

Board Members

Doug Verboon, District 3, Chairman
Craig Pedersen, District 4, Vice Chairman
Joe Neves, District 1
Richard Valle, District 2
Richard Fagundes, District 5



Staff

Rebecca Campbell, County Administrative Officer
Lee Burdick, County Counsel
Catherine Venturella, Clerk of the Board

Board of Supervisors

Regular Meeting Agenda

Date: Tuesday, December 15, 2020
Time: 9:00 a.m.
Place: Board of Supervisors Chambers, Kings County Government Center
1400 W. Lacey Boulevard, Hanford, California 93230

☎ (559) 852-2362 ❖ FAX (559) 585-8047 ❖ website: <https://www.countyofkings.com>

COUNTY OF KINGS PUBLIC MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID-19

California Governor Gavin Newsom issued Executive Orders N-25-20 and N-29-20 on March 12, 2020 and March 17, 2020, respectively, relating to the convening of public agency meetings in light of the COVID-19 pandemic. On December 3, 2020, the State announced a regional Stay-at-Home order to slow the spread of COVID-19. In response to the State's additional restrictions, and for the protection of the public's health, the Board of Supervisors will convene their public meetings via video and teleconference as detailed below, and will close its Board Chambers to the public until further notice.

Pursuant to the Executive Orders, and to maintain the orderly conduct of the meeting, Kings County will allow the Board Supervisors, County staff and interested members of the public to attend the meeting telephonically or by the Internet, and to participate in the meeting to the same extent as if they were present in the Board's Chambers.

Members of the public who wish to observe the meeting virtually can do so via the worldwide web at:

https://youtu.be/G_ZX8U5BUE0 or go to www.countyofkings.com and click on the "Join Meeting" link.

Members of the public who wish to comment may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether it is on the agenda for Board consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Clerk of the Board of Supervisors no later than 9:00 a.m. on the morning of the noticed meeting. To submit written comments by email, please forward them to either bosquestions@co.kings.ca.us. To submit such comments by U.S. Mail, please forward them to: Clerk of the Board of Supervisors, County of Kings, 1400 W. Lacey Blvd., Hanford, CA 93230

To comment during the meeting by telephone or the Internet, E-mail the Clerk of the Board at any time before or during the meeting at bosquestions@co.kings.ca.us for a phone number, access code and meeting link.

- I. 9:00 AM **CALL TO ORDER**
ROLL CALL – Clerk of the Board
INVOCATION – Sylvia Gaston– Koinonia Church
PLEDGE OF ALLEGIANCE

- II. **UNSCHEDULED APPEARANCES**
Any person may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the subject matter jurisdiction of the Board. Two (2) minutes are allowed for each item.



III. APPROVAL OF MINUTES

- A.** Approval of the minutes from the December 8, 2020 regular meeting.

IV. CONSENT CALENDAR

A. Assessor/Clerk-Recorder:

Consider approving the renewal of a three-year Agreement commencing on January 1, 2021 and terminating December 31, 2023, with Harold W. Bertholf, Inc. to provide appraisal services for oil producing properties located in Kings County.

B. County Counsel/District Attorney's Office:

Consider adopting a Resolution setting a Countywide limit on campaign contributions for elected County offices.

C. Human Services Agency:

1. Consider approving the amended Agreement with Aspiranet for Transitional Housing Program Plus services for the time period of July 1, 2018 to June 30, 2021.
2. Consider approving the purchase of 80 laptops to accommodate teleworking of staff due to Coronavirus Disease 2019.

D. Public Works Department:

1. Consider:
 - a. Authorizing the purchase of two WRT Rollers from Swanston Equipment Company; and
 - b. Authorizing the purchase of one Grapple Dump Trailer from Liebelt Enterprises in lieu of the backhoe previously approved by your Board through the Fiscal Year 2020-2021 budget.

E. Sheriff's Office:

1. Consider approving a Quote and Purchase Addendum with Spillman Technologies for a National Incident-Based Reporting System software module.
2. Consider:
 - a. Authorizing the Sheriff's Office to allow the Detentions Deputy Association to purchase Grace Castro's service handgun; and
 - b. Approving the purchase of a Glock model 22, .40 caliber handgun, as replacement; and
 - c. Adopting the budget change. **(4/5 vote required)**

V. REGULAR AGENDA ITEMS

A. Administration – Rebecca Campbell

Kings County Office of Education – Andrea Perez

Receive the 2020-2021 Final Williams Report, the "State of the Schools" annual report, for Kings County.

