



In compliance with the Americans with Disabilities Act, if you require a modification or accommodation to participate in this meeting, including the availability of assistive listening devices or agendas in alternative formats, please contact the First 5 Kings County Children and Families Commission's office at (559) 585-0814 (California Relay 711) at least 48 business hours prior to the start of this meeting.

Meeting Agenda

August 4, 2020

3:00 PM

Hanford Family Connection

315 W. Lacey Blvd.

Hanford, CA 93230

KINGS COUNTY CHILDREN & FAMILIES COMMISSION (FIRST 5 COMMISSION) PUBLIC MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID-19

California Governor Gavin Newsom issued Executive Orders N-25-20 and N-29-20 on March 12, 2020 and March 17, 2020, respectively, relating to the convening of public agency meetings in light of the COVID-19 pandemic. The First 5 Commission hereby provides notice that it will convene its regularly scheduled public meetings of the First 5 Commission by teleconference going forward, and will close Hanford Family Connection to the public generally, except as described below, until further notice.

Pursuant to the Executive Orders, and to maintain the orderly conduct of the meeting, the First 5 Commission will allow the First 5 Commissioners, Commission staff and interested members of the public to attend the meeting telephonically or by the Internet, and to participate in the meeting to the same extent as if they were present at the Hanford Family Connection. Members of the public who choose to attend the meeting virtually, using certain digital or landline phones, may listen to the audio broadcast of the meeting, but will not be able to comment during the meeting. **Only those members of the public who cannot participate virtually, due to a need for a special accommodation (vision, hearing, etc.), may attend the meeting in person at Hanford Family Connection, where efforts will be made to allow adequate social distancing and to ensure that exposed surfaces are sanitized. No more than 10 individuals will be allowed to attend in person at the Hanford Family Connection, at any given time during the meeting. To secure the accommodation consistent with the American's with Disabilities Act and to attend in person, interested parties will need to contact Commission Staff as directed below no later than 48 business hours prior to the start of the meeting.**

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- **Web Access:** To access the meeting via computer, please go to <https://clarissaravelo.my.webex.com/clarissaravelo.my/j.php?MTID=m2813526f9baed4d76cc529ddd452ae1d>. You may also participate from your smart phone by downloading the **WebEx Meetings app** to your smartphone. After opening the app, click

on **Join Meeting**, and then enter the meeting information. The **meeting number is 126 826 1397** and the **password is 3qsJgPXiz36**.

- If you have trouble logging in through the Internet, you may join the meeting via telephone by calling **(415) 655-0001**, then enter the **access code of 37754797**.
- For members of the public who wish to participate, but are unable to do so virtually, you may submit written comments on any matter within the Commission's subject matter jurisdiction, regardless of whether it is on the agenda for Commission consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the First 5 Program Officer no later than 9:00 a.m. on the morning of the noticed meeting. To submit written comments by email, please forward them to Clarissa.Ravelo@co.kings.ca.us. To submit such comments by U.S. Mail, please forward them to:

Program Officer, First 5 Commission, 330 Campus Dr. Hanford, CA 93230

Call to Order & Welcome

Commissioners Roll Call

Review and Modification to Agenda

Opportunity for Public Comment

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Speakers are limited to two minutes. Please state your name before making your presentation.

Consent Calendar

All items listed under the consent calendar are considered to be routine and will be enacted by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken.

P. 004 **2020-08-072 Approval of Minutes: June 2, 2020 Commission Meeting**

P. 015 **June 2020 Fiscal Report**

Action Items

P. 018 **2020-08-073 Resolution from Kings County Board of Supervisors related to First 5 Commission Authority:** Commission to discuss and approve pursuit of a Board of Supervisors Resolution in regard to the Commission's authority.

Informational Agenda Items

- P. 022 **Final Quarter Grantee Achievement Report:** Commission to review and discuss the progress of funded projects for FY 19/20.
- P. 025 **Spotlight on Service:** Staff from UCP will present an overview of the funded projects Parent & Me and Special Needs
- P. 042 **Spotlight on Service:** Staff from Kings United Way will present an overview of the funded project 211 Intelliful Translation
- P. 051 **Staff Report:** June – July 2020

Future Agenda Items

October 2020

- Minutes from August 4, 2020 Commission Meeting
- August 2020 Fiscal Report
- Final FY 19/20 Fiscal Report
- FY 19/20 Audit
- FY 19/20 Annual Report
- Spotlight on Service: Corcoran FRC
- Staff Report: August-September 2020

Commissioner Comments

Review Next Meeting Date & Adjournment

- October 6, 2020 at 3:00 PM

Public Comment is Taken on Each Agenda Item

Please note that the order in which the agenda items are considered may be subject to change.

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330 Campus Drive • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting: August 4, 2020

2020-08-072

**Commission Meeting
Minutes from
June 2, 2020**



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2nd AMENDED Meeting Agenda

June 2, 2020

3:00 PM

Hanford Family Connection

315 W. Lacey Blvd.

Hanford, CA 93230

KINGS COUNTY CHILDREN & FAMILIES COMMISSION (FIRST 5 COMMISSION) PUBLIC MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID-19

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Meeting, and then enter the meeting information. The **meeting number is 624 807 461** and the **password is YmehMMmV238**.

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Program Officer, First 5 Commission, 330 Campus Dr. Hanford, CA 93230

Call to Order & Welcome

Commissioner Teske called the meeting to order at 3:03pm

Commissioners Roll Call

Commissioner	Present	Absent	Joined Meeting After Roll Call
Joe Neves	x		
Dr. Milton Teske	x		
Sanja Bugay	x		
Todd Barlow	x		
Dr. Lisa Lewis	x		

Review and Modification to Agenda

No modifications to the Agenda were noted; however Program Officer Clarissa Ravelo indicated that there’s a typo in the agenda, that would be addressed when the item is discussed.

Opportunity for Public Comment

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Speakers are limited to two minutes. Please state your name before making your presentation.

No Public Comment occurred.

Consent Calendar

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P. xxx 2020-06-061 Approval of Minutes: April 7, 2020 Commission Meeting

P. xxx April 2020 Fiscal Report

No discussion on this item occurred.

Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Lewis			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

Action Items

P. xxx 2020-06-062 Commission Meeting Schedule for FY 2020/2021: Commission to review, discuss and consider approving the FY 20/21 schedule.

Ms. Ravelo presented the item, and recommended that the Commission adopt the schedule as presented.

No other discussion occurred.

Motion Made by:	Commissioner Lewis			
2 nd Motion by:	Commissioner Barlow			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

P. xxx 2020-06-063 Re-appointment of Chairperson for FY 2020-2021: Commission to discuss and re-appoint a Chairperson for FY 2020-2021.

