

**Board Members**

Doug Verboon, District 3, Chairman  
Craig Pedersen, District 4, Vice Chairman  
Joe Neves, District 1  
Richard Valle, District 2  
Richard Fagundes, District 5



**Staff**

Rebecca Campbell, County Administrative Officer  
Lee Burdick, County Counsel  
Melanie Curtis, Deputy Clerk of the Board

## Board of Supervisors Regular Meeting Agenda

**Date:** Tuesday, March 17, 2020  
**Time:** 9:00 a.m.  
**Place:** Board of Supervisors Chambers, Kings County Government Center  
1400 W. Lacey Boulevard, Hanford, California 93230

☎ (559) 852-2362 ❖ FAX (559) 585-8047 ❖ website: <https://www.countyofkings.com>

In compliance with the Americans with Disabilities Act, if you require a modification or accommodation to participate in this meeting, including agenda or other materials in an alternative format, please contact the Board of Supervisors Office at (559) 852-2362 (California Relay 711) by 3:00 p.m. on the Friday prior to this meeting. The Clerk of the Board will provide assistive listening devices upon request.

***As a courtesy to those in attendance, please silence cell phones, pagers and electronic devices.***

### **COUNTY OF KINGS PUBLIC MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID-19**

California Governor Gavin Newsom issued Executive Order N-25-20 on March 12, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic. The County of Kings hereby provides notice that it will continue to convene its regularly scheduled public meetings of the Board of Supervisors in the Board Chambers, as provided in the publicly posted agenda notice, and until further notice. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, the County of Kings will allow Board Supervisors to attend the meeting telephonically and to participate in the meeting to the same extent as if they were present.

Members of the public who wish to participate may appear at the public meeting held in the Board Chambers, where efforts will be made to allow adequate social distancing and to ensure that exposed surfaces are sanitized. For members of the public who wish to participate, but not to attend in person, you may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether it is on the agenda for Board consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Clerk of the Board of Supervisors no later than 9:00 a.m. on the morning of the noticed meeting. To submit written comments by email, please forward them to either [Catherine.Venturella@co.kings.ca.us](mailto:Catherine.Venturella@co.kings.ca.us) or [Melanie.Curtis@co.kings.ca.us](mailto:Melanie.Curtis@co.kings.ca.us). To submit such comments by U.S. Mail, please forward them to:

Clerk of the Board of Supervisors, County of Kings, 1400 W. Lacey Blvd., Hanford, CA 93230

- I. **9:00 AM** **CALL TO ORDER**  
**ROLL CALL – Clerk of the Board**  
**INVOCATION – JoAnn Hawkins**  
**PLEDGE OF ALLEGIANCE**
  
- II. **UNSCHEDULED APPEARANCES**  
*Any person may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.*
  
- III. **APPROVAL OF MINUTES**  
Approval of the minutes from the March 10, 2020 regular meeting.



**IV. CONSENT CALENDAR**

**A. Fire Department:**

1. Consider:
  - a. Approving the sole source purchase of three vehicles from Wondries Fleet Group; and
  - b. Approving the sole source for Derotic LLC to outfit the vehicles; and
  - c. Authorizing the Fire Department to initiate financing for vehicles through the Bank of the West.

**B. Public Works Department:**

Consider authorizing the Purchasing Manger to approve the purchase order for five vans from Jim Manning Dodge.

**V. REGULAR AGENDA ITEMS**

**A. Community Development Agency – Greg Gatzka**

Consider approving the second amendment to Agreement No 19-032 with Proteus Incorporated for the Kings County 2020 Census outreach related activities.

**B. Fire Department – Clay Smith/Amanda Verhaege**

Consider adopting a Resolution suspending emergency proclamation No. 20-01 from February 26, 2020 and ratified by Resolution No. 20-007 on March 3, 2020 effective immediately as a result of the resumption of rendering services at Baker Commodities, Inc.

**C. Public Works Department – Kevin McAlister/Dominic Tyburski**

1. Consider authorizing the installation of “No Overnight Parking, 6:00 p.m. to 6:00 a.m.” signs along the south side of East Lacey Boulevard from a point approximately 130 feet east of State Route 43’s eastern edge of pavement to a point 1,000 feet eastward.
2. Consider:
  - a. Adopting a Resolution authorizing an inter-fund loan between the County’s General Fund and the County’s Fleet Fund (Internal Service Fund) for the purpose of replacing the Hickey Park irrigation well.
  - b. Adopt the budget change. **(4/5 vote required)**

**VI. BOARD MEMBERS ANNOUNCEMENTS OR REPORTS**

*On their own initiative Board Members may make a brief announcement or a brief report on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Gov. Code Section 54954.2a).*

- ◆ Board Correspondence
- ◆ Upcoming Events
- ◆ Information on Future Agenda Items

**VII. CLOSED SESSION**

- ◆ **Significant exposure to litigation.** 1 case [Govt. Code Section 54956.9 (d)(2), (e)(1)]



**VIII. ADJOURNMENT**

The next regularly scheduled meeting is scheduled for March 24, 2020, at 9:00 a.m.

