



Meeting Minutes

December 5, 2017

3:00 PM

Kings County Board of Supervisors Chambers,
Kings County Government Center
1400 West Lacey Blvd.
Hanford, CA 93230

Call to Order & Welcome

The First 5 Children and Families Commission meeting was called to order at 3:00 PM.

Commissioners Roll Call

Commissioner	Present	Absent	Joined Meeting After Roll Call
Tim Bowers	X		Left mtg. at 3:47 p.m.
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylon		X	
Crystal Hernandez	X		
Lisa Lewis		X	

Review and Modification to Agenda

Commissioner Tim Bowers offered opportunity to make modification to agenda. Modification was made by moving Informational item: Study Session: Cost of Operating for Funded Projects to the end of the agenda items.

Motion Made by:	Joe Neves		
2 nd Motion by:	Sanja Bugay		
Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylon			Absent
Crystal Hernandez	X		
Lisa Lewis			Absent

Opportunity for Public Comment

Commissioner Tim Bowers offered opportunity for public comment, none were offered.

Consent Calendar

**2017-10-016 Approval of Minutes: October 17, 2017 Commission Meeting
FY 17/18 October 2017 Fiscal Report**

Motion Made by:	Joe Neves		
2 nd Motion by:	Sanja Bugay		
Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylor			Absent
Crystal Hernandez	X		
Lisa Lewis			Absent

Action Items

2017-12-019 Annual Strategic Plan Review and Update: Commission to review, discuss and consider approving the First 5 Kings County 2015-2020 Strategic Plan.

Program Officer Waite updated First 5 Kings County commission on Strategic Plan Review and Update. Waite commented only plan updated was the fiscal plan and everything else in the strategic plan has remained the same.

Motion Made by:	Joe Neves		
2 nd Motion by:	Crystal Hernandez		
Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylor			Absent
Crystal Hernandez	X		
Lisa Lewis			Absent

P. 081 **2017-12-020 Community Annual Report:** Commission to review, discuss and consider approving the FY 16/17 annual report.

Program Officer Waite updated First 5 Kings County commission on Community Annual Report. Waite commented data was converted into a user friendly version that is easier for the community and general public to understand.

Motion Made by:	Joe Neves		
2 nd Motion by:	Crystal Hernandez		
Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Tim Bowers	X		
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylor			Absent
Crystal Hernandez	X		
Lisa Lewis			Absent

Informational Agenda Items

1st Quarter Grantee Achievement Report: Commission to review and discuss the progress of funded projects for FY 17/18.

Program Officer Waite updated First 5 Kings County Commission on 1st quarter grantee achievement report. Waite mentioned all funded programs are on target and are meeting the majority of their objectives.

Spotlight on Service: Staff from Recreation Association of Corcoran will present an overview of the funded projects Corcoran Family Resource Center Project.

Ana Hernandez from the Corcoran Family Resource Center gave a presentation describing services provided to clients.

Spotlight on Service: Staff from Kings Community Action Organization will present an overview of the funded projects Kettleman City Family Resource Center Project.

April Hatfield from the Kettleman City Family Resource Center gave a presentation describing services provided to clients.

Staff Report: October & November 2017

Staff reports were presented as written.

Commissioner Tim Bowers left commission meeting at 3:47 p.m.

Study Session: Cost of Operating for Funded Projects: Commission to review and discuss the option of increasing allocations for funded programs.

Program Officer Waite discussed the option of increasing allocations for funded programs and its importance. Waite provided research based information that affects children and their development, he also gave a brief description on how backfill works and how it will hopefully bring First 5 Kings County's revenue close to its original amount. Program Officer Waite will send funded programs a survey asking what it will take to restore staff levels or how a 10% revenue increase can improve their service hours. Waite added First 5 Kings County would be planning their next strategic plan along with First 5 California's Strategic Plan. First 5 Kings County would have to take First 5 California's Strategic Planning into consideration when possibly increasing funded partner's revenue.

Future Agenda Items

February 2018

- Meeting Minutes from December 5, 2017
- Request for Proposals FY 18/19
- FY 17/18 December 2016 Fiscal Report
- Establish Nomination Committee for FY 18/19 Chair Elect
- 2nd Quarter Grantee Achievement Report
- Spotlight on Service: Kings County Office of Education – Kings County CARES About Quality (KCCAQ)

Commissioner Comments

Review Next Meeting Date & Adjournment

The next First 5 Kings County Children and Families Commission meeting will be held February 6, 2018 at 3:00 PM.

Meeting was adjourned at 4:24 p.m.