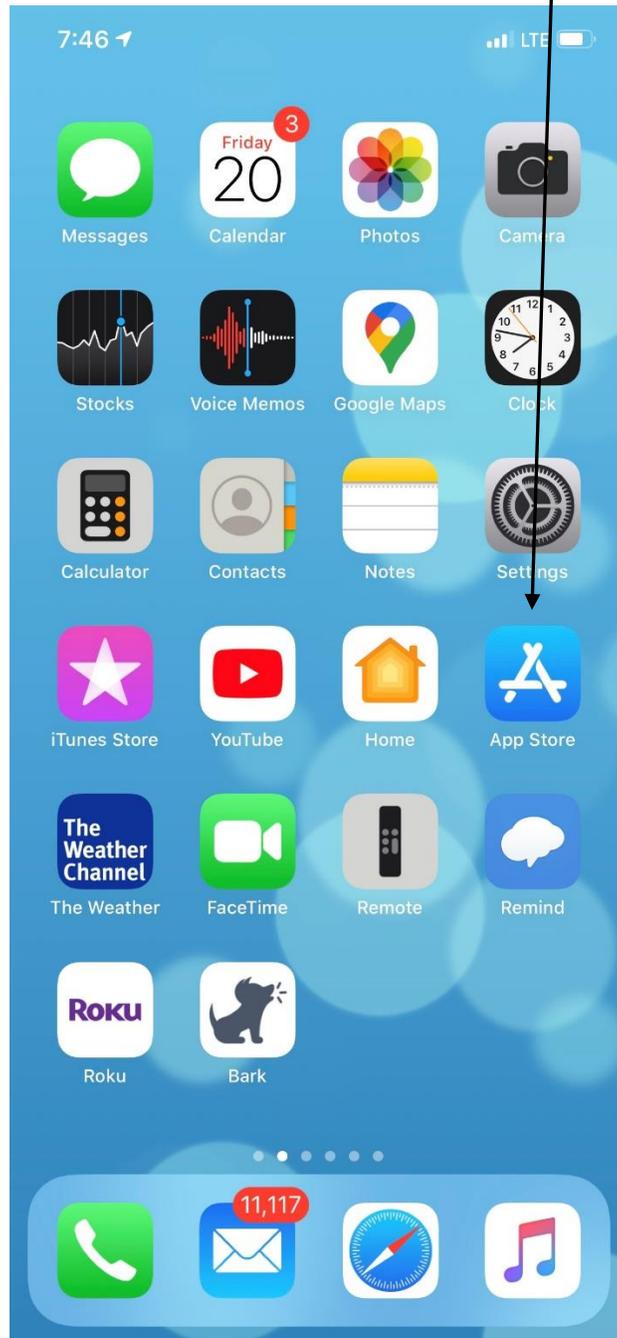
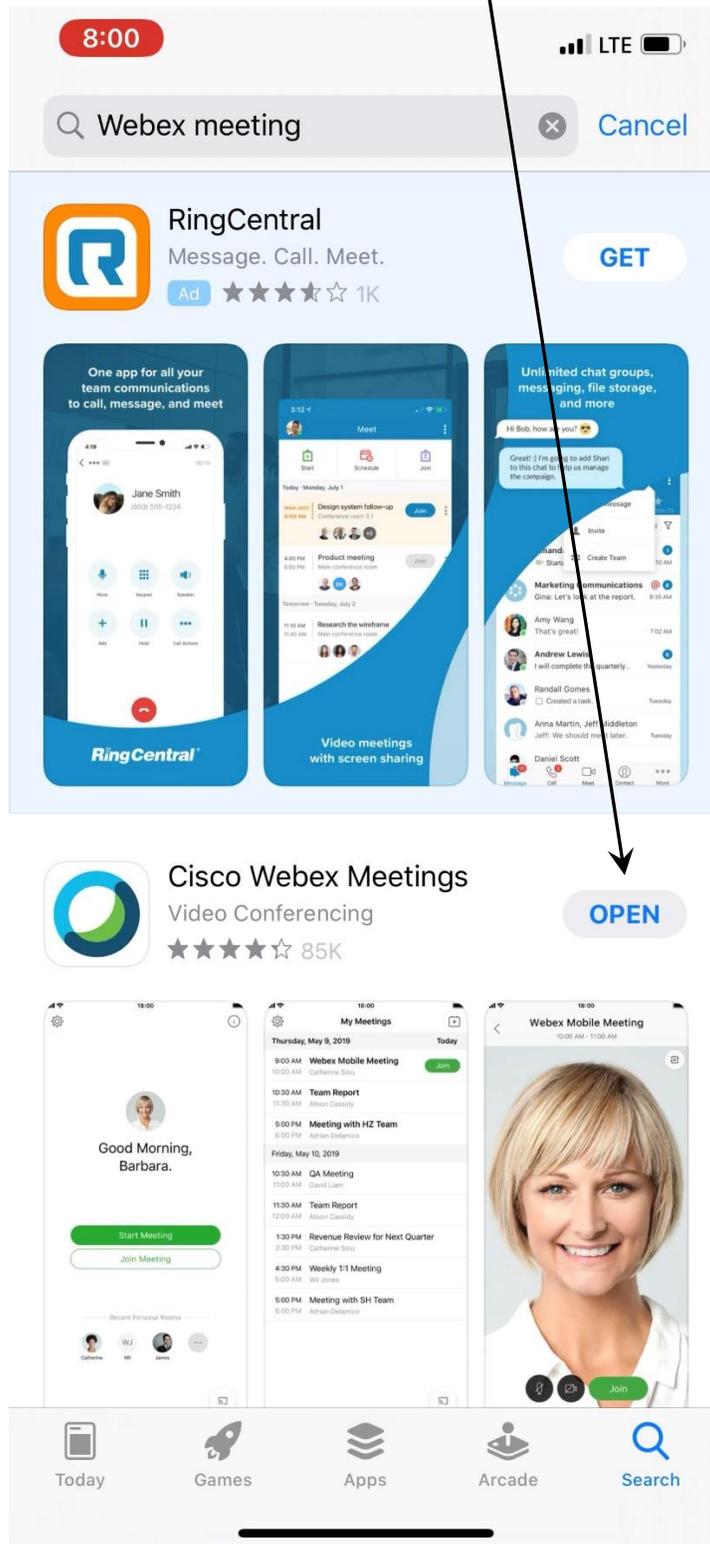


