



Meeting Minutes

February 5, 2019

3:00 PM

Kings County Board of Supervisors Chambers,
 Kings County Government Center
 1400 West Lacey Blvd.
 Hanford, CA 93230

Call to Order & Welcome

Commissioners Roll Call

Commissioner	Present	Absent	Joined Meeting After Roll Call
Joe Neves	X		
Dr. Milton Teske	X		
Sanja Bugay	X		
Todd Barlow (Rebecca Villa)	X		
Vacant		X	
Vacant		X	
Dr. Lisa Lewis	X		

Rebecca Villa was present for Superintendent Todd Barlow

Review and Modification to Agenda

No changes were made to the agenda.

Opportunity for Public Comment

None

Consent Calendar

2019-02-027 Approval of Minutes: October 9, 2018 Commission Meeting

December 2018 Fiscal Report

Motion Made by:	Joe Neves		
2 nd Motion by:	Dr Milton Teske		
Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Joe Neves	X		
Dr. Milton Teske	X		
Sanja Bugay	X		
Todd Barlow (Rebecca Villa)	X		
Dr. Lisa Lewis	X		

Action Items

2019-02-028 Annual Strategic Plan Review and Update: Commission to review, discuss and consider approving the First 5 Kings County 2015-2020 Strategic Plan.

Motion Made by:	Joe Neves		
2 nd Motion by:	Dr Lisa Lewis		
Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Joe Neves	X		
Dr. Milton Teske	X		
Sanja Bugay	X		
Todd Barlow (Rebecca Villa)	X		
Vacant			X
Dr. Lisa Lewis	X		

2019-02-029 17/18 Community Annual Report: Commission to review, discuss and consider approving the FY 17/18 annual report to be published on the First 5 Kings County Web-Site.

Motion Made by:	Joe Neves		
2 nd Motion by:	Dr Lisa Lewis		
Motion (Pass/Fail)			
Commissioner	Aye	Nay	Abstain
Joe Neves	X		
Dr. Milton Teske	X		
Sanja Bugay	X		
Todd Barlow (Rebecca Villa)	X		
Vacant			X
Dr. Lisa Lewis	X		

2019-02-030 Establish a Nomination Committee for 2019-2020 Chair Elect: The Chair will create a subcommittee that will be charged with nominating a Chair elect for FY 2019-2020.

The subcommittee will consist of Commissioner Neves, Commissioner Lewis and Commissioner Bugay.

Rebecca Villa excused herself as commissioner and became part of the audience.

2019-02-031 KCOE CARES Budget Augmentation: Commission to review, discuss and consider approving an augmentation to the CARES budget in the amount of \$74,027 to include unspent funding from First 5 California IMPACT.

Motion Made by:	Joe Neves		
2 nd Motion by:	Dr Milton Teske		
Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Joe Neves	X		
Dr. Milton Teske	X		
Sanja Bugay	X		
Todd Barlow (Rebecca Villa)	X		

Vacant			X
Dr. Lisa Lewis	X		

Rebecca Villa left the audience and became part of the commission.

Informational Agenda Items

1st and 2nd Quarter Grantee Achievement Report: Commission to review and discuss the progress of funded projects for FY 18/19.

2018-2019 Request for Applications (RFA): Commission to review RFAs that will be released as part of the procurement process for 2017-2018.

- Family Resource Center RFA
- Elevating Early Care & Education (E3) RFA
- School Readiness RFA - Parent & Me
- School Readiness RFA - Special Needs Project

Commissioner Sanja Bugay asked if the RFC's are cutting programs and hours, how this would be resolved to help out the community.

Spotlight on Service: Staff from Kings Community Action Organization will present an overview of the funded projects Kettleman City Family Resource Center Project.

Maria from Kettleman City FRC presented the program's that are run at their Kettleman FRC. The purpose of the FRC is to connect children and families and services. The FRC consists of 2 part time staff, 1 office assistant, and one home visitor. Home visitations are home based to provide tools to expectant mothers and children ages 0-5 years old. The home visitor will assess the needs of the families during the home visit and help the families by providing them information of programs provided in the community. Commissioner Sanja Bugay asked if there was a waiting list for the Home Visitation program and if the families were eligible or is receiving CalWorks benefits. Commissioner Sanja Bugay also asked how man families were on the waitlist and how long of a time span are the families on the waitlist. Commissioner Sanjay Bugay also stated, funds were received to add home visitors to the budget and to have the home visitors work with the families who are eligible for CalWorks. Maria answered Commissioner Sanja Bugay's answers and stated the families who are on the waiting list, move onto being clients once the previous clients either age out of the program, or move onto another program. Maria also stated that the families are eligible for CalWorks. The current families on the waiting list have been on the waiting list since last August.

Staff Report: October 2018, November 2018, December 2018 and January 2019

Future Agenda Items

April 2019

- Minutes from February, 2019 Commission Meeting
- March 2019 Fiscal Report
- Election of FY 19/20 Chair-Elect
- FY 19/20 Proposed Budget
- FY 19/20 Administrative Cost Limit
- First 5 California Annual Report
- Approval of Grantee Contracts for FY 19/20
- Spotlight on Service: Kings County Office of Education – Hanford Family Connection and Lemoore Family Connection

Commissioner Joe Neves asked to add determination of commissioners moving to a 5 seat structure instead of a 7 seat structure of commissioners to be added on to Future Agenda Items for next meeting.

Commissioner Comments

None

Review Next Meeting Date & Adjournment

- April 2, 2019 at 3:00 PM