Ms. Ravelo reported that an oversight of who should be Chairperson in the current FY occurred. Commissioner Lewis was appointed as the Chair-elect for FY 18/19, and should have been Chairperson in FY 19/20. Ms. Ravelo recommended that the Commission re-appoint Commissioner Lewis as the FY 2020-2021 Chairperson.

No further discussion ensued.

Motion Made by:	Commissioner Bugay			
2 nd Motion by:	Commissioner Neves			
Motion (Pass/Fail)	Pass			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

P. xxx **2020-06-064 Election of FY 2020-2021 Chair-elect:** Commission to review, discuss and vote on a Chair-elect for FY 2020-2021.

Ms. Ravelo reported that at the February 2020 Commission meeting, Commissioners Lewis and Bugay were nominated to form the Nomination Committee, for the purpose of nominating a Chairperson-elect for FY 2020/2021. They are recommending Commissioner Barlow for the position. If elected, he will serve as Chair-elect for FY 20/21, then as Chair for FY 21/22. Staff recommended that the Commission follow the Nomination Committees recommendation and elect Commissioner Barlow as the Chair-elect for FY 2020-2021.

No further discussed occurred on this matter.

Motion Made by:	Commissioner Lewis			
2 nd Motion by:	Commissioner Neves			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

P. xxx **2020-06-065 5 Year Fiscal Plan:** Commission to review, discuss and approve the First 5 Kings County 2020-2025 Fiscal Plan and future budgetary impacts.

Ms. Ravelo presented the five different scenarios of the –year Fiscal Plan, describing each scenario and its effects on the fund reserve. Ms. Ravelo stated that the agenda packet posted recommends Scenario E; however, the recommendation has since changed to Scenario D. Ms. Ravelo also clarified that although the School Readiness Coordinator position is being proposed for elimination, the recommendation would be to continue with the backpack project through the 5-year plan, and continue with the Kindergarten transition program (school/teacher incentives) for the first 2 years of the 5-year plan.

Commissioner Lewis requested an explanation of the school/teacher incentives that would continue to be funded. Ms. Ravelo related that the incentives were in conjunction with Kindergarten registration and orientation. Commissioner Barlow also stated that the incentives were for items for classrooms. Executive Director Edward Hill also reiterated that the school/teacher incentives would only continue for 2 years.

Commissioner Bugay went on to state that she was in agreement with the position elimination, but would propose that each year would decrease at a higher level. Commissioner Todd also stated that the proposal was justifiable and a thought out process, but requested further explanation on how the Commission came to the decision of the 25% threshold for the fund reserves. Ms. Ravelo explained that the 25% reserve

would allow the Commission to continue forward with programming, pending receipt of Prop 10 funding. Ms. Ravelo indicated that receipt of funding has been unpredictable, providing the example that July funding did not come in until September or October. In addition, Commission practice has been to provide contractors with 25% of their budget at the onset of the fiscal year, to assist them with their programming. Commissioner Bugay stated that she remembers cash flow as the reason for choosing 25% as the threshold for the fund reserve. She also stated that the plan can be reevaluated the rest of the years.

Mr. Hill also stated that all departments throughout the county and state are facing budget cuts, but First 5 staff would continue to see additional revenues to support the work. He relayed the importance of the programs supported by First 5. He also stated that First 5 will also try to seek other grant funding as they become available.

Commissioner Barlow stated that even with a budget being passed in June, it usually isn't clear until July or August, so revisiting the plan/budget in August would be appropriate. Commissioner Teske stressed the importance of insight into the fiscal aspect, and that plans can be changed as deemed necessary.

Commissioner Lewis stated that revision of Scenario D with a graduated percentage would be acceptable. Commissioner Todd requested that it be codified what the starting percentages would be. Commissioner Bugay made a motion for the Commission to approve elimination of the School Readiness Coordinator position beginning in FY 20-21, with a reduction of 2% for the contract amounts in FY 21-22, 5% reduction of contract amounts in FY 22-23, and a 10% decrease for the contract amounts in FY 23-24 and FY 24-25.

Motion Made by:	Commissioner Bugay			
2 nd Motion by:	Commissioner Neves			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

P. xxx **2020-06-066 Proposed Budget Modification for FY 20/21:** Commission to review, discuss and consider approving the FY 2020-2021 Budget Modification.

Ms. Ravelo presented a recommendation to modify the FY 2020-2021 budget that was approved at the April 2020 Commission meeting. She stated that the modification proposal reflects elimination of the School Readiness Coordinator position, while maintain the backpack program and other Linkages 2 Learning activities. Ms. Ravelo recommended that the Commission approve the modified budget as presented.

No further discussion on this item occurred.

Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Bugay			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			

Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	x			

P. xxx **2020-06-067 2020-2025 Strategic Plan:** Commission to review, discuss and approve the 2020-2025 First 5 Kings County Strategic Plan, for submission to First 5 California.

Ms. Ravelo presented the draft 2020-2025 First 5 Commission Strategic Plan. She provided a summary of the Plan as presented, highlighting various aspects from the focus groups and surveys conducted. Ms. Ravelo also indicated that the funding amounts mentioned reflected the initial recommendation of the 5-year plan Scenario E, but would be updated to reflect the plan that the Commission just passed. Ms. Ravelo recommended that the commission approve the Strategic Plan as presented, with modifications of the fiscal aspect.

No other discussion occurred on this matter.

Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Todd			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

***Commissioner Teske stated that prior to moving on to the rest of the Action Items, the Informational Item on the Commission’s authority to contract needed to be discussed first, due to its effect on the rest of the Action Items.

P. xxx **First 5 Commission’s Authority to Contract: (discussed out of order)** Commission to review and discuss the Commission’s authority to enter into contracts, the need to seek a resolution for the Kings County Board of Supervisors to delegate contract approval/authority to the Commission, and the need to amend Commission by-laws and/or policies related to contracts.

County Counsel Rise Donlon presented to the Commission that based on Prop 10 statutes, that the Commission was operating as a legal entity separate from County, despite coming under the County as a department. Mrs. Donlon continued on to state that although the Commission has authority over the strategic plan and the Commission trust fund, contracting authority remains under the County, which entails all contracts being approved by the Board of Supervisors. Mrs. Donlon’s office has not found evidence that the BOS has delegated this authority to the Commission, thus existing/current contracts and all future contracts need to be ratified to include BOS approval.

Commissioner Neves relayed that since First 5’s budget is submitted before the BOS for final approval, that should indicate that any contracts that First 5 enters into, are also approved. Mrs. Donlon stated that statute does not support that notion; however, a resolution could be sought for the BOS to delegate contracting authority to the Commission after the budget is approved, authorizing the Commission Chairperson or Executive Director to sign the contracts. Commissioner Neves expressed his concern again that bringing

contracts before the BOS would be an additional step that needs to be taken, and would become a repetitive nature in the future.