To participate in the Board meeting via your smart phone (iPhone used for demonstration)

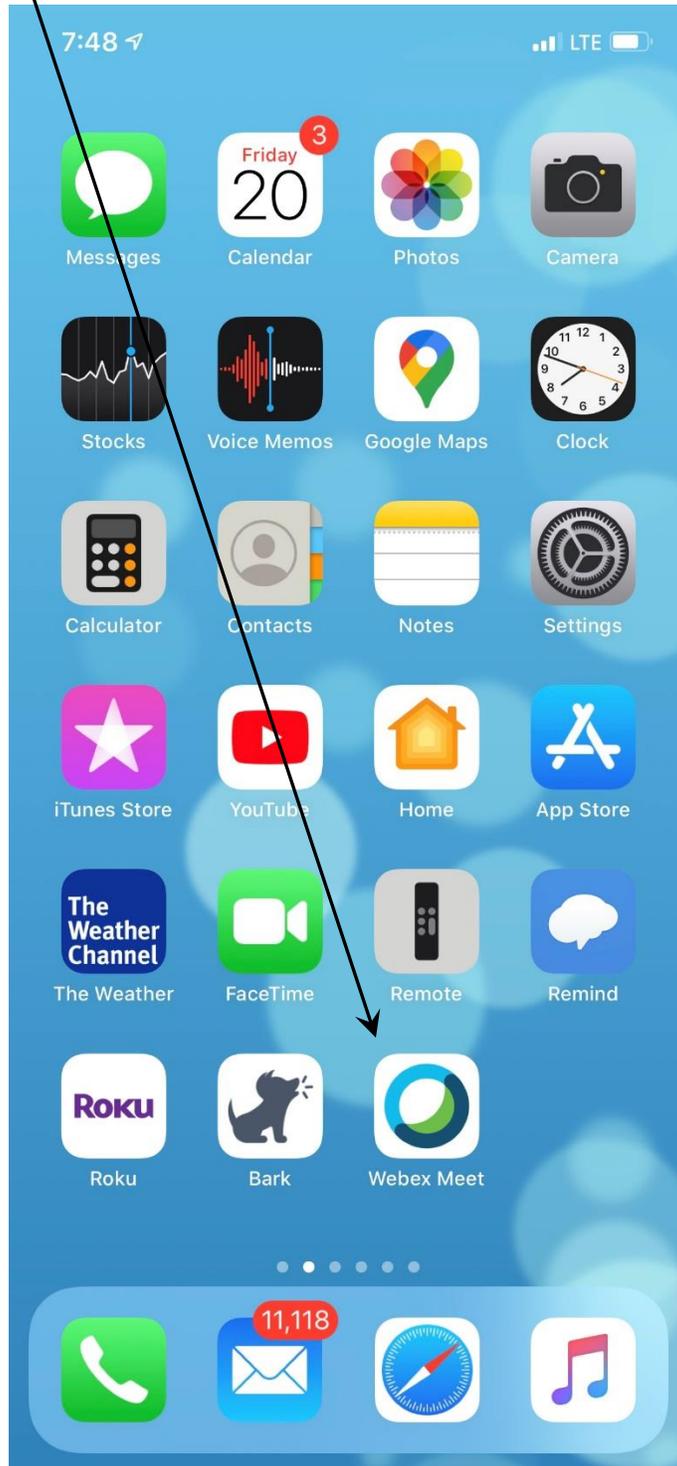
1. Open the app store app to download the WebEx Meeting app



