Map	\$	175.00	\$	170.00	\$	175.00	0%	Master Fee Ordinance	X		2020	No Change	
Final Parcel Map (Single Sheet Map)	\$	990.00	\$	-	\$	990.00	0%	Master Fee Ordinance	X		2020	No Change	
Final Parcel Map (Per Additional Sheet)	\$	195.00	\$	-	\$	195.00	0%	Master Fee Ordinance	X		2018	No Change	
Tract Map	\$	1,145.00	\$	-	\$	1,145.00	0%	Master Fee Ordinance	X		2020	No Change	
Parcel Map Waiver	\$	275.00	\$	-	\$	275.00	0%	Master Fee Ordinance	X		2018	No Change	
Parcel Map in lieu of Tentative Parcel Map	\$	790.00	\$	8,690.00	\$	790.00	0%	Master Fee Ordinance	X		2018	No Change	
TPM/LPM-Resubmittal	\$	250.00	\$	-	\$	250.00	0%	Master Fee Ordinance	X		2018	No Change	
TT-Resubmittal	\$	285.00	\$	-	\$	285.00	0%	Master Fee Ordinance	X		2018	No Change	
TT-ZOB Formation	\$	1,738.00	\$	-	\$	1,738.00	0%	Master Fee Ordinance	X		2018	No Change	
Conditional Use Permit	\$	110.00	\$	880.00	\$	110.00	0%	Master Fee Ordinance	X		2018	No Change	
Lot Line Adjustment	\$	275.00	\$	2,200.00	\$	275.00	0%	Master Fee Ordinance	X		2018	No Change	
Lot Line Adjustment-Resubmittal	\$	210.00	\$	-	\$	210.00	0%	Master Fee Ordinance	X		2018	No Change	
Site Plan Reviews	\$	120.00	\$	3,360.00	\$	120.00	0%	Master Fee Ordinance	X		2018	No Change	

Exhibit G

Site Plan Review-Mobile Home (MHR)	\$	138.00	\$	-	\$	138.00	\$	-	0%	Master Fee Ordinance	X		2018	No Change
Certificate of Compliance	\$	75.00	\$	-	\$	75.00	\$	-	0%	Master Fee Ordinance	X		2018	No Change
Road Openings	\$	700.00	\$	-	\$	700.00	\$	-	0%	Master Fee Ordinance	X		2018	No Change
Road Closings/Abandonment	\$	950.00	\$	-	\$	950.00	\$	-	0%	Master Fee Ordinance	X		2018	No Change
Easement Abandonment	\$	950.00	\$	-	\$	950.00	\$	-	0%	Master Fee Ordinance	X		2018	No Change
Flood Zone Permit or Variance	\$	85.00	\$	-	\$	85.00	\$	-	0%	Master Fee Ordinance	X		2018	No Change
Planned Unit Development	\$	360.00	\$	-	\$	360.00	\$	-	0%	Master Fee Ordinance	X		2018	No Change
Variance	\$	55.00	\$	-	\$	55.00	\$	-	0%	Master Fee Ordinance	X		2018	No Change
Change in Nonconforming Use (CNCU)	\$	55.00	\$	-	\$	55.00	\$	-	0%	Master Fee Ordinance	X		2018	No Change
Change of Zone District Boundary	\$	55.00	\$	-	\$	55.00	\$	-	0%	Master Fee Ordinance	X		2018	No Change
LAFCO Annexation or Reorganization	\$	700.00	\$	-	\$	700.00	\$	-	0%	Master Fee Ordinance	X		2018	No Change
Voluntary Parcel Merger	\$	190.00	\$	-	\$	190.00	\$	-	0%	Master Fee Ordinance	X		2018	No Change
Time Extension for a Subdivision	\$	290.00	\$	-	\$	290.00	\$	-	0%	Master Fee Ordinance	X		2018	No Change
Parks Program														
Play Field (Soccer, Softball, Sand Volleyball) Resv.(per day in advance)	\$	30.00	\$	-	\$	30.00	\$	-	0%	Master Fee Ordinance	X		2004	No Change
Horseshoe Pits	\$	15.00	\$	105.00	\$	15.00	\$	105.00	0%	Master Fee Ordinance	X		2018	No Change
Gate Fees														
Bicycle/Walk-In/Senior Citizen Driver	\$	2.00	\$	1,244.00	\$	2.00	\$	1,244.00	0%	Master Fee Ordinance	X		2004	No Change
Motor Vehicle	\$	6.00	\$	22,804.00	\$	6.00	\$	22,804.00	0%	Master Fee Ordinance	X		2004	No Change
Commercial or School Bus or Recreation Vehicle	\$	20.00	\$	240.00	\$	20.00	\$	240.00	0%	Master Fee Ordinance	X		2018	No Change
Motorcycle/Moped/Scooter	\$	4.00	\$	228.00	\$	4.00	\$	228.00	0%	Master Fee Ordinance	X		2009	No Change
Season Pass	\$	50.00	\$	-	\$	50.00	\$	-	0%	Master Fee Ordinance	X		2004	No Change
Camping Fees (gate fees and reservation fees are charged in addition)														
Groups (per night charge only)	\$	100.00	\$	-	\$	100.00	\$	-	0%	Master Fee Ordinance	X		2004	No Change
Picnic Reservation Fees / Area use fees														
Capacity:														
3 Table Area	\$	25.00	\$	425.00	\$	25.00	\$	425.00	0%	Master Fee Ordinance	X		2009	No Change
6 Table Area	\$	50.00	\$	1,000.00	\$	50.00	\$	1,000.00	0%	Master Fee Ordinance	X		2009	No Change
9 Table Area	\$	75.00	\$	150.00	\$	75.00	\$	150.00	0%	Master Fee Ordinance	X		2009	No Change
12 Table Area	\$	100.00	\$	500.00	\$	100.00	\$	500.00	0%	Master Fee Ordinance	X		2009	No Change
15+ Table Area(includes \$100 refundable cleaning dep.)	\$	250.00	\$	3,300.00	\$	250.00	\$	3,300.00	0%	Master Fee Ordinance	X		2009	No Change
Firewood Sales														
Bundle	\$	5.00	\$	35.00	\$	5.00	\$	35.00	0%	Master Fee Ordinance	X		2004	No Change
Mixed Wood (plus tax) (per cord)	\$	125.00	\$	1,250.00	\$	125.00	\$	1,250.00	0%	Master Fee Ordinance	X		2018	No Change
Oak and/or Eucalyptus (plus tax) (per cord)	\$	150.00	\$	2,232.00	\$	150.00	\$	2,232.00	0%	Master Fee Ordinance	X		2018	No Change
Special Use Permit - Bounce House per day	\$	50.00	\$	450.00	\$	50.00	\$	450.00	0%	Master Fee Ordinance	X		2007	No Change
Special Access Fee - per hour (2 hr. Minimum)	\$	35.00	\$	1,400.00	\$	35.00	\$	1,400.00	0%	Master Fee Ordinance	X		2011	No Change
Burris Park Multi-Purpose Room (BPMP) - 200 Max. Occupancy														
Base rate for room rental	\$	350.00	\$	7,000.00	\$	350.00	\$	7,000.00	0%	Master Fee Ordinance	X		2018	No Change
Deposit requirement for all rentals	\$	100.00	\$	3,100.00	\$	100.00	\$	3,100.00	0%	Master Fee Ordinance	X		2011	No Change
SHERIFF														
Copies & Computer Print Outs														
Standard & Legal Size - B&W (per page)	\$	0.25	\$	-	\$	0.25	\$	-	0%	Government Code Section 6253(b)	X		2013	No Change
Ledger Size - B&W (per page)	\$	0.50	\$	-	\$	0.50	\$	-	0%	Government Code Section 6253(b)	X		2013	No Change
Standard & Legal Size - Color (per page)	\$	1.00	\$	-	\$	1.00	\$	-	0%	Government Code Section 6253(b)	X		2013	No Change
Ledger Size - Color (per page)	\$	2.00	\$	-	\$	2.00	\$	-	0%	Government Code Section 6253(b)	X		2013	No Change
222000-OPERATIONS														
Coroner Report Package	\$	25.00	\$	700.00	\$	25.00	\$	700.00	0%	Master Fee Ordinance	X		2003	No Change
Body Removal & Storage (price per removal)	\$	175.00	\$	30,000.00	\$	175.00	\$	30,000.00	0%	County Ord. 529/GC 27472	X		2017	No Change
Public Administrator Estate Probation minimum	\$	1,000.00	\$	48,000.00	\$	1,000.00	\$	48,000.00	0%	CA Probate Code 10800		X	2013	No Change
4% first \$100,000										CA Probate Code 10800		X	2004	No Change
3% next \$100,000										CA Probate Code 10800		X	2004	No Change
2% next \$800,000										CA Probate Code 10800		X	2004	No Change
1% next \$9 million										CA Probate Code 10800		X	2004	No Change
.5% next \$15 million										CA Probate Code 10800		X	2004	No Change
223000-DETENTIONS														
Bookings:														
All agencies	\$	131.00	\$	120,139.76	\$	131.00	\$	120,139.76	0%	GC 29550(a)/County Ord 695		X	2020	No Change
Daily Jail Rate Price/day:														
Prison Costs	\$	113.30	\$	220,000.00	\$	113.30	\$	220,000.00	0%	PC 4016.5		X	2018	No Change
Alternative Sentencing:														
Adult Offender Work Program (AOWP) Price/day	\$	12.50	\$	-	\$	12.50	\$	-	0%	PC 4024.2		X	2003	No Change
Adult Offender Work Program (AOWP) Application Fee	\$	75.00	\$	5,000.00	\$	75.00	\$	5,000.00	0%	PC4024.2e		X	2017	No Change
Adult Offender Work Program (AOWP) Transfer Fee	\$	100.00	\$	1,000.00	\$	100.00	\$	1,000.00	0%	PC4024.2e		X	2017	No Change
Adult Offender Work Program (AOWP) Reschedule Fee	\$	20.00	\$	1,000.00	\$	20.00	\$	1,000.00	0%	PC4024.2e		X	2017	No Change