Continued discussion by the Commission on this matter ensued. Commissioner Neves reiterated that the First 5 Commission was supposed to be an independent entity with the ability to take action on its budget and contracts without having to approach the BOS for contract approval. Mr. Hill stated that the First 5 budget is submitted to the County Administrative Offices, then the rest of the County Budget process occurs.

Commissioner Teske stated that he agrees with Commissioner Neves' comments, and inquired if an action need to be taken to the BOS to clarify this issue. Mrs. Donlon stated that any resolution brought to the BOS would need to include current contracts and moving forward with future contracts. She recommended that the matter could be placed on the BOS Consent Calendar, requesting the contract authority delegation to the Commission, in line with the approved budget. Commissioner Bugay agreed that an item should be taken to BOS requesting this authority.

Commissioner Neves also stated that First 5 has a revenue stream separate from County funding, and relayed his concerns about these revenues should the Commission not receive delegated authority to contract. He continued to state that the BOS should have oversight of the Commission but not control. He also wants to maintain First 5's funding separate from other County funding, as that funding is there for a specific purpose.

****Meeting continued to regular order, back to Action Items.

P. xxx 2020-06-068: Approval of Extension of Grantee Contracts for FY 2020/2021:

Commission to review, discuss and consider whether to recommend to the Board of Supervisors contract extensions for the following contractors:

- West Hills Community College – Avenal Family Connection
- Recreation Association of Corcoran – Corcoran Family Resource Center
- United Cerebral Palsy - Parent & Me
- United Cerebral Palsy - Special Needs Project
- Kings Community Action Organization – Kettleman City Family Resource Center
- Kings United Way 211 Intellifull Translation

Commissioner Barlow asked if this is the Action Item that he needed to recuse himself.

Commissioner Teske clarified that the contracts in this Action Item do not include KCOE's contracts, those are in the next item, where it would be appropriate for Commissioner Barlow to recuse himself.

Ms. Ravelo continued to present this matter, indicating that the contract amounts are in line with the Commission's vote at the February 2020 Commission meeting to continue current funded project for another year at the same amount. Ms. Ravelo reminded the Commission that this Item is for the Commission to recommend the contracts to the BOS for final approval.

Commissioner Neves stated that the Commission can move forward on the item as recommended, with the notion to approach the BOS for contract authority delegation on these contracts, as well as the rest of the contracts on the agenda today.

Motion Made by:	Commissioner Neves	
2 nd Motion by:	Commissioner Lewis	11

Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

P. xxx **2020-06-069 Approval of Extension of Grantee Contracts for FY 2020/2021:**

Commission to review, discuss and consider whether to recommend to the Board of Supervisors contract extensions for the following contractors:

- Kings County Office of Education – Kings County CARES About Quality
- Kings County Office of Education – Hanford Family Connection and Lemoore Family Connection

Commissioner Barlow recused himself from voting on this matter. Ms. Ravelo presented on the 2 KCOE contracts, and recommended that Commission approve as presented.

Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Lewis			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow			X	
Dr. Lisa Lewis	x			

P. xxx **2020-06-070 Approval of Evaluation Contract for FY 2020-2025:** Commission to review, discuss and consider whether to recommend to the Board of Supervisors the Evaluation Contract with EMT & Associates.

Ms. Ravelo presented on this matter, but pointed out that the Approval for the evaluation contract was only for FY 2020-2021 (typo on agenda). Ms. Ravelo indicated that the contract was for evaluation of First 5-funded programs and activities. Ms. Ravelo recommended that the Commission approve the item as presented.

No other discussion ensued on this matter.

Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Bugay			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

P. xxx **2020-06-071 California COVID-19 Family Resource Center Relief Funds:**

Commission to review, discuss and consider whether to recommend to the Board of

Supervisors, for First 5 Kings County to enter into an MOU with California Family Resource Association (CFRA).

Ms. Ravelo presented this item, describing the collaboration between First 5, KCHSA, local FRC’s including United Cerebral Palsy, the Tach-Yokut Tribe’s Tribal Social Services Department, United Way and a local Foster Family Agency. The collaboration applied for and was awarded \$12,693.23 for COVID-19 relief funds for foster, tribal and at-risk families in Kings County. Ms. Ravelo stated that an MOU needs to be executed with the California Family Resource Association, in order to receive the funding.

Commissioner Neves reiterated an action needs to go before the BOS, so that funding as this can be sought, without delaying the process by going to BOS for final approval.

Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Lewis			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

Informational Agenda Items

P. xxx **3rd Quarter Grantee Achievement Report:** Commission to review and discuss the progress of funded projects for FY 19/20.

Ms. Ravelo presented on this matter, indicating that all grantees submitted their quarterly progress and expenditure reports timely, and that expenditures are within expectation. Ms. Ravelo continued to relate the activities that the grantees are doing, in light of the current pandemic restrictions, including, telephonic and virtual delivery of services, as well as use of their facilities for additional food distribution sites and other COVID-19 related activities.

Commissioner Teske inquired about the possible need to provide guidance to the grantees, on their re-opening. He stated that he is aware that some of the programs are at school sites, so they will go by the guidance for re-opening of schools, and another FRC is considered a gymnasium, and will have to follow the re-opening guidance for those types of facilities once released, but he was not sure how the other contractors would be considered. Mr. Hill stated that a Risk Matrix discussion can occur in order to assist with their re-opening plans.

P. xxx **Staff Report:** April-May 2020

Ms. Ravelo reported on the various activities as listed in the agenda packet, including the backpack and Kindergarten transition activities, and the current collaboration to seek Home Visitation Coordination funding.

Future Agenda Items

August 2020

- Minutes from June, 2020 Commission Meeting
- June 2020 Fiscal Report

- Final Grantee Achievement Report
- Spotlight on Service: United Cerebral Palsy and Kings United Way
- Staff Report: June-July 2020

Commissioner Teske pointed out the future agenda items for the August 2020 meeting. No further discussion ensued.

Commissioner Comments

No additional Commissioner comments were made.

Review Next Meeting Date & Adjournment

- August 4, 2020 at 3:00 PM

Commissioner Teske confirmed the next Commission meeting date on August 4, 2020 at 3pm. He indicated that it will be held virtually unless face-to-face meetings are allowed per State guidance.

The meeting was adjourned at 4:27pm.