**IX. 11:00 AM CALIFORNIA PUBLIC FINANCE AUTHORITY REGULAR MEETING CANCELLED**

***FUTURE MEETINGS AND EVENTS***

March 24	9:00 AM	Regular Meeting
March 24	1:30 PM	Kings County Housing Authority Board of Directors Regular Meeting
March 24	2:00 PM	Kings In-Home Supportive Services Board Regular Meeting
March 31	9:00 AM	Regular Meeting
March 31	11:00 AM	California Public Finance Authority Regular Meeting
April 7	9:00 AM	Regular Meeting
April 14	9:00 AM	Regular Meeting
April 14	11:00 AM	California Public Finance Authority Regular Meeting

*Agenda backup information and any public records provided to the Board after the posting of the agenda will be available for the public to review at the Board of Supervisors office, 1400 W. Lacey Blvd, Hanford, for the meeting date listed on this agenda.*

### Board Members

Doug Verboon, District 3, Chairman  
Craig Pedersen, District 4, Vice Chairman  
Joe Neves, District 1  
Richard Valle, District 2  
Richard Fagundes, District 5



### Staff

Rebecca Campbell, County Administrative Officer  
Lee Burdick, County Counsel  
Melanie Curtis, Deputy Clerk of the Board

## Board of Supervisors Regular Meeting Action Summary

**Date:** Tuesday, March 10, 2020  
**Time:** 9:00 a.m.  
**Place:** Board of Supervisors Chambers, Kings County Government Center  
1400 W. Lacey Boulevard, Hanford, California 93230

☎ (559) 852-2362 ❖ FAX (559) 585-8047 ❖ website: <https://www.countyofkings.com>

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### I. B 1

#### CALL TO ORDER

ROLL CALL – Clerk of the Board  
INVOCATION – John Devlin – Information Technology Department Director  
PLEDGE OF ALLEGIANCE  
ALL MEMBERS PRESENT

### II. B 2

#### UNSCHEDULED APPEARANCES

*Any person may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.*

Ed Hill, Public Health Department Director stated that the COVID-19 (coronavirus) health risk in California is still relatively low but fear and panic is real. Kings County has tested seven patients and they were all negative, staff is tracking response expense claims in case federal or state sources make funding available. He stated that there is a lot of misinformation out there, but washing your hands, keeping your hands away from your face and staying home when you are sick are important factors to staying healthy.

Amanda Verhaege, Office of Emergency Management Coordinator stated that Baker Commodities Incorporated is back up and running and stated that the Board can allow the emergency proclamation to expire on animal mortality.

Scott Holwell, Veteran's Services Officer/Public Guardian stated that the annual Veteran's Job Faire on March 19, 2020 from 9:00 a.m. to 11:30 a.m. at the Hanford Civic Auditorium and invited everyone to attend even though the event is targeting Veterans.



- III. B 3      APPROVAL OF MINUTES**  
Approval of the minutes from the February 25, 2020 regular meeting and the March 3, 2020 special meeting.  
**ACTION: APPROVED THE MINUTES FROM THE FEBRUARY 25, 2020 MEETING (JN/RF/RV/CP/DV-Aye)**  
**ACTION: APPROVED THE MINUTES FROM THE MARCH 3, 2020 MEETING (JN/RF/RV/-Aye, CP/DV-Abstain)**
- IV. B 4      CONSENT CALENDAR**
- A. District Attorney:**  
Consider adopting Resolutions authorizing the District Attorney’s Office to submit Fiscal Year 2020-2021 applications for the following programs: Automobile Insurance Fraud Program, Workers Compensation Insurance Fraud Program, Violence Against Women Vertical Prosecution Program, and the Victim Witness Assistance Program. **[Reso 20-009, 20-010, 20-011, 20-012]**
- B. Public Works Department:**
1. Consider:
    - a. Adopting a Resolution stating that there are no unmet transit needs in Kings County; and
    - b. Authorizing the Public Works Director to sign the claim form. **[Reso 20-008]**
- C. Administration:**
1. Consider denying the claim for damages filed by James Carlson.
  2. Consider appointing two members to the Law Library Board of Trustees.
  3. Consider appointing one member of the Tri-County Regional Health Authority Commission/CalViva.
- ACTION: CONSENT CALENDAR APPROVED AS PRESENTED (JN/RF/RV/CP/DV-Aye)**
- V. B 5      REGULAR AGENDA ITEMS**
- A. Human Resources - Henie Ring/Carolyn Leist**
1. Consider:
    - a. Approving a new job specification for Probation Technician and set the salary at Range 169.0 (\$3,229-\$3,942); and
    - b. Allocating 3.0 FTE Probation Technicians in Budget Unit 233100, allocate 1.0 Probation Technician in Budget Unit 233200 and allocate 5.0 FTE Probation Technicians in Budget Unit 234000; and
    - c. Deleting 2.0 FTE Probation Aides and delete 1.0 Electronic Monitoring Technician in Budget Unit 233100, delete 1.0 FTE Probation Aide in 233200, and delete 1.0 FTE Electronic Monitoring Technician in Budget Unit 234000; and
    - d. Upward reclassifying the incumbents (S. Cervantes, M. Campbell, and M. Mosqueda) to Probation Technician with a change in salary in accordance with Personnel Rule 13073; and
    - e. Laterally reclassifying the incumbent (M. Bustamante) to Probation Technician with no change in salary in accordance with Personnel Rule 3022.
- ACTION: APPROVED AS PRESENTED (JN/RF/RV/CP/DV-Aye)**
- B 6      B. Administration – Rebecca Campbell/Domingo Cruz**
1. Consider:
    - a. Approving the reserve allocation from the Fund 7019 in the amount of \$79,600 for the operation and maintenance expenses at the Kettleman City Community Services District Surface Water Treatment Plant; and
    - b. Approve the budget change. **(4/5 vote required)**
- ACTION: APPROVED AS PRESENTED (JN/RV/RF/CP/DV-Aye)**