Exhibit G

Weekender Program Price/wknd	\$	90.00	\$	25,000.00	\$	90.00	\$	25,000.00	0%	PC 1208.2(b)1/1209		X	2017	No Change
Community Service Admin Fee	\$	35.00	\$	-	\$	35.00	\$	-	0%	Judicial Order		X	2003	No Change
220000-ADMINISTRATION-RECORDS DEPARTMENT														
CUSTODIAN OF RECORDS														
Recording Duplication:														
CD	\$	14.00	\$	-	\$	14.00	\$	-	0%	Master Fee Ordinance 510.11		X	2007	No Change
DVD	\$	12.00	\$	-	\$	12.00	\$	-	0%	Master Fee Ordinance 510.11		X	2007	No Change
Reports:														
Crime Report - Victim's Copy	\$	5.00	\$	1,300.00	\$	5.00	\$	1,300.00	0%	GC6253(b)		X	2017	No Change
Records Background Check	\$	6.00	\$	4,200.00	\$	6.00	\$	4,200.00	0%	Educ Code 35021.1		X	2018	No Change
Auto Repossession	\$	15.00	\$	600.00	\$	15.00	\$	600.00	0%	GC 26751 & 41612		X	2003	No Change
Letters:														
Booking Sheet	\$	1.00	\$	-	\$	1.00	\$	-	0%	PC 13300(f)		X	2018	No Change
Immigration	\$	6.00	\$	-	\$	6.00	\$	-	0%	PC 13300(f)		X	2003	No Change
Police Clearance	\$	6.00	\$	-	\$	6.00	\$	-	0%	PC 13300(f)		X	2003	No Change
Custodian of Records Subpoena Duces Tecum														
\$24.00 per hour/\$6.00 per quarter hour/copies @ .10 per page	\$	0.10	\$	-	\$	0.10	\$	-	0%	Evid Code 1563		X	2013	No Change
.20 Per page for Microfilm copies	\$	0.20	\$	-	\$	0.20	\$	-	0%	Evid Code 1563			2017	No Change
Sheriff Towing Srvc	\$	125.00	\$	4,125.00	\$	125.00	\$	4,125.00	0%	Master Fee Schedule 510.9		X	2017	No Change
Fingerprinting (LiveScan or Initial black ink card)														
Additional black ink card	\$	14.00	\$	24,000.00	\$	14.00	\$	24,000.00	0%	PC 13300(e)		X	2015	No Change
	\$	5.00	\$	-	\$	5.00	\$	-	0%	Master Fee Schedule 510.9			2001	No Change
Permits:														
Gun & Explosive Permit														
County Fee	\$	10.00	\$	310.50	\$	10.00	\$	310.50	0%	This is charged through Fire Dept.		X	2004	No Change
Concealed Weapons:														
Original Application			\$	7,862.55			\$	7,862.55						
90-Day employment CCW - State Fee	\$	71.00	\$	-	\$	71.00	\$	-	0%	SET BY DOJ - Pen Code Sec 26190		X	2013	No Change
County Fee	\$	100.00	\$	-	\$	100.00	\$	-	0%	PC 26190		X	2013	No Change
2 Year resident CCW - State Fee	\$	93.00	\$	-	\$	93.00	\$	-	0%	SET BY DOJ - Pen Code Sec 26190		X	2013	No Change
County Fee	\$	100.00	\$	-	\$	100.00	\$	-	0%	PC 26190		X	2013	No Change
3-Year judicial CCW State Fee	\$	115.00	\$	-	\$	115.00	\$	-	0%	SET BY DOJ - Pen Code Sec 26190		X	2013	No Change
County Fee	\$	100.00	\$	-	\$	100.00	\$	-	0%	PC 26190		X	2013	No Change
4-Year reserve peace officer CCW -State fee	\$	137.00	\$	-	\$	137.00	\$	-	0%	SET BY DOJ - Pen Code Sec 26190		X	2013	No Change
County Fee - Waived	\$	-	\$	-	\$	-	\$	-	#DIV/0!	SET BY DOJ - Pen Code Sec 26190		X	2004	No Change
Amendment to the License	\$	10.00	\$	636.00	\$	10.00	\$	636.00	0%	PC 26190		X	2013	No Change
Renewal fees														
90-Day employment CCW - State Fee	\$	30.00	\$	-	\$	30.00	\$	-	0%	SET BY DOJ - Pen Code Sec 26190		X	2004	No Change
County Fee	\$	25.00	\$	-	\$	25.00	\$	-	0%	PC 26190		X	2013	No Change
Training Course Fee	\$	25.00	\$	-	\$	25.00	\$	-	0%	SET BY DOJ - Pen Code Sec 26190		X	2004	No Change
2-Year resident CCW - State Fee	\$	52.00	\$	-	\$	52.00	\$	-	0%	SET BY DOJ - Pen Code Sec 26190		X	2004	No Change
County Fee	\$	25.00	\$	-	\$	25.00	\$	-	0%	PC 26190		X	2013	No Change
Training Course Fee	\$	25.00	\$	-	\$	25.00	\$	-	0%	SET BY DOJ - Pen Code Sec 26190		X	2013	No Change
3-Year judicial CCW - State Fee	\$	74.00	\$	-	\$	74.00	\$	-	0%	SET BY DOJ - Pen Code Sec 26190		X	2004	No Change
County Fee	\$	25.00	\$	-	\$	25.00	\$	-	0%	PC 26190		X	2013	No Change
Training Course Fee	\$	25.00	\$	-	\$	25.00	\$	-	0%	SET BY DOJ - Pen Code Sec 26190		X	2004	No Change
4-Yr resrv peace officer CCW State fee	\$	96.00	\$	-	\$	96.00	\$	-	0%	SET BY DOJ - Pen Code Sec 26190		X	2004	No Change
County Fee and Training Course Fee		waived		-		waived		-	#VALUE!	SET BY DOJ - Pen Code Sec 26190		X	2004	No Change
Marijuana Grow Registration Fee	\$	-	\$	-	\$	-	\$	-	#DIV/0!	County Ordinance 677 (Prop64)			2017	No Change
220000-ADMINISTRATION-CIVIL DEPARTMENT														
Vehicle Inspection for Certification of Correction	\$	20.00	\$	-	\$	20.00	\$	-	0%	GC 26746.1		X	2018	No Change
Check Fee	\$	12.00	\$	-	\$	12.00	\$	-	0%	GC 26746		X	2015	No Change
Bench Warrant (CCP 491.160, 708.170)	\$	50.00	\$	-	\$	50.00	\$	-	0%	GC 26744		X	2015	No Change
Bench Warrant (Failure to appear on subpoena or court order)				-				-		CCP 1993		X	2015	No Change
Receive and process Warrant (Up to \$40 is refundable)	\$	140.00	\$	-	\$	140.00	\$	-	0%	GC 26744.5(1)		X	2015	No Change
Cancel the service of the Warrant (Up to \$40 is refundable)	\$	140.00	\$	-	\$	140.00	\$	-	0%	GC 26744.5(2)		X	2015	No Change
Unable to locate person after due diligence	\$	85.00	\$	-	\$	85.00	\$	-	0%	GC 26744.5(3)		X	2015	No Change
Arrest, which shall include arrest & release on promise to appear- (Up to \$40 is refundable)	\$	140.00	\$	-	\$	140.00	\$	-	0%	GC 26744.5(4)		X	2015	No Change
Copy fee for writ, process, paper, order or notice, per page	\$	1.00	\$	-	\$	1.00	\$	-	0%	GC 26727		X	2015	No Change
Civil Subpoena Price/day (Deputy)	\$	150.00	\$	-	\$	150.00	\$	-	0%	GC 26721.2		X	2015	No Change