Public Comment is Taken on Each Agenda Item

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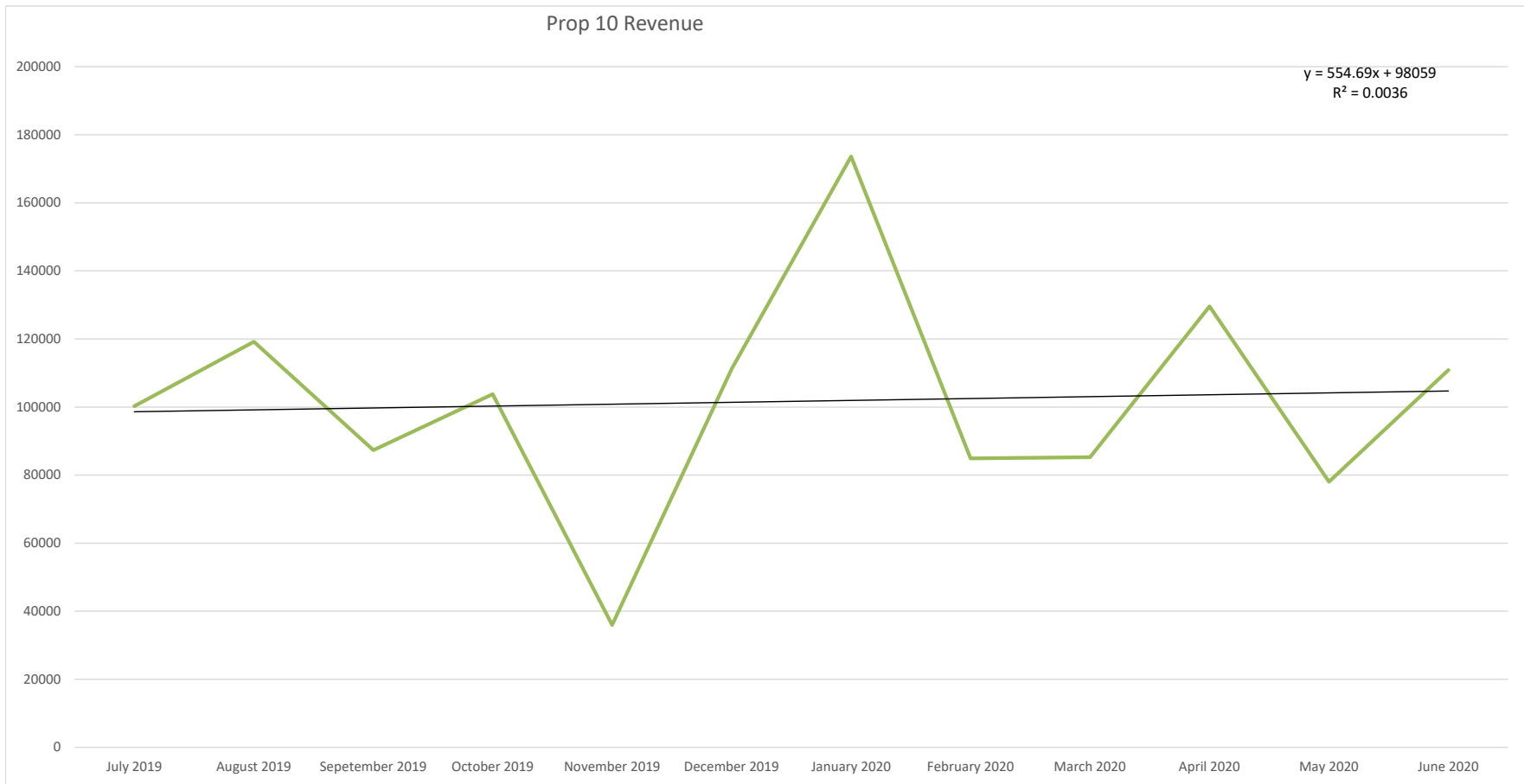
**FY 19/20
June Fiscal Report
First 5 Operations**

SALARY SUMMARY		\$ 386,524	\$ 342,879	\$ 43,645	88.71%
SERVICES & SUPPLIES		BUDGET	YTD	BALANCE	%
Communications	92006	\$ 2,794	\$ 3,576	\$ (782)	127.97%
Office Equipment	92018	\$ 3,700	\$ 3,123	\$ 577	84.40%
Maintenance SIG	92021	\$ 11,792	\$ 6,317	\$ 5,475	53.57%
Memberships	92027	\$ 4,000	\$ 4,000	\$ -	100.00%
Postage & Freight	92033	\$ 264	\$ 106	\$ 158	40.07%
Offset Printing	92035	\$ 500	\$ -	\$ 500	0.00%
Computer Software	92036	\$ 3,600	\$ 718	\$ 2,882	19.94%
Prof. & Spec. Services	92037	\$ 25,000	\$ 25,000	\$ -	100.00%
Legal Services	92038	\$ 1,000	\$ 9,191	\$ (8,191)	919.13%
Community Outreach	92045	\$ 1,500	\$ -	\$ 1,500	0.00%
Auditing & Accounting	92046	\$ 6,560	\$ 6,560	\$ -	100.00%
Contractual Services	92047	\$ 12,846	\$ 8,056	\$ 4,790	62.71%
Publications & Legal Notices	92056	\$ 100	\$ 228	\$ (128)	228.00%
Special Dept Expense	92063	\$ 54,887	\$ 52,291	\$ 2,596	95.27%
Purchasing Charges	92068	\$ 491	\$ 499	\$ (8)	101.53%
Brd. & Comm. Meeting Expense	92069	\$ 500	\$ -	\$ 500	0.00%
Public Education Material	92075	\$ 5,688	\$ -	\$ 5,688	0.00%
Motor Pool	92089	\$ 1,200	\$ 4,817	\$ (3,617)	401.46%
Travel Expenses	92090	\$ 17,490	\$ 4,884	\$ 12,606	27.93%
Utilities	92094	\$ 5,284	\$ 5,265	\$ 19	99.65%
Admin Allocation	93057	\$ 85,124	\$ 43,706	\$ 41,418	51.34%
Information & Technology	93048	\$ 9,952	\$ 9,076	\$ 876	91.19%
Electronic Hardware	92103	\$ -	\$ 1,307	\$ (1,307)	#DIV/0!
Liability Claim	93041	\$ 1,899	\$ 1,897	\$ 2	99.89%
IT Managed Contracts	93051	\$ 2,375	\$ 3,726	\$ (1,351)	156.90%
TOTAL SERVICES & SUPPLIES		\$ 258,546	\$ 194,343	\$ 64,203	75.17%
TOTAL OPERATIONS COSTS		\$ 645,070	\$ 537,222	\$ 107,848	83.28%