**VI. B 8**

**PUBLIC HEARING**

**A. Community Development Agency – Greg Gatzka/Alex Hernandez**

Conduct a public hearing to give citizens an opportunity to make their comments known regarding what types of eligible activities the County should apply for under the State Community Development Block Grant Program in response to the 2019-2020 State Community Development Block Grant Notice of Funding Availability and consider providing direction to staff of which potential eligible activity or project the Board would like Staff to pursue.

**Supervisor Verboon opened the public hearing, testimony was received from Gary Ernst and Fidel Mazon and the public hearing was closed.**

**ACTION: The Board advised staff to pursue the maximum funding available for housing programs and to table the discussion regarding other possible projects until next week's meeting.**

**(RV/CP/JN/RF/DV-Aye)**

**VII. B 7**

**BOARD MEMBERS ANNOUNCEMENTS OR REPORTS**

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**Supervisor Pedersen stated that he attended the National Association of Counties (NACo) conference in Washington, D.C. He stated that President Trump addressed the organization and meetings were held to discuss topics affecting local government.**

**Supervisor Valle congratulated Supervisor Fagundes on his reelection to office. He thanked Lupe Villa, Elections Department Director and his staff and volunteers on their hard work on the primary election on March 3, 2020 and thanked Supervisor Pedersen & Verboon for representing Kings County in Washington, D.C.**

**Supervisor Fagundes stated that he attended the Board of Supervisors Special meeting on March 3, 2020, attended a County Employee Barbecue committee meeting and Kings Area Public Transit Agency meeting and the Kings Community Action Organization meeting on March 5, 2020.**

**Supervisor Neves congratulated Supervisor Fagundes on his reelection to office and stated that he announced softball games at Lemoore High School, attended an animal mortality group meeting on March 2, 2020, attended a CalViva meeting and CAL-ID meeting on March 4, 2020, attended the Kings Area Rural Transit Agency meeting on March 5, 2020, attended the Tachi Palace Community Breakfast and the ribbon cutting for the Armona Event Center on February 28, 2020. He thanked Supervisor Richard Fagundes and District Attorney Keith Fagundes for their help at the Liberty Band breakfast fundraiser on February 29, 2020. He stated that he announced Little League and Lemoore High School baseball games on March 7, 2020 and attended the annual Fraternal Hall meeting on March 8, 2020.**

**Supervisor Verboon thanked Roman Beneitez, Lemoore Naval Air Station liaison, for the invitation to the groundbreaking on the new hanger at the base. He stated that he attended the National Association of Counties (NACo) conference in Washington, D.C. and discussed topics from all the meetings they attended.**



- ◆ Board Correspondence: **Rebecca Campbell** stated that the Board received a notice from the California Fish and Game Commission on the proposed 90-day extension of emergency regulations special order regarding take of Chinook Salmon in Anadromous Waters of the Klamath River basin downstream of Iron Gate and Lewiston Dams. She stated that the Board also received a notice from the State of California Fish and Game Commission on the proposed emergency action 2020 Recreational Purple Sea Urchin Emergency Rule. She stated that the Board received an invitation from the Bakersfield National Cemetery to their annual Memorial Day Ceremony on May 23, 2020 at 9:00 a.m.
- ◆ Upcoming Events: **Rebecca Campbell** stated that on March 11, 2020 a Census Community forum will be held at Armona Senior Center from 6:00 p.m. to 7:00 p.m., on March 12, 2020 Kings County 4-H will hold a tri-tip fundraiser from 4:00 p.m. to 6:00 p.m. at the University of California Cooperative Extension office, Youth and County Government day will be held on March 17, 2020, Women’s History Month will be held on March 24, 2020, Corcoran Rotary Crab Feed will be held on April 4, 2020 from 5:30 p.m. to 8:30 p.m. at the RAC Gym.
- ◆ Information on Future Agenda Items: **Rebecca Campbell** stated that the following items would be on a future agenda: Administration – Youth and County Government Day, Master Fee Schedule amendment, Memorandum of Understanding between California Counties Foundation and the San Joaquin Valley Regional Association of Counties for fiscal management and event planning registration, Women’s History Month, State Lobbyist contract, award jail medical competency program, SB 81 round two juvenile center remodel project – plans, specifications and advertising, Community Development Agency Census Outreach agreement with Proteus, Fire Department – purchase and financing for three new vehicles, Public Works – Parking regulations, loan from fleet and Human Services Agency – Medi-Cal expansion grant.

