



Kings County In-Home Supportive Services Public Authority

Kings County Government Center
1400 W. Lacey Blvd., Bldg. #8, Hanford, CA 93230
☎ (559) 852-4615 📠 FAX (559) 583-8217

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board's Office at (559) 852-2370 by 4:00 PM on the Friday prior to this meeting.

Meeting Agenda Board of Directors

Tuesday, May 25, 2021

Place: Kings County Government Center – Board of Supervisors Chambers
1400 W. Lacey Boulevard, Hanford, CA
Time: 11:30 AM\ or soon thereafter, immediately following the meeting of the Kings County Board of Supervisors

COUNTY OF KINGS PUBLIC MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID-19

California Governor Gavin Newsom issued Executive Orders N-25-20 and N-29-20 on March 12, 2020 and March 17, 2020, respectively, relating to the convening of public agency meetings in light of the COVID-19 pandemic. On December 3, 2020, the State announced a regional Stay-at-Home order to slow the spread of COVID-19. In response to the State's additional restrictions, and for the protection of the public's health, the Board of Supervisors will convene their public meetings via video and teleconference as detailed below, and will close its Board Chambers to the public until further notice.

Pursuant to the Executive Orders, and to maintain the orderly conduct of the meeting, Kings County will allow the Board Supervisors, County staff and interested members of the public to attend the meeting telephonically or by the Internet, and to participate in the meeting to the same extent as if they were present in the Board's Chambers.

Members of the public who wish to observe the meeting virtually can do so via the worldwide web at:

<https://youtu.be/O7YhbNPHbfQ> or go to www.countyofkings.com and click on the "Join Meeting" link.

Members of the public who wish to comment may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether it is on the agenda for Board consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Clerk of the Board of Supervisors no later than 9:00 a.m. on the morning of the noticed meeting. To submit written comments by email, please forward them to bosquestions@co.kings.ca.us. To submit such comments by U.S. Mail, please forward them to: Clerk of the Board of Supervisors, County of Kings, 1400 W. Lacey Blvd., Hanford, CA 93230

To comment during the meeting by telephone or the Internet, E-mail the Clerk of the Board at any time before or during the meeting at bosquestions@co.kings.ca.us for a phone number, access code and meeting link.

Board Members:	Staff:
Joe Neves (District 1)	Sanja Bugay, IHSS Public Authority Executive Director
Richard Valle (District 2)	Monica Connor, Social Services Deputy Director
Doug Verboon (District 3)	Jason Kemp Van Ee - Interim Social Services Program Manager
Craig Pedersen (District 4)	Carrie Woolley, Assistant County Counsel
Richard Fagundes (District 5)	Catherine Venturella, Clerk of the Board

1. CALL TO ORDER

ROLL CALL – Clerk of the Board

2. UNSCHEDULED APPEARANCES

Any person may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.

3. GENERAL BUSINESS ITEMS

A. Election of Chair and Vice Chair for 2021: The Board will nominate and elect its Chair and Vice Chair for 2021.

B. Approval of the Minutes: November 24, 2020.

C. IHSS PA FY 2021-2022 Budget.

D. Staff Announcements and/or Brief Reports on Activities of In-Home Supportive Services.

4. MEMBER ANNOUNCEMENTS AND/OR REPORTS

On their initiative Board Members may make a brief announcement or brief report on their own activities. They may ask question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Gov. Code Section 54954.2[a]).

- Board Correspondence
- Information on Future Agenda Items

5. ADJOURNMENT

IHSS PUBLIC AUTHORITY FUTURE MEETINGS AND EVENTS

Date and Time	Meeting/Event Name
June 22, 2021	IHSS PA Board
July 27, 2021	IHSS PA Board

Agenda backup information and any public records provided to the Board after the posting of the agenda will be available for the public to review at the Board of Supervisors office, 1400 W. Lacey Blvd., Hanford, for the meeting date listed on this agenda



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Action Summary Board of Directors

Tuesday, November 24, 2020

Place: Kings County Government Center – Board of Supervisors Chambers
1400 W. Lacey Boulevard, Hanford, CA
Time: 11:00 AM

COUNTY OF KINGS PUBLIC MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID-19

California Governor Gavin Newsom issued Executive Orders N-25-20 and N-29-20 on March 12, 2020 and March 17, 2020, respectively, relating to the convening of public agency meetings in light of the COVID-19 pandemic. The County of Kings hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Supervisors by video and teleconference going forward, and will close its Board Chambers to the public generally, except as described below, until further notice.

Pursuant to the Executive Orders, and to maintain the orderly conduct of the meeting, Kings County will allow the Board Supervisors, County staff and interested members of the public to attend the meeting telephonically or by the Internet, and to participate in the meeting to the same extent as if they were present in the Board's Chambers. Only those members of the public who cannot participate virtually, due to a need for a special accommodation (vision, hearing, etc.), may attend the meeting in the Board Chambers. A maximum of 10 individuals will be allowed in the Chambers at a time. To secure the accommodation consistent with the American's with Disabilities Act and to attend in person, interested parties will need to contact the Clerk of the Board of Supervisors as directed below no later than 8:30 a.m. the morning of the meeting.