Exhibit G

Civil Subpoena on a Peace Officer Price/day (Deputy)	\$	275.00	\$	-	\$	275.00	\$	-	0%	GC 26721.2		X	2013	No Change
Citation/Petition	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26721		X	2015	No Change
Claim of Defendant	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26721		X	2015	No Change
Claim of Plaintiff & Order	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26721		X	2015	No Change
Military Affidavit	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26742		X	2011	No Change
Notary Fee	\$	15.00	\$	-	\$	15.00	\$	-	0%	GC 8211		X	2017	No Change
Notice to Quit 3/5/30/60/90 Day	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26721		X	2018	No Change
Order of Hearing	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26721		X	2015	No Change
Order to Show Cause	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26721		X	2015	No Change
Prejudgment Claim to Right of Possession	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26721.1		X	2015	No Change
Subpoena (Civil only)	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26743		X	2015	No Change
Subpoena Duces Tecum	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26743		X	2015	No Change
Summons and Complaint	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26721		X	2015	No Change
Summons and Complaint (Unlawful Detainer)	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26721.2		X	2015	No Change
Summons and Petition	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26721		X	2015	No Change
Order to Show Cause/Temp. Restraining Order (Domestic Violence)		Waived				Waived			#VALUE!	GC 26721		X	2002	No Change
Order to Show Cause/Temp. Restraining Order (Harassment)	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26721		X	2015	No Change
Execution - EWO (Domestic)	\$	35.00	\$	-	\$	35.00	\$	-	0%	GC 26750		X	2015	No Change
Execution - EWO	\$	35.00	\$	-	\$	35.00	\$	-	0%	GC 26750		X	2015	No Change
Execution - Bank Levy (Served by Sheriff or Process Server)	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26721		X	2015	No Change
Execution - Third Party	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26721		X	2015	No Change
Execution - Book Levy (W/A)	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26734		X	2015	No Change
Execution - Book Levy (W/E)	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26734		X	2015	No Change
Real Property Levy (Additional \$570 Deposit Required)	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26721		X	2015	No Change
Personal Property Levy (Additional \$1,500 deposit required)	\$	100.00	\$	-	\$	100.00	\$	-	0%	GC 26722		X	2018	No Change
Automobile Levy (Additional \$2,000 deposit required)	\$	100.00	\$	-	\$	100.00	\$	-	0%	GC 26722		X	2018	No Change
Till Tap-Sheriff fee	\$	100.00	\$	-	\$	100.00	\$	-	0%	GC 26722		X	2015	No Change
Keeper - 8 hour (Additional \$240 deposit required)	\$	240.00	\$	-	\$	240.00	\$	-	0%	26726(a)		X	2015	No Change
Keeper - 24 hour	\$	645.00	\$	-	\$	645.00	\$	-	0%	GC 26722 & 26726		X	2013	No Change
Sheriff fee per day for continuously maintaining levy after first day	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC 26722, 26726, 26726(b)		X	2015	No Change
Sheriff fee NOT found (non installation)	\$	35.00	\$	-	\$	35.00	\$	-	0%	GC 26738		X	2015	No Change
Sheriff fee NOT found (Keeper non installation)	\$	60.00	\$	-	\$	60.00	\$	-	0%	GC 26726(a)		X	2015	No Change
Sheriff fee NOT found RETURN	\$	35.00	\$	-	\$	35.00	\$	-	0%	GC 26738		X	2015	No Change
Safety Deposit Box-Sheriff's Fee	\$	135.00	\$	-	\$	135.00	\$	-	0%	GC 26723		X	2015	No Change
Bank's fee, Lock Smith, Storage, etc.		Actual	\$	-		Actual	\$	-	#VALUE!	GC 26748		X	2015	No Change
Eviction (see below)														
Notice to Vacate	\$	85.00	\$	-	\$	85.00	\$	-	0%	GC 26733.5		X	2015	No Change
Repost Notice to Vacate	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC26721		X	2018	No Change
Notice of Restoration	\$	60.00	\$	-	\$	60.00	\$	-	0%	GC 26733.5		X	2015	No Change
Cancellation	\$	40.00	\$	-	\$	40.00	\$	-	0%	GC26721.2(b)		X	2018	No Change
227700-ANIMAL CONTROL FIELD SERVICES			\$	12,500.00			\$	12,500.00						
Impound Fee (Altered & Licensed)														
1st impound	\$	-	\$	-	\$	-	\$	-	#DIV/0!	Master Fee Ordinance			2015	No Change
2nd impound (within 90 days)	\$	35.00	\$	-	\$	35.00	\$	-	0%	Master Fee Ordinance		X	2015	No Change
3rd impound (within one year)	\$	50.00	\$	-	\$	50.00	\$	-	0%	Master Fee Ordinance		X	2015	No Change
Impound Fee (Unaltered & Unlicensed) 1st Impound (\$30+\$35 state fee)	\$	65.00	\$	-	\$	65.00	\$	-	0%	Food & Ag code 30804.7		X	2015	No Change
2nd impound (within 90 days) (\$55+\$50 state fund)	\$	105.00	\$	-	\$	105.00	\$	-	0%	Food & Ag code 30804.7		X	2015	No Change
3rd impound (within one year) (\$105+\$100 state fund)	\$	155.00	\$	-	\$	155.00	\$	-	0%	Food & Ag code 30804.7		X	2015	No Change
Tranquillizer Fee	\$	25.00	\$	-	\$	25.00	\$	-	0%	Master Fee Ordinance		X	2015	No Change
Owned Animal Pick up (+50 owner surrender fee)	\$	30.00	\$	-	\$	30.00	\$	-	0%	Master Fee Ordinance		X	2015	No Change
Small animal trap deposit	\$	60.00	\$	-	\$	60.00	\$	-	0%	Master Fee Ordinance		X	2015	No Change