**VIII. B 9**

**CLOSED SESSION**

- ◆ **Significant exposure to litigation.** 1 case [Govt. Code Section 54956.9 (d)(2), (e)(2)]  
**Lee Burdick stated that no reportable action was anticipated in closed session today.**

**IX.**

**ADJOURNMENT**

The next regularly scheduled meeting is scheduled for March 17, 2020, at 9:00 a.m.

***FUTURE MEETINGS AND EVENTS***

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# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM March 17, 2020

**SUBMITTED BY:** Fire Department – Clay Smith

**SUBJECT:** PURCHASE AND FINANCING FOR THREE NEW VEHICLES

**SUMMARY:**

**Overview:**

The Kings County Fire Department is requesting to purchase three new vehicles in Fiscal Year (FY) 2019-2020. The Fire Department is requesting approval to purchase three vehicles from Wondries Fleet Group, have them outfitted by Derotic LLC, and finance the vehicle purchase through Bank of the West.

**Recommendation:**

- a. Approve the sole source purchase of three vehicles from Wondries Fleet Group; and
- b. Approve the sole source for Derotic LLC to outfit the vehicles; and
- c. Authorize the Fire Department to initiate financing for the vehicles through Bank of the West.

**Fiscal Impact:**

There is no fiscal impact to the General Fund. The Fire Department will pay approximately \$227,674 over the life of the three-year financing agreement. The payments will be made from the Fire Fund Budget Unit 241000, Account 92060 Capital Leases, and Account 93003 Interest on Other Long-Term Expense, starting in FY 2020-2021. The current budgeted amount of \$30,019 will revert back to fund balance for FY 2019-2020.

**BACKGROUND:**

The Kings County Fire Department budgeted for the lease purchase of three vehicles in the FY 2019-2020 budget. The Fire Department is requesting approval to buy three vehicles. Two of the vehicles are Dodge Power Wagon pick-ups that will replace the Fire Chief's vehicle and one Battalion Chief vehicle, which are aging and have high mileage.

(Cont'd)

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2020.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.



## **Agenda Item**

### **PURCHASE AND FINANCING FOR THREE NEW VEHICLES**

**March 17, 2020**

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The third vehicle, a dozer tender, is a specialized vehicle that will accompany the Fire Department's bulldozer, providing fuel and other tools utilized during wild land firefighting operations located in Kings County and during out-of-county incidents. The Fire Department consulted with the County Purchasing Division and Finance Department regarding the solicitation of quotes and financing for the two Dodge Power Wagons and the dozer tender. Both the Purchasing Division and the Finance Department advised limiting the amount of vendors utilized at the recommendation of Bank of the West to wrap all components of the vehicles, including the vehicle and accessories, into one financing agreement. The Fire Department is requesting to sole source the vehicle purchase from Wondries Fleet Group, since they build the specialized dozer tender that meets the specifications needed by the Fire Department, and they also sell Dodge Power Wagons. This allows the Fire Department to purchase all three vehicles from one vendor, limiting the amount of vendors involved to complete the purchase. The Fire Department is also requesting to sole source the purchase and installation of lights, sirens, camper shells, and bed slides for the vehicles from Derotic LLC.

The Fire Department, in conjunction with the Finance Department, received quotes from Government Capital Corporation, Community Leasing Partners, Citizens Business Bank, and Bank of the West. Government Capital provided a financing quote with a 3.38% interest rate; Community Leasing Partners provided a financing quote with a 3.16% interest rate; Citizens Business Bank provided a financing quote with a 3.15% interest rate; and Bank of the West provided a financing quote with a 1.65% interest rate. The Fire Department is seeking approval to finance the vehicle purchase through Bank of the West, since they proposed the lowest yearly payment and interest rate. The first payment will be made in FY 2020-2021. If authorized by your Board, the Fire Department will initiate the process of entering into a lease-purchase agreement under the quoted terms with Bank of the West. Once the final lease-purchase agreement documents are received from Bank of the West, the Fire Department will be back before your Board for adoption of a resolution approving the lease-purchase agreement and authorizing final signatures on all related documentation.

Purchasing has reviewed and approved as to form the sole source purchase request.



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM March 17, 2020

**SUBMITTED BY:** Public Works Department – Kevin McAlister/Mel Laningham

**SUBJECT:** VEHICLE PURCHASE

**SUMMARY:**

**Overview:**

The Public Works Department's Fleet Division is requesting the Board's approval for the purchase of five vans from the Fleet Fund.