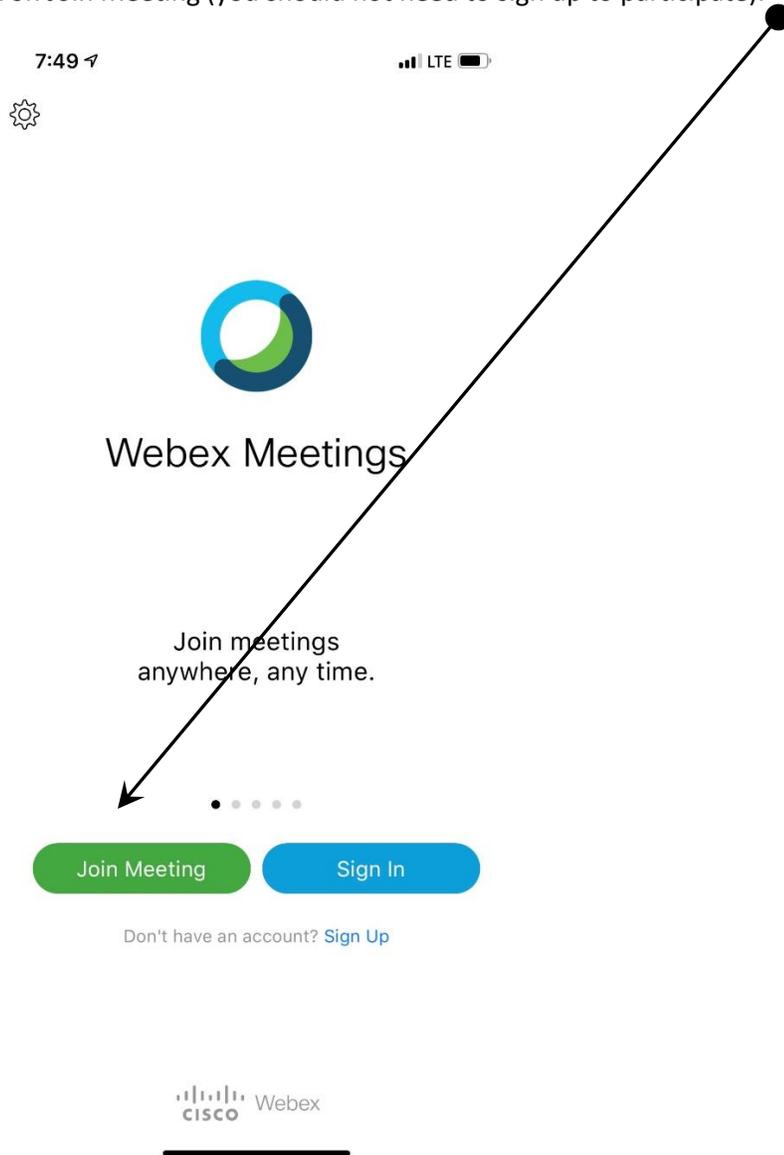
2. Search for WebEx Meetings and download the app.



