



Meeting Agenda

April 4, 2017

3:00 PM

Kings County Board of Supervisors Chambers,
 Kings County Government Center
 1400 West Lacey Blvd.
 Hanford, CA 93230

Call to Order & Welcome

Commissioners Roll Call

| Commissioner | Present | Absent | Joined Meeting After Roll Call |
|------------------------|---------|--------|--------------------------------|
| Tim Bowers | | X | |
| Mary Anne Ford-Sherman | X | | |
| Joe Neves | X | | |
| Dr. Milton Teski | | X | |
| Sanja Bugay | X | | |
| Steve Naylor | X | | |

Review and Modification to Agenda

None

Opportunity for Public Comment

Commissioner Mary Anne Ford-Sherman offered opportunity for public comment, none were made.

Consent Calendar

| Motion Made by: | Joe Neves | | |
|----------------------------|-------------|-----|---------|
| 2 nd Motion by: | Sanja Bugay | | |
| Motion (Pass/Fail) | Pass | | |
| Commissioner | Aye | Nay | Abstain |
| Tim Bowers | | | Absent |
| Mary Anne Ford-Sherman | X | | |
| Joe Neves | X | | |
| Dr. Milton Teski | | | Absent |
| Sanja Bugay | X | | |
| Steve Naylor | X | | |

2017-04-003 Approval of Minutes: February 7, 2017 Commission Meeting

2017-04-004 Approval of Grantee Contracts for FY 2017/2018

- West Hills Community College – Avenal Family Connection
- Recreation Association of Corcoran – Corcoran Family Resource Center
- Kings Community Action Organization – Kettleman City Family Resource Center
- United Cerebral Palsy – Parent & Me
- United Cerebral Palsy – Special Needs Project

FY 16/17 February 2017 Fiscal Report

Action Items

2017-04-005 Election of FY 17/18 Chair Elect: Commission to elect a Vice-Chair for FY 17/18, this individual will serve as commission Chair for FY 18/19.

Nominating committee elected Commissioner Sanja Bugay for fiscal year 2018-2019.

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|----------------------------|-------------|------------|----------------|
| Motion Made by: | Joe Neves | | |
| 2 nd Motion by: | Sanya Bugay | | |
| Motion (Pass/Fail) | Pass | | |
| Commissioner | Aye | Nay | Abstain |
| Tim Bowers | | | Absent |
| Mary Anne Ford-Sherman | X | | |
| Joe Neves | X | | |
| Dr. Milton Teski | | | Absent |
| Sanja Bugay | X | | |
| Steve Naylor | X | | |

2017-04-006 Proposed Budget for FY 2017/2018: Commission to review, discuss and consider updating the 2017-2018 Budget.

Program Officer Waite, included budget forms that compare FY 2016/2017 and 2017/2018. He noted budget will go up just under 10,000 dollars. Waite also included Form 12, which outlines service totals within a five year history period.

Commissioner Bugay asked whether Parents as Teachers funds' will be located in the budget. Executive Director Grice confirmed Parents as Teachers funds' are not located in the budget however once action takes place, it will be brought back for approval from the Board of Supervisors.

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|----------------------------|-------------|------------|----------------|
| Motion Made by: | Joe Neves | | |
| 2 nd Motion by: | Sanya Bugay | | |
| Motion (Pass/Fail) | Pass | | |
| Commissioner | Aye | Nay | Abstain |
| Tim Bowers | | | Absent |
| Mary Anne Ford-Sherman | X | | |
| Joe Neves | X | | |
| Dr. Milton Teski | | | Absent |
| Sanja Bugay | X | | |
| Steve Naylor | X | | |

2017-04-007 Administrative Cost Limit for FY 2017-2018: Commission to review, discuss and consider approving the administrative 10% cost limit for FY 2017-2018.

Program Officer Waite described what the fiscal management guide includes. He added administrative expenses that come before a contract are executed and once a contract is executed anything else falls into a program category as technical assistance. Waite included that First 5 Kings County has a minimal administrative rate when compared to other similar counties in the state based on a 2015 survey.

