



**Kings County  
Workforce Development Board  
Virtual Meeting:  
[https://us02web.zoom.us/j/86765656187?  
pwd=eElqNkMrWEVwT1h5dGl6eVlieFY3Zz09](https://us02web.zoom.us/j/86765656187?pwd=eElqNkMrWEVwT1h5dGl6eVlieFY3Zz09)  
May 6, 2021  
10:00 a.m.  
MEETING AGENDA**

**10:00 Call to Order/ Introduction**

**Approval of Minutes – March 4, 2021**

**ACTION**

**Public Comment and Unscheduled Appearances**

Any person may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the jurisdiction of the Board. Five (5) minutes are allowed for each item.

**Reports**

- Career Center Usage Report
- Grants Report

**Election of Officers**

**ACTION**

**Individual Training Account Policy-Update**

**ACTION**

**Regional/Local Plan Approval**

**ACTION**

**Adult/Dislocated Worker Services Update**

**Youth Services Update**

**Unemployment Rate**

**Member Roundtable**

**Adjournment**

**Workforce Development Board Meetings  
First Thursday of every other month at 10:00 a.m.**

July 1	September 2	November 4
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If reasonable accommodations due to a disability are needed please contact Malisa Simon at (559) 852-4937  
No less than 3 days prior to the scheduled meeting date  
Information relating to open session items is available for review at 124 N. Irwin St, Hanford, CA 93230

**SUMMARY OF AGENDA ITEMS  
AND REPORTS**

**Reports**

- **Career Center Usage Report:** Due to a closure to the public originating from COVID-19 concerns, there is no data on career center usage. As of April 13, 2021, the One-Stop Job Center is open to the public.
- **Grants Report**

<b>Grant Name</b>	<b>Grant # of Participants to be Served</b>	<b>Actual # of Participants Served to Date</b>	<b>Original Amount Awarded</b>	<b>Additional Funding Awarded or Available</b>	<b>Performance to Date</b>
Trade and Economic Transition NDWG	40	114	\$250,000	\$262,000	285%
Disability Employment Accelerator	30	22	\$185,000	N/A	73.3%
Prison 2 Employment	12	18	\$145,926	N/A	150%
Additional Assistance-Mini Grants for Businesses	15 Businesses	20 Businesses Awarded	\$250,000 <sup>1</sup>	N/A	133%
COVID-19 NDWG	38	15	\$100,000	N/A	39%

**Election of Officers**

Pursuant to the bylaws of the Kings County Workforce Development Board, and the provisions of the Workforce Innovation and Opportunity Act (WIOA), officers of the local board must be elected regularly from among the private business members that have been appointed to the Board. At the regularly scheduled meeting on March 4, 2021, a nomination committee was established, and will be reporting out their recommendations to the full Board for action.

**Individual Training Account Policy-Update**

The Kings County Workforce Development Board Individual Training Account policy 2000-02 is a required policy pursuant to Workforce Innovation and Opportunity Act (WIOA) § 134(c)(3)(G), which states that “training services . . . shall be provided through the use of individual training accounts. . . and shall be provided to eligible individuals through the one-stop delivery system.” Policy 2000-02 last went through substantive updates on July 6, 2017. In

<sup>1</sup> Kings County is the fiscal lead for a Kings/Tulare grant application. Amount apportioned per capita.

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order to provide more flexibility to staff to continue to provide a high level of services to clients, and in recognition of the increasing cost of training, the policy has been modified on page two to remove portions referencing multi-year or advanced training required factors to access increased funding. The policy as modified will allow staff to assess on a case by case basis (while preserving priority of service) whether an ITA should be funded at a higher amount (not to exceed \$10,000) based on a totality of the circumstances.

**Regional/Local Plan Approval**

As outlined under WIOA Section 106, Regional Plans provide a roadmap for alignment of resources and investments to meet specific outcomes within the 15 Regional Planning Units (RPU). Regional Plans are used to articulate how RPUs will build intentionality around industry sector engagement, drive workforce development outcomes across multiple jurisdictions, and expand on-ramps to career pathways for individuals who experience barriers to employment.

As outlined in WIOA Section 108, Local Plans provide an action plan for operationalizing the roadmap laid out in the Regional Plan by describing how individuals access services through the America’s Job Center of California<sup>SM</sup> (AJCC) system. Local Plans are used to articulate how Local Boards will coordinate with local partners to ensure person-centered service-delivery. In addition to the federal planning requirements, WIOA indicates that Regional and Local Plans should be consistent with the vision and goals of the State Plan. For the purpose of developing cohesive narratives for Regional and Local Plans, this guidance weaves together both federal and state requirements. The intent is to assist in the development of a seamless blueprint for the operationalization and implementation of all required Plan content.