3. Open the app.



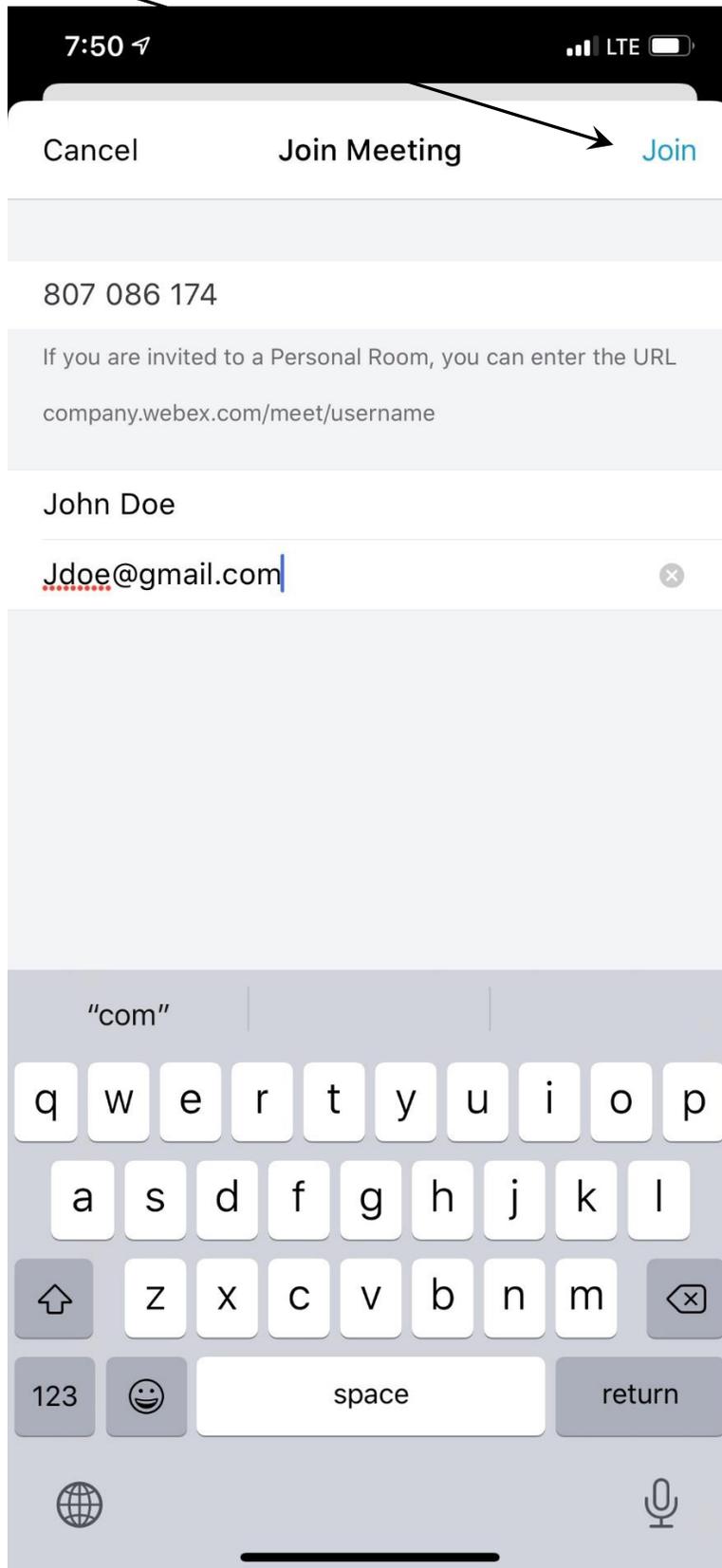
4. Open the app and click on Join Meeting (you should not need to sign up to participate).