Exhibit G

Large animal trap deposit	\$ 200.00	\$ -	\$ 200.00	\$ -	0%	Master Fee Ordinance		X	2015	No Change
Livestock (stray) service call	\$ 100.00	\$ -	\$ 100.00	\$ -	0%	Master Fee Ordinance		X	2015	No Change
Dangerous Dog Fee	\$ 100.00	\$ -	\$ 100.00	\$ -	0%	Master Fee Ordinance		X	2007	No Change
Vicious Dog Fee	\$ 150.00	\$ -	\$ 150.00	\$ -	0%	Master Fee Ordinance		X	2007	No Change
227710-ANIMAL CONTROL SHELTER		\$ 139,860.00		\$ 139,860.00						
Kennel Licenses:	\$ 105.00	\$ -	\$ 105.00	\$ -	0%	Master Fee Ordinance	X		2003	No Change
Kennel Permit	\$ 250.00	\$ -	\$ 250.00	\$ -	0%	Master Fee Ordinance	X		2015	No Change
Multiple Animal Permit	\$ 50.00	\$ -	\$ 50.00	\$ -	0%	Master Fee Ordinance	X		2015	No Change
Breeder Permit	\$ 500.00	\$ -	\$ 500.00	\$ -	0%	Master Fee Ordinance		X	2015	No Change
Breeders Permit Application Fee	\$ 25.00	\$ -	\$ 25.00	\$ -	0%	Master Fee Ordinance	X		2020	No Change
Microchip Fee	\$ 10.00	\$ -	\$ 10.00	\$ -	0%	Master Fee Ordinance		X	2017	No Change
Dog Licenses										
UNALTERED Fee (1 yr-Senior)	\$ 50	\$ -	\$ 50	\$ -	0%	Master Fee Ordinance	X		2015	No Change
Altered (1yr/2yr/3yr)	\$10/\$15/\$20	\$ -	\$10/\$15/\$20	\$ -	#VALUE!	Master Fee Ordinance	X		2020	No Change
Altered-Senior (1yr/2yr/3yr)	\$10/\$15/\$20	\$ -	\$10/\$15/\$20	\$ -	#VALUE!	Master Fee Ordinance	X		2020	No Change
Replacement dog license	\$ 5.00	\$ -	\$ 5.00	\$ -	0%	Master Fee Ordinance	X		2015	No Change
Breeders County License	\$ 100.00	\$ -	\$ 100.00	\$ -	0%	Master Fee Ordinance	X		2020	No Change
Penalty Fee	\$ 5.00	\$ -	\$ 5.00	\$ -	0%	Master Fee Ordinance	X		2020	No Change
Boarding Fee (per day)	\$ 10.00	\$ -	\$ 10.00	\$ -	0%	Master Fee Ordinance	X		2020	No Change
Adoption Fee										
Puppy Adoption Fee (under 6 months)	\$ 250.00	\$ -	\$ 250.00	\$ -	0%	Master Fee Ordinance	X		2020	No Change
Dogs (Incl Spay/Neuter, Vaccinations, microchip, license)	\$ 150.00	\$ -	\$ 150.00	\$ -	0%	Master Fee Ordinance	X		2020	No Change
Cats (Incl Spay/Neuter, Vaccinations, microchip, license)	\$ 75.00	\$ -	\$ 75.00	\$ -	0%	Master Fee Ordinance	X		2009	No Change
Senior Rate: Dogs (Incl Spay/Neuter, Vaccinations, microchip, license)	\$ 75.00	\$ -	\$ 75.00	\$ -	0%	Master Fee Ordinance	X		2020	No Change
Senior Rate: Cats (Incl Spay/Neuter, Vaccinations, microchip, license)	\$ 35.00	\$ -	\$ 35.00	\$ -	0%	Master Fee Ordinance	X		2015	No Change
Private Animal Cremation (Animals under 40 pounds)	\$ 50.00	\$ -	\$ 50.00	\$ -	0%	Master Fee Ordinance	X		2020	No Change
Private Animal Cremation (Animals 40-60 pounds)	\$ 100.00	\$ -	\$ 100.00	\$ -	0%	Master Fee Ordinance	X		2020	No Change
Private Animal Cremation (Animals 60 pounds and above)	\$ 150.00	\$ -	\$ 150.00	\$ -	0%	Master Fee Ordinance	X		2020	No Change
Euthanasia (w/ note from veterinarian)	\$ 100.00	\$ -	\$ 100.00	\$ -	0%	Master Fee Ordinance	X		2020	No Change
Live stock Redemption Fee	\$ 50.00	\$ -	\$ 50.00	\$ -	0%	Master Fee Ordinance	X		2015	No Change
Feral Trap Rental	\$ 10.00	\$ -	\$ 10.00	\$ -	0%	Master Fee Ordinance	X		2020	No Change
Home Quarantine	\$ 25.00	\$ -	\$ 25.00	\$ -	0%	Master Fee Ordinance	X		2003	No Change
Owner surrender (dog or cat) Unaltered/Altered	\$ 135.00	\$ -	\$ 135.00	\$ -	0%	Master Fee Ordinance	X		2020	No Change
Veterinary Costs	Actual Cost	\$ -	Actual Cost	\$ -	#VALUE!	Master Fee Ordinance		X	2007	No Change



MASTER FEE SCHEDULE STUDY SESSION

May 16, 2023

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Overview

- History
- Fee Type Definitions
- Fees
- Next Steps

2



History and Purpose

- Originally adopted April, 1993
- To be updated every two years
 - Last done in 2020
- Critical towards achieving full cost recovery
 - Any cost not recovered will need to be funded by the department
 - For some, this will be additional impacts to GF

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Fee Types: Definitions

- **New Approval Fee:** Fees newly created and not currently charged
- **New Fee:** Existing fees currently charged but not listed on the current Master Fee Schedule
- **Fee Deletion:** Fees that will no longer be charged by the department
- **Fee Increase:** Existing fee proposed to be increased
- **Fee Decrease:** Existing fee proposed to be decreased
- **Title Change:** Changes in terms of formatting of fees/fee title changes
- **No Change:** No change to the fee, title, and description

