

Board Members

Doug Verboon, District 3, Chairman
Craig Pedersen, District 4, Vice Chairman
Joe Neves, District 1
Richard Valle, District 2
Richard Fagundes, District 5



Staff

Rebecca Campbell, County Administrative Officer
Lee Burdick, County Counsel
Catherine Venturella, Clerk of the Board

Board of Supervisors

Regular Meeting Action Summary

Date: Tuesday, December 15, 2020
Time: 9:00 a.m.
Place: Board of Supervisors Chambers, Kings County Government Center
1400 W. Lacey Boulevard, Hanford, California 93230

☎ (559) 852-2362 ❖ FAX (559) 585-8047 ❖ website: <https://www.countyofkings.com>

COUNTY OF KINGS PUBLIC MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID-19

California Governor Gavin Newsom issued Executive Orders N-25-20 and N-29-20 on March 12, 2020 and March 17, 2020, respectively, relating to the convening of public agency meetings in light of the COVID-19 pandemic. On December 3, 2020, the State announced a regional Stay-at-Home order to slow the spread of COVID-19. In response to the State's additional restrictions, and for the protection of the public's health, the Board of Supervisors will convene their public meetings via video and teleconference as detailed below, and will close its Board Chambers to the public until further notice.

Pursuant to the Executive Orders, and to maintain the orderly conduct of the meeting, Kings County will allow the Board Supervisors, County staff and interested members of the public to attend the meeting telephonically or by the Internet, and to participate in the meeting to the same extent as if they were present in the Board's Chambers.

Members of the public who wish to observe the meeting virtually can do so via the worldwide web at:

https://youtu.be/G_ZX8U5BUE0 or go to www.countyofkings.com and click on the "Join Meeting" link.

Members of the public who wish to comment may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether it is on the agenda for Board consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Clerk of the Board of Supervisors no later than 9:00 a.m. on the morning of the noticed meeting. To submit written comments by email, please forward them to either bosquestions@co.kings.ca.us. To submit such comments by U.S. Mail, please forward them to: Clerk of the Board of Supervisors, County of Kings, 1400 W. Lacey Blvd., Hanford, CA 93230

To comment during the meeting by telephone or the Internet, E-mail the Clerk of the Board at any time before or during the meeting at bosquestions@co.kings.ca.us for a phone number, access code and meeting link.

- I. 9:00 AM CALL TO ORDER**
ROLL CALL – Clerk of the Board
INVOCATION – Sylvia Gaston– Koinonia Church
PLEDGE OF ALLEGIANCE
MEMBERS PRESENT: JOE NEVES, RICHARD VALLE, DOUG VERBOON, CRAIG PEDERSEN
MEMBERS ABSENT: RICHARD FAGUNDES

II. UNSCHEDULED APPEARANCES

Any person may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the subject matter jurisdiction of the Board. Two (2) minutes are allowed for each item.

David Robinson, Kings County Sheriff stated that his staff has been working with Kings County Water District on homeless encampment and weed abatement issues on a property on 12th Avenue and Houston. He also stated that he has reached out to the City Police Departments in Kings County jurisdiction to discuss staffing assistance unilaterally in the case of COVID exposures.



William Lynch, Kings County Fire Chief stated that his staff and the City of Hanford and County of Tulare assisted in a structure fire in the City of Corcoran, he thanked everyone for their work on this fire and stated that the building where the fire started was lost but surrounding businesses were not.

The following comments were taken later in the meeting:

Tim Pires, Kings County resident stated his concerns with the adopted Kings County Ordinance regarding Industrial Hemp and stated that he is having issues trying to get a permit to do a trial experiment for growing Industrial Hemp in Kings County.

Supervisor Verboon stated that staff would contact the Agriculture Department to address the concerns brought to the Board today.

III. APPROVAL OF MINUTES

- A. Approval of the minutes from the December 8, 2020 regular meeting.
ACTION: APPROVED AS PRESENTED (JN, CP, RV, DV-Aye, RF-Absent)**

IV. CONSENT CALENDAR

A. Assessor/Clerk-Recorder:

Consider approving the renewal of a three-year Agreement commencing on January 1, 2021 and terminating December 31, 2023, with Harold W. Bertholf, Inc. to provide appraisal services for oil producing properties located in Kings County. **[Agmt 20-149]**

B. County Counsel/District Attorney's Office:

Consider adopting a Resolution setting a Countywide limit on campaign contributions for elected County offices. **[Reso 20-079] ITEM PULLED BY SUPERVISOR VALLE, ACTION: APPROVED AS PRESENTED (JN, CP, DV-Aye, RV-Abstain, RF-Absent)**

C. Human Services Agency:

1. Consider approving the amended Agreement with Aspiranet for Transitional Housing Program Plus services for the time period of July 1, 2018 to June 30, 2021. **[Agmt 18-060.1]**
2. Consider approving the purchase of 80 laptops to accommodate teleworking of staff due to Coronavirus Disease 2019.