**Recommendation:**

**Authorize the Purchasing Manager to approve the purchase order for five vans from Jim Manning Dodge.**

**Fiscal Impact:**

The amount of \$643,935 is available in the Fleet Fund to purchase vehicles in Budget Unit 925600, account number 94004. The total amount for the proposed purchase of the five vans is \$216,051. The amount is offset by \$100,000 in grant funding awarded to the County by the San Joaquin Valley Air Pollution Control District.

**BACKGROUND:**

On April 23, 2019, your Board approved the submittal of a grant application to the San Joaquin Valley Air Pollution Control District (District) for the purchase of five new alternative fuel vans. Funding from the grants was included in the Fiscal Year 2019-2020 Final Budget to purchase new vans for the County. As a result of a delay in the grant approval process, the District just recently accepted and executed the grant contract on March 3, 2020. This delay in the approval process contributed to an approximate \$2,000 higher total cost for the vans than staff anticipated and previously reported to your Board. However, the County has adequate savings in the fixed assets account within the Fleet Fund to offset the extra \$2,000 cost.

This purchase has been reviewed and approved as to form by the Purchasing Division.

**BOARD ACTION :**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2020.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM March 17, 2020

**SUBMITTED BY:** Community Development Agency – Greg Gatzka

**SUBJECT:** CENSUS 2020 OUTREACH AGREEMENT AMMENDMENT

**SUMMARY:**

**Overview:**

On January 22, 2019, the County opted-in with the State of California to provide 2020 Census outreach in Kings County and to be eligible to receive State funding. On April 23, 2019, this Board entered into a professional service agreement with Proteus Inc. to provide the County’s 2020 Census outreach activities. On August 29, 2019, the County’s 2020 Census Outreach Strategic Plan was approved by the California Complete Count-Census 2020 and refined the County’s census outreach approach. On November 5, 2019, Amendment I to the agreement aligned tasks with the County’s 2020 Census Outreach Strategic Plan approved by the State. Now, additional adjustments are necessary based upon reassigned tasks and responsibilities.

**Recommendation:**

**Approve the second amendment to Agreement No. 19-032 with Proteus Incorporated for the Kings County 2020 Census outreach related activities.**

**Fiscal Impact:**

There is no impact to the General Fund. The contract amount of \$108,950 will be reduced by \$36,424 to \$72,526, which will allow revenue from the State of California’s Complete Count-Census 2020 funding to be utilized on other outreach efforts. The budget for this project is in Budget Unit 270000.

**BACKGROUND:**

The California Complete Count Census 2020 effort is a statewide outreach and awareness campaign designed to ensure an accurate and complete count of all Californians in the upcoming 2020 United States Census. The 2020

(Cont’d)

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2020.

CATHERINE VENTURELLA, Clerk of the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **CENSUS 2020 OUTREACH AGREEMENT AMMEDMENT**

**March 17, 2020**

**Page 2 of 2**

Census count is a priority for the State of California as it is estimated that an undercount could cost the State billions of dollars. For every Californian missed during the Census 2020 count, the State is expected to lose approximately \$1,950 per person, per year, for 10 years, in federal program funding.

On January 22, 2019, your Board “Opted-in” to receive \$121,055 from the State of California to assist the State in 2020 Census outreach efforts focused specifically in Kings County and to be utilized on activities designed to reach geographic areas and demographic populations who are “least likely to respond.” These type of areas and populations are commonly referred to as “hard-to-count (HTC).” As presented by staff, the optimal approach to best utilize these funds for its intended purpose is to contract with a community-based organization that is already engaged with hard to count community areas and groups.

On April 23, 2019, the Kings County Board of Supervisors authorized the Chairman to sign Agreement No. 19-032, a professional services agreement with Proteus Incorporated to provide the County’s 2020 Census outreach activities at an amount of \$108,950. Activities provided by Proteus Inc. include utilizing their mobile bus outfitted with 11 internet connected computer workstations and staff, which are all deployed to various events throughout the County. In addition, the services provided include 2020 Census outreach materials, social media promotion, and traditional media outreach. As this agreement was entered into prior to the formation of the Kings County Complete Count Committee fully being operational, and the development of the Kings County 2020 Census Outreach Strategic Plan, a number of outreach activities and coordination efforts were not fully anticipated.

On August 29, 2019, the State approved the County’s 2020 Census Outreach Strategic Plan. This plan required that the County address various additional outreach aspects. The County’s planned 2020 Census outreach activities and efforts have evolved since the agreement was established, and the County and Proteus Inc. agreed to a contract amendment to align the costs outlined between the agreement and the County’s 2020 Census Strategic Plan approved by the State. This plan lead to the first amendment to the Census 2020 Outreach Agreement with Proteus Incorporated to align contracted activities with the County’s plan.

In carrying out 2020 Census Outreach activities since September of 2019, the County has recognized that the Proteus bus has not been readily available due to unforeseen circumstances. Community Development Agency staff have also been providing greater staff time to cover State coordination, reporting, and community event planning. All of these changes necessitated that the County revisit the Proteus Inc. contract and related services. In reviewing past performance and staffing capabilities, Proteus Inc. along with the Community Development Agency have reached an agreement on a Proteus contractual commitment through the remainder of this fiscal year through June, 30, 2020. This agreed revision will result in the reduction of \$36,424 from the original contract and commitment of Proteus resources through the remainder of the fiscal year. A copy of Amendment II Revised Exhibit B is attached.