First 5 Contracted Programs		BUDGET	YTD	BALANCE	%
FRC Initiative	93033	\$ 726,012	\$ 721,012	\$ 5,000	99.31%
Avenal Family Connection		\$ 90,000	\$ 90,000	\$ -	
Corcoran Family Resource Center		\$ 116,000	\$ 116,000	\$ -	
Kettleman City Family Resource Center		\$ 90,000	\$ 90,000	\$ -	
KCOE: Hanford & Lemoore Family Connection		\$ 425,012	\$ 425,012	\$ -	
FRC Support (Professional Learning Community)		\$ 5,000	\$ -	\$ 5,000	
E3 Initiative	93034	\$ 570,596	\$ 570,596	\$ -	100.00%
Kings County Office of Education CARES		\$ 570,596	\$ 570,596	\$ -	
School Readiness	93035	\$ 439,800	\$ 439,800	\$ -	100.00%
UCP Parent & Me Program		\$ 349,800	\$ 349,800	\$ -	
Special Needs Project		\$ 90,000	\$ 90,000	\$ -	
New Project	93053	\$ 40,000	\$ 39,265	\$ 735	98.16%
Kings United Way		\$ 40,000	\$ 39,265	\$ 735	
TOTAL CONTRACT COSTS		\$ 1,776,408	\$ 1,770,673	\$ 5,735	99.68%
RESERVE FUNDS (25% of Operations and Contracts)		\$ 605,370	Trust Balance	\$ 753,439	

FY 19/20
June Fiscal Report
Revenue

Revenue FY 2019/2020									
Month	Estimated Prop 10	Prop 10 Revenue	Prop 56 Backfill	Interest	CARES/ IMPACT	Prop 56/ LOHP	Home Visitation	Total	% of Prop 10 Estimate
July 2019	\$ 139,643	\$ 100,255						\$ 100,255	72%
August 2019	\$ 137,162	\$ 119,209						\$ 119,209	87%
September 2019	\$ 218,523	\$ 87,343		\$ 3,448	\$ 77,568	\$ 2,370		\$ 170,729	40%
October 2019	\$ 139,643	\$ 103,765					\$ 3,006	\$ 106,771	74%
November 2019	\$ 137,162	\$ 35,971					\$ 1,982	\$ 37,953	26%
December 2019	\$ 218,523	\$ 111,147	\$ 367,242		\$ 92,645	\$ 15,840	\$ 3,126	\$ 590,000	51%
January 2020	\$ 139,643	\$ 173,616		\$ 3,539			\$ 3,785	\$ 180,940	124%
February 2020	\$ 137,162	\$ 84,933					\$ 2,690	\$ 87,623	62%
March 2020	\$ 218,523	\$ 85,250			\$ 125,678	\$ 32,770	\$ 1,683	\$ 245,380	39%
April 2020	\$ 137,162	\$ 129,584		\$ 3,377			\$ 2,685	\$ 135,647	94%
May 2020	\$ 137,162	\$ 78,034					\$ 2,777	\$ 80,811	57%
June 2020	\$ 221,004	\$ 110,868			\$ 184,351	\$ 23,288	\$ 3,839	\$ 322,346	50%
TOTAL REVENUE	\$ 1,981,312	\$ 1,219,976	\$ 367,242	\$ 10,365	\$480,242	\$ 74,267	\$ 25,573	\$ 2,177,665	62%





Date of Meeting: August 6, 2020

2020-08-073

**BOS Resolution regarding
First 5 Commission Authority**



330 Campus Drive • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting: August 4, 2020
Agenda Item: 2020-08-073
Agenda Item Type: Action Item

AGENDA ITEM: BOS Resolution to Delegate Authority to First 5 Commission

A. Background/History:

The Kings County Children and Families Commission (First 5 Kings) was established in 1998 when California voters passed Proposition 10, codified under Health and Safety Code Section 130100-130155. Pursuant to statute, the Commission was created as a legal public entity separate from the county (H&S § 130140.1 (a)(1)); however, in 2014, First 5 Kings became a county department under Kings County Department of Public Health (KCDPH). This transition provided the Commission with independent authority over the strategic plan and the local trust fund (H&S § 130140.1 (a)(2)).

B. Summary of Request, Description of Project and/or Primary Goals of Agenda Item:

Staff is requesting the Commission to discuss seeking Board of Supervisors approval of a resolution delegating approval/authority to the Commission, subject to the limits the Commission thinks would allow adequate flexibility to conduct its operations without needing to seek Board of Supervisors approval each time. Commission will review and approve the Resolution for submission to the Board of Supervisors.

C. Timeframe:

The resolution should be sought as soon as feasible, in anticipation of release of the First 5 Request for Applications in February 2021, for the 2021-2025 program contracts.

D. Costs:

There will be costs associated with County Counsel reviewing and approving the resolution prior to it being placed on the Board of Supervisor's agenda.

E. Staff Recommendation:

Staff recommend that the Commission identify parameters for the Commission's overall authority: to enter into contracts, including, but not limited to source of funding, insurance and other indemnity provisions, voting requirements to approve contracts, and signatory authority.

F. Attachments:

- BOS Resolution draft

**BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF KINGS, STATE OF CALIFORNIA**

IN THE MATTER OF DELEGATING
CONTRACTING AUTHORITY TO
FIRST 5 KINGS COUNTY CHILDREN AND
FAMILIES COMMISSION

Resolution No. _____

WHEREAS, the voters of the State of California have enacted the California Children and Families Act of 1998 (hereinafter “The Act”), codified in Health and Safety Code Section 130100 *et seq.*, also known as Proposition 10;

WHEREAS, the Board of Supervisors of Kings County has established, pursuant to The Act and Kings County Code of Ordinances, First 5 Kings County Children and Families Commission (hereinafter “The Commission”); and

WHEREAS, the Commission’s composition includes one member of the County Board of Supervisors as appointed by the Board of Supervisors; and,

WHEREAS, the Commission is a County agency with independent authority over the strategic plan and the First 5 Kings County Children and Families Trust Fund, described in Kings County Code of Ordinances; and

WHEREAS, the Commission is tasked with developing and adopting an adequate and complete county strategic plan for the support and improvement of early childhood development within Kings County; and

WHEREAS, the Commission adopts a new or revised county strategic plan, conducts a required public hearing and submits the adopted plan and any revisions to the state commission on an annual basis, pursuant to Health and Safety Code § 130140 (a)(1)(D), (E) and (F); and,

WHEREAS, the Commission reviews and approves the annual Commission budget, and ensures that Proposition 10 funding is spent in line with the intent of the Act, and said budget is submitted to County Administrative Office and the County Board of Supervisors for inclusion in the County’s annual budget process; and,

WHEREAS, the Commission desires to create and implement a comprehensive, collaborative, and integrated system for the purposes of promoting, supporting, and improving the early development of children from the prenatal stage to five years of age; and