Multiple public forums were conducted, and an open comment period was held to received plan comments. In order to complete the process, the Kings County Workforce Development Board must take three distinct actions:

1. Approve the Local/Regional Strategic Plan;
2. Direct the Chair to sign the Local/Regional Strategic Plan; and,
3. Recommend that the Kings County Board of Supervisors approve the plan during a regular meeting.

Both plans have been included with this agenda packet for ease of reference.

**Adult/Dislocated Worker Services Update**

This item has been added to provide a brief two minute update on current services and highlights. It is within the Board discretion to discontinue this report.

**Youth Services Update**

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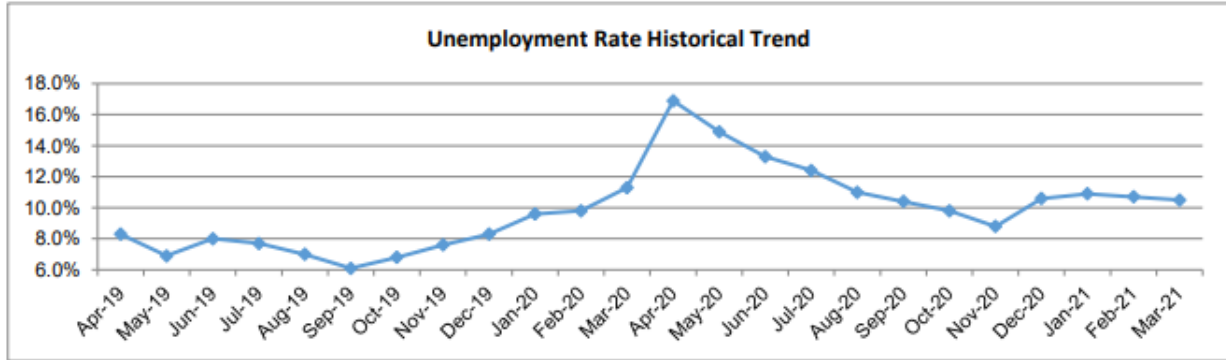
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**Unemployment Rate**

The unemployment rate in the Kings County was 10.5 percent in March 2021, down from a revised 10.7 percent in February 2021, and below the year-ago estimate of 11.3 percent. This compares with an unadjusted unemployment rate of 8.2 percent for California and 6.2 percent for the nation during the same period.



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## KINGS COUNTY JOB TRAINING OFFICE

124 North Irwin Street • Hanford, California 93230  
Phone (559) 852-4932 • Fax (559) 585-7395 • TDY Relay Number 1-800-735-2922  
www.kingsworkforce.org

### **Workforce Development Board**

Job Training Office

124 N Irwin St

March 4, 2021

10:02 a.m.

**Meeting called to order at: 10:02 a.m. via Zoom**

**Meeting adjourned at: 10:57 a.m.**

#### **Members Present**

Nancy Silva, Chair, Silva Dental  
Pauline Hershey, All Valley Print  
Dan Ramirez, Proteus  
Ronnie Jungk, IBEW Local 100  
Wendy Lomeli, EDD  
Jey Lacey, SCE  
Kris Costa, Career Tech Ed  
Kristin Robinson COS

#### **Staff Present**

Lance Lippincott, Director  
Malisa Simon, Executive Secretary  
Vince Velo, Program Manager  
Laura Magana, Program Manager

#### **Called to Order/Introduction**

The Chair called the meeting to order at 10:02 am and introductions were made.

#### **Approval of Minutes**

M/S/C Dan Ramirez/Kris Costa to approve the minutes of the March 4, 2021 Workforce Development Board meeting.

#### **Public Comment and Unscheduled Appearances**

None to discuss





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### Reports

- **Career Center Usage Report**

KCJTO Director Lippincott reported out that the Career Center is currently closed to the public, with participants being seen on an appointment only basis. We are averaging 100 people a day being seen for typing tests, enrollment and eligibility. Staff have been very diligent with sanitation, and there have not been any issues with COVID cross-contamination. EDD was recognized for their efforts in helping local law enforcement with fraud claims. The Career Center has been updated again, with more sneeze guards and precautionary measures.

