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## **Meeting Minutes**

February 11, 2020

3:00 PM

Kings County Board of Supervisors Chambers,  
Kings County Government Center  
1400 West Lacey Blvd.  
Hanford, CA 93230

### **Call to Order & Welcome**

Commissioner Dr. Milton Teske called the meeting to order at 3pm.

### **Commissioners Roll Call**

Commissioner	Present	Absent	Joined Meeting After Roll Call
Joe Neves	X		
Dr. Milton Teske	X		
Sanja Bugay		X	
Todd Barlow	X		
Dr. Lisa Lewis		X	

### **Review and Modification to Agenda**

No review or modifications made to the Agenda.

### **Opportunity for Public Comment**

This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may take action to direct staff to place a matter of business on a future agenda.

**Speakers are limited to two minutes. Please state your name before making your presentation.**

Steve Brown from the Corcoran FRC, Rebecca Villa from Hanford and Lemoore FRC, and Debbie Gibson from UCP, would like to discuss a situation on a topic on the agenda Extension of Current Contracts. Commissioner Dr. Milton Teske stated those who want to talk about the topic, can express their concerns when the commission gets to the topic.

### **Consent Calendar**

All items listed under the consent calendar are considered to be routine and will be enacted by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an

opportunity for any member of the public to address the Commission concerning the item before action is taken.

**2020-02-052 Approval of Minutes: December 3, 2019 Commission Meeting; January 27, 2020 Special Committee Meeting  
December 2019 Fiscal Report**

Motion Made by:	Joe Neves			
2 <sup>nd</sup> Motion by:	Todd Barlow			
Motion (Pass/Fail)	Pass			
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay				X
Todd Barlow	X			
Dr. Lisa Lewis				X

**Action Items**

**2020-02-053 Establish a Nomination Committee for 2020-2021 Chair Elect:** The Chair will create a subcommittee that will be charged with nominating a Chair elect for FY 2020-2021.

The Commission nominated Commissioner Sanja Bugay and Commissioner Dr. Lisa Lewis to be on Nomination Subcommittee to elect the 2020-2021 Chair Elect.

Motion Made by:	Joe Neves			
2 <sup>nd</sup> Motion by:	Todd Barlow			
Motion (Pass/Fail)	Pass			
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay				X
Todd Barlow	X			
Dr. Lisa Lewis				X

**2020-02-054 Reassignment of Local Oral Health Program administration to Kings County Public Health:** Commission to review and consider reassignment of the Prop 56 Local Oral Health Program administration from First 5 to Kings County Public Health Department.

Program Specialist Heather Silva presented the commission with reasoning as to why the Oral Health Program should be turned over to Public Health and no longer be under First 5. Kings County Public Health Department Director Ed Hill, also provided comment on the matter. The Commission voted and approved for the Oral Health Program to be under Public Health as of July 1, 2020.

Motion Made by:	Joe Neves			
2 <sup>nd</sup> Motion by:	Todd Barlow			
Motion (Pass/Fail)	Pass			
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay				X
Todd Barlow	X			
Dr. Lisa Lewis				X

**2020-02-055 Extension of Current Contracts:** Commission to review and consider extending current contracts for one year.