B. Elections Department – Lupe Villa

Consider accepting the Certified Statement of the Votes, as submitted by the Registrar of Voters for the November 3, 2020 General Election.



C. Human Resources – Henie Ring

1. Consider:
 - a. Adopting the Salary Resolution which reflects recommended and previously authorized classification, salary and benefit changes; and
 - b. Approving the following salary recommendations effective December 31, 2020, for positions affected by the California \$14 minimum wage increase as listed below:
 - i. Set the salary for Account Clerk I, Community Health Aide I, Department Specialist I, Jail Cook Trainee, Janitor, Library Assistant I, Medical Assistant I, Office Assistant I, Peer Support Specialist, WIC Nutrition Assistant I and X-Ray Technician Trainee at Range 140.5;
 - ii. Set the salary for Account Clerk II, Community Health Aide II, Department Specialist II, Library Assistant II, Medical Assistant II, Office Assistant II, Senior Janitor and WIC Nutrition Assistant II at Range 150.5; and
 - iii. Set the salary for Account Clerk III, Community Health Aide III, Department Specialist III, Library Assistant III, Office Assistant III, and WIC Nutrition Assistant III at Range 160.5.

D. Human Services Agency – Sanja Bugay

1. Consider:
 - a. Adopting a Resolution authorizing the application to the Homekey program and acceptance of funds;
 - b. Authorizing the Human Services Agency Director, or her designee, to sign and execute the Standard Agreement and all other Homekey program documents as required to secure, accept, and disperse Homekey funds;
 - c. Approving an Agreement with Green Galaxy Builders, Inc. to provide site preparation services, including, but not limited to, the installation and connection of all utilities, and produce or procure and install 24 manufactured homes on the property for the Homekey Project contingent on their ability to meet County insurance requirements;
 - d. Approving the Site Access Agreement with Cornerstone Community Alcohol and Other Drug Recovery System, Inc., DBA Kings Gospel Mission, to establish site control over the property and delegate authority to the Human Services Agency Director, or her designee, to sign the agreement;
 - e. Approving a waiver of the county impact fees for the Kings Triangle Courtyard Homekey portion of the project (estimated at \$76,151); and
 - f. Adopting the budget change. **(4/5 vote required)**

E. Administration – Rebecca Campbell

Consider approving the cancellation schedule for the Board of Supervisors' meetings for 2021.

F. Administration – Rebecca Campbell

Department of Public Health – Edward Hill

1. Receive an update on the local emergency in Kings County due to the imminent and proximate threat of exposure of COVID-19 on the residents of the County of Kings and take action as deemed necessary.
2. Consider funding options to address ongoing COVID-19 pandemic response in the Department of Public Health.



VI. STUDY SESSIONS

A. Human Resources – Henie Ring

Hold a study session regarding a Workplace Bullying Policy for all County employees.

B. Administration – Rebecca Campbell/Domingo Cruz

Hold a study session regarding the County’s Master Fee Schedule Biennial update.

VII. BOARD MEMBER ANNOUNCEMENTS OR REPORTS

On their own initiative Board Members may make a brief announcement or a brief report on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Gov. Code Section 54954.2a).

- ◆ Board Correspondence
- ◆ Upcoming Events
- ◆ Information on Future Agenda Items

VIII. CLOSED SESSION

- ◆ **Personnel Matters: [Govt. Code Section 54957]**
Public Employee Performance Evaluation
Title: County Counsel
- ◆ **Personnel Matters: [Govt. Code Section 54957]**
Public Employee Performance Reviews
Title: Unrepresented Management

IX. ADJOURNMENT

The next regularly scheduled meeting will be held on Decmeber 22, 2020, at 9:00 a.m

X. 11:00 AM BOARD OF EQUALIZATION REGULAR MEETING

XI. 11:00 AM CALIFORNIA PUBLIC FINANCE AUTHORITY REGULAR MEETING

XII. 11:00 AM CALIFORNIA COMMUNITY HOUSING AGENCY REGULAR MEETING

FUTURE MEETINGS AND EVENTS

December 22	9:00 AM	Regular Meeting
January 5	9:00 AM	Regular Meeting – Board Reorganization
January 12	9:00 AM	Regular Meeting
January 19	-	Regular Meeting Cancelled due to observance of Martin Luther King Jr. Day on January 18, 2021
January 26	9:00 AM	Regular Meeting

Agenda backup information and any public records provided to the Board after the posting of the agenda will be available for the public to review at the Board of Supervisors office, 1400 W. Lacey Blvd, Hanford, for the meeting date listed on this agenda.