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Summary of Fee Update

Department	New Approval Fee	New	Delete	Increase	Decrease	Title Change	No Change	Total
Assessor	0	0	1	39	7	0	79	126
BOS	0	0	0	1	0	2	10	13
CDA	3	0	1	43	0	0	46	93
DA	0	0	0	0	0	0	2	2
Elections	0	0	0	0	0	0	30	30
Finance	0	0	0	0	0	1	118	119
Fire	7	1	3	23	0	0	7	41
Health	1	8	11	122	0	2	37	181
Library	0	0	0	2	0	0	25	27
Probation	0	0	17	0	0	0	0	17
Pub. Guardian	0	0	0	0	0	0	21	21
Pub. Works	0	0	0	0	0	0	60	60
Sheriff	0	0	0	0	0	0	145	145
Total	11	9	33	230	7	5	580	875
% of Total	1%	1%	4%	26%	1%	1%	66%	


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New Approval Fees

COMMUNITY DEVELOPMENT AGENCY	
Groundwater Export Permit	\$ 6,350.00
Financial Assurance review	\$ 280.00
Legal Evaluation of Financial Assurance Review (\$250 Deposit Required)	Actual Cost
FIRE	
Mobile Food Vendor Inspection / Permit	\$ 100.00
Cart	\$ 50.00
Tank inspection - H2O, Fuel, LPG	\$ 343.00
Halon, CO2, Foam system inspection	\$ 426.00
CNG / LNG Storage or dispensing	\$ 200.00
Solar (per acre)	\$ 210.00
Bess (per container)	\$ 435.00
HEALTH	
Cal Code System	\$ 1,143.00


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New Fees

FIRE	
Fire Incident Report	\$ 5.00
HEALTH	
Birth Certificate - Government	\$ 22.00
Burial Permit - Government	\$ 12.00
Death Certificate - Government	\$ 24.00
Fetal Death Certificate - Government	\$ 21.00
Surcharges	
APSA Surcharge	\$ 26.00
State Surcharge - CUPA Oversight	\$ 84.00
CAL-ARP State Surcharge	\$ 270.00
CA State UST Surcharge	\$ 20.00

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Fee Deletions

ASSESSOR	
Passport Fee	\$ 35.00
COMMUNITY DEVELOPMENT AGENCY	
Notice of Exemption/Determination (NOE/NOD)	\$ 55.00
FIRE	
Department of Real Estate Certification of Service	\$ 55.00
Insurance Services Office (ISO) Certification Letter (per request)	\$ 55.00
Fireworks Stand Inspection (to be added to permit cost)	\$ 75.00

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Fee Deletions (cont'd)

HEALTH	
Carseat Safety Services	
Optional Voucher Purchase-Carseat	\$ 25.00
Optional Voucher Purchase-Booster	\$ 15.00
Water Analysis	
40 Tube LTB-MPN Test	\$ 20.00
15 Tube LTB-MPN Test	\$ 25.00
Heterotrophic Plate Count	\$ 12.00
10 Tube Colilert-MPN	\$ 20.00
Iron/Sulfur Bacteria	\$ 25.00
Fecal Streptococcus	\$ 20.00
Pseudomonas	\$ 20.00
25 Tube Extended LTB-MPN	\$ 28.00
Legionella (Water Matrix)	\$ 34.00

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Fee Deletions (cont'd)

PROBATION	
Sealing of Records	\$ 150.00
Adult Court Report	\$ 650.00
Misdemeanor Reports	\$ 120.00
Proposition 63 Reports	\$ 120.00
Proposition 36 Reports	\$ 120.00
Deferred Entry of Judgement Reports	\$ 120.00
Adult Electronics (per day)	\$ 30.00
Probation Supervision	
Low Risk (per Month)	\$ 20.00
High/Moderate Risk & Registered Sex Offender (per month)	\$ 50.00
Copies & Computer Print Outs	
Standard & Legal Size - B&W (per page)	\$ 0.25
Ledger Size - B&W (per page)	\$ 0.50
Standard & Legal Size - Color (per page)	\$ 1.00
Ledger Size - Color (per page)	\$ 2.00
Dismissal of Adult Probation (including but not limited to PC 1203.4 / PC 1203.41 / PC 1203.42 / 1203.45)	\$ 150.00
Interstate Transfer Application	\$ 200.00
Inter-County Transfer Application (PC 1203.9)	\$ 200.00
Installment Fees	\$ 50.00

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Fee Increases

ASSESSOR DIVISION	Current	Proposed
Assessor's Maps:		
1 Copy 8 1/2" x 11" or 11" x 17"	\$ 2.00	\$ 2.50
1 Copy 18" x 26"	\$ 18.00	\$ 19.00
1 Copy 24" x 36"	\$ 18.00	\$ 19.00
Map Boundary Changes:		
Lot Line Adjustments, Parcel Maps	\$ 450.00	\$ 481.00
Tract-Subdivision Parcel Map (up to 8 hrs)	\$ 670.00	\$ 703.00
Tract-Subdivision Parcel Map (8 hrs +)	\$ 1,175.00	\$ 1,217.00
Split/Combine Parcels per Request*	\$ 41.00	\$ 42.00
*To process request, property taxes must be paid up to date		
Bond Amount Calculations	\$ 57.00	\$ 60.00
Research Fee Hourly - (1/2 hr minimum charge)	\$ 50.00	\$ 59.50
Property Characteristics Update	\$ 2.50	\$ 3.00
Williamson Act and Farmland Security Zone:		
Cancellation Formal Review per hour	\$ 63.00	\$ 110.00
Appraisal of Welfare Exempt Property for Tax Sale	\$ 240.00	\$ 276.00
CD & Mailing Costs:		
Regular Mail	\$ 2.70	\$ 3.50
USPS, free tracking, flat rate	\$ 6.50	\$ 8.95
Returned Checks	\$ 50.00	\$ 55.00

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Fee Increases (cont'd)

CLERK-RECORDER DIVISION	Current	Proposed
Additional Recording Fees:		
Involuntary Lien Notice- First Address (subject to recording fee)	\$ 8.00	\$ 9.50
Each Additional Address	\$ 5.00	\$ 6.00
Filing of 20 days Preliminary Notice of Lien	\$ 33.00	\$ 44.00
Marriage Licenses:		
Marriage License- Public	\$ 75.00	\$ 87.00
Marriage License- Confidential	\$ 107.00	\$ 140.00
Duplicate Marriage License	\$ 24.00	\$ 32.00
Marriage Ceremony	\$ 37.00	\$ 45.00
Fictitious Business Name Filing:		
Filing or Renewal Fee (includes one registrant)	\$ 29.00	\$ 35.00
Each Additional Business Name or Partner	\$ 7.00	\$ 8.00
Statement of Abandonment	\$ 13.00	\$ 21.00
Statement of Withdrawal of from Partnership	\$ 13.00	\$ 21.00
Notary Public Filing: (Bonds are subject to Recording Fees)		
To Register as a Notary Public to be accompanied by \$15,000 Surety Bond	\$ 15.00	\$ 18.00
Power of Attorney Filing:		
Power of Attorney Filing (cancellation, withdrawal, or revocation) Each additional name	\$ 15.00	\$ 19.00
Power of Attorney Filing, more than one name (each additional name)	\$ 7.00	\$ 9.00