Program Officer Clarissa Ravelo proposed to the commission to extend the contracts for one year, as the contracts won't be able to be put in place by June 30, 2020 if following the normal process. The Strategic Plan process will be completed and turned to the state by June 30, 2020. Program Officer Clarissa stated her concern of the First 5 budget dwindling. Steve Brown from Corcoran FRC stated his concerns in regards to the funding and the programs being cut, and asking for the Commission to look into some options such as maintaining the same funding source, and to consider looking into other sources before cutting the programs funding by 15%, and completing the strategic plan before making any cuts or changes. Rebecca Villa from Kings County Office of Education, Hanford and Lemoore FRC, and the CARES program, also asked for the Commission to consider looking into cutting the program after the strategic plan is completed and not rush to cut the programs by 15% as well. Rebecca also asked Clarissa and the commission if First 5 was going to sign the right to refusal of the IMPACT Grant since the contracts may be extended for a year. Program Officer answered the IMPACT Grant is a conversation to be held amongst her and Rebecca and a final decision will be made. Commissioner Todd Barlow asked how long the grant was and Rebecca Villa answered the grant is a 3 year grant, and by asking for a one year extension for the grantees; it would make the IMPACT grant a 3 year extension. Debbie Gibson from UCP also asked for the commission to look into other sources before making changes or cuts to the programs before the strategic plan is completed, and to look into other sources before cutting the programs funding by 15%. Debbie Gibson also asked if the commission makes the decision to cut the programs; to also help the programs find their way, collaborate better, and to be flexible with the programs. Executive Director Ed Hill stated funding was being looked at to help the grantees and their programs. Program Officer Clarissa Ravelo stated the commission can choose to not make the 15% cut to the programs; but reserves will be tapped into. County Counsel Julianna Gmur called for a recess to have a discussion with Commissioner Dr. Milton Teske and Program Officer Clarissa. Once the meeting resumed, Commissioner Dr. Milton Teske stated after reviewing the facts and details, the posted agenda says specifically to review and consider extending the current contracts for one year; and no details were posted that refers to any cuts to the programs; therefore no voting can take place to cut the programs as the topic was not in the agenda, but commission can vote to extend the contracts. Commissioner Dr. Teske Milton also stated Commissioner Todd Barlow would have to step down as conflict of interest; but the agenda item is to vote for all or nothing. County Counsel Juliana Gmur stated Commission Barlow could stay as commissioner to vote for all programs and not just KCOE.

Motion Made by:	Todd Barlow			
2 <sup>nd</sup> Motion by:	Joe Neves			
Motion (Pass/Fail)	Pass			
<b>Commissioner</b>	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay				X
Todd Barlow	X			
Dr. Lisa Lewis				X

### **Informational Agenda Items**

**Strategic Planning:** Commission to review and discuss the Strategic Planning process and timeline.

Program Officer Clarissa Ravelo provided a PowerPoint on the strategic plan and mentioned focus groups are being conducted at the FRC's.

**1<sup>st</sup> and 2<sup>nd</sup> Quarter Grantee Achievement Report:** Commission to review and discuss the progress of funded projects for FY 19/20.

Program Officer Clarissa Ravelo stated all grantees have submitted their progress reports and expenditure reports in a timely manner and are on target as far as spending. All grantees have been hitting their targets. Some grantees have hit their objectives and some are on their way to hitting their targets.

**Spotlight on Service:** Staff from Kings County Office of Education will present an overview of the funded projects.

Rebecca Villa from KCOE gave an overview of the following funded programs: Hanford and Lemoore Family Connection Centers and the CARES program. Some parents who attend the Lemoore and Hanford FRC's presented to the commission how the FRC have impacted their children and their families. Some educators also presented to the commission how the CARES program helped them become educators.

**Staff Report:** December 2019 and January 2020

Program Officer Clarissa Ravelo stated conversation has been going around in regards to the Census. Program Officer Clarissa also stated Vanessa's program Linkages to Learning and the backpacks will be going out soon. Vanessa has been meeting with her schools.

### **Future Agenda Items**

#### April 2020

- Minutes from February, 2020 Commission Meeting
- March 2020 Fiscal Report
- Election of FY 20/21 Chair-Elect
- FY 20/21 Proposed Budget

- FY 20/21 Administrative Cost Limit
- First 5 California Annual Report
- 2020-2025 Strategic Plan
- Spotlight on Service: UCP – Parent & Me; Special Needs

### **Commissioner Comments**

Commissioner Todd Barlow mentioned a lot of our funding is tied to the Census, and most of those that attended have a lot to do with the outreach to get the Census out and helping getting people in the community to do their Census.

### **Review Next Meeting Date & Adjournment**

- April 7, 2020 at 3:00 PM
- Commissioner Dr. Milton Teske Adjourned the meeting at 4:22pm.

### **Public Comment is Taken on Each Agenda Item**

**Please note that the order in which the agenda items are considered may be subject to change.**

*Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at the first 5 office: **330 Campus Drive, Hanford, CA 93230**. Upon a timely request, reasonable efforts will be made to provide such information or records in alternative formats.*