



COUNTY OF KINGS

DEPARTMENT OF PUBLIC WORKS

Kings County Government Center
1400 W. Lacey Boulevard
Hanford, CA 93230
Phone: (559) 582-3211
Extension: 2690
FAX: (559) 582-2506

Dominic Tyburski, Director

Kings County Parks Special Event/Use Application

County of Kings
Public Works Department
1400 W. Lacey Blvd., Bldg. #6
Hanford, CA 93230
Phone: (559) 582-3211, ext. 2690
FAX: (559) 582-2506

Organization Information & Contact Information

Organization you represent _____
Applicants name _____
Mailing Address _____
Business Telephone _____ Home Telephone _____
Cell Phone _____ Email _____
Fax _____

Event Information

Park requested _____ Area(s) _____
Event Date(s) _____ Start Time _____ End Time _____

(Events requiring early set-up or extended close time will result in additional costs. \$35 per hour with 2 hour minimum)

Name of Event _____
Type of Event _____
Expected Number of Participants _____ Spectators _____
Will you be paying for event parking _____

Activities – Be Specific

Bounce House? _____
Early Access? _____
Extended Close _____
Overnight Stay? _____
Band? _____
D.J.? _____
Catering? _____
Rental Deliveries? _____

Brief Event Description:

Special needs request _____

List public sponsors, if any _____

List Vendors (Will anything be sold? i.e., alcohol, food, or drinks) _____

Provide event insurance information. _____

List Advertising if any. _____

Department of Public Works Fees Breakdown Authorizations This section to be filled out by Department.

Area(s) Reserved:	_____	Fee:	_____
Overnight:	Yes___ No___	Fee:	_____
Bounce House:	Yes___ No___	Fee:	_____
Early Access:	Yes___ No___	Fee:	_____
Cleaning Deposit:	Yes___ No___	Fee:	_____
Corporate Rate:	Yes___ No___	Fee:	_____
Guest Parking:	Yes___ No___	Fee:	_____
Total Fees Due:	_____		

Approved By: _____

Dominic Tyburski, Director of Public Works

Date: _____