WHEREAS, Commission staff are familiar with and comply with the County’s Purchasing Policy, in regard to its procurement and contracting processes; and,

WHEREAS, the Commission requires all contractors to submit quarterly progress and expenditure reports to monitor progress in meeting their Scope of Work, and to justify continuation of funding; and,

WHEREAS, the Commission conducts the required public hearing on its annual audit and annual report, pursuant to Health and Safety code § 130140 (d)(2); and,

WHEREAS, the Commission occasionally comes across time-sensitive funding opportunities that support the Commission’s Strategic Plan, and provide additional revenue for community resources;

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. The Board of Supervisors of the County of Kings, State of California, does hereby authorize the First 5 Kings County Children and Families Commission, or its designee, to enter into agreements for professional services pursuant to The Act and the Kings County Ordinance Code in accordance with the County’s purchasing policy.
2. The Board of Supervisors of the County of Kings, State of California, does hereby authorize the First 5 Kings County Children and Families Commission, or its designee, to enter into agreements to receive Federal or State funding, which will provide additional services or goods to the community, in accordance with the County’s purchasing policy.

The foregoing resolution was adopted upon motion by Supervisor _____, seconded by Supervisor _____ at a regular meeting held on the ____ day of _____, 2020, by the following vote:

AYES: Supervisors
NOES: Supervisors
ABSENT: Supervisors
ABSTAIN: Supervisors

Doug Verboon, Chairman
Board of Supervisors, County of Kings

IN WITNESS WHEREOF, I have set my hand this _____ day of _____, 2020.

Catherine Venturella, Clerk
Board of Supervisors, County of Kings



330 Campus Drive • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting: August 6, 2020

Study Session

Final Grantee Achievement Report



330 Campus Drive • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting:
Agenda Item Type:

August 6, 2020
Informational Item

AGENDA ITEM: 2019-2020 Final Grantee Achievement Report for First 5 Funded Projects

A. Background/History:

The Commission has transitioned from a formative evaluation framework into a summative evaluation framework; therefore the reporting of program status reports and evaluation results are now two separate items for the Commission to consider. Staff is providing the Commission, on a quarterly basis, a progress report regarding the status of programs attaining contracted goals and deliverables.

B. Summary of Request, Description of Project and/or Primary Goals of Agenda Item:

Staff is requesting the Commission review and discusses the program status report representing activities and number of clients served through FY 2018-2019

C. Timeframe:

Reports will be provided to the Commission on a quarterly basis, on the following schedule:

- 1st Quarter Report: December meeting
- 2nd Quarter Report: February meeting
- 3rd Quarter Report: June meeting
- Year End Report: August meeting

D. Costs:

No costs associated with this item.


E. Staff Recommendation:

Staff recommends the commission review and discuss the program reports as provided.

F. Attachments:

- FY 2019-2020 Final Project Achievement Report

FY 2019-2020 Final Achievement Report for First 5 Kings Funded Programs

	Unduplicated Count of Clients Served			Objectives to be Achieved	Objectives that were Achieved	Objectives that did not meet Target	Objectives that are Inactive	Percentage of Budget Expended Goal 100%	Timely Progress Report Submission
	Children 0 to 2	Children 3 to 5	Significant Others						
Family Resource Center Initiative									
Avenal Family Connection	65	69	101	28	19	9	0	100%	YES
Corcoran FRC	82	143	231	22	22	0	0	100%	YES
KCOE – HFC & LFC	469	493	799	55	55	0	0	100%	YES
Kettleman City FRC	38	48	65	15	15	0	0	100%	YES
School Readiness Initiative									
UCP Parent & Me	135	30	140	20	16	4	0	100%	YES
UCP Special Needs Program	142	21	93	7	7	10	0	100%	YES
Linkages to Learning	N/A	1979	55						
E3 Initiative									
KCOE – CARES	N/A	N/A	243	15	14	1	0	100%	YES
New Project Initiative									
United Way 211	N/A	N/A	N/A	7	4	3	0	98.16%	YES



Date of Meeting: August 6, 2020

Study Session

Spotlight On Service

United Cerebral Palsy

Parent & Me
Special Needs Project



330 Campus Drive • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting:
Agenda Item Type:

August 6, 2020
Informational

AGENDA ITEM: Spotlight on Service: United Cerebral Palsy of Central California – Parent & Me and Special Needs Project

A. Background/History:

The First 5 Commission has scheduled annual program presentations by funded programs. This offers grantees the opportunity to share their successes, achievements, and progress from the last year.

B. Summary of Request, Description of Project and/or Primary Goals of Agenda Item:

The Special Needs project seeks to provide services to children identified as having or being at risk for developing a special need. This is a gap funding strategy to provide intervention to a population of children that because of stringent qualification standards, would otherwise not qualify for services under typical funding streams. Services provided through this project include conducting child development assessments, developing and providing interventions based on such assessments, and providing support services for children identified as having a special need for their inclusion into the Parent & Me program. Additionally, this project provides capacity building support to ensure providers are delivering services to children with special needs in an appropriate and inclusive fashion. This funding stream also supports the infrastructure of the Armona Parent & Me inclusion site.

The Parent & Me program is a community-based program designed to strengthen the parent as their child's first teacher and provide hands-on growth experiences for both parent and child which can be repeated at home during the week. Parent and child attend a 1.5 to 2 hour session each week where they participate in activities that are developmentally appropriate for the child. The focus of the program is on children 0-3, however, children age 3-5 who do not have other options or parental preference are welcome. With emphasis on the process rather than results, parents are supported in discovering how and what their child is learning and how they can support their child's development.

C. Timeframe:

United Cerebral Palsy has been a component of the First 5 Kings County strategic plan since FY 2003/2004.

D. Costs:

There is no cost associated with this agenda item.

E. Staff Recommendation:

Staff recommends that the commission review the information provided by United Cerebral Palsy of Central California – Parent & Me and Special Needs Project.

F. Attachments:

- United Cerebral Palsy of Central California – Parent & Me and Special Needs Project – PowerPoint Presentation



2019-
2020

UCP Programs

Parent & Me
Special Needs

Parent & Me

Our Program

- Weekly Early Childhood Development Sessions
- Developmental Screenings
- Referrals to Therapists/Specialists
- Modeling/Coaching Parents
- Supporting the Parent/Child Dyad



Big Picture

“Strong, positive relationships help children develop trust, empathy, compassion and a sense of right and wrong.

Starting from birth, babies learn who they are by how they are treated. Loving relationships provide young children with a sense of comfort, safety and confidence. They teach young children how to form friendships, communicate emotions and deal with challenges.”