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Fee Increases (cont'd)

CLERK-RECORDER DIVISION (Cont'd)	Current	Proposed
Additional Clerk Fees:		
Certificate of Notary or Public Health Officer Signature Authentication	\$ 10.00	\$ 13.00
Certificate of Proof of Authority of Surety Company to Act	\$ 10.00	\$ 14.00
Certificate of Aliveness	\$ 10.00	\$ 13.00
Certificate of Translation	\$ 14.00	\$ 22.00
Environmental Filings (CEQA):		
Notices of Determination, Clerk's Handling Fee	\$ 65.00	\$ 70.00
Notices of Exemption, Clerk's Handling Fee	\$ 65.00	\$ 70.00
Negative Declaration Prepared: No certificate of fee exemption attached	\$ 2,548.00	\$ 2,764.00
Environmental Impact Report Prepared: No certificate of fee exemption attached	\$ 3,539.25	\$ 3,839.25
CD & Mailing Costs:		
Certified Mail Request	\$ 5.50	\$ 8.00
Returned Checks	\$ 50.00	\$ 55.00
BOARD OF SUPERVISORS		
Findings of Fact - Assessment Appeals per hour charge of prep time + (\$100 upfront deposit + actual costs for County Counsel at \$204 per hour)	\$ 45.00	Actual Costs


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Fee Increases (cont'd)

COMMUNITY DEVELOPMENT AGENCY	Current	Proposed
Zoning Ordinance:		
Conditional Use Permit (CUP)		
CUP / Resubmittal / Extension - MINIMUM FEE	\$ 4,920.00	\$ 6,350.00
Site Plan Review		
Site Plan Review / Resubmittal / Extension - MINIMUM FEE	\$ 2,767.00	\$ 3,570.00
Dairy Site Plan Review / Resubmittal / Extension - MINIMUM	\$ 3,858.00	\$ 4,980.00
Dairy Review Letter	\$ 882.00	\$ 1,140.00
Agri. Land Div. (SPR) / Resubmittal / Extension - MINIMUM	\$ 1,444.00	\$ 1,860.00
Variance		
Variance (Var) / Resubmittal / Extension - MINIMUM	\$ 1,392.00	\$ 1,790.00
Dev. Code Administration		
Change of Zone District Boundary - MINIMUM	\$ 2,483.00	\$ 3,200.00
Development Code Text Change - MINIMUM	\$ 2,317.00	\$ 2,990.00
Other Fees		
Appeals (General)	\$ 1,000.00	\$ 1,290.00
Change in Nonconforming Use - MINIMUM	\$ 4,920.00	\$ 6,350.00
Bldg. Replacement ("Burdown") letter	\$ 165.00	\$ 210.00
Temporary Land Use Permit	\$ 147.00	\$ 190.00


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Fee Increases (cont'd)

COMMUNITY DEVELOPMENT AGENCY (Cont'd)	Current	Proposed
Firearms Dealer Federal Permit		
(Annual Land Use Permit Cert. Letter)	\$ 110.00	\$ 140.00
Alcohol Beverage Control (ABC) letter of convenience and public necessity	\$ 331.00	\$ 420.00
Building Plan - Zoning conformance check	\$ 110.00	\$ 140.00
Building Plan - Specific Plan conformance check	\$ 2,080.00	\$ 2,280.00
Water Well data processing	\$ 220.00	\$ 280.00
Written verification of zoning	\$ 110.00	\$ 210.00
Photovoltaic (PV) Solar data processing	\$ 55.00	\$ 70.00
General Plan:		
General Plan Amendments - MINIMUM	\$ 4,414.00	\$ 5,700.00
Environmental Review (CEQA):		
Environmental Review - MINIMUM	\$ 3,430.00	\$ 4,430.00
Land Division Ordinance:		
Tent. Parcel Map (TPM) / Resubmit / Extension- MINIMUM	\$ 3,090.00	\$ 3,990.00
Land Division - Appeal	\$ 1,000.00	\$ 1,290.00
(IPM) in lieu of TPM-Re Section 21-83(b) / Resubmit / Extension - MINIMUM	\$ 1,794.00	\$ 2,310.00
Tent. Tract (TT) / Resubmit / Extension - MINIMUM	\$ 4,448.00	\$ 5,740.00


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Fee Increases (cont'd)

COMMUNITY DEVELOPMENT AGENCY (Cont'd)	Current	Proposed
Prelim. TT	\$ 827.00	\$ 1,060.00
Lot Line Adjustment (LLA) / Resubmit / Extension - MINIMUM	\$ 1,655.00	\$ 2,130.00
Cert. Of Compliance (COC) - MINIMUM	\$ 813.00	\$ 1,050.00
Cert. of Voluntary Parcel Merger - MINIMUM	\$ 524.00	\$ 670.00
Parcel Map Waiver	\$ 110.00	\$ 140.00
Williamson Act:		
Williamson Act - Preserve/Farmland Security Zone Fee (New/Enlarge)	\$ 551.00	\$ 710.00
Williamson Act/Farmland Security Zone - Contract Fee	\$ 882.00	\$ 1,140.00
Williamson Act/Farmland Security Zone - Contract Modification/Rescission Fee	\$ 1,324.00	\$ 1,710.00
Williamson Act/Farmland Security Zone - Non-renewal/Partial Non Renewal	\$ 331.00	\$ 420.00
Williamson Act/Farmland Security Zone Cancellation - MINIMUM	\$ 993.00	\$ 1,280.00
Building Inspection:		
Relocation Inspection & Report, mileage	\$ 330.00	\$ 420.00
Ag. Exemption Processing and Inspection Fee	\$ 330.00	\$ 420.00
Compliance Inspection	\$ 220.00	\$ 280.00
Well Permit	\$ 330.00	\$ 420.00
Mobilehome Installation Permit	\$ 450.00	\$ 570.00
Code Compliance		
Admin Citation Appeal fee (Hearing Officer decision)	\$ 450.00	\$ 570.00
Other Miscellaneous Fees:		
Copies & Computer Print Outs		
Floodplain Development Permit / Letter / Variance - MINIMUM	\$ 110.00	\$ 140.00
GIS General Plan and Zoning Data Subscription	\$ 165.00	\$ 280.00


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Fee Increases (cont'd)

FIRE	Current	Proposed
INSPECTION FEES		
Fire Pump Test and Certification	\$ 285.00	\$ 625.00
Fire Sprinkler Test and Certification	\$ 285.00	\$ 750.00
Commercial Cooking Hood and Duct Exhaust System Acceptance Test	\$ 95.00	\$ 409.00
Fire Alarm Test	\$ 170.00	\$ 519.00
Spray Booth Accept. Inspection	\$ 170.00	\$ 440.00
Facilities (requiring state licensing)	\$ 95.00	\$ 100.00
Private Hydrant Flow Test	\$ 150.00	\$ 301.00
Review of Conditional Use Permits, Site Plans, Tentative Tracts & Parcel Maps (Planning Dept. collects)	\$ 95.00	\$ 120.00
Fire Sprinkler Plan Review + \$3 / head > 20 heads	\$ 225.00	\$ 835.00
Plan Check Fees + 3rd party plan check fees (if required)	\$ 175.00	\$ 275.00
Plan Review/Inspection of Underground Tanks	\$ 285.00	\$ 500.00
Residential Sprinkler Plan Review/Inspection	\$ 285.00	\$ 565.00
Fire Line Underground System Inspection	\$ 150.00	\$ 527.00
Re-Inspection Fee	\$ 75.00	\$ 308.00
Mileage - Per Trip (30 mile average)	\$ 16.05	\$ 25.00
Annual Fire and Life Safety Inspection - per hour charge	\$ 72.13	\$ 80.00
PERMITS		
Fireworks Stand Permit Fee	\$ 215.00	\$ 300.00
Operational or Construction Permits Required by CFC 105.6 and 105.7	\$ 95.00	\$ 100.00
Special Event Food Vendor Permit	\$ 35.00	\$ 40.00
Fireworks Public Display (per event)	\$ 355.00	\$ 400.00
FINES		
Possession of Dangerous Fireworks**	\$ 500.00	\$ 1,500.00
Hazard Abatement Fire Suppression Charges + Suppression Costs	\$ 235.00	\$ 250.00
False Alarms After Third Call Annually (115.00+ Response Cost)	\$ 115.00	\$ 150.00