AGREEMENT NO. 19-032.2

SECOND AMENDMENT TO THE AGREEMENT FOR SERVICES WITH PROTEUS, INC.

This Second Amendment (“Amendment II”) to Agreement No. 19-032 (“Agreement”) is entered into on \_\_\_\_\_, 2020, between the parties, the County of Kings, a political subdivision of the State of California (“County”), and Proteus, Inc. (“Contractor”).

RECITALS

WHEREAS, the County and Contractor (collectively, “the Parties”) entered into Agreement No. 19-032 on April 23, 2019, for services to carry out California Complete Count 2020 Census community outreach activities; and

WHEREAS, the County and Contractor (collectively, “the Parties”) agreed to the First Amendment to Agreement No. 19-032 on November 5, 2019, to adjust services carried out for California Complete Count 2020 Census community outreach activities; and

WHEREAS, the County’s Complete Count 2020 outreach activities are funded by, and must be in accordance with, the Outreach Agreement entered into by the County and the California Complete County Census 2020 Office (“State”); and

WHEREAS, the Parties have mutually determined that, due to unforeseen circumstances, Contractor is no longer able to provide a portion of the contracted for services; and

WHEREAS, The County remains interested in receiving services from Contractor and Contractor remains willing and able to provide a reduced scope of services; and

WHEREAS, The County and Contractor have agreed to an amended schedule of costs and services to be performed under this contract; and

WHEREAS, as set forth in Section 6, the Parties may modify the terms of the Agreement through a writing signed by both Parties.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, which are fully incorporated into this Amendment II as if set forth in full, the Parties hereto agree as follows:

1. Exhibit B to Agreement No. 19-032 shall be replaced with Revised Exhibit B dated \_\_\_\_\_ which is attached hereto and incorporated herein as though fully set forth. Any reference throughout the Agreement or its Exhibits to “Exhibit B” or “Revised Exhibit B” shall be replaced with “Amendment II Revised Exhibit B”.
2. All other terms and conditions of Agreement No. 19-032 shall remain in full force and effect as previously agreed and are not otherwise affected by this Amendment II.

///

///

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment as of the dates indicated below.

Proteus, Inc.

Date: \_\_\_\_\_

By \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

COUNTY OF KINGS, a political subdivision of the State of California

Date: \_\_\_\_\_

By \_\_\_\_\_

Doug Verboon, Chairman  
King County Board of Supervisors

Attest:

\_\_\_\_\_  
Catherine Venturella, Clerk to the Board

APPROVED AS TO FORM:  
Lee Burdick, County Counsel

By, \_\_\_\_\_  
Diane Freeman, Deputy County Counsel

**Amendment II Revised Exhibit B**

For Census Outreach activities conducted between February 1, 2020 through June 30, 2020

<b>Activity Title</b>	<b>Task</b>	<b>Staff Hours</b>	<b>Staff Cost</b>	<b>Resource Cost</b>
Main Outreach (Feb-May 2020)	Census Questionnaire Support	862	\$19,217	\$2,000
	KCCC Coordination	116	\$2,657	
	Production of Materials	61	\$1,360	\$2,766
Non Response Follow Up (June 2020)	KCCC Coordination	404	\$9,000	
Reporting (Feb-June 2020)	Outreach Reporting to County	134	\$3,000	
Sub Total Projected Expenses			\$35,234	\$4,766
<b>Total Contract Amount</b>				
Projected Expenses 2/1/2020 thru 6/30/2020				\$40,000
Amount Invoiced to Date				\$32,526
<b>Revised Total Project Expense</b>				<b>\$72,526</b>
<b>Original Contract Amount</b>				<b>\$108,950</b>
Contract Reduction Amount				-\$36,424



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM March 17, 2020

**SUBMITTED BY:** Fire Department – Clay Smith/Amanda Verhaege

**SUBJECT:** RESOLUTION SUSPENDING LOCAL EMERGENCY PROCLAMATION DUE TO POTENTIAL ACCUMULATION OF LIVESTOCK CARCASSES

**SUMMARY:**

**Overview:**

The Emergency Services Director made a Proclamation on February 26, 2020 in response to the potential accumulation of livestock carcasses, which is due to mechanical issues at Baker Commodities, Inc. The Resolution was ratified and continued by the Board of Supervisors on March 3, 2020. Since March 5, 2020, rendering services for livestock operators through Baker Commodities, Inc. have resumed, and alternative disposal methods are no longer needed.