D. Public Works Department:

1. Consider:
 - a. Authorizing the purchase of two WRT Rollers from Swanston Equipment Company; and
 - b. Authorizing the purchase of one Grapple Dump Trailer from Liebelt Enterprises in lieu of the backhoe previously approved by your Board through the Fiscal Year 2020-2021 budget.

E. Sheriff's Office:

1. Consider approving a Quote and Purchase Addendum with Spillman Technologies for a National Incident-Based Reporting System software module. **[Agmt 20-150]**
2. Consider:
 - a. Authorizing the Sheriff's Office to allow the Detentions Deputy Association to purchase Grace Castro's service handgun; and
 - b. Approving the purchase of a Glock model 22, .40 caliber handgun, as replacement; and
 - c. Adopting the budget change. **(4/5 vote required)**

ACTION: APPROVED CONSENT CALENDAR AS AMENDED (JN, CP, RV, DV-Aye, RF-Absent)



V.

REGULAR AGENDA ITEMS

A. Administration – Rebecca Campbell

Kings County Office of Education – Andrea Perez

Receive the 2020-2021 Final Williams Report, the “State of the Schools” annual report, for Kings County.

ITEM WAS PULLED AND WILL BE BROUGHT BACK ON FUTURE AGENDA

B. Elections Department – Lupe Villa

Consider accepting the Certified Statement of the Votes, as submitted by the Registrar of Voters for the November 3, 2020 General Election.

ACTION: ACCEPTED THE STATEMENT OF VOTES (CP, JN, RV, DV-Aye, RF-Absent)

C. Human Resources – Henie Ring

1. Consider:

- a. Adopting the Salary Resolution which reflects recommended and previously authorized classification, salary and benefit changes; and **[Reso 20-078]**
- b. Approving the following salary recommendations effective December 31, 2020, for positions affected by the California \$14 minimum wage increase as listed below:
 - i. Set the salary for Account Clerk I, Community Health Aide I, Department Specialist I, ~~Jail Cook Trainee~~, Janitor, Library Assistant I, Medical Assistant I, Office Assistant I, **Park Aide**, Peer Support Specialist, and WIC Nutrition Assistant I and ~~X-Ray Technician Trainee~~ at Range 140.5;
 - ii. Set the salary for Account Clerk II, Community Health Aide II, Department Specialist II, Library Assistant II, Medical Assistant II, Office Assistant II, Senior Janitor and WIC Nutrition Assistant II at Range 150.5; and
 - iii. Set the salary for Account Clerk III, Community Health Aide III, Department Specialist III, Library Assistant III, Office Assistant III, and WIC Nutrition Assistant III at Range 160.5.

ACTION: APPROVED AS AMENDED (JN, CP, RV, DV-Aye, RF-Absent)

D. Human Services Agency – Sanja Bugay

1. Consider:

- a. Adopting a Resolution authorizing the application to the Homekey program and acceptance of funds; **[Reso 20-080]**
- b. Authorizing the Human Services Agency Director, or her designee, to sign and execute the Standard Agreement and all other Homekey program documents as required to secure, accept, and disperse Homekey funds;
- c. Approving an Agreement with Green Galaxy Builders, Inc. to provide site preparation services, including, but not limited to, the installation and connection of all utilities, and produce or procure and install 24 manufactured homes on the property for the Homekey Project contingent on their ability to meet County insurance requirements; **[Agmt 20-151]**
- d. Approving the Site Access Agreement with Cornerstone Community Alcohol and Other Drug Recovery System, Inc., DBA Kings Gospel Mission, to establish site control over the property and delegate authority to the Human Services Agency Director, or her designee, to sign the agreement;
- e. Approving a waiver of the county impact fees for the Kings Triangle Courtyard Homekey portion of the project (estimated at \$76,151); and
- f. Adopting the budget change. **(4/5 vote required)**

ACTION: APPROVED AS PRESENTED (JN, CP, RV, DV-Aye, RF-Absent)



E. Administration – Rebecca Campbell

Consider approving the cancellation schedule for the Board of Supervisors' meetings for 2021.

ACTION: APPROVED AS AMENDED (CP, RV, JN, RF, DV-Aye)

The Board of Supervisors adjourned to handle the Board of Equalization, California Public Finance Authority and California Community Housing Agency at 10:56 a.m. and reconvened as the Board of Supervisors at 11:05 a.m.

F. Administration – Rebecca Campbell

Department of Public Health – Edward Hill

1. Receive an update on the local emergency in Kings County due to the imminent and proximate threat of exposure of COVID-19 on the residents of the County of Kings and take action as deemed necessary.