- **Grant Report**

KCJTO Director Lippincott reported out to the members that prior to three years ago staff did not have a lot of grant experience, but with the current performance exceeding standards, NDWG is at 215%, we are working on bringing additional opportunities to the County.

- **Adult/Dislocated Worker Report**

KCJTO Program Manager Vince Velo reported out that that the vast majority of our grants have exceeded their performance. Adult/Dislocated Worker staff continue to outreach and assist other workforce areas with the conversion to e-filing for applicants, and other virtual based solutions.

- **Youth Services Report**

KCJTO Program Manager Magana reported out that they have low enrollment and expenditures, but that staff have been launching creative media campaigns like the public safety campaign. Interest from social media analytics indicate that this is a popular topic and medium, driving additional interest to our outreach materials.





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We also increased our partnership with the community colleges like COS, West Hills connected with admissions, counselors, financial aide, it has been improving. Charter school have been a great resource for in school youth. Working with foster care, child support other WIB's reaching out for best practices working with Tulare county for job fairs is in the works for a drive thru. Social media is a big one we share everything, Robert has done a great job on our website for the youth accelerate. Caljobs has been our go to for reports on youth with cold calls. IBEW has over 400 job opportunity for solar panel installers.

### **Designation of Nominating Committee for Election of Officers**

KCJTO Director Lippincott brought the Board's attention there is a set voting for current office as set up now the two bylaw positions are Nancy Silva Chair and Janet Long Vice Chair those are our two bylaw chairs the bylaw do not specifically designate, Nancy has volunteered. Nancy spoke out she will be happy to continue or just as happy to step aside, you do have to be a private sector.

After a discussion initiated by the Chair, Dan and Kristin have volunteered to be on the committee.

### **Collocation w/SBDC**

KCJTO Director Lippincott informed the board that Richard Mostert with SBDC and Dan Ramirez with Proteus have been incredibly active in wanting to get into the One Stop center part time. It is a fantastic idea to help with the migrant and farm workers helps bring more people in and get more referrals. The center has had a complete re-struction with leaves us with more room to do this, M/S/C Kris Robinson/Pauline Hershey

### **Intermittent collocation w/Proteus**

M/S/C Kris Robinson/Robert Kleyn

Dan unstained form voting.

### **Economic Report-Local/Regional Planning**

KCJTO Director Lippincott there is a workforce study that has been conducted for the Valley, Kings County specifically it was regional funding that took us about \$120K with RDA, partners utilization with 5yrs projection, with occupational data that was tailored for us just for your information only.

Nancy- this report had a lot of useful information and appreciate it all, Kris - for our community college regional data is this metric on the back side good, Lance - this is the weakest and that is sad we can run them separately to drill down to one sector.

### **Unemployment Rate**

KCJTO Director Lippincott informed the unemployment rate if Dec 11% is a little misleading its a bit high the last count was 3200 jobs available in Kings County alone, we have the jobs people don't want to go out to the jobs. It's not the insufficient economic activity.





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### Member Round-table

Dan R – Proteus's office is up and running great open to the public in limited numbers, providing employment and training and Covid services up to \$3,000 mainly to covid impacted to ag sector.

Pauline H - All Valley Print business was greatly impacted and the grant that came out thru JTO was greatly appreciated, launched a new website that allows you to order online.

Wendy L – Still no updates on when EDD will return and open up to the public, currently they are working with limited staff from home, working by phone, computer, virtual workshops. Please continue to refer clients.

Bob Klyen - Department of Rehab Visalia office moved to Mineral King near the Lamp Litter Inn, alot of teleworking very little in person

Kris C – Looking forward to the SBDC, will be doing entrepreneurship developing small businesses, supporting students. Working with industrial technology committee, employers can send there employees to us who cant take the time off for college credits. ITech limited open house so employers can be on campus to look at equipment, also students and parents can come look at equipment in the area they are interested in working in. Lemoore will have high school equivalent testing it is limited an only on Wed but they wont have to go to Colinga. In the fall first non credit computer course for beginners. CNA course's coming back for the summer if we can get the clinical placements lined up, no announcement for the fall. Working remote till June but will be transitioning back to in office.

Kristin R - Hanford COS has continued to have face to face for nursing, industrial, maintance, police and fire alot of the CTE continue to have face to face with Plexi glass, service are by appointment or remote. Hi flex classrooms moving to bigger classrooms hoping wont have to social distance, have thought of good ways to service students that have never thought of before.