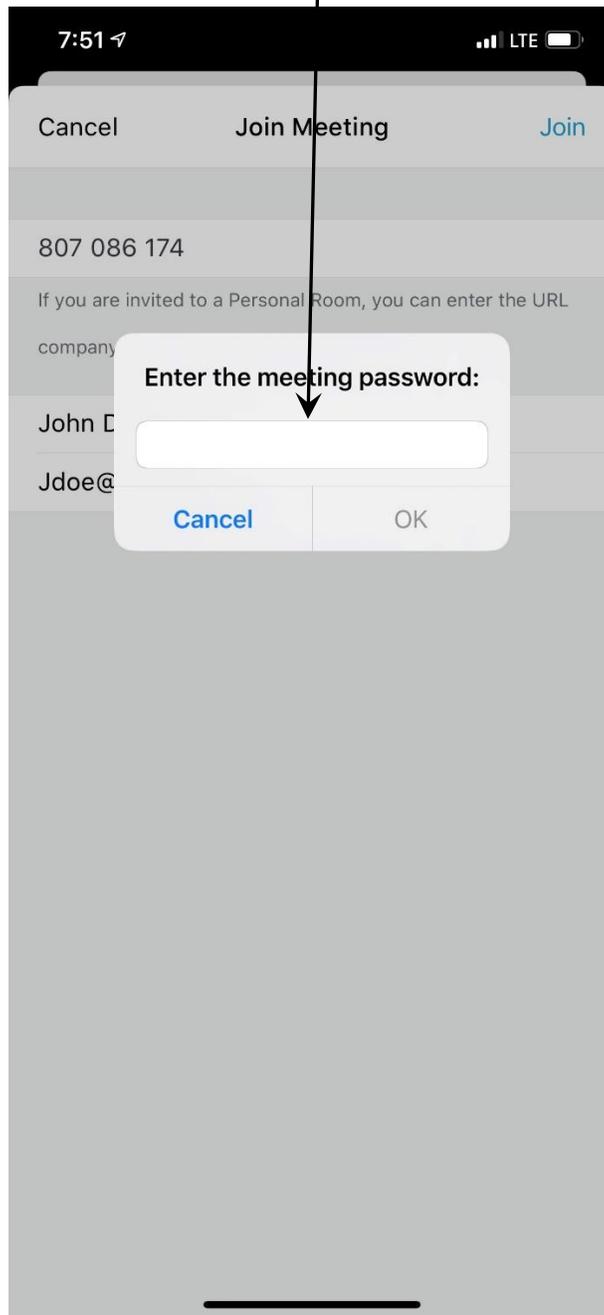
5. Enter the meeting number, your name, and email address.

The image shows a mobile application interface for joining a meeting. At the top, the status bar displays the time 7:49, LTE signal strength, and battery level. The app's navigation bar contains three buttons: 'Cancel', 'Join Meeting' (highlighted), and 'Join'. Below the navigation bar is a light gray header with the text 'Meeting Number or URL'. A text box below this header contains the instruction: 'If you are invited to a Personal Room, you can enter the URL' followed by the example 'company.webex.com/meet/username'. Below the text box are two input fields: 'Your name' and 'Email address'. A standard QWERTY keyboard is visible at the bottom of the screen, with a globe icon on the left and a microphone icon on the right.

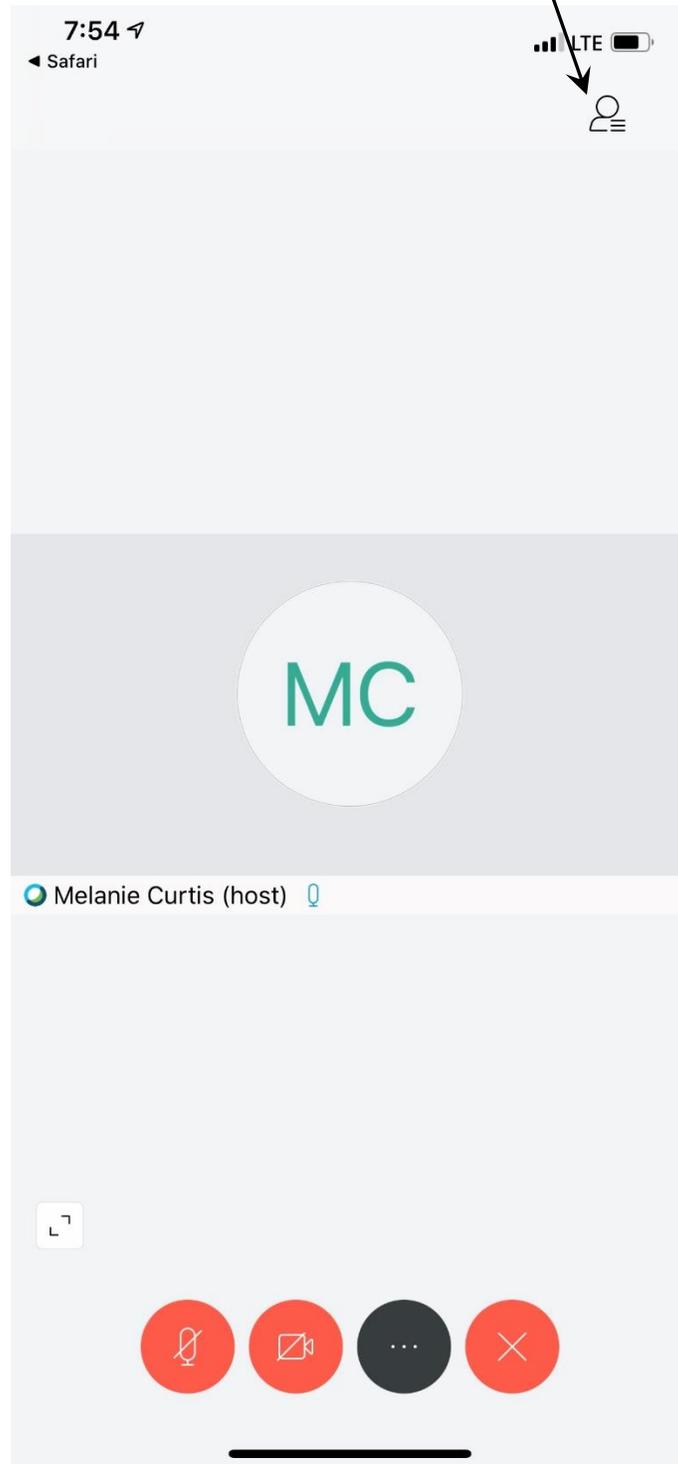
6. Click Join.



