



Wendy Osikafo
Director

Human Services Agency

County of Kings - State of California

Child Welfare Services
Adult Supportive Programs
Benefit Services

In Home Supportive Service/ Public Authority Advisory Committee Meeting

Minutes

Meeting Date and Time: July 19, 2022 @ 10:30am

Attendance:

- Jason Kemp Van Ee- Kings County
- Sergio DeLira- Kings County
- Erica Camargo- Kings County
- James C. Mitchell Jr.- Advisory Member
- Angela Barginear- Advisory Member
- Luz Maria Cervantes- Advisory Member
- Anna Zepeda- Advisory Member
- Bobbie Wartson- Advisory Member

Call to Order/ Introductions: the meeting began with introductions through roundtable.

Agenda Review/ Additions/ Revisions: Jason provided everyone with a copy of today's agenda allowing everyone an opportunity to review. Upon reviewing Jason asked if there were any additions or revisions requested. There were no suggested revisions or additions.

Human Service Agency Structure/ Organizational Chart: Due to previous engagement, Esam Abed was introduced as the division's deputy director. Esam thanked everyone for coming and participating in the advisory committee. He informed the group that they setting the standards for possible other advisory groups within the agency.

Jason than explained the different divisions within Human Service Agency and what each division was responsible for. Jason also reviewed and discussed the agencies organizational chart.

Kings County Human Service Agency Quality Assurance: Jason reintroduced Sergio DeLira from the Quality Assurance division. Sergio provided a brief description of what his unit does. While explaining that Quality Assurance is responsible for reviewing a set number of IHSS cases, James ask if they were only required to do the minimum and if no, why they only do minimum. Sergio explained that the number provided to his team is a minimum amount the state requires. He stated they can complete more than the minimum; however, recently they have only done minimum because of staffing and other duties performed within the unit. Bobbie asked Sergio if he could explain what CDSS means. Sergio

apologized and informed everyone it is California Department of Social Service the state authority that regulates IHSS. Jason interjected stating they use a lot of abbreviations and that if they use one that everyone doesn't understand, please don't hesitate to interrupt and ask. Luz asked about provider training. Jason explained that CDSS was working on a new program Career Pathways in which providers would be able to take trainings, and would be compensated for their time and additional bonus if they took. James shared his experience working with his son and stated he had to learn everything on his own, and appreciates the idea of providers possibly receiving training. He stated physical therapy training would be could because that was an area, he was required to assist his son with and received little training. Jason stated there should be additional information coming out soon in regards to training. Sergio asked if there were any additional questions in regards to his area, there weren't at this time.

Public Authority Consumer Advisory Committee Bylaws and Procedures: Jason explained to everyone that he provided all members with an orange folder that contained the current bylaws and procedures. He explained these bylaws and procedures were extremely outdated and would like to suggest updating them; however, this action required the members to vote. With a vote 5:0, it was approved to begin working on updating the bylaws and procedures. There was also a motion and vote 5:0, for members to take bylaws home and begin discussing changes at next meeting.

California In-Home Supportive Services Consumer Alliance (CICA): Jason provided members with printed information about organization and explained that Kings County pays for a membership with group which covers all advisory members. Jason explained that CICA president would like to invite the members to their monthly meetings, but this would require Jason providing CICA with members contact information. Jason passed around a sheet of paper for members to write their name, phone number, email and whether their information can be shared with CICA. All members consented to sharing information with CICA. Jason asked if members would like him to invite CICA president to next meeting and it was agreed he would invite.

Future Action/ Adjournment: Next meeting will be Oct. 18, 2022 at 10:30. Jason asked if there was anything members would like to have on next agenda. It was suggested that IHSS provide a report out of number of cases, applications and thing new going on. Jason said he would invite the two IHSS supervisors to the next meeting.

Before adjournment, Jason went around room asking how each member heard about the committee:

- James Mitchell Sr. stated he found out through his son's social worker during a recent reassessment.
- Angelica Barginear stated she found through quarterly newsletter that is sent out.
- Luz Maria Cervantes stated she is from Avenal and found out about committee through the quarterly newsletter
- Anna Zepeda stated she found out through quarterly newsletter as well
- Bobbie Wartson stated Jason invited her to join committee

Meeting was adjourned.