**Recommendation:**

**Adopt a Resolution suspending emergency proclamation No. 20-01 from February 26, 2020 and ratified by Resolution No. 20-007 on March 3, 2020 effective immediately as a result of the resumption of rendering services at Baker Commodities, Inc.**

**BACKGROUND:**

The potential for a public health situation arose at the end of February due to the closure of Baker Commodities, Inc. and the suspension of livestock pickup services by the local rendering facility. The emergency proclamation allowed livestock operators to abate potential public health and safety issues by pursuing designated alternative disposal methods during the proclaimed emergency while Baker Commodities, Inc. was closed. Since March 5, 2020, rendering services for livestock operators through Baker Commodities, Inc. as the primary disposal method have resumed. The emergency is now considered abated, and suspension of the emergency proclamation for this event is recommended at this time. The Resolution has been reviewed and approved by County Counsel as to form.

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2020.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.



**BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF KINGS, STATE OF CALIFORNIA**

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IN THE MATTER OF SUSPENDING  
RESOLUTION 20-007 \_\_\_\_\_/

RESOLUTION NO. \_\_\_\_\_

WHEREAS, on February 26, 2020, the Kings County Emergency Services Director proclaimed an emergency in Proclamation 20-01; and

WHEREAS, that emergency continued as of March 3, 2020, so the Board of Supervisors ratified Proclamation 20-01 and extended its effect for 28 days, unless sooner suspended by the Board (Reso. 20-007).

NOW, THEREFORE, BE IT RESOLVED, as follows:

The Emergency Services Director reported that the emergency has ceased and operations are progressing. In light of this change, Resolution 20-007 is ordered suspended effective immediately upon adoption of this Resolution.

The foregoing resolution was adopted upon motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, at a special meeting held on the 17th day of March, 2020, by the following vote:

AYES: Supervisors  
NOES: Supervisors  
ABSENT: Supervisors  
ABSTAIN: Supervisors

\_\_\_\_\_  
Doug Verboon, Chairperson  
Board of Supervisors, County of Kings

WITNESS my hand and seal of said Board of Supervisors this 17th day of March, 2020.

\_\_\_\_\_  
Clerk of said Board of Supervisors



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM March 17, 2020

**SUBMITTED BY:** Public Works Department – Kevin McAlister/Dominic Tyburski  
**SUBJECT:** RESTRICTED PARKING ZONE ON EAST LACEY BOULEVARD  
**SUMMARY:**

**Overview:**

The Public Works Department is recommending a “No Overnight Parking” zone be created on the south side of East Lacey Boulevard from approximately 130 feet east of State Route 43 traversing eastward for a distance of 1,000 feet.

**Recommendation:**

**Authorize the installation of “No Overnight Parking, 6:00 pm to 6:00 am,” signs along the south side of East Lacey Boulevard from a point approximately 130 feet east of State Route 43’s eastern edge of pavement to a point 1,000 feet eastward.**

**Fiscal Impact:**

This project will not impact the General Fund. Approximately \$1,000 will be utilized out of the Road Fund, Budget Unit 311000, Account 92001 (Supplies & Materials), which is included in the Fiscal Year 2019-2020 Budget.

**BACKGROUND:**

The Kings County Public Works Department in response to concerns raised by a business owner in the immediate vicinity of the SR43 and Lacey Boulevard intersection reviewed the constituent’s concerns. Large diesel truck and trailer combinations have begun utilizing the area of concern for overnight, and sometimes multiple night parking. Based on concerns regarding potential safety issues created by the visual obstruction of placement of these vehicles, concerns that theft and vandalism at night may be aided by the shielding of the property by these trucks, and the opportunity for private off street parking for a nominal fee directly adjacent, the Department is recommending the establishment of a no overnight parking zone. Section 23-34 of the Kings County Code of Ordinances states that the Board of Supervisors shall from time to time, by its minute order, provide for parking regulations on said streets, highways, roads, alleys, and lanes, and shall cause said streets, highways, roads, alleys, and lanes to be appropriately marked in accordance therewith.

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2020.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM March 17, 2020

**SUBMITTED BY:** Public Works Department – Kevin McAlister/Tim Breshears  
**SUBJECT:** RESOLUTION AUTHORIZING AN INTERFUND LOAN FOR THE HICKEY PARK WELL REPAIR

### **SUMMARY:**

#### **Overview:**

The County needs to replace a defective irrigation well at Hickey Park. The funds to replace the well are available through an inter-fund loan from the Fleet Division of Public Works Department (an Internal Service Fund) to the Parks Division of Public Works (General Fund), which loan can be repaid over a period of three (3) years.

#### **Recommendation:**

- a) **Adopt a Resolution authorizing an inter-fund loan between the County's General Fund and the County's Fleet Fund (Internal Service Fund) for the purpose of replacing the Hickey Park irrigation well.**
- b) **Adopt the Budget Change. (4/5 Vote Required)**

#### **Fiscal Impact:**

Funds for the cost of the new well will be loaned from the Kings County Fleet Fund, an Internal Services Fund (ISF) to the General Fund account for the Parks Division of the Public Works Department. If your Board approves, the loan will be repaid from the General Fund to the ISF over three (3) years in three (3) annual payments. Interest will be applied yearly at the preceding year's annual treasury pool rate. The first of the three (3) payments will be due April 1, 2021. The total cost of the well is estimated to be \$130,000. This amount will be allocated to capital outlay for the well repair.