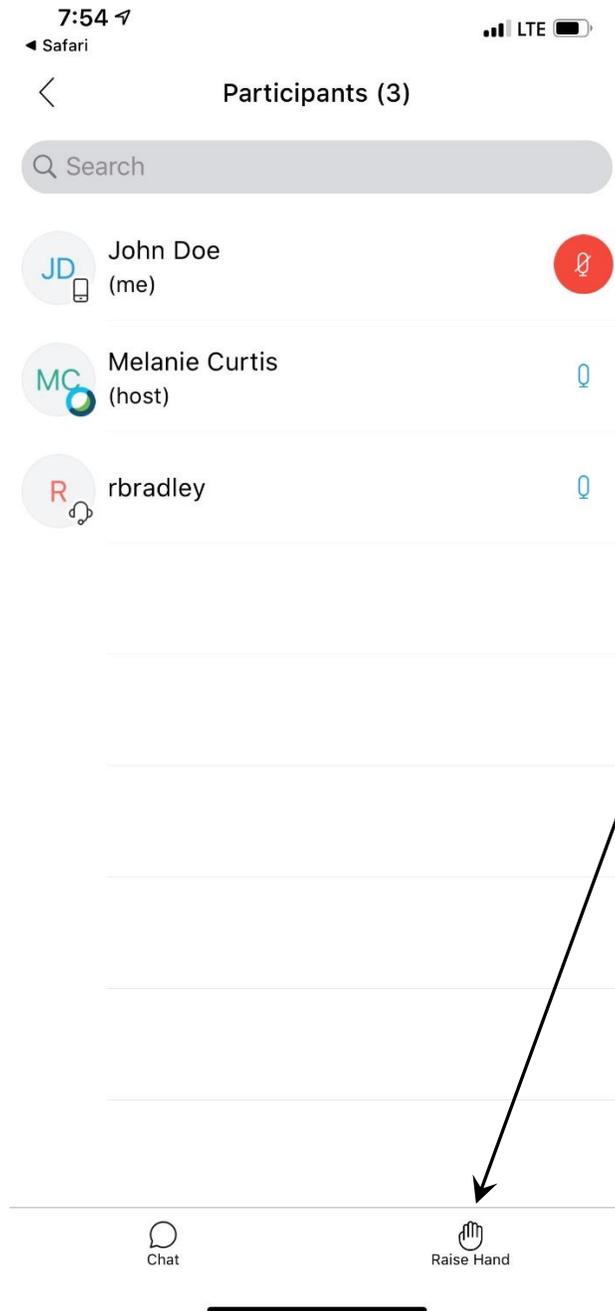
7. Enter the meeting password and click OK.



8. You are now in the meeting. Your screen should look similar to the below picture. To Raise Your Hand to provide public comments, press the person icon.



- To Raise Your Hand to provide public comment (only allowed during the Unscheduled Appearances portion of the meeting), click on the small hand icon on the bottom of the screen.