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|----------------------------|--------------|------------|----------------|
| Motion Made by: | Sanya Bugay | | |
| 2 nd Motion by: | Steve Naylor | | |
| Motion (Pass/Fail) | Pass | | |
| Commissioner | Aye | Nay | Abstain |
| Tim Bowers | | | Absent |
| Mary Anne Ford-Sherman | X | | |
| Joe Neves | X | | |
| Dr. Milton Teski | | | Absent |
| Sanja Bugay | X | | |
| Steve Naylor | X | | |

2017-04-008 Approval of Grantee Contracts for FY 2017/2018: Commission to review, discuss and consider approving contracts for the following:

- Kings County Office of Education – Kings County CARES About Quality
- Kings County Office of Education – Hanford Family Connection and Lemoore family Connection

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|----------------------------|-------------|------------|----------------|
| Motion Made by: | Joe Neves | | |
| 2 nd Motion by: | Sanya Bugay | | |
| Motion (Pass/Fail) | Pass | | |
| Commissioner | Aye | Nay | Abstain |
| Tim Bowers | | | Absent |
| Mary Anne Ford-Sherman | X | | |
| Joe Neves | X | | |
| Dr. Milton Teski | | | Absent |
| Sanja Bugay | X | | |
| Steve Naylor | X | | |

2017-04-009 First 5 California Annual Report: Commission to review, discuss and consider approving the 2015-2016 annual report for First 5 California.

Program Officer Waite commented a hard copy is available at First 5 Kings County office and with Executive Director Grice. Waite added local data is hosted on our First 5 Kings County website and will provide annual report data on First 5 Kings County website as well.

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|----------------------------|--------------|-----|---------|
| Motion Made by: | Sanya Bugay | | |
| 2 nd Motion by: | Steve Naylon | | |
| Motion (Pass/Fail) | Pass | | |
| Commissioner | Aye | Nay | Abstain |
| Tim Bowers | | | X |
| Mary Anne Ford-Sherman | X | | |
| Joe Neves | X | | |
| Dr. Milton Teski | X | | X |
| Sanja Bugay | | | |
| Steve Naylon | X | | |

Informational Agenda Items

Community Presentation from Kings United Way 211: Commission will review and provide feedback regarding the information provided by Kings United Way 211.

Staff from Kings United Way presented 211 app, an app that provides information on many services provided throughout the county.

Executive Director Grice added that she has used the 211 app and it is very helpful. Debbie Grice added she recommends First 5 Kings County commission staff to support the 211 app and mentioned 211 app is not available anywhere else in the nation.

Commissioner Sanya Bugay asked about the costs to translate the information on the app to Spanish. Kings United Way staff went over the fiscal part that correlates with the translating part of the app.

Commissioner Sanya Bugay asked: Why did First 5 stop funding app? Program Officer Waite mentioned First 5 Kings County reached a time where number of funding and programs funded had to downscale therefore the funding for 211 came to an end.

Waite added \$40,000 set aside for innovative project and First 5 Kings County staff recommended adding funding for 211 app on upcoming First 5 Commission meeting.

Spotlight on Service: Staff from Kings County Office of Education will present an overview of the funded projects Hanford Family Connection and Lemoore Family Connection.

Alice Patterson and Sandra Cuadros presented an overview of the Hanford Family Connection and Lemoore Family Connection.

Alice Patterson mentioned First Book, an organization that provides books and materials to low income families asked to partner with DD's Discounts and they were able to raise about 4,000 dollars worth of books.

Commissioner Sanya Bugay asked whether there had been a cost of living increase within the funded programs. Program Officer Waite commented there has not been a cost of living increase for funded programs. Waite added UCP went from a 12 month program to a school year program and the Avenal and Kettleman Family Resource centers went from full-time to part-time centers. Commissioner Sanya Bugay recommended setting a time for outcome versus costs of programs in relation to cost of living.

Staff Report: March 2017 & April 2017

Program Officer Waite commented there are new First 5 California commercials addressed to the Talk, Read, Sing campaign. Waite added Vanessa Avila just finished her backpack delivery for the Linkages to Learning program.

Future Agenda Items

June 2017

- Minutes from April 4, 2017 Commission Meeting
- April 2017 Fiscal Report
- 3rd Quarter Grantee Achievement Report
- Commission Budget Modification/Augmentation for FY 2017/2018
- Commission Schedule for FY 2017/2018
- Kings County CARES About Quality Budget Augmentation
- Spotlight on Service: United Cerebral Palsy: Special Needs Project and Parent & Me
- 211 App

Debbie Grice added Victims Right's Awareness event would take place at the Civic Auditorium at 6 p.m. on April 4th, 2017.

Debbie Grice added first Syringe Exchange Program has taken place.

*Commissioner Sanya Bugay dismissed herself at 4:08.

Commissioner Comments

Commissioner Mary Anne Ford-Sherman offered opportunity for commissioner comments, none were offered.

Review Next Meeting Date & Adjournment

- June 6, 2017 at 3:00 PM

Meeting adjourned at 4:09 p.m.