### **BACKGROUND:**

In October of 2019, Park staff noticed one of two irrigation wells at Hickey Park pumping sand. Staff immediately shut it down and had it inspected. By November, it was determined that the well had failed beyond repair due to a deteriorated casing that allowed sand into the well and through the pump.

(Cont'd)

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2020.

CATHERINE VENTURELLA, Clerk of the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **RESOLUTION AUTHORIZING AN INTERFUND LOAN FOR THE HICKEY PARK WELL REPAIR**

**March 17, 2020**

**Page 2 of 2**

The park needs approximately 500 gallons per minute (GPM) to properly maintain all vegetation, including turf-grass, bushes, shrubs, and trees. Many of the trees are old-growth oak trees ranging from 400 – 500 years old. This is a major draw of the park and a key component to its identity as a treasure of Kings County.

The remaining well has been fit-tested and determined to be in good shape, but will only provide half the GPM needed and is not capable of sustaining the water requirements of all park vegetation.

Hickey Park has 8,000 to 10,000 visitors annually and hosts events which include an area school's track meets, disc golf, volleyball, softball and various cultural events. It is of utmost importance that the County does not let the health of the park decline to the point where it cannot recover.

If this loan is approved, the funding will be provided at the Kings County Treasury Pool rate under the provisions of federal law as contained in Title 2 of the Code of Federal Regulations, Section 225, under the following provisions:

1. The loan will be recorded as an account receivable in the ISF's financial records;
2. The loan will be repaid with interest from General Fund, and the interest shall be computed at the Kings County Treasury Pool rate in affect on June 30th of the preceding fiscal year;
3. The period of the loan is thirty-six (36) months and will be paid in three (3) annual installments;
4. The loan will not adversely affect the ISF's current cash requirements;
5. The ISF may demand accelerated repayment of all or any part of the loan if its cash requirements so dictate; and
6. The General Fund may repay the loan sooner without any penalties.

Risk Management is working on covering all or a portion of the cost through County insurance. Any insurance funds recovered will be used to pay down the loan.

The Resolution has been reviewed and approved as to form by County Counsel.

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF KINGS, STATE OF CALIFORNIA

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IN THE MATTER OF AUTHORIZING Resolution No. 20-\_\_\_\_  
INTER-FUND LOAN BETWEEN THE  
COUNTY OF KINGS PARKS DIVISION (GENERAL FUND) AND THE  
FLEET FUND (INTERNAL SERVICE FUND) /

WHEREAS, the Parks Division of the County of Kings Public Works Department has suffered a well failure at Hickey Park;

WHEREAS, the estimated costs of replacing the well is \$130,000;

WHEREAS, the County of Kings Fleet Fund (ISF) has the ability to provide financing at the County of Kings Treasury pool rate under the following provisions of 2 Code of Federal Regulations (“C.F.R.”) Section 225:

1. The loan will be recorded as an account receivable in the ISF’s financial records;
2. The loan will be repaid with interest from the General Fund, and the interest shall be computed at the Kings County Treasury Pool rate in affect on June 30th of the preceding fiscal year;
3. The period of the loan is thirty-six (36) months (the maximum time permitted through the cost plan) and will be repaid in three (3) annual installments;
4. The loan will not adversely affect the ISF’s current cash requirements;
5. The ISF may demand accelerated repayment of all or any part of the loan if its cash requirements so dictate; and
6. The General Fund may repay the loan sooner without any penalties.

NOW, THEREFORE, BE IT RESOLVED as follows:

That the Kings County Board of Supervisors authorizes the County’s Director of Finance to establish an inter-fund loan between the County of Kings Fleet Fund and the Parks Division of Kings County Department of Public Works subject to the conditions of 2 C.F.R. Section 225, in an amount not to exceed \$130,000, plus applicable interest and pursuant to the schedule attached as Exhibit A.

The foregoing resolution was adopted upon motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_ at a regular meeting held on the 17th day of March, 2020, by the following vote:

AYES: Supervisors  
NOES: Supervisors  
ABSENT: Supervisors  
ABSTAIN: Supervisors

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Doug Verboon, Chairman of the Board of Supervisors  
County of Kings, State of California

IN WITNESS WHEREOF, I have set my hand this 10th day of March 2020.

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Clerk of said Board of Supervisors

Exhibit A

General Fund Loan from Fleet ISF

Draw Down 4/1/2020  
Principal \$130,000  
Interest Rate 1.5% (estimated interest rate to be adjusted annually based on Treasury Pool earnings)  
Term 3 Annual payments beginning August 1, 2021 and every August 1 after that for 2 additional payments

Payment Date	Payment	Interest	Principal	Balance
				\$130,000
4/1/2021	\$44,460	\$1,950	\$42,690	\$ 87,310
4/1/2022	\$44,460	\$1,310	\$43,330	\$ 43,980
4/1/2023	\$44,460	\$ 660	\$43,980	\$ 0

This amortization is a reasonable estimate; the actual interest rate may vary from year to year.