To join the Board meeting via your computer (internet required):

1. Go to the County's Homepage: www.countyofkings.com
2. Click on the Join Meeting icon on the right side of the page:



3. Enter your name and email address and click Next:

Board Meeting WebEx Instructions - March 24, 2020
Tuesday, Mar 24 2020 | 9:00 AM - 12:00 PM ⓘ

Cisco Webex Meetings ⓘ ×

Board Meeting WebEx Instructions - March 24, 2020

9:00 AM - 12:00 PM

Enter your information

Full name

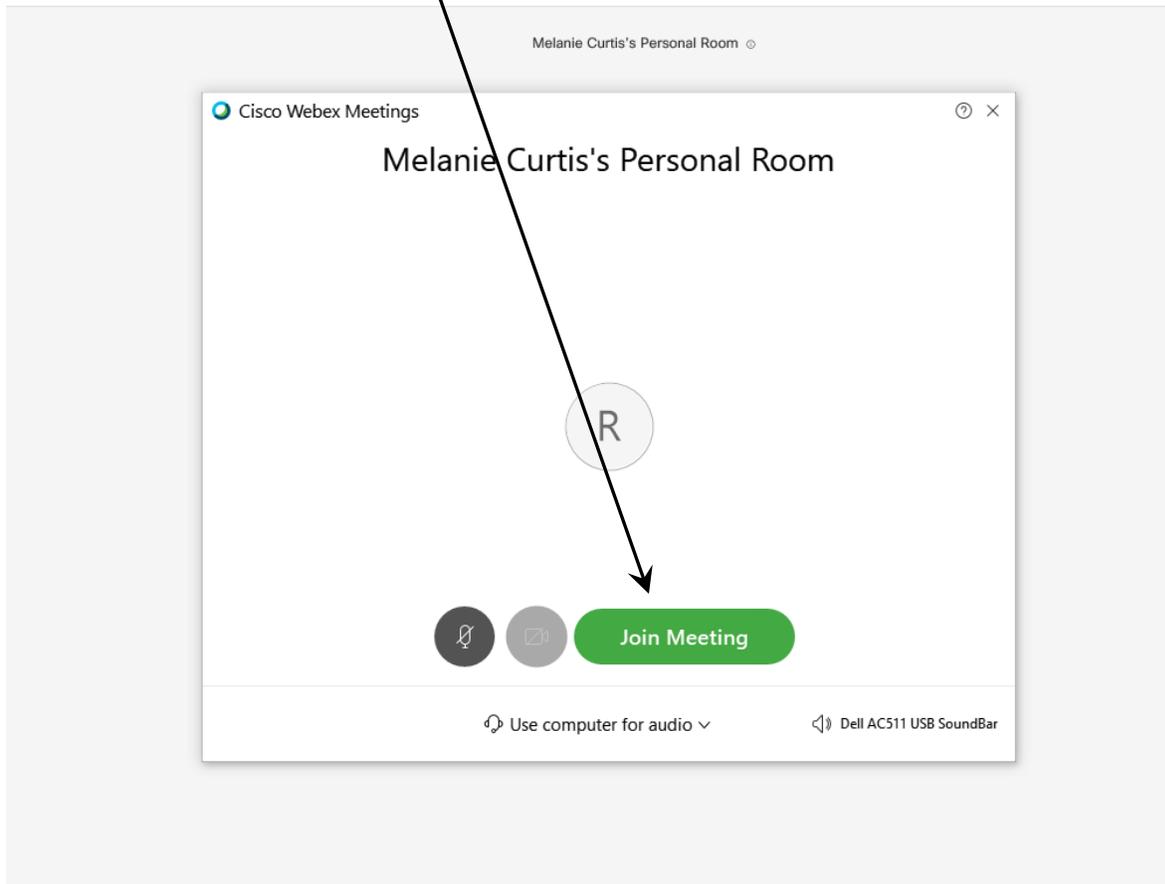
Email address

Next

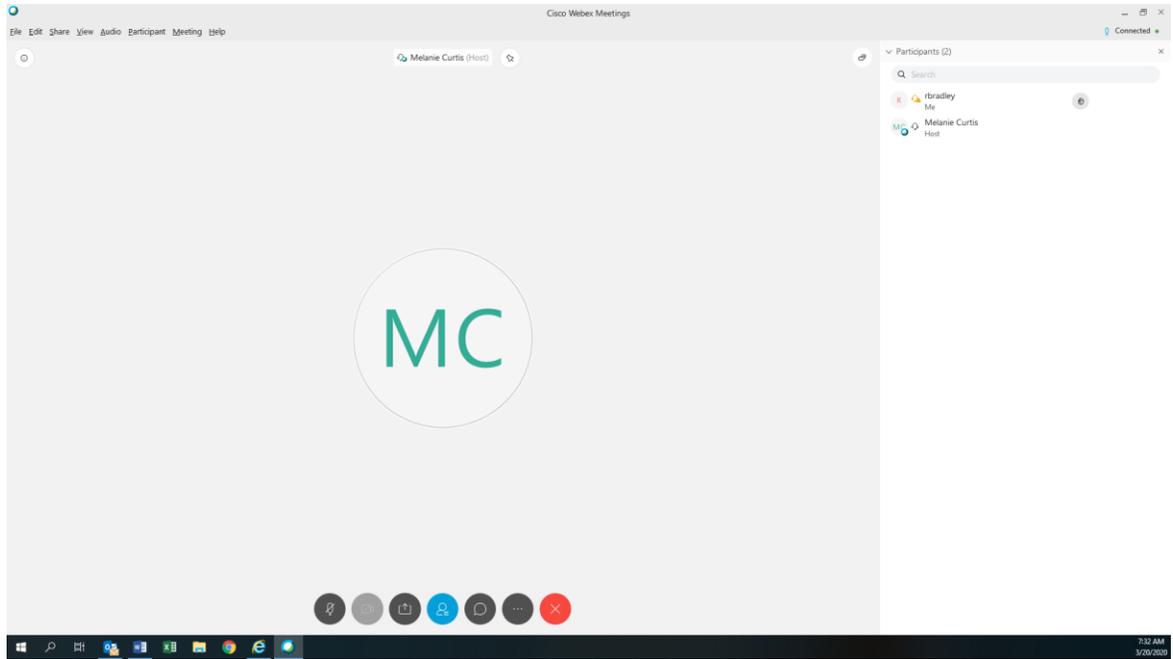
Already have an account? [Sign in](#)

 CISCO Webex