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Fee Increases (cont'd)

HEALTH	Current	Proposed
Vital Records Services		
Birth Certificate	\$ 28.00	\$ 32.00
Burial Permit	\$ 11.00	\$ 12.00
Death Certificate	\$ 21.00	\$ 24.00
Fetal Death Certificate Effective	\$ 18.00	\$ 21.00
ENVIRONMENTAL HEALTH DIVISION		
Water Program Activities		
Annual Operating Fee:		
Community System, 15 - 24 Connections	\$ 1,305.25	\$ 1,410.00
Community System, 25 - 199 Connections	\$ 2,098.75	\$ 2,267.00
Non-Transient Non-Community System	\$ 1,937.75	\$ 2,093.00
Transient Non-Community System	\$ 1,058.00	\$ 1,143.00
State Small System	\$ 431.25	\$ 466.00
New Permit:		
Community System	\$ 1,937.75	\$ 2,093.00
Transient Non-Community System	\$ 1,937.75	\$ 2,093.00
Non-Transient Non-Community System	\$ 1,937.75	\$ 2,093.00
Enforcement Actions (per hour)	\$ 129.95	\$ 141.00
Request for Variance, Exemption or Waiver (per hour)	\$ 129.95	\$ 141.00
Water Sampling Collection (each)	\$ 69.00	\$ 75.00

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Fee Increases (cont'd)

HEALTH (Cont'd)	Current	Proposed
Food Safety Program Activities		
Annual Permits:		
Bar/Alcohol Sales Only (Dependent on ABC licensing codes)	\$ 384.74	\$ 416.00
Mobile Food Vending Operation (0-1 Sink)	\$ 184.16	\$ 199.00
Mobile Food Vending Operation (2+ sinks)	\$ 343.08	\$ 371.00
Hotel Breakfast	\$ 210.04	\$ 227.00
Food Vending Machines (Per Location)	\$ 206.79	\$ 224.00
Produce Stands (Mobile or Swap Meet)	\$ 201.48	\$ 218.00
Produce Stands (Permanent)	\$ 385.32	\$ 417.00
Temp Food Facilities (multiple events)	\$ 371.13	\$ 401.00
Temp Food Facilities (single event: <= 5 days)	\$ 188.27	\$ 204.00
Summer Food Service Program	\$ 371.13	\$ 401.00
Community Event Sponsor (For Profit) Small Events 1-5 Vendors	\$ 125.00	\$ 135.00
Community Event Sponsor (For Profit) Medium Events 6-15 Vendors	\$ 203.34	\$ 220.00
Community Event Sponsor (For Profit) Large Events 16 or More Vendors	\$ 305.01	\$ 330.00
Restaurants/bars/bakeries/caterers:		
Cottage Food A (Annual Registration Fee-No Inspection)	\$ 125.00	\$ 135.00
Cottage Food A (Complaint Investigation - Per Hour)	\$ 113.00	\$ 122.00
Cottage Food B	\$ 372.90	\$ 403.00
<\$12,000 Gross Annual Rev.	\$ 137.50	\$ 149.00
\$12,001 - \$100,000 Gross Annual Rev.	\$ 330.00	\$ 357.00
\$100,001 - \$250,000 Gross Annual Rev.	\$ 660.00	\$ 713.00
\$250,001 - \$500,000 Gross Annual Rev.	\$ 1,332.00	\$ 1,439.00
\$500,001 - \$750,000 Gross Annual Rev.	\$ 1,859.00	\$ 2,008.00
\$750,001 - \$1,000,000 Gross Annual Rev.	\$ 2,015.00	\$ 2,177.00
>\$1,000,000 Gross Annual Rev.	\$ 2,485.00	\$ 2,684.00

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Fee Increases (cont'd)

HEALTH (Cont'd)	Current	Proposed
Retail Markets - by sq ft devoted to food storage/display		
0-500 sq ft	\$ 137.50	\$ 149.00
501-2000 sq ft	\$ 330.00	\$ 357.00
2001-5000 sq ft	\$ 605.00	\$ 654.00
5001-10,000 sq ft	\$ 1,221.00	\$ 1,319.00
10,001 - 15,000 sq ft	\$ 1,573.00	\$ 1,699.00
>15,000 sq ft	\$ 1,815.00	\$ 1,961.00
Miscellaneous:		
Food Handler Training/Exam (Per Person)	\$ 21.25	\$ 23.00
Food Handler Training Class (Non-reg facility)	\$ 452.00	\$ 489.00
Dance Hall Permit	\$ 125.00	\$ 135.00
Inspection on Request by nonpermitted facility	\$ 125.00	\$ 135.00
Reinspections (2nd or more)	\$ 226.00	\$ 245.00
Plan Checking (charged in all programs) (per hour)	\$ 113.00	\$ 122.00
Emergency Response Activities (per hour)	\$ 113.00	\$ 122.00
Consultation/Service upon request not otherwise provided (per hour)	\$ 113.00	\$ 122.00
Lead Assessment (per hour)	\$ 113.00	\$ 122.00
Administrative Office Hearing	\$ 226.00	\$ 245.00
Site Plan Review (per hour)	\$ 113.00	\$ 122.00
Waiver - Minimum Setback for Onsite Sewage Disposal (per hour)	\$ 55.00	\$ 122.00
Liquid Waste Program		
Septage Pumper Annual Registration	\$ 55.00	\$ 60.00

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Fee Increases (cont'd)

HEALTH (Cont'd)	Current	Proposed
Solid Waste Program		
Illegal, Non-permitted SW Fac. Inspect'n Enf.Svc (per hour)	\$ 113.00	\$ 122.00
Permitted Solid Waste Facility <50K Tons Waste/Yr	\$ 5,150.00	\$ 5,562.00
Permitted Solid Waste Facility 50K-150K Tons Waste/Yr	\$ 12,051.00	\$ 13,016.00
Permitted Solid Waste Facility Greater than 150,000 Tons Waste/Yr	\$ 14,420.00	\$ 15,574.00
New Solid Waste Facility permits (per hour)	\$ 113.00	\$ 122.00
Enforcement Svc: Notice & Order; Hearings (per hour)	\$ 113.00	\$ 122.00
Closed Solid Waste Facility - Annual fee	\$ 295.00	\$ 319.00
Active Notification Tier Permit	\$ 600.00	\$ 648.00
Registration Tier Permit (Excluding Co-Disposal)	\$ 2,000.00	\$ 2,160.00
Medical Waste Generator Program		
Small Quantity Gen (<200lbs/mth)/ onsite treatment/yr	\$ 1,649.80	\$ 1,782.00
Large Quantity Generators (>200 lbs/month) - Annual Fee		
Acute Care Hospitals - Annual Fee		
1 to 99 beds	\$ 1,083.50	\$ 1,171.00
100 to 199 beds	\$ 1,567.50	\$ 1,693.00
200 to 250 beds	\$ 1,815.00	\$ 1,961.00
251 or more beds	\$ 2,530.00	\$ 2,733.00
Specialty Clinics (surgical,dialysis,etc)-Annual Fee	\$ 660.00	\$ 713.00
Common Storage Facilities serving:		
2 to 10 generators	\$ 164.98	\$ 179.00
11 to 49 generators	\$ 410.19	\$ 444.00
50 or more generators	\$ 824.90	\$ 891.00


