

APPLICATION FORM

CERTIFICATE OF VOLUNTARY PARCEL MERGER APPLICATION NO. _____

SUMMARY INFORMATION FORM FOR CERTIFICATE OF VOLUNTARY PARCEL MERGER APPLICATIONS:

The purpose of this form is to provide information concerning the proposed certificate of voluntary parcel merger to determine if the parcel merger is in compliance with Article 23, Section 2316 of the Kings County Development Code. Only the owner or owner's authorized agent may submit an application. When filing is done by mail the signature must be notarized. The following information is necessary to properly and efficiently process the application. Incomplete applications cannot be accepted as complete and may delay processing the application until all of the required information is submitted. Please follow these directions and print or type the answers. If the information requested is not applicable to the proposal, write N/A in the space. Attachments may be used to better illustrate or explain the project.

PART A: CERTIFICATION

I hereby certify that the statements furnished in this application and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

DATE SUBMITTED: _____, 20_____.

APPLICANT OR AGENT: _____; **Circle one:** Owner Agent
(Signature)

Agent's Name: _____

Mailing Address: _____, City: _____, St.: _____, Zip Code: _____

Phone: (_____) _____ FAX: (_____) _____

Email (Required): _____

Owner's Name: _____

Mailing Address: _____, City: _____, St.: _____, Zip Code: _____

Phone: (_____) _____ FAX: (_____) _____

Email (Required): _____

Owner's Name: _____

Mailing Address: _____, City: _____, St.: _____, Zip Code: _____

Phone: (_____) _____ FAX: (_____) _____

Email (Required): _____

ASSESSOR'S PARCEL NUMBER(S): _____

REASON FOR MERGER: _____

Subscribed and certified by:

Received by: _____
Kings County Community Development Agency Representative

Receipt Number: _____ Date Received: _____

PART B: GENERAL INFORMATION (please print or type)

In order to carry out the intentions of Article 23, Section 2316 of the *Kings County Development Code*, the following steps must be completed.

1. The applicant, or the applicant's agent, must complete the application form and the Certificate of Voluntary Parcel Merger form. The information must be typed or neatly lettered.
2. Submit the following with the certificate of voluntary parcel merger form.
 - a. Copies of the deeds and other instruments of record title for the owner(s) of the properties to be merged.
 - b. Preliminary Title Report
 - c. A legal description for the newly merged properties. Section 8761 of the *Professional Land Surveyors Act* requires that all descriptions shall be stamped and signed by a licensed land surveyor or registered civil engineer. Section 6731 of the *Professional Engineers Act* states that civil engineers registered prior to January 1, 1982, shall be authorized to practice all land surveying.
3. Fees: Calculated in the following manner:
 - a. \$764.00 for filing the application with a maximum fee being the Actual Cost of carrying out the project.
 - b. In addition, all County Recorder's fees shall be collected by the Recorder at the time the documents are recorded.
4. Items which will be recorded are:
 - a. The Certificate of Voluntary Parcel Merger form.
5. The Certificate of Voluntary Parcel Merger form, recorded pursuant to the Certificate Of Voluntary Parcel Merger approval, shall be reviewed and approved by the Community Development Director and County Surveyor prior to being recorded.

PART C: TYPE OF ENVIRONMENTAL REVIEW REQUIRED

A Certificate of Voluntary Parcel Merger is a Ministerial project, and is exempt from an environmental review under Section 15268 of the *California Environmental Quality Act (CEQA)*, implemented through Kings County Board of Supervisors Resolution No. 16-001, adopted January 5, 2016.

PART D: HAZARDOUS WASTE SITE DATA

Pursuant to Section 65962.5(f) of the *California Government Code*, which states:

- (f) Before a lead agency accepts as complete an application for any development project which will be used by any person, the applicant shall consult the lists sent to the appropriate city or county and shall submit a signed statement to the local agency indicating whether the project and any alternatives are located on a site that is included on any lists compiled pursuant to this section and shall specify any list. If the site is included on a list, and the list is not specified on the statement, the lead agency shall notify the applicant pursuant to Section 65493.

The "Cortese" list can be accessed at the following link:

http://www.envirostor.dtsc.ca.gov/public/search.asp?cmd=search&reporttype=CORTESE&site_type=CSITES,OPEN,FUDS,CLOSE&status=ACT,BKLG.COM&reporttitle=HAZARDOUS+WASTE+AND+SUBSTANCES+SITE+LIST

The following statement must be completed by the owner of the subject property or the owners authorized agency before this application can be certified complete by the Kings County Planning Agency:

1. I have reviewed the attached "Cortese" list from the California Department of Toxic Substances Control's (DTSC's) "Envirostor" database dated _____, 20_____, and state that the subject site(s) of this application _____ is / _____ is not on the "Cortese" list.
2. Name of applicant/agent: _____
3. Address of applicant/agent: _____
4. Applicant's/agent's phone number: _____
5. Address of project site (street name and number if available and ZIP Code): _____
6. Local agency (city/county): County of Kings _____
7. Assessor's Parcel Number(s) for the project site: _____
8. Specify any list pursuant to Section 65962.5 of the Government Code: "Cortese" list _____
9. Regulatory identification number: _____
10. Date of "Cortese" list: _____
11. Applicant's/agent's signature _____ Date _____

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO:

KINGS COUNTY
COMMUNITY DEVELOPMENT AGENCY
KINGS COUNTY GOVERNMENT CENTER
HANFORD, CA 93230

SPACE ABOVE THIS LINE FOR RECORDER'S USE

CERTIFICATE OF VOLUNTARY PARCEL MERGER

APPLICATION NO. _____

County of Kings, State of California

(Division 2 of Title 7, Section 66499.20.3, *California Government Code*)

Acting at the request of _____ owners of the following described property, the County of Kings, does hereby declare the following described property merged to form one legal parcel pursuant to Section 66499.20.3 of the Subdivision Map Act. The subject properties are more precisely described on Exhibit "A" attached.

Assessor's Parcel Number(s):

The County finds the merger is consistent with the General Plan and Kings County Development Code and certifies that it is understood by the persons combining these properties that any later division of this property will require subdivision approval by Kings County and that this merger is necessary to ensure that the formerly separated parcels will be utilized as a single parcel. Upon recordation of this document the areas described shall comprise one legal parcel.

NOTICE: THIS CERTIFICATE OF VOLUNTARY PARCEL MERGER IS NOT A PERMIT TO DEVELOP THE PROPERTY. Notwithstanding this Certificate of Voluntary Parcel Merger all requirements of any County, State, Federal, or other agency that regulates development of real property, including but not limited to, zoning, land division, agricultural preserves, and building codes, must be met at the time of application for any permits or grant of approval for development.

Signature of Owner of Record

Print Name: _____

Date: _____

Signature of Owner of Record

Print Name: _____

Date: _____

Kings County Community Development Director

Print Name: _____

Date: _____

Kings County Surveyor's Office

Print Name: _____

Date: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____ before me, _____
Date Here Insert Name and Title of the Officer

personally appeared _____
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

Corporate Officer — Title(s): _____

Partner — Limited General

Individual Attorney in Fact

Trustee Guardian or Conservator

Other: _____

Signer Is Representing: _____

Signer's Name: _____

Corporate Officer — Title(s): _____

Partner — Limited General

Individual Attorney in Fact

Trustee Guardian or Conservator

Other: _____

Signer Is Representing: _____