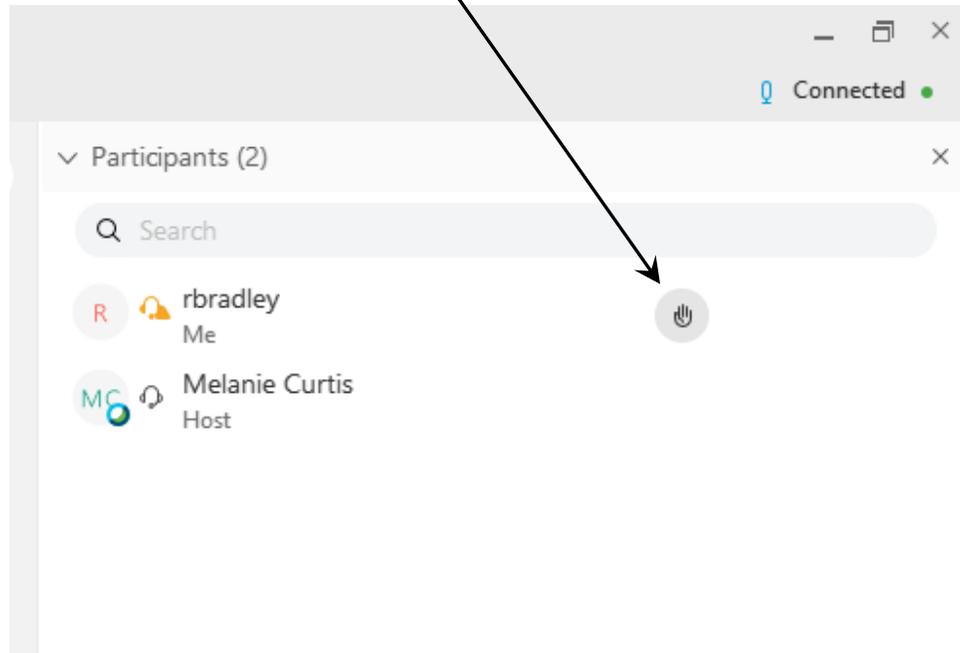
4. Click on Join Meeting:



5. You now in the meeting. You will need speakers attached to your computer to listen in. Your screen should look similar to the screenshot below.



6. If you wish to provide public comment (only allowed during the Unscheduled Appearances portion of the meeting), you must raise your hand. To do so, click on the small hand icon next to your name on the participant menu on the right of your screen. A mic is required to be installed on your computer to be heard.



7. You will be acknowledged according to your user name and provided up to two minutes to speak.