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Fee Increases (cont'd)

HEALTH (Cont'd)	Current	Proposed
Skilled Nursing Facilities Annual Fee		
1 to 99 beds	\$ 449.74	\$ 486.00
100 to 199 beds	\$ 574.04	\$ 620.00
200 or more beds	\$ 659.92	\$ 713.00
Acute Psychiatric Hospitals - Annual Fee	\$ 330.00	\$ 357.00
Intermediate Care Facilities - Annual Fee	\$ 494.94	\$ 535.00
Primary Care Facilities - Annual Fee	\$ 574.04	\$ 620.00
Clinical Laboratory Facilities - Annual Fee	\$ 330.00	\$ 357.00
Health Care Service Plan Facilities - Annual Fee	\$ 330.00	\$ 357.00
Veterinary Clinics or Hospitals - Annual Fee	\$ 330.00	\$ 357.00
Medical/Dental Offices(>200 lbs/mth)-Annual Fee	\$ 330.00	\$ 357.00
Tattoo Parlors, Permanent Cosmetics, Body Piercing:		
Artist Registration (Annual)	\$ 25.00	\$ 27.00
Annual Facility Inspection Fee (Annual)	\$ 299.45	\$ 324.00
Temporary Event Booth	\$ 299.45	\$ 324.00
Plan Check/Extra Services (per hour)	\$ 113.00	\$ 122.00
Aboveground Storage Tank (AST) Program		
Per Site	\$ 70.06	\$ 76.00
Underground Storage Tank (UST) Program		
New UST Installation (\$111ea+hr>10hrs)	\$ 904.00	\$ 977.00
UST Abandonment/Removal (\$111 ea+hr>6hrs)	\$ 678.00	\$ 733.00
UST System Upgrade (\$111-ea+hr>6hrs)	\$ 678.00	\$ 733.00
UST Monitoring Equip/Spill prevention Only Upgrade (per hour)	\$ 113.00	\$ 122.00
UST Annual Fee:		
First Tank (per tank)	\$ 674.61	\$ 729.00
Additional Tanks (per tank)	\$ 200.01	\$ 217.00
Additional Srvcs (See attached list of srvcs.) (per hour)	\$ 113.00	\$ 122.00


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Fee Increases (cont'd)

HEALTH (Cont'd)	Current	Proposed
Hazardous Waste Generators		
RCRA Large Quantity Generators (per facility)	\$ 595.51	\$ 644.00
Other Generators (per facility)	\$ 70.06	\$ 76.00
Tiered Permit Activities (per facility)	\$ 119.78	\$ 130.00
Hazardous Materials Inventories/Business Plan		
Annual Fee:		
Commercial/Non-Farm Site:		
Small (<25 tons)	\$ 160.46	\$ 174.00
Medium (25 - 500 tons)	\$ 420.36	\$ 454.00
Large (>500 tons)	\$ 1,502.90	\$ 1,624.00
Farm Sites:		
Small (<25 tons)	\$ 125.00	\$ 135.00
Medium (25 - 500 tons)	\$ 314.14	\$ 340.00
Large (>500 tons)	\$ 1,209.10	\$ 1,306.00
Bulk Petroleum Storage facility without USTs (SIC 5171)	\$ 230.52	\$ 249.00
Retail or Wholesale Petroleum facility with permitted USTs	\$ 200.01	\$ 217.00
Surcharges (chemicals listed Table 3 19CCR 2770.5):		
Large (>25 tons maximum storage capacity)	\$ 250.00	\$ 270.00
Small (<25 tons maximum storage capacity)	\$ 125.00	\$ 135.00
Additional Services (See attached list of srvc) per hour	\$ 113.00	\$ 122.00
Miscellaneous Haz Material Program Services:		
Contaminated Site Remediation Oversight (per hour)	\$ 113.00	\$ 122.00
Cal ARP Program Services (per facility)	\$ 598.90	\$ 647.00
Hazardous Materials Emerg. Incident Response (per hour)	\$ 113.00	\$ 122.00


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Fee Increases (cont'd)

HEALTH (Cont'd)	Current	Proposed
Housing Program		
Hotel/Motel Annual Fee:		
6 -30 units	\$ 136.73	\$ 148.00
31 - 50 units	\$ 150.29	\$ 163.00
51 - 100 units	\$ 230.52	\$ 249.00
101 - 200 units	\$ 309.62	\$ 335.00
201 - 500 units	\$ 585.34	\$ 633.00
Over 500 units	\$ 699.47	\$ 756.00
Recreational Health		
Public Pool/Spa Annual Fee	\$ 350.00	\$ 378.00
Occupational Health and Safety Program		
Consultations and Training (per hour)	\$ 113.00	\$ 122.00
LIBRARY		
Meeting Room - 4 hours	\$ 40.00	\$ 60.00
5 Hours Or More - Per Hour Charge	\$ 10.00	\$ 15.00


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Fee Decreases

ASSESSOR	Current	Proposed
Assessor's Maps:		
Custom GIS Radius Map	\$ 37.00	\$ 35.00
Reports:		
Custom Report	\$ 98.00	\$ 61.00
Property Transfer Report	\$ 11.00	\$ 10.00
Extended Tax Roll -	\$ 93.00	\$ 49.00
Redemption Roll	\$ 93.00	\$ 51.50
Pre-extension Roll	\$ 93.00	\$ 51.50
Tax Allocation- Undivided Interests	\$ 58.00	\$ 55.00

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Title Changes

BOARD OF SUPERVISORS
Findings of Fact - Assessment Appeals per hour charge of prep time + (\$100 upfront deposit + actual costs for County Counsel at \$204 per hour)
Transcript of meeting - Deposit of \$100 (Current hourly rate charged by Kings Court Reporters)
DEPARTMENT OF FINANCE
Property Tax Returned Checks (\$50.00 per additional parcel)
HEALTH
Vital Records Services
Fetal Death Certificate Effective-
Miscellaneous:
Waiver - Minimum Setback for Onsite Sewage Disposal (per hour)

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No Changes

• Assessor	79
• BOS	10
• CDA	46
• DA	2
• Elections	30
• Finance	118
• Fire	7
• Health	37
• Library	25
• Public Guardian	21
• Public Works	60
• Sheriff	145

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Proposed Next Steps

- **May 23, 2023**
 - Public Hearing
 - Consider the 1st Reading of Ordinance
- **June 6, 2023**
 - Consider the 2nd Reading of Ordinance
 - Consider Ordinance Adoption
- **July 6, 2023**
 - Ordinance is effective if adopted June 6, 2023

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Questions / Comments