Members of the public who wish to observe the meeting virtually can do so via the worldwide web at:

<https://youtu.be/obQAKokYKPI> or go to www.countyofkings.com and click on the "Join Meeting" link.

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Board Members:	Staff:
Joe Neves (District 1)	Sanja Bugay, IHSS Public Authority Executive Director
Richard Valle (District 2)	Monica Connor, Social Services Deputy Director
Doug Verboon (District 3)	Sergio De Lira, Interim Social Services Program Manager
Craig Pedersen (District 4)	Frank Ruiz, Deputy County Counsel III
Richard Fagundes (District 5)	Catherine Venturella, Clerk of the Board

1. CALL TO ORDER AT 11:25 A.M.
ROLL CALL – Clerk to the Board
All Members present

2. UNSCHEDULED APPEARANCES

Any person may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item. None

3. GENERAL BUSINESS ITEMS

A. Election of Chair and Vice Chair for 2020: The Board will nominate and elect its Chair and Vice Chair for 2020.

ACTION: A Motion was made by Supervisor Neves and a Second was made by Supervisor Fagundes to nominate Supervisor Verboon as Chairman for 2020 and Supervisor Pedersen as Vice-Chairman for 2020. (JN, RF, RV, CP, DV-Aye)

B. Approval of the Minutes: May 19, 2020.

ACTION: Approved as presented (RF, CP, JN, RF, DV-Aye)

C. Increase to IHSS PA Fiscal Year 2020-2021 Budget.

ACTION: Approved as presented (RF, JN, RV, CP, DV-Aye)

D. Staff Announcements and/or Brief Reports on Activities of In-Home Supportive Services.

Monica Connor presented a PowerPoint to the Board.

4. MEMBER ANNOUNCEMENTS AND/OR REPORTS

On their initiative Board Members may make a brief announcement or brief report on their own activities. They may ask question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Gov. Code Section 54954.2[a]).None

- Board Correspondence: **None**
- Information on Future Agenda Items: **None**

5. ADJOURNMENT

The meeting was adjourned at 1:37 p.m.

IHSS PUBLIC AUTHORITY FUTURE MEETINGS AND EVENTS

Date and Time	Meeting/Event Name
December 22, 2020	IHSS PA Board
January 25, 2021	IHSS PA Board

Agenda backup information and any public records provided to the Board after the posting of the agenda will be available for the public to review at the Board of Supervisors office, 1400 W. Lacey Blvd., Hanford, for the meeting date listed on this agenda



Kings In-Home Supportive Services Public Authority – Human Services Agency

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Agenda Item

Meeting Date: Tuesday, May 25, 2021
Submitted BY: Sanja Bugay, IHSS Public Authority Executive Director
Subject: IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY FISCAL YEAR
 2021-2022 BUDGET

SUMMARY/BACKGROUND:

The Human Services Agency (HSA) is requesting to reflect a total available In-Home Supportive Services Public Authority (IHSS PA) spending for Fiscal Year (FY) 2021-2022 in the amount of \$469,612. The FY 2021-2022 appropriations and revenue in the amount of \$469,612 are based on the prior year State General Fund (SGF) allocation, Maintenance of Effort requirement, and federal Title XIX drawdown.

In addition to the FY 2021-2022 allocation, this budget also includes a sublease appropriation between IHSS PA and the Kings County Commission on Aging (KCCOA) in the amount of \$20,372 bringing the combined total to \$489,984. This sublease appropriation is a decrease from years past as the lease agreement will be ending October 31, 2021. The sublease and revenue amounts are reflected in the budget.

Claimed PA expenditures for FY 2017-2018 \$406,865, FY 2018-2019 \$406,048, FY 2019-2020 \$412,930, which is an average of \$408,614 each fiscal year. Upon approval of the budget, HSA will take agenda item to County Board of Supervisors to establish appropriations for individual accounts.

RECOMMENDATION: Approve the appropriations for the Human Services Agency In-Home Supportive Services Public Authority budget unit 510500 for Fiscal Year 2021-2022 in the amount of \$489,984.

(Cont'd)

BOARD ACTION:

APPROVED AS RECOMMENDED: _____ OTHER: _____

I hereby certify that the above order was passed
And adopted on _____, 2021

By _____
Catherine Venturella, Secretary to the Board

Agenda Item

THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY FISCAL YEAR 2021-2022 BUDGET

May 25, 2020

Page 2 of 2

FISCAL IMPACT: All costs associated with this program will be offset with the state allocation funds, and federal Title XIX funds. There is no impact to county revenues associated with this action.