THE BOARD RECEIVED AN UPDATE AND NO OFFICIAL ACTION WAS TAKEN

2. Consider funding options to address ongoing COVID-19 pandemic response in the Department of Public Health.

ACTION: APPROVE OPTION 1 AS PRESENTED (CP, JN, RF, DV-Aye, RV-No)

VI.

STUDY SESSIONS

A. Human Resources – Henie Ring

Hold a study session regarding a Workplace Bullying Policy for all County employees.

INFORMATION ONLY - NOA

B. Administration – Rebecca Campbell/Domingo Cruz

Hold a study session regarding the County's Master Fee Schedule Biennial update.

INFORMATION ONLY - NOA

VII.

BOARD MEMBER ANNOUNCEMENTS OR REPORTS

On their own initiative Board Members may make a brief announcement or a brief report on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Gov. Code Section 54954.2a).

Supervisor Pedersen thanked all the staff who have been dealing with the challenges of the pandemic and teleworking issues while doing their jobs. He stated that he has been working with the Sheriff's Office, Human Services Agency and Community Development Agency staff to address some of the homeless encampment and community concerns for the property at 12th Avenue and Houston and thanked all the staff who have helped to work on the issues on the property over the last 18 months and thanked everyone for their patience during this process.

Supervisor Valle stated that he would like the Public Health Director to present information to the Board at the next meeting on the challenges that there are many groups that will not take the COVID vaccine and would like his insight as to how that could affect the County fiscally. He stated that he would like to publicly hold something via social media to show the community that he is willing to take the vaccine and maybe have other elected officials join him.

Supervisor Neves stated that he participated in a waste recycling seminar with Kings Waste and Recycling, the Kings Area Public Transit Agency meeting and the Kings County Association of Governments meeting on December 9, 2020. He stated that he participated in the Calvans meeting on December 10, 2020 and the Collaborative Justice Graduation online ceremony on December 14, 2020.

- ♦ Board Correspondence: **Rebecca Campbell stated that the Board received a letter from Gilbert Felix stating that Congressman TJ Cox's office in Washington, D.C. will officially close on December 18, 2020 and that Congressman David Valadao will be sworn in on January 3, 2020 when new**



members are scheduled to be sworn in. She stated that the Board received a notice of proposal for a 90 day extension of emergency action from the Department of Fish & Game.

- ◆ Upcoming Events: **None**
- ◆ Information on Future Agenda Items: **Rebecca Campbell stated that the following items would be on a future agenda: Administration – Master Fee Schedules Public Hearing, Master Fee Five Year Report, Reappointments to multiple boards, SB 81 Round Two Juvenile Center Project Advertising, Appointment of the Public Works Director and a Resolution for the long term water supply contract with the Department of water resources regarding water management tools, Administration/Minor’s Advocacy – Federally Funded Dependency Representation Program, Behavioral Health – No Place Like Home Round 3 Notice of Funding Availability Funds Application, Agreement with Aspiranet for Wraparound Full Service Partnership Services, Service Agreement with the Source LGBT+ Center, Inc. for LGBT+ Trainings and Support Group Services and Service Agreement with Westcare California, Inc. for Substance Use Disorder Program Services, Probation – Community Corrections Partnership Budget Adjustment and Discharge the Accountability of Delinquent Court-ordered Accounts Deemed Uncollectible, Public Works – Equipment Purchase of WRT Rollers from Swantston Equipment Company and a Grapple Dump Trailer from Liebelt Enterprises in lieu of the backhoe previously approved by the Board in FY 2020-21 budget.**

VIII. CLOSED SESSION

- ◆ **Personnel Matters: [Govt. Code Section 54957]**
Public Employee Performance Evaluation
Title: County Counsel
- ◆ **Personnel Matters: [Govt. Code Section 54957]**
Public Employee Performance Reviews
Title: Unrepresented Management
REPORT OUT: Lee Burdick, County Counsel stated that she did not anticipate the Board taking any reportable action in closed session today.

IX. ADJOURNMENT

The next regularly scheduled meeting will be held on Decmeber 22, 2020, at 9:00 a.m

X. 11:00 AM BOARD OF EQUALIZATION REGULAR MEETING

XI. 11:00 AM CALIFORNIA PUBLIC FINANCE AUTHORITY REGULAR MEETING

XII. 11:00 AM CALIFORNIA COMMUNITY HOUSING AGENCY REGULAR MEETING

FUTURE MEETINGS AND EVENTS

December 22	9:00 AM	Regular Meeting
January 5	9:00 AM	Regular Meeting – Board Reorganization
January 12	9:00 AM	Regular Meeting
January 19	-	Regular Meeting Cancelled due to observance of Martin Luther King Jr. Day on January 18, 2021
January 26	9:00 AM	Regular Meeting

Agenda backup information and any public records provided to the Board after the posting of the agenda will be available for the public to review at the Board of Supervisors office, 1400 W. Lacey Blvd, Hanford, for the meeting date listed on this agenda.