– Zero to Three



By the Numbers

2019/2020

	Parent/Child Dyad	Times Attending	Screenings
Hanford	52	1237	56
Corcoran	53	1290	63
Lemoore	33	595	48
Avenal	15	263	11
Kettleman City	12	260	22



Special Needs

Promoting Inclusion

- **Assesses Children Birth to Five**
- **Refers to Appropriate Provider**
- **Follows Children who do not Qualify for Specialized Services**
- **Mentors/Models for ECE Providers**
- **Supports Infrastructure for Armona Parent & Me Inclusion Program**



Big Picture

“Inclusion is a belief system. It begins with the belief that every child has strengths to build upon, interests to share, and experiences to honor.”

--theinclusiveclass.com



By the Numbers

2019/2020

	Goal	Unduplicated	Duplicated
Assessments	115	124	194
Referrals for Specialized Services	--	96	--
Interventions Provided	115	129	198
Follow Up Services Provided	53	70	111
Training/Mentoring for Providers	83	107	198



Video Sessions

COVID: 0

Parent & Me Teachers: Winning



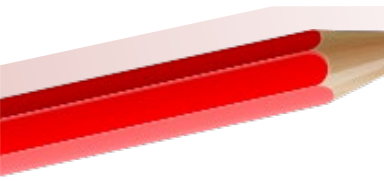
Farm Week



Kettleman City/Avenal



Dairy Week



Hanford

Mother's Day



Corcoran Parent & Me

Ladybugs and Flowers



Hanford Parent & Me

Circle Time



Then and Now

Forward Focused

2020-2021 Goals Updated

- ✓ Continued Collaboration and Partnerships with FRC's
- ✓ Expand Inclusion to All Parent & Me Programs
- ✓ **Re-Open our Classrooms**





Date of Meeting: August 6, 2020

Study Session

Spotlight On Service

Kings United Way 211 Intellifull Translation



330 Campus Drive • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting:
Agenda Item Type:

August 6, 2020
Informational

AGENDA ITEM: Spotlight on Service: Kings United Way – 211 Intelliful Translation

A. Background/History:

The First 5 Commission has scheduled annual program presentations by funded programs. This offers grantees the opportunity to share their successes, achievements, and progress from the last year.

B. Summary of Request, Description of Project and/or Primary Goals of Agenda Item:

C. Timeframe:

Kings United Way has been a component of the most recent First 5 Kings County strategic plan since FY 2017-2018.

D. Costs:

There is no cost associated with this agenda item.

E. Staff Recommendation:

Staff recommends that the commission review the information provided by Kings United Way regarding the 211 Intelliful Translation project

F. Attachments:

- Kings United Way – 211 Intelliful Translation – PowerPoint Presentation



Kings County

► Find **Help** When Times Get **Tough**

Dial 211

Live Call Specialist

NEW! Text

Text your Zip Code to
898211

Visit

Visit our website
www.211kingscounty.org

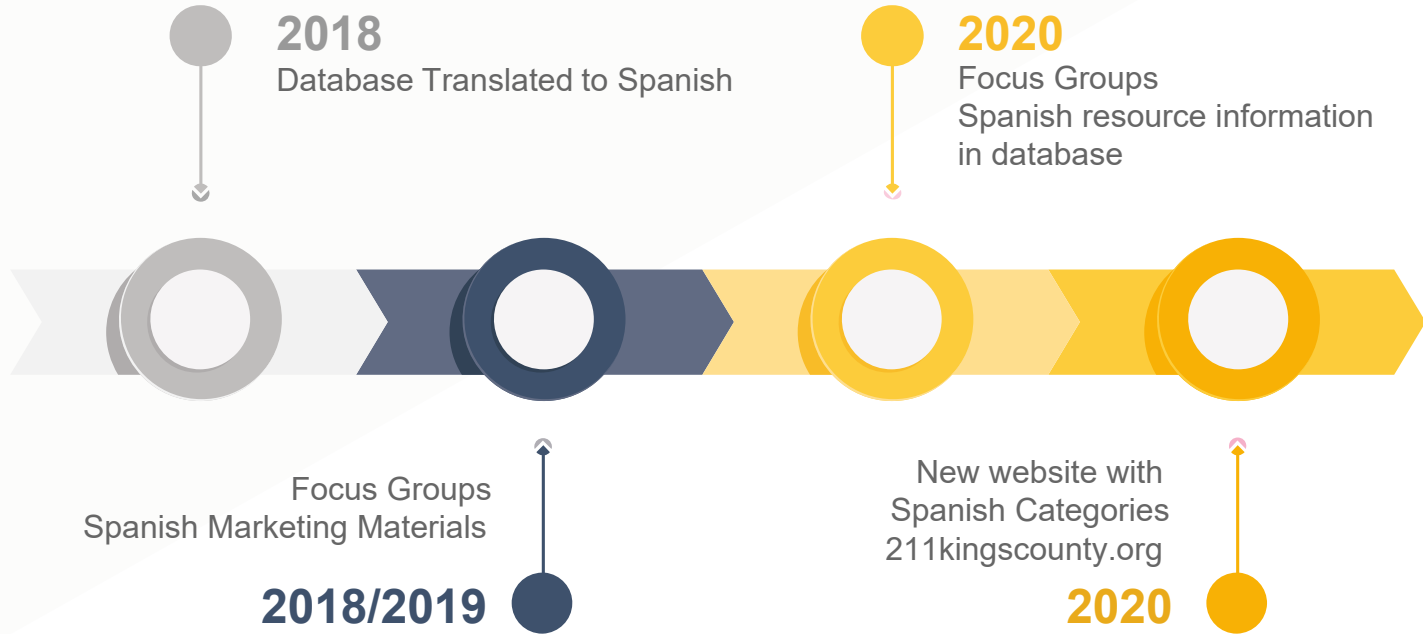
NEW! Live Chat

Chat with a Call Specialist by
visiting www.211kingscounty.org

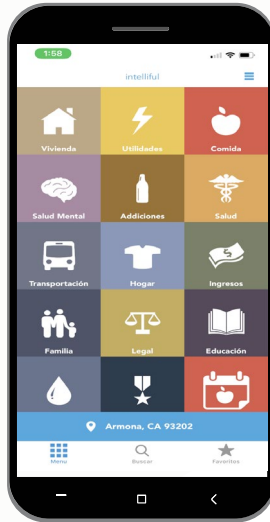
Download

Download 211 Intelliful

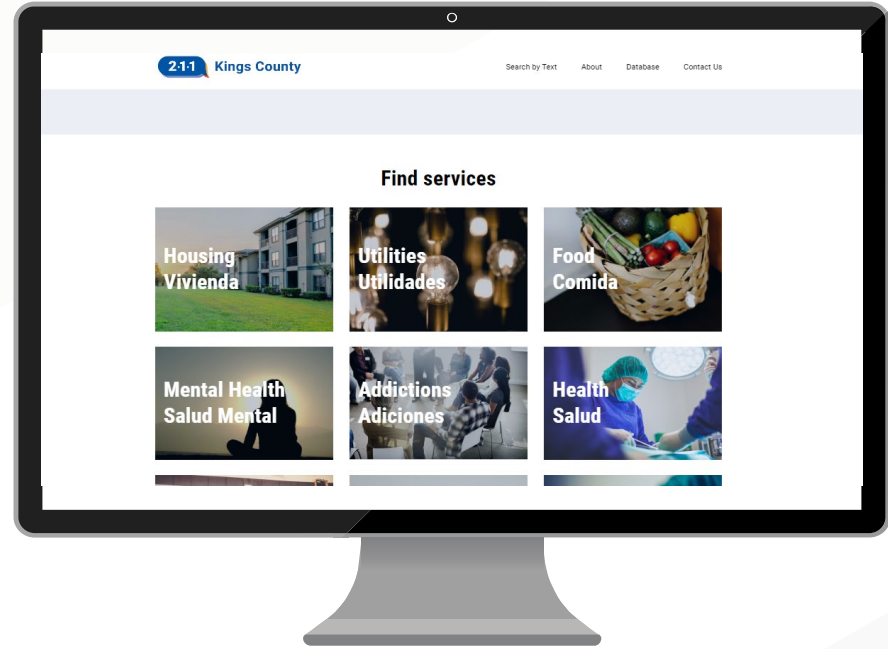
► What we've done

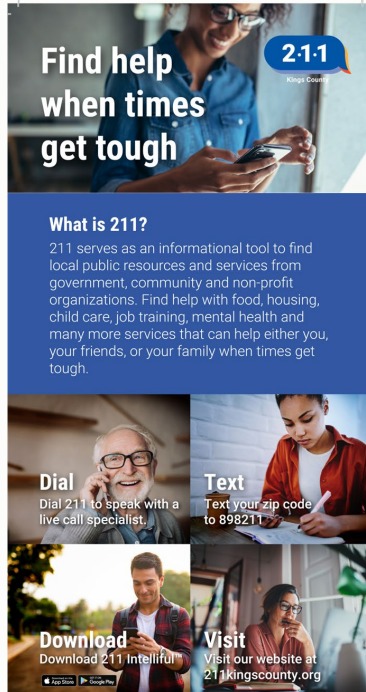


www.211kingscounty.org



211 Intelliful





Find help when times get tough

2-1-1
Kings County

What is 211?
211 serves as an informational tool to find local public resources and services from government, community and non-profit organizations. Find help with food, housing, child care, job training, mental health and many more services that can help either you, your friends, or your family when times get tough.

Dial
Dial 211 to speak with a live call specialist.

Text
Text your zip code to 898211

Download
Download 211 Intelliful

Visit
Visit our website at 211kingscounty.org

211 Kings County is a program of Kings United Way




En tiempos difíciles encuentre ayuda

2-1-1
Kings County

¿Que es 211?
211 es un medio informativo para encontrar recursos y servicios locales de la comunidad, el gobierno, y organizaciones sin fines de lucro. Encuentre ayuda con alimentos, vivienda, guardia de niños, apoyo laboral, la salud física. Usted, sus familiares, y conocidos pueden recibir asistencia cuando más se necesita.

Marque
Marque 211 para hablar con un especialista local.

Texto
Envíe su código postal al 898211

Descargue
Descargue la aplicación 211 Intelliful

Visite
Visite nuestro sitio de web 211kingscounty.org

211 Condado de Kings es parte de Kings United Way



MARKETING BROCHURES IN BOTH ENGLISH AND SPANISH

211 Kings County Calls

March 2019

232 Calls
26 in Spanish

April 2019

181 Calls
16 in Spanish

May 2019

195 Calls
20 Spanish Calls

June 2019

170 Calls
13 Spanish Calls

March 2020

562 Calls
75 in Spanish

April 2020

639 Calls
114 Spanish Calls

May 2020

516 Calls
102 Spanish Calls

June 2020

462 Calls
78 Spanish Calls

Thank You

erikal@kingsunitedway.org
(559)530-0424



330 Campus Drive • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting: August 6, 2020

Study Session

Staff Report

June-July 2020



Staff Report June-July 2020

Program Officer Report

- **Administrative Activities**
 - Board of Supervisors:
 - 6/16 – 2019-2020 Contracts approved retroactively
 - 6/23 – COVID-19 FRC Relief Funds approved
 - 6/30 – 2020-2021 Contracts approved
 - 7/28 – 2020-2021 RAC Contract
 - First 5 CA Emergency Supplies Distribution – Collaboration with the FRC’s, Headstart and Home Visitation Program
 - Funding Opportunity – FRC supporting tribal/foster/at-risk families – Collaboration with H.S.A., FFA, Tribal Social Services, and the FRCs
 - PPE supplies distribution – State Council on Developmental Disabilities
 - Home Visitation Coordination Funding – Collaboration with KCAO, DPH, H.S.A, Tribal Social Services, NASL Fleet & Family Support
- **Meetings and Conferences:**
 - Maternal Wellness Coalition – monthly via Zoom – 6/8/2020 & 7/6/2020
 - First 5 Association – ACES Aware Communications Grantees – monthly via Zoom, initial 7/6/2020
 - First 5 Association Quarterly Meeting – via Zoom – 7/22/2020
 - First 5 CA State Commission Meeting – via Zoom – 7/23/2020
- **New Parent Kits:**
 - June - 150 English, 50 Spanish
 - July - 150 English, 50 Spanish

School Readiness

- **School Transition Teams: Jefferson, Hamilton, Monroe, Washington, Armona, Kit Carson, Lakeside, Avenal, Tamarack, Kettleman City, Lemoore, Cinnamon, Meadow lane, Engvall and Island Elementary**

L2L school update: All meetings and L2L activities have been placed on hold due to school closures around the Coronavirus outbreak. First 5 staff has continued to communicate with the school sites about their anticipated reopening date, as well as

registration/orientation dates. We have also received a request from Roosevelt school to become a part of L2L again in the 2020-2021 academic year. First 5 staff will continue to collaborate with the schools to ensure that the students have the items that they need for the upcoming school, despite the recent decision for Kings County Schools to start the academic year via Distance Learning.

- **Backpacks:** 1150 backpacks were ordered in late Spring, in anticipation of the schools conducting their Kindergarten registration and orientation through the Summer. Between February and the end of June 2020, approximately 1200 backpacks were distributed to 19 different school sites throughout Kings County. First 5 staff will continue to communicate with the school sites regarding their need for the Kindergarten backpacks.