Expenditures Detail		510500	
Account Number	DESCRIPTION	FY 21 22	
92006	Communications	\$	252.00
92018	Office Equipments	\$	-
92027	Memberships	\$	7,704.00
92033	Postage And Freight	\$	6,750.00
92037	Prof & Spec Services	\$	417,313.62
92057	Rents & Leases - Equipmt	\$	-
92058	Rents & Leases - Software	\$	18,903
92059	Rents & Leases - S.I. & G.	\$	20,372.00
92068	Purchasing Expense	\$	2,348
92089	Motor Pool Svc	\$	-
93038	Cost Allocation Plan Charges	\$	8,956.00
93048	Info Tech Services	\$	7,386
	Total Services:	\$	489,984.00
Detail By Revenue Category			
Account Number	DESCRIPTION	FY 20 21	
85007	ST AID - WEL REALIGNMENT	\$	234,806.00
86012	FED AID IHSS PUBLIC AUTH	\$	234,806.00
88025	OTHER REVENUE	\$	20,372.00
	Total Revenue	\$	489,984.00
		\$	-

Exhibits/Attachments:

Exhibit A: Budget Development



County of Kings
KCFEBD Budget Development
Position Budget Model 2021W13
Selection Criteria: Budget Year 2022, Fund(s) 100000 - General , Department(s) 500 - Human Services Department , Budget Unit(s) 510500 - IHSS Public Authority
 Report Generated on May 18, 2021 3:27:07 PM

Object	2020			2021			2022	
	Budget	Actual	Estimate	Budget	Actual	Estimate	Requested	Final
Fund: 100000 - General								
Dept: 500 - Human Services Department								
Budget Unit: 510500 - IHSS Public Authority								
Revenues								
85003 - St Aid - In-Lieu Realignment	220,635.13	218,571.66	228,479.00	0.00	37,682.51	0.00	0.00	0.00
85007 - St Aid - Welfare Administratio	0.00	0.00	0.00	234,806.00	0.00	209,252.14	234,806.00	234,806.00
85009 - St Aid - Wel Realignment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
86012 - Fed Aid - IHSS Public Author	219,722.50	194,359.16	228,479.00	234,806.00	36,935.26	209,252.13	234,806.00	234,806.00
88025 - Other Revenue	58,611.37	59,622.00	59,524.00	60,716.00	45,511.55	60,816.00	20,372.00	20,372.00
Total Revenues	498,969.00	472,552.82	516,482.00	530,328.00	120,129.32	479,320.27	489,984.00	489,984.00
Expenditures								
91001 - Extra Help	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
91002 - Special Pays	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
91004 - Holiday in Lieu	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
91014 - Mgmt Long Term Disability	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
91015 - Deferred Comp/Roth Match	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
92006 - Communications	0.00	238.99	241.00	0.00	215.34	251.70	252.00	252.00
92018 - Office Equipment & Supplies	0.00	7,937.26	1,261.00	3,516.00	764.14	886.00	0.00	0.00
92027 - Memberships	0.00	0.00	0.00	7,704.00	6,637.00	6,637.00	7,704.00	7,704.00
92033 - Postage And Freight	0.00	0.00	0.00	25.00	94.03	4,290.91	6,750.00	6,750.00
92036 - Computer Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
92037 - Prof & Spec Services	444,660.00	398,253.51	443,622.00	433,235.00	116,552.88	383,037.00	417,313.00	417,313.00
92057 - Rents & Leases - Equipmt	0.00	3,180.98	3,181.00	3,200.00	2,952.10	3,550.38	0.00	0.00
92058 - Rents & Leases - Software	0.00	0.00	0.00	9,156.00	0.00	7,805.70	18,903.00	18,903.00
92059 - Rents & Leases - S.I. & G.	59,523.00	59,622.00	59,524.00	60,716.00	50,630.00	60,816.00	20,372.00	20,372.00
92063 - Special Dept	0.00	618.00	618.00	0.00	0.00	0.00	0.00	0.00
92068 - Purchasing Charges	0.00	0.00	0.00	2,352.00	1,900.20	2,280.12	2,348.00	2,348.00
92089 - Motor Pool Svc	0.00	1,108.69	1,050.00	1,050.00	958.77	411.00	0.00	0.00
92103 - Electronic Hardware	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
93038 - Cost Allocation Plan Charges	(5,215.00)	(5,217.00)	0.00	2,806.00	2,792.00	2,792.00	8,956.00	8,956.00
93048 - Info Tech Services	0.00	6,810.39	6,985.00	6,568.00	5,469.10	6,562.46	7,386.00	7,386.00
Total Expenditures	498,968.00	472,552.82	516,482.00	530,328.00	188,965.56	479,320.27	489,984.00	489,984.00
Net Cost for Dept 500 - Human Services Department	1.00	0.00	0.00	0.00	(68,836.24)	0.00	0.00	0.00
Net County Cost	1.00	0.00	0.00	0.00	(68,836.24)	0.00